

TOWN OF WEAVERVILLE

AGENDA

**Town Hall Council Chambers
30 South Main Street
Weaverville, N.C. 28787**

**June 20, 2016 at 7:00pm
Town Council Monthly Meeting**

- 1. Call to Order**.....Mayor Dottie Sherrill
- 2. Approval/Adjustments to the Agenda**.....Mayor Dottie Sherrill
- 3. Public Comments**
- 4. Approval of Minutes**
 - A. May 16, 2016 Public Hearings (R-12 Zoning District and FY 2016-2017 Proposed Budget)
 - B. May 16, 2016 Town Council Meeting
- 5. Employee Recognition**.....Town Manager Selena Coffey
- 6. Consent Agenda:**
 - A. Ordinance for July 4th Road Closures
 - B. Budget Amendment #4: Bond Refinancing
 - C. Ratification of Appointment of Town Attorney
 - D. Schedule a Public Hearing for Revision of Code referencing the Conservation Board
 - E. Schedule a Public Hearing on Town Parking Requirements
- 7. Discussion & Action Items:**
 - A. Town Clerk Appointment & Oath of Office.....Town Attorney Jennifer Jackson
 - B. Waterline Extension Request: Sonic.....Public Works Director Tony Laughter
 - C. Waterline Extension Request: Blue Ridge Homes.....Public Works Director Tony Laughter
 - D. Major Subdivision Concept Plan: 212 N. Main.....Planner & Code Enforcement Officer James Eller
 - E. Revisions to Council Meeting Times.....Town Manager Selena Coffey
 - F. Capital Reserve Fund Resolution.....Town Manager Selena Coffey
 - G. FY 2016-2017 Budget Ordinance & Fee Schedule.....Town Manager Selena Coffey
- 8. Town Manager’s Report**

9. Departmental Reports (Available to the Public)

10. Closed Session (See summary page for applicable statutes)

11. Adjournment

MINUTES

**TOWN OF WEAVERVILLE
STATE OF NORTH CAROLINA**

**PUBLIC HEARING MINUTES
MONDAY, MAY 16, 2016**

The Town Council for the Town of Weaverville met for two public hearings prior to its regularly scheduled monthly meeting at 5:45pm on Monday, May 16, 2016 at Town Hall Council Chambers at 30 South Main Street, Weaverville.

Those present were: Mayor Dottie Sherrill, Vice Mayor John Penley, Councilman Doug Jackson, Councilman Doug Dearth, Councilman Patrick Fitzsimmons, Town Attorney Rebecca Reinhardt, Town Manager Selena Coffey, Town Clerk Shelby Shields, Police Chief Greg Stephens, Public Works Director Tony Laughter, Deputy Fire Chief Ted Williams and Planning & Code Enforcement Officer James Eller. Absent was Councilman Andrew Nagle.

Public Hearing on R-12 Zoning District

Mayor Sherrill asked for a motion to open the public hearing for public input on the R-12 Zoning District.

Councilman Dearth made the motion to open the public hearing regarding the R-12 Zoning District. Councilman Jackson seconded. All voted in favor.

Planning & Code Enforcement Officer gave a brief overview of the proposed R-12 Zoning District, which had previously been returned to the Planning & Zoning Board. Eller stated that the Planning & Zoning Board had agreed to forward the R-12 Zoning District language to Town Council for the public hearing and approval.

Mayor Sherrill asked for public input. There was no public input at that time. There was none. Having no additional public input for the public hearing, the Mayor asked for a motion to close the meeting.

Councilman Jackson made the motion to close the public hearing. Councilman Doug Dearth seconded the motion. All voted in favor.

Public Hearing on FY 2016-2017 Budget

Mayor Sherrill asked for a motion to open the public hearing to hear input on the R-12 Zoning District.

Vice Mayor Penley made the motion to go into public hearing regarding the FY 2016-2017 Budget. Councilman Fitzsimmons seconded. All voted in favor.

Town Manager Coffey provided a brief summary on the recommended budget. Councilman Jackson requested that Coffey recap significant issues impacting the budget. Coffey spoke about the following: the Town's loss of the privilege use license tax, loss of Arvato personal property tax revenue, loss of ability to annex involuntarily, and the State's redistribution of local sales tax, which has had a negative impact on the Town's sales tax revenue.

