

## MINUTES

**TOWN OF WEAVERVILLE  
STATE OF NORTH CAROLINA**

**TOWN COUNCIL MEETING  
MONDAY, DECEMBER 19, 2016**

The Town of Weaverville Town Council met on Monday, December 19, 2016 beginning at 6:00pm in Council Chambers within Weaverville Town Hall at 30 South Main Street.

Council Present: Mayor Dottie Sherrill, Council Members Doug Dearth, Patrick Fitzsimmons, Doug Jackson and Andrew Nagle.

Staff Present: Town Manager Selena Coffey, Town Attorney Jennifer Jackson, Police Chief Greg Stephens, Public Works Director Tony Laughter, Fire Chief Ted Williams, Town Planner James Eller and Finance Director Tonya Dozier.

### **1. Call to Order**

*Mayor Sherrill called the meeting to order at 6:00pm.*

### **2. Approval/Adjustments to the Agenda**

*Councilman Dearth motioned to approve the agenda as presented. Councilman Nagle seconded and all voted unanimously.*

### **3. Approval of the Minutes**

Ms. Jackson proposed a change to language within agenda item 7B of the November minutes.

*Councilman Dearth motioned to approve the minutes as amended. Councilman Jackson seconded and all voted unanimously.*

### **4. General Public Comment**

No comment was made.

### **5. Consent Agenda**

- A. Adoption of Town Council Meetings, Workshops & Holiday Schedule.
- B. Resolution regarding ABC Board Contact.
- C. Update on Planning and Zoning Board Discussion of Unified Business Developments.
- D. Proclamation Honoring Thermo Fisher Scientific.
- E. Tax Collector Releases and Monthly Report.

*Councilman Jackson motioned to approve the consent agenda. Councilman Fitzsimmons seconded and all voted unanimously.*

### **6. Discussion and Action Items**

A. Weaverville Business Association Event Recommendation.

Ms. Coffey noted to Council that she and Ms. Jackson have been working on language to allow the proposed event to proceed but it had not been completed for their review. Ms. Coffey asked for Council's consensus for her to continue working with the Business Association.

*Councilman Dearth motioned to allow Ms. Coffey to continue working with the business Association. Councilman Nagle seconded and all voted unanimously.*

B. Board Appointments.

Mayor Sherrill recommended Peter Stanz as a candidate for the Planning and Zoning Board as an alternate member.

*Councilman Fitzsimmons motioned to appoint Mr. Stanz as an alternate member of the Planning and Zoning Board with a term to expire September 2017. Councilman Nagle seconded and all voted unanimously.*

C. Award of Bid for Self-Contained Breathing Apparatus.

Ms. Jackson noted to the Board that two bids had been received for the self-contained breathing apparatuses and the lower bid submitted was not in compliance with the specifications required. Therefore Ms. Jackson requested that Council reject the lowest bid due to the nonconformities.

*Councilman Dearth moved that due to the safety concerns expressed by the Fire Chief on the equipment specified in the Municipal Emergency Services bid, that in the best interest of the Town the MES bid be rejected and that the SCBA equipment contract be awarded to Rhinehart Fire Services as the lowest responsible and responsive bidder taking into consideration quality performance and time. Councilman Jackson seconded and all voted unanimously.*

*Councilman Dearth moved to authorize the Mayor to execute a contract with Rhinehart Fire Services consistent with the terms of the contract presented and RFS's bid submissions. Councilman Nagle seconded and all voted unanimously.*

D. Lakeside Meadows Street Dedication.

Mr. Laughter noted to Council that construction had been completed within Lakeside Meadows and the roads were constructed to the standards of the Town. Mr. Laughter also requested that Council set a defects guarantee of \$5,000 and permit staff level acceptance of the roads into the municipal system.

*Councilman Jackson motioned to permit staff to accept the roads into the municipal system subject to the final approval by the Public Works Director, Town Manager and Town Attorney, recordation of the necessary documents and developer's delivery of an acceptable \$5,000 defects guarantee. Councilman Nagle seconded and all voted unanimously.*

E. Maple Trace Phase I Waterline Acceptance.

Mr. Laughter noted to Council that the water line for Phase I of Maple Trace had been completed and requested that a defects guarantee be set at \$5,000.

*Councilman Nagle motioned that the water lines for phase I of the Maple Trace subdivision be accepted into the Town's water system subject to final approval of the Public Works Director, Town Manger and Town Attorney, recordation of the necessary documents and developer's delivery of an acceptable \$5,000 defects guarantee. Councilman Fitzsimmons seconded and all vote unanimously.*

**7. Public Hearing: Annexation / Initial Zoning regarding Weaverville Apartments**

Mr. Eller noted to Council that the public hearing had been duly advertised and the application calls for an initial zoning of R-12. The public hearing is to receive public input on both the annexation of the property into the Town's limits and the initial zoning of the property to R-12.

*Councilman Jackson motioned to open the Public Hearing. Councilman Fitzsimmons seconded and all voted unanimously.*

Ms. Jackson noted that the initial zoning of R-12 was unanimously recommended by the Planning and Zoning Board. Mark Reynolds of Berkley Hall addressed Council regarding the apartment complex.

*Councilman Jackson motioned to close the Public Hearing. Councilman Nagle seconded and all voted unanimously.*

*Councilman Dearth motioned to adopt the ordinance of annexation for the property commonly known as 145 Monticello Road. Councilman Nagle seconded and all voted unanimously.*

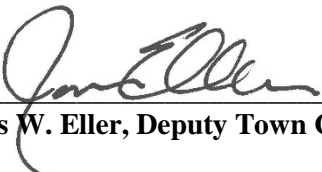
*Councilman Dearth motioned to approve the initial zoning of the aforementioned property as R-12. Councilamn Fitzsimmons seconded and all voted unanimously.*

**8. Town Manager's Report**

Ms. Coffey noted to Council that the citizen's academy would start on the 3<sup>rd</sup> Saturday in January, the audit presentation would be before Council in January, the administrative office schedule around the Christmas holiday and the status of the Eller Cove Watershed Easement.

**9. Adjournment**

*Councilman Jackson motioned to adjourn. Councilman Dearth seconded and all voted unanimously.*

  
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**James W. Eller, Deputy Town Clerk**