

MINUTES

TOWN OF WEAVERVILLE
STATE OF NORTH CAROLINA

TOWN COUNCIL REGULAR MEETING
MONDAY, April 17, 2017

The Town Council for the Town of Weaverville met for its regular monthly meeting on Monday, April 17, 2017, at 6:00 p.m. in Council Chambers within Weaverville Town Hall at 30 South Main Street, Weaverville, North Carolina.

Council members present were: Mayor Dottie Sherrill, Vice Mayor/Councilman John Penley, Councilman Doug Jackson, Councilman Doug Dearth, Councilman Andrew Nagle and Councilman Patrick Fitzsimmons.

Staff present were: Town Attorney Jennifer Jackson, Town Manager Selena Coffey, Town Clerk Derek Huninghake, Police Chief Greg Stephens, Fire Chief Ted Williams, and Finance Officer Tonya Dozier. Public Works Director Tony Laughter and Town Planner James Eller were absent.

1. Call to Order

Mayor Sherrill called the meeting to order at 6:00 p.m.

2. Approval/Adjustments to the Agenda

Councilman Penley made a motion to approve the agenda as presented. Councilman Jackson seconded and all voted in favor of the motion.

3. Approval of Minutes

Councilman Dearth made the motion to approve the minutes from February 6, 2017 Special Called Meeting/ Budget Workshop Minutes and March 20, 2017 Town Council Minutes as presented. Councilman Fitzsimmons seconded the motion and all voted in favor on the approval of the minutes.

4. Employee Recognition

Town Manager Selena Coffey recognized the Weaverville Fire Department C-Shift for their courageous efforts, hard work and wonderful services they provide to the Town of Weaverville. Members on the C-Shift are Battalion Chief Ray Blackwell, Captain Steve Sims, Fire Engineer Josh Reeves, and Firefighters Scottie Sherman and Zachary Smith.

Betty Hensley expressed her gratitude and appreciation for their quick actions and emergency procedures taken in helping save her life on March 3 at the McDonalds on Weaver Boulevard.

5. General Public Comment

Public comments were received as follows:

Gene Knoefel spoke as a representative for the Buncombe County Delegate to North Carolina Tar heels Senior Legislator. A program has been implemented by The Land of Sky Regional Council called Dementia Friendly WNC. It is a nationally funded program and creates a committee to assist communities in creating spaces in the environment to maximize independence and wellbeing of people with dementia. There is a national contest for grants that will allow Land of Sky to receive additional funding and he asked the residents of Weaverville to vote.

Donna Bollinger spoke about the gateway sign on Weaver Boulevard and posed questions directly to Town Manager Coffey. She asked for the second gateway sign cost and the cost for the survey. She then asked who paid for the survey cost. She further inquired about the bus turn around needed on Alexander Street and when it would be completed. Manager Coffey responded that she would provide the answers to Ms. Bollinger's questions after the meeting.

Chris Tomsic, a representative for Connect Reems Creek along with Jason Gililand asked Town Council to support the grant match amount in the budget for the Reems Creek Greenway as was recommended by Manager Coffey within her FY2018 proposed budget. He mentioned that they have submitted a grant request to Connect Buncombe, another non-profit organization, to help their organization with advocacy. Also, Blue Mountain Pizza is hosting Connect Reems Creeks non-profit for the month of April and matching dollar for dollar up to \$500 for donations. On April 20th, Blue Mountain Pizza will donate 10% of their sales to Connect Reems Creeks non-profit and the Art Safari will donate 10% of its proceeds as well.

6. Consent Agenda

The Consent Agenda consisted of the following matters:

A.) Earth Day Proclamation

Approval of proclamation requested

B.) Arbor Day Proclamation

Approval of proclamation requested

C.) Public Service Week Proclamation

Approval of proclamation requested

D.) Monthly Tax Report

Approval of report requested

E.) Quarterly Departmental Reports

Provided for informational purposes

F.) Ordinance Referencing Road Closures for July 4th Events

Approval of this ordinance requested.

Councilman Dearth moved for the approval of the consent agenda. Councilman Fitzsimmons seconded the motion and all voted unanimously to approve all action requested in the consent agenda.