Mayor Sherrill noted that Council does not want to cut Town services and also noted that, unfortunately, the employees would not be receiving a cost of living increase this year at 1.4% as was originally proposed in order to maintain some of their benefits, such as health insurance. Councilman Doug Jackson echoed the Mayor's comments, stating that health insurance was a major factor in balancing the budget due to the rising cost of providing insurance to the Town's employees.

Mayor Sherrill then invited the public to comment. The following people spoke during the public hearing on the budget:

1. Donna Bollinger: Bollinger spoke on behalf of several others and therefore was provided ten minutes to speak. Bollinger noted that the last budget workshop was very informative and commended Town Manager Coffey, Public Works Tony Laughter and Finance Officer Courtney Banks. She further indicated that she was happy that the Town had a three-year streets improvement plan to repair every street in Town. Coffey clarified that the three-year streets improvement plan only covers those roads and streets that have deteriorated in accordance with the NCDOT scoring system as in need of repair. Bollinger expressed her disagreement with the Town spending \$18,000 for a second gateway sign at Weaver Boulevard.
2. Leslie Osborne: Osborne commended Town Council on their hard work on the budget. She further stated the people should understand that Council, several years ago, reduced the tax rate, but that increasing the tax rate this year makes sense due to the various issues with revenue losses. Osborne thanked Council for their hard work.
3. Bernie Conrad: Conrad asked that Town Council reconsider increasing the tax rate. He further noted local government shouldn't depend on the loss of Arvato and other revenues and suggested the Town have an alternate plan, which would account for loss of revenue, similar to businesses. Conrad noted that, if making the decision to move his company, A-B Emblem, to Weaverville now, with the increasing tax rates, he would not move here. Conrad concluded that the Town should "live within its means".
4. Marsha Andreola and Sherri McLendon: Andreola and McLendon were speaking on behalf of five residents living on West Street and were given ten minutes to speak. They noted that all residents on West Street, except for one, are opposed to paving the currently graveled street. McLendon noted that West Street follows the side of her yard, which intersects with North Street. She spoke about the negative impact of road bed and set-backs if West Street is paved and further noted safety issues with having people use the street as a pass-through and speeding if it was paved. McLendon noted the need to do further studies, including topographical studies, traffic studies and a study of what is necessary to protect a slave burial area off of West Street if it was paved. Andreola then spoke again and added that 36 trees would need to be removed if West Street was paved. She further noted that paving the street would be wasteful to serve only one family who wants the street paved. Andreola urged Council to reject the paving of West Street now or in the future.
5. Barbara Gentry: Gentry noted that Public Works Director Tony Laughter sent her a list of streets to be paved last year and asked why the order of street improvements had been changed.

Town Manager Coffey responded that roads deteriorate at varying rates dependent on amount of travel, weather, plowing, etc. She further noted that the full amount for year one of the three-year streets improvement plan was not included in the budget, stating that only approximately \$265,000 was included and almost \$400,000 was requested for year one of the plan.

There were questions from the audience regarding the time for the public hearing for the R-12 zoning district. Town Manager Coffey recommended that, due to inconsistencies in the Clerk's minutes and in the time that the hearings were publicly noticed, anyone wishing to speak on the R-12 issue be permitted to do so at that time or after a five minute break prior. Town Council agreed to proceed, allowing anyone to speak regarding the R-12 zoning district or the budget.

6. Zach Kemp: Kemp noted that the public hearing on the R-12 zoning district had been advertised to begin at 6:45pm in the Town's newsletter and website. He noted he is concerned about the R-12 zoning district and how it might impact the budget in the future, particularly placing a higher demand on the Town's fire, police and public works services.

Mayor Sherrill asked for further public input. There was none. Having no additional public input, the Mayor asked for a motion to close the hearing.

Councilman Fitzsimmons made the motion to close the public hearing. Councilman Jackson seconded the motion. All voted in favor.

[Regular Town Council meeting followed after a brief break.]

Dottie Sherrill, Mayor

ATTEST:

Selena D. Coffey, MPA, ICMA-CM
Town Manager / Deputy Town Clerk

MINUTES

**TOWN OF WEAVERVILLE
STATE OF NORTH CAROLINA**

**TOWN COUNCIL MEETING
MONDAY, MAY 16, 2016**

The Town Council for the Town of Weaverville met for two public hearings prior to its regularly scheduled monthly meeting at 5:45pm on Monday, May 16, 2016 at Town Hall Council Chambers at 30 South Main Street, Weaverville.