7. Discussion and Action Items

A.) Town Manager's Proposed Budget

Town Manager Selena Coffey presented her budget message and, through a PowerPoint presentation, provided an overview of the proposed budget for Fiscal Year 2017-18. After the Town Manager completed her presentation of the proposed budget, the Mayor asked for any comments from Town Council. Councilman Nagle went on record stating that, although he understands that the Town Manager has published the revenue neutral tax rate using the State Treasurers' formula as required, he disagrees with the state's formula and subsequent impact on the tax rate used to develop the budget. He states that compared to the Oxford English Dictionary this is not revenue neutral, it is just more money into the Town. Lastly, Councilman Nagle mentioned that he would like Capital purchases to come out

of the General Fund balance instead of the operating budget. Councilman Jackson also commented that he was very interested in working to maintain the lowest tax rate possible with the understanding that there are departmental needs that must be considered going into the budget process.

Following additional general comments from Town Council, the Town Manager reminded the Mayor, Council and the public in attendance that a public hearing on the budget will be held in Council Chambers at Town Hall on May 15, 2017 at 6 p.m.

No Action Taken.

Both the budget message and a printout of the PowerPoint are attached to and incorporated into these minutes.

B.) Eller Cove Watershed Conservation Easement

Town Attorney Jennifer Jackson provided an update on the transfer of the Eller Cove Watershed Conservation Easement. Since the time when Council approved the Conservation Easement in January and the Southern Appalachian Highlands Conservancy got all their paperwork finalized, the North Carolina Clean Water Management Trust fund changed their base documents so they need the Town to approve the easement in the new format. The Town Attorney also asked for approval so that officials can sign the closing documents authorizing the completion of this transfer. After this transfer, the Town of Weaverville will receive at least \$525,000, but hopefully the original amount of \$550,000.

Councilman Dearth made a motion to approve the Eller Cove Watershed Conservation Easement and to authorize the Mayor, Town Manager, Town Clerk and Town Attorney to execute any and all documents necessary to transfer the Conservation Easement. Councilman Jackson seconded the motion. The motion passed by a unanimous vote of Council.

C.) Request for Waterline Extension: 44 Central Avenue

Town Attorney Jennifer Jackson presented the proposal for acceptance of a Waterline Extension for property located at 44 Central Avenue for seven residential lots. The developer is in the process of getting zoning approvals and is asking for a commitment letter and allocation approval.

Councilman Jackson made a motion to accept the Waterline Extension to 44 Central Avenue. Councilman Penley seconded the motion. The motion passed by a unanimous vote of Council.

8. Town Manager's Report

Town Manager Selena Coffey presented her Manager's report to Council including that the gateway sign has been completed on Weaver Boulevard and another Budget Workshop is coming up on May 9 at 5:30 pm at the Fire Department.

9. Adjournment

Councilman Penley made the motion to adjourn; Councilman Fitzsimmons seconded and all voted to adjourn the Council's meeting at 6:42 p.m.



DEREK K. HUNINGHAKE, Town Clerk

Fiscal Year 2017-2018 Budget Message & Executive Summary

Town of Weaverville

Town Council

Dottie Sherrill

Mayor

John Penley

Vice Mayor

Doug Dearth

Councilman

Doug Jackson

Councilman

Patrick Fitzsimmons

Councilman

Andrew Nagle

Councilman

Selena Coffey, MPA, ICMA-CM

Town Manager

Budget Officer

Tonya Dozier, CPA

Finance Officer



Dottie Sherrill
Mayor

John Penley
Vice-Mayor

The Town of
Weaverville
NORTH CAROLINA

Doug Dearth
Councilman

Patrick Fitzsimmons
Councilman

Doug Jackson
Councilman

Andrew Nagle
Councilman

Fiscal Year 2017-2018 Budget Message
A Year of Acceleration

April 17, 2017

Honorable Mayor Sherrill, Vice Mayor Penley, Councilman Dearth,
Councilman Jackson, Councilman Nagle and Councilman Fitzsimmons:

It is my honor and privilege to present for your review and deliberations the Manager's proposed Fiscal Year 2018 budget. Pursuant to Section 159-11 of the North Carolina General Statutes, the Town of Weaverville's proposed budget for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018 is hereby submitted for your consideration. This budget is presented in accordance with the North Carolina Local Government Budget & Fiscal Control Act and is balanced as required by North Carolina General Statutes.

As your Town Manager, I have developed this budget with an emphasis as ***A Year of Acceleration***. I have chosen to dub this as such because our small town's growth is truly accelerating. We have survived the recession and we're now growing at a rate that we possibly never anticipated. The proposed budget reflects the challenges that our small town faces during a time of cumulative growth since Buncombe County's revaluation and our nation's resurgence beyond the 2008-2009 recession. While the proposed budget continues streets and road improvements based on year two of our plan for improving our transportation infrastructure, it offers much more. We are at a time in the Town of Weaverville's history when we need to hasten our productivity in order to meet the needs and demands that our growing community deserves. This budget addresses many issues that have been postponed in prior years due to the sluggish economy. **Now is the time** to address these important needs. Any continued postponement of funding capital outlay and capital improvements will inhibit the Town's ability to be proactive, in providing necessary services to our growing community of well-deserving citizens.

Obviously the Town's annual budget is influenced by external factors including the condition of the national, state, and local economies and the emergent and pre-emergent needs identified in our community (i.e. our numerous requests for waterline extensions, growth in residential units, etc.). All of these factors are considered in this budget. Armed with the knowledge, careful consideration and study that this budget presents, I am confident that it will

allow the Town to meet its obligations to our residents, fulfill its mission and goals, and remain fiscally strong.

Revenue Neutral Tax Rate

North Carolina General Statute § 159-11(e) provides the requirement that each taxing unit publish a revenue neutral tax rate after a general revaluation of real property. The revenue neutral tax rate is provided for comparison purposes only and Town Council is not required to adopt a revenue neutral budget. The revenue neutral tax rate for the Town of Weaverville for FY 2017-2018 is **\$0.36** per \$100 valuation as compared to the FY 2016-2017 tax rate of \$0.44 per \$100 valuation. This budget proposes a tax rate of **\$0.40** per \$100 valuation, which places the Town in the middle of the range between the revenue neutral rate and the current year tax rate. Based on current values, \$0.01 (one cent) of the tax rate will generate approximately \$81,000 in tax revenue.

Individual taxpayers will be affected differently with the adoption of the new property rate. Property values have changed significantly within Buncombe County and the Town since the last revaluation process. Some properties may have dropped slightly in value, some may have remained virtually the same and yet others may have seen dramatic increases. Of note, Buncombe County has now received over 400 appeals for properties within the Town. The final revaluation figures are yet to be determined, as the Buncombe County Board of Equalization and Review remains in session.

Overview of the Proposed Budget

The Fiscal Year 2017-2018 operating budget presented for Town Council's review and approval, totals **\$8,757,816**, a 13% increase over the Fiscal Year 2016-2017 budget. These funds are summarized below:

General Fund	\$6,683,730
Water Fund	\$2,074,086
Total Operating Budgets	\$8,757,816

Capital Reserve Fund

In June of 2016 Town Council established a capital reserve fund to be used for the funding of capital improvement projects. The capital reserve fund was initially funded with \$50,000 with the intention of further funding. Council indicated with the adopted resolution establishing the capital reserve fund that its objective was to maintain a general fund available balance of 40% of total general fund revenues for any given fiscal year. Using the audited financial statement for Fiscal Year 2015/2016 it appears that \$2.69 million could be moved to the capital reserve fund while maintaining the 40% revenue threshold. These funds are not included in the operating budget.

General Fund Overview

Although we are currently waiting on final valuation figures from the Buncombe County Tax Department and the budget may be altered during budget deliberations, I am proposing a preliminary General Fund budget for FY 2017-2018 totaling **\$6,683,730**, a **10.9%** increase over the FY 2016-2017 budget. The proposed budget reflects a tax rate of **\$0.40** per \$100 valuation, representing **\$0.04 cent decrease** in the tax rate from the current fiscal year. If the final revaluation figures come in significantly lower than the proposed budget anticipates, I would ask that Town Council consider offsetting the difference through the allocation of fund balance.

General Fund departmental budgets are provided in the following table:

Department	FY2016-2017 Budget	FY2017-2018 Budget	Percentage Increase
Town Council	\$219,200	\$227,544	3.8%
Administration	\$624,046	\$575,800	-7.7%
Planning	\$97,863	\$111,042	13.5%
Police Department	\$1,442,582	\$1,604,325	11.2%
Fire Department	\$1,720,729	\$1,888,802	9.8%
Public Works	\$1,437,194	\$1,803,242	25.5%
Contingency	\$20,000	\$15,000	-25.0%
Debt Service	\$462,852	\$457,975	-1.1%
Total:	\$6,024,466	\$6,683,730	10.9%

The highlights for the General Fund budget include the following:

- No new personnel
- The reclassification of one administrative support position from full-time to half-time
- No fee increases
- Slight increases in major revenue sources based on current year actuals and projections from the North Carolina League of Municipalities
- No fund balance appropriation (unless necessitated by final revaluation appeals)
- A tax rate decrease of \$0.04 per \$100 valuation, generating approximately \$551,000 in additional ad valorem tax revenue
- Revenue from Buncombe County for fire protection in the North Buncombe District totaling \$1,358,292; Based on the current rate of 11.2 cents, above the revenue neutral rate of 9.8 cents
- A total of \$400,000 for year 2 of the Town's street repairs program. Of this amount, \$300,000 will be funded by the General Fund and the remaining \$100,000 will be funded by the Powell Bill Fund
- An estimated 8% increase in health insurance expenses for employees
- Additional funding for relief firefighters for the Fire Department
- Replacement of previously postponed capital equipment including the following:

- Fire Department: Replacement of 1 SUV with excessive mileage,
- Public Works: Replacement of 1 truck and a new brush chipper,
- Police Department: Replacement of 3 patrol vehicles and 1 SUV. These have been postponed for many years and their current mileage plus routine major repairs make them more expensive to maintain than replace.
- Safety padding to complete the outdoor exercise project at Lake Louise park, which was initially funded in the current fiscal year budget
- Greenways project match of \$60,000
- Potential funding of \$25,000 for planning or studies for the proposed Lake Louise Community Center improvements

In drafting the proposed budget, I have proposed a \$50 stipend per special-called workshop for members of Town Council. This totals only \$3,600 annually and is in line with comparable governing bodies and compensates Town Council for its additional meetings where many hours are spent establishing policies and goals for Town government. Additionally, I am proposing an increase from \$50,000 to \$60,000 annually for legal services. This exempt position receives no benefits and should be compensated in accordance with the market and for the number of hours worked.

Another theme throughout the budget is with regard to the allocation of employees from one department to another, primarily in the Public Works divisions of Sanitation, Streets and Recreation Maintenance. Another area of reallocation involves the transitioning of retiree medical insurance payments from the Town Council budget to the budgets from which those employees retired. For example, the Town's former manager's retiree medical insurance premium has been reallocated from the Town Council budget to the Administration budget. In addition, the proposed budget includes a 2.0% cost of living (COLA) increase for all employees. This amount is based on the Consumer Price Index (CPI) calculated by the U.S. Department of Labor and is a standard guideline for determining COLA among local government entities. The March CPI held at 2.7%, but the proposed budget establishes the COLA lower, at 2.0%. The COLA was cut from the budget last fiscal year in order to fund health insurance for the town's employees and I think it is prudent to include this in the budget in order to maintain our competitiveness in our region. I have also included the continuation of the 3.0% Merit Program, as established a number of years ago to reward the Town's high-achieving employees.

FY2018 FTE Staffing Levels:	
Administration	5
Planning	1
Fire Department	18
Police Department	15
Public Works & Water	23

Note: This budget reflects the elimination of 1 full-time position in Administration and the reclassification of a full-time position to part-time.

An issue that Town Council may consider as we begin budget deliberations is the SAFER grant that we have applied for on behalf of the Fire Department. We may not receive award notice for this grant until May or June 2017, therefore I have not included the figures in the proposed budget. If the grant is awarded and Town Council approves it, town staff can then complete a budget

amendment. This 3-year federal grant totals approximately \$484,000 and provides funding for 6 full-time firefighters. The grant is expected to pay for wages and benefits for these firefighters at 75% for the first two years of the grant and 35% for the final year.

As you may ascertain in reviewing the aforementioned information regarding the proposed General Fund budget, **capital equipment and capital improvements** drive this fund.

Water Fund Overview

The proposed Water Fund budget for FY 2017-2018 totals \$2,074,086, a 22.0% increase over the FY 2016-2017 budget. Water Fund expenses by category, including water administration, water distribution and water production are displayed in the table below:

Department	FY2016-2017 Budget	FY2017-2018 Budget	Percentage Increase
Personnel	\$900,464	\$965,199	7.2%
Operations	\$517,720	\$536,380	3.6%
Capital Outlay	\$45,000	\$261,900	482.0%
Capital Improvements	\$13,000	\$86,000	561.5%
Contingency	\$14,584	\$15,000	2.9%
Reserve for Bond Payments	\$209,882	\$209,607	-0.1%
Total	\$1,700,650	\$2,074,086	22.0%

Highlights for the proposed Water Fund budget are reflected below:

- A 2.0% increase in water rates, which has been recommended within the most recent water study
- Additional funding for the continued replacement of the outdated water meters with new radio meters
- Funding for repairs to the Ox Creek reservoir exterior concrete
- Replacement of a wastewater tanker truck
- Routine water plant facility repairs
- Replacement of a fleet truck with excessive mileage and routine necessary repairs

Moving Forward

A major focus of the proposed FY 2017-2018 Budget involves the replacement of previously postponed capital outlay, such as vehicle needs and equipment that have been underfunded in prior years. In many ways the Town is playing 'catch-up' as evidenced in the necessary replacement of vehicles, equipment, and maintenance and improvements to our streets and roads. While we move forward to address these needs, new needs and opportunities arise, challenging our ability to prioritize from among numerous worthwhile projects and stretching our capacity to fund high-priority projects. In the upcoming fiscal year, Town Council and staff must address a number of issues including, but not limited to, availability of water resources, proceeds from the Eller Cove

Watershed easement, the potential for receiving the SAFER grant for the Fire Department, continued economic development efforts and succession planning for long term employees.

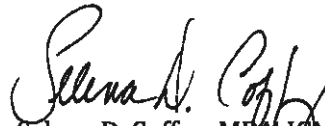
In Conclusion

The budget is the tool we use to move toward a future based on a shared vision. Moreover, the budget is about choices – choices dictated by factors both within and outside of our control. The Town’s ability to understand, manage and anticipate these factors is greatly enhanced by our ability to build trust and respect through open communication and the participation of the public in our planning, goal setting and decision making processes. The choices reflected in an adopted budget represent our best efforts to move forward toward achieving Council goals. The FY 2017-2018 proposed budget keeps the Town on its path toward sustainably achieving the long term goals of the community.

In closing, I would like to recognize and thank our Finance Officer Tonya Dozier for her assistance and considerable contributions in the development of the proposed budget. Furthermore, the development of the budget would not have been possible without the assistance, support and dedicated efforts of our professional department heads and key staff. Finally, I wish to thank Town Council for its support of the FY 2017-2018 budget and look forward to being a part of Council’s thoughtful discussions and decisions during the upcoming budget deliberations.

It has been my pleasure to serve the Town of Weaverville, including the Mayor and Town Council, our residents and our department heads and employees, and I hope to have many more years serving this wonderful community.