Those present were: Mayor Dottie Sherrill, Vice Mayor John Penley, Councilman Doug Jackson, Councilman Doug Dearth, Councilman Patrick Fitzsimmons, Town Attorney Rebecca Reinhardt, Town Manager Selena Coffey, Town Clerk Shelby Shields, Police Chief Greg Stephens, Public Works Director Tony Laughter, Deputy Fire Chief Ted Williams and Planning & Code Enforcement Officer James Eller.

Absent was Councilman Andrew Nagle.

1. Call to Order of Regular Meeting

Mayor Sherrill called the regular meeting to order.

2. Approval & Adjustments to the Agenda

Mayor Sherrill asked for adjustments to the agenda. Councilman Fitzsimmons requested to add a proposed resolution from the Town regarding House Bill 2. Town Manager Coffey requested the removal of the agenda item regarding the Capital Reserve Fund and recommended replacing it with the House Bill 2 resolution, revising agenda item E.

Councilman Dearth voted to approve the agenda as amended. Vice Mayor Penley seconded. All voted in favor.

3. Public Comments

- A. Hamish Ziegler: Ziegler was concerned about safety and speeding on South Main Street and the need for sidewalks in that area as well. He commended Town Manager Coffey for speaking with him the prior week. Ziegler further noted drainage issues on South Main Street.
- B. Beverly Rogers: Rogers noted meeting with Coffey on May 6, 2016, commending Coffey. Her primary concern is the need for sidewalks on South Main Street. She also noted that she has problems with water washing the concrete and dirt away from her chain link fence. Rogers noted that Public Works had cleaned the drainage ditch across from her house earlier that morning.
- C. Alan Sheppard: Sheppard commented on the minutes and newsletter not having accurate times.

4. Approval of Minutes

Vice Mayor Penley made a motion to approve the April 18, 2016 Town Council minutes and the April 25, 2016 budget workshop minutes. Councilman Jackson seconded. All voted in favor.

5. **Employee Recognition**

Mayor Sherrill asked Town Manager to begin employee recognition. Coffey then referred to Police Chief Stephens who asked for the recognition of Sergeant Brandon Paris for achieving his Advanced Law Enforcement Certificate through the North Carolina Criminal Justice Education & Training Standards Commissions. Coffey then introduced Deputy Fire Chief Ted Williams who commended Firefighters Alex Fisher and Chance Folse for meeting the requirements to become Senior Firefighters. Finally, Mayor Dottie Sherrill recognized outgoing Town Attorney Rebecca Reinhardt for her legal services to the Town and gave her a gift on behalf of the Town.

6. **Discussion & Action Items:**

- A. **Waterline Extension Request for Mountain Housing Opportunities (MHO) regarding Critter Trail Development:** Joe Quinlan, representing MHO, gave a brief explanation of the project, requesting the waterline extension for 47-unit development.

Councilman Dearth made the motion to approve the waterline extension. Councilman Fitzsimmons seconded. All voted in favor.

- B. **Town Parking Requirements:** Planner & Code Enforcement Officer gave a brief report regarding bringing the Town's parking requirements in line with other jurisdictions. Eller requested Council's direction to take the issue to the Planning & Zoning Board for study and possible revisions.

Councilman Jackson made the motion to forward the parking requirements issue to the Planning & Zoning Board for further review. Councilman Dearth seconded. All voted in favor.

- C. **Discussion regarding R-12 Zoning District:** Planner & Zoning Enforcement Officer James Eller gave an overview of Ordinance Section 36-85 for the R-12 zoning district. He explained that the new district will allow for a greater density of residential development increasing the units allowed to twelve units per acre from the previously established eight units per acre. Eller noted that the creation of the R-12 zoning district and related changes to the Code of Ordinances were approved unanimously by the Planning & Zoning Board.

Attorney Reinhardt recommended to Council that given the discrepancy with the time of the public hearing related to the R-12 zoning matter, the Council could allow any member of the public to comment at this time if they desire to do so. The Mayor and Councilmen consented to the action, and the Mayor asked if anyone present would like to comment or otherwise speak on the R-12 zoning matter.