Respectfully Submitted,



Selena D. Coffey, MPA, ICMA-CM
Town Manager / Budget Officer

**Town Manager's Proposed Budget
Budgets by Department, Function & Category
Fiscal Year 2017-2018**

GENERAL FUND REVENUE	FY 2017 Budget	FY 2018 Proposed	\$ Variance	% Variance
Prior Year Tax Revenue	\$1,600	\$1,600	\$0	0.0%
Prior Year Interest & Penalties	\$200	\$200	\$0	0.0%
Ad Valorem Tax Revenue	\$2,725,420	\$3,276,888	\$551,468	20.2%
DMV Tax Revenue	\$175,000	\$180,000	\$5,000	2.9%
Tax Penalties & Interest	\$5,000	\$5,000	\$0	0.0%
Utilities Franchise Tax	\$425,000	\$450,000	\$25,000	5.9%
Beer & Wine Tax	\$15,000	\$16,000	\$1,000	6.7%
Powell Bill Distributions	\$106,000	\$100,000	(\$6,000)	-5.7%
Local Government Sales Tax	\$1,115,000	\$1,180,000	\$65,000	5.8%
Buncombe County Fire Protection	\$1,100,000	\$1,358,292	\$258,292	23.5%
ABC Store Distribution to Town	\$40,000	\$55,000	\$15,000	37.5%
ABC Store Alcohol Education	\$3,000	\$3,000	\$0	0.0%
ABC Store Police Department	\$2,000	\$2,000	\$0	0.0%
Cell Tower Revenue	\$15,270	\$16,000	\$730	4.8%
Miscellaneous Revenue	\$9,000	\$9,000	\$0	0.0%
Interest Earned	\$5,000	\$5,000	\$0	0.0%
Interest Earned-Powell Bill	\$150	\$150	\$0	0.0%
Zoning Inspections Fees	\$20,000	\$20,000	\$0	0.0%
Fire Inspections Fees	\$600	\$600	\$0	0.0%
Sale of Property	\$5,000	\$5,000	\$0	0.0%
Appropriated Fund Balance	\$81,081	\$0	(\$81,081)	-100.0%
Appropriated Fund Balance-Powell Bill	\$200,000	\$0	(\$200,000)	-100.0%
TOTAL GENERAL FUND REVENUE	\$6,049,321	\$6,683,730	\$634,409	10.5%

GENERAL FUND EXPENDITURES	FY 2017 Budget	FY 2018 Proposed	\$ Variance	% Variance
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Town Council

Personnel	\$38,390	\$89,694	\$51,304	133.6%
Operations	\$162,810	\$137,850	(\$24,960)	-15.3%
Capital Outlay	\$18,000	\$0	(\$18,000)	-100.0%
Total	\$219,200	\$227,544	\$8,344	3.8%

Administration

Personnel	\$458,687	\$425,913	(\$32,774)	-7.1%
Operations	\$165,359	\$149,887	(\$15,472)	-9.4%
Total	\$624,046	\$575,800	(\$48,246)	-7.7%

Planning & Code Enforcement

Personnel	\$74,975	\$84,042	\$9,067	12.1%
Operations	\$22,888	\$27,000	\$4,112	18.0%
Total	\$97,863	\$111,042	\$13,179	13.5%

Police Department

Personnel	\$1,149,767	\$1,198,512	\$48,745	4.2%
Operations	\$265,815	\$284,513	\$18,698	7.0%
Capital Outlay	\$27,000	\$121,300	\$94,300	349.3%
Total	\$1,442,582	\$1,604,325	\$161,743	11.2%

Fire Department

Personnel	\$1,380,417	\$1,540,009	\$159,592	11.6%
Operations	\$300,312	\$303,793	\$3,481	1.2%
Capital Outlay	\$40,000	\$45,000	\$5,000	12.5%
Total	\$1,720,729	\$1,888,802	\$168,073	9.8%

Public Works: All Divisions

Personnel	\$723,131	\$766,098	\$42,967	5.9%
Operations	\$407,063	\$435,644	\$28,581	7.0%
Capital Outlay	\$30,000	\$116,500	\$86,500	288.3%
Capital Improvements	\$277,000	\$485,000	\$208,000	75.1%
Total	\$1,437,194	\$1,803,242	\$366,048	25.5%

Debt Service

Loan Payment-Fire Truck 09/14	\$53,541	\$53,541	\$0	0.0%
Loan Payment-Fire Trucks	\$149,413	\$149,413	\$0	0.0%
Loan Payment-Fire Station	\$259,898	\$255,021	(\$4,877)	-1.9%
Total	\$462,852	\$457,975	(\$4,877)	-1.1%

Contingency

Total	\$20,000	\$15,000	(\$5,000)	-25.0%
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Total General Fund Expenditures	\$6,024,466	\$6,683,730	\$659,264	10.9%
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WATER FUND REVENUE	FY 2017 Budget	FY 2018 Proposed	\$ Variance	% Variance
Water Revenue	\$1,600,000	\$1,800,000	\$200,000	12.5%
Miscellaneous Revenue	\$12,000	\$20,000	\$8,000	66.7%
Water Taps	\$12,000	\$18,000	\$6,000	50.0%
Capacity Depletion Fees	\$25,000	\$36,000	\$11,000	44.0%
Fees for MSD Collection	\$45,000	\$45,000	\$0	0.0%
Appropriated Fund Balance	\$0	\$152,586	\$152,586	
Interest Earned	\$2,500	\$2,500	\$0	0.0%
Total Water Fund Revenue	\$1,696,500	\$2,074,086	\$377,586	22.3%

WATER FUND EXPENDITURES		FY 2017 Budget	FY 2018 Proposed	\$ Variance	% Variance
Water Fund					
Personnel		\$900,464	\$965,199	\$64,735	7.2%
Operations		\$517,720	\$536,380	\$18,660	3.6%
Capital Outlay		\$45,000	\$261,900	\$216,900	482.0%
Capital Improvements		\$13,000	\$86,000	\$73,000	561.5%
Total		\$1,476,184	\$1,849,479	\$373,295	25.3%
Contingency					
	Total	\$14,584	\$15,000	\$416	2.9%
Reserve for Bond Payment					
		\$209,882	\$209,607	(\$275)	-0.1%
Total Water Fund Expenditures		\$1,700,650	\$2,074,086	\$373,436	22.0%
GRAND TOTAL BUDGET					
		\$7,725,116	\$8,757,816	\$1,032,700	13.4%

Town of Weaverville Town Manager's Proposed FY 2017-2018 Budget

April 17, 2017

Selena Coffey, MPA, ICMA-CM
Town Manager

1

Overview of Revaluation

- Total revaluation is estimated at \$824,574,475 for 2017 as of 4/17/2017
- Approximate one cent tax rate equivalent based on 99% collection rate: \$81,000
- Revenue neutral tax rate = \$0.3622 per \$100 valuation

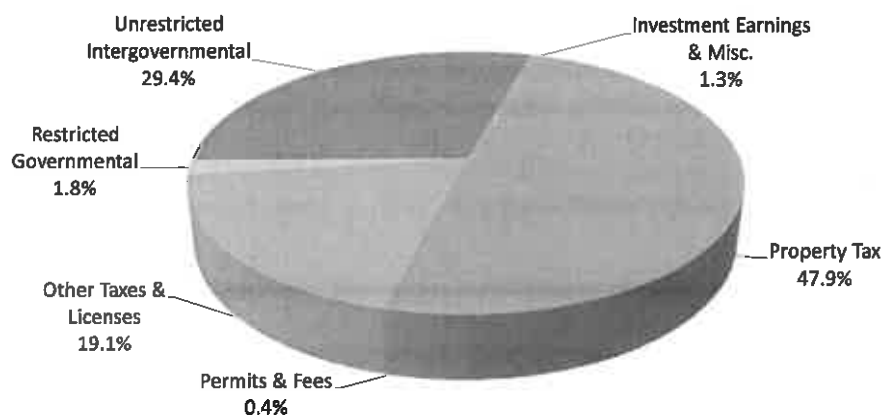
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Summary of Proposed General Fund Budget

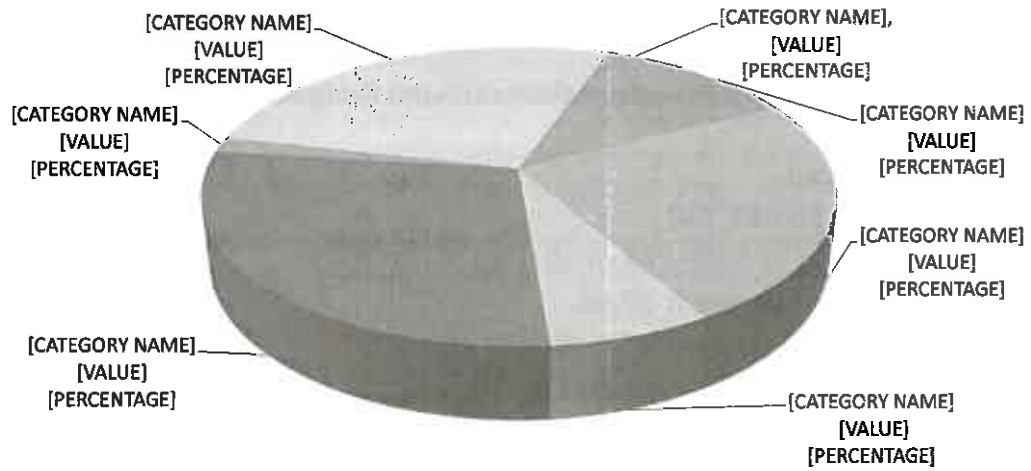
• Town Manager's Proposed General Fund Budget:

- Balanced
- Totals \$6,683,730
- Increase of \$659,264 or 10.9% over FY 2017
- Current tax rate is \$0.44
- Proposed tax rate is \$0.40
- Proposed budget lowers tax rate by \$0.04 (cents)

General Fund Revenues by Source



General Fund Expenditures by Function



5

Overview of Proposed Budget

- **Personnel**
 - No new personnel
 - Reduction of administrative position at Public Works to half time
 - Cost of Living Adjustment (COLA) of 2.0% per employee
 - Merit bonus program at 3% average per department
 - Reallocation of retiree medical insurance to appropriate departmental budgets
 - Approximately 8% increase in medical insurance
- **Operational**
 - Equipment associated with new vehicle purchases
 - Slight increase in general liability insurance

6

Overview of Proposed Budget

- **Capital Outlay**
 - **Police Department**
 - Replacement of 2 patrol vehicles to get back on track with 2-year replacement program
 - Replacement of 1 patrol vehicle with repair expenses exceeding value of current vehicle
 - Replacement of 1 SUV with mileage and repair expenses exceeding value of current vehicle
 - **Fire Department**
 - Replacement of current SUV with excessive mileage and routine repairs
 - **Public Works**
 - Replacement of brush chipper, which has been postponed for 3 years and has become a safety issue
 - Replacement of 1 fleet truck

7

Overview of Proposed Budget

- **Capital Improvements:**
 - **Year 2 of Street Improvement Plan (not fully funded in FY 2017)**
 - \$100,000 Powell Bill funds
 - \$300,000 General Fund
 - **Safety padding for Lake Louise Outdoor Exercise Equipment**
 - Phase 2 of improvements to outdoor exercise equipment at Lake Louise
 - **Greenways match of \$60,000**
 - **Potential \$25,000 for Lake Louise Community Center study or architectural plans**

8

3-YEAR STREET MAINTENANCE PROGRAM

FY 2015-2017		FY 2016-2017		FY 2017-2020	
Devonshire Drive (0.09 mls)	\$53,009.80	Valley Drive – Postponed FY2017	\$98,138.15	Lakeshore Drive (0.59 mls)	\$172,650.00
Lakeway Circle (0.27 mls)	\$100,326.60	Hawtree Court Sec. 1 (.02 mls)	\$28,994.50	Quarry Road (0.06 mls)	\$86,000.00
Crescent Court (0.04 mls)	\$32,481.05	Birkdale Court Sec. 1 (0.14 mls)	\$64,684.00	Ridgemont Drive (0.10 mls)	\$27,163.00
Valley Drive - Partial (0.46 mls)	\$131,417.70	Salem Acres Drive (0.3 mls)	\$106,800.00		
Manor Way (0.04 mls)	\$20,909.00	Hamburg Lane (0.07 mls)	\$20,720.90		
		Hamburg Drive (0.17 mls)	\$73,500.00		
Total Requested	\$398,138.15	Total Requested	\$392,837.55	Total Projected Request	\$285,218.00
Total Funded	\$300,000.00	Total Proposed Funding	\$400,000.00	Total Proposed Funding	\$300,000.00
Postponed (not funded)	\$98,138.15				

Water Fund

Description	FY 2017 Budget	FY 2018 Proposed	% Increase
Total Water Fund Revenues	\$1,696,500	\$2,074,086	22.3%
Total Water Fund Expenditures	\$1,700,650	\$2,074,086	22.0%

HIGHLIGHTS:

- Continued replacement of water meters with radio read meters
- Repair of Ox Creek reservoir exterior concrete
- Replacement of wastewater tanker truck
- Water plant facility repairs
- Replacement of 8-year old truck with excessive repairs and mileage

Total Proposed Budget: General Fund & Water Fund

Fund	Budget
General Fund	\$6,683,730
Water Fund	\$2,074,086
TOTAL BUDGET	\$8,757,816

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Upcoming Budget Meeting Dates

May 9 at 5:30pm: Fire Department
Budget Workshop

May 15 at 6pm: Town Hall, Regular Meeting
Public Hearing on Budget

* Additional budget workshops may be scheduled by Council

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