The following came forward to comment:

1. Alan Sheppard: Sheppard asked if the new R-12 Zoning District would impact any development inside downtown or impact any of the other Town ordinances. Eller and Councilman Dearth responded with "no".

Councilmen Dearth made the motion to approve the Ordinance Amending Chapter 36 of the Town of Weaverville Code of Ordinances regarding the Addition of an R-12 Zoning District, including the statement contained therein." Councilman Fitzsimmons seconded. All voted in favor.

- D. **Ordinance Declaring Speed Limit Modifications to Woodland Hills Subdivision:** Town Manager Coffey explained that the North Carolina Department of Transportation had requested the approval of

attached Ordinance revising the speed limit to 25 miles per hour for the following streets within the Woodland Hills Subdivisions:

- SR 2216 (Highlander Road) between US 19 Business and SR 2237;
- SR 2237 (Bald Mountain Road) between SR 2241 and a point 0.10 mile north of SR 2238
- SR 2238 (Chipmunk Cove Road) between SR 2237 and a point 0.07 mile west of SR 2237;
- SR 2241 (Wilderness Road) between SR 2242 and SR 2237; and
- SR 2242 (Wilderness Cove/Brushwood Road) between a point 0.08 mile south of SR 2241 to a point 0.24 mile north of SR 2241

Vice Mayor Penley made the motion to approve the Ordinance and all related certifications to NCDOT. Councilman Jackson seconded. All voted in favor.

Councilman Jackson noted that he continued to have concerns about the speed limit on Weaver Boulevard and Town Manager Coffey stated that she has spoken with Marshal Williams, NCDOT, asking for the speed limit to be reduced. Williams has indicated that NCDOT will study the area.

- E. **Resolution requesting Governor McCrory to Revoke House Bill 2:** Mayor Sherrill read the following language to be considered by Town Council in an Ordinance requesting that the Governor revoke House Bill 2:

WHEREAS, the North Carolina General Assembly has passed, and Governor McCrory has signed, House Bill 2, and

WHEREAS, by enacting House Bill 2 the State Legislature have taken a measure that diminishes or restricts the legislative authority of local governments and their ability to enact and enforce anti-discrimination policies, and other personnel matters,

WHEREAS, House Bill 2 contains provisions related to the use of public restroom facilities that are unwarranted and unenforceable in any reasonable sense, and

WHEREAS, House Bill 2 states that lawsuits cannot be brought in state court on the basis of discrimination in employment, and

WHEREAS, House Bill 2 has had the tangible effect of damaging the image of North Carolina and damaging beneficial economic activity and economic development prospects in Buncombe County and throughout the State of North Carolina generally, and

WHEREAS, hundreds of corporations and businesses have decided not to locate in or do business within the State of North Carolina as a result of HB2, and

WHEREAS, the federal government has sued the state as a result of the law which threatens the loss of billions of dollars,

WHEREAS, the Town of Weaverville and its residents and businesses rely heavily upon a vibrant and thriving local, regional and state-wide economic environment and continuing local and outside economic investment,

NOW THEREFORE, the Town Council of the Town of Weaverville requests that the North Carolina General Assembly immediately revoke House Bill 2 in its entirety.

Councilman Fitzsimmons made the motion to pass the Resolution. Councilman Dearth seconded. All voted in favor.

F. Appointment & Oath of Office for New Town Attorney: Mayor Sherrill asked that Town Manager Coffey introduce the new Town Attorney Jennifer Jackson. Coffey provided a brief overview of the process used during budget deliberations for request for proposals, confirming that Town Council had chosen Attorney Jackson based on her local government experience and legal services fees proposed. Attorney Jackson then took her Oath of Office, with the Town Clerk swearing her into office.

7. Town Manager's Report

Town Manager Coffey provided an overview of her report, reminding Town Council about the proposed budget adoption on June 20, 2016. Coffey further stated that Public Works is working with NCDOT to try to fit 8-10 more parking spaces downtown with the restriping project. She shared with the Council that the Nature Park kiosk is now complete. Coffey added that she had been notified about a tour of the Arvato facility, but was uncertain if the Town would be invited.

8. Departmental Reports

Mayor Sherrill noted to the audience that departmental reports were available on the table beside the podium for the public.

9. Adjournment

Councilman Dearth moved to adjourn the meeting. Vice Mayor Penley seconded the motion. All voted in favor.

Dottie Sherrill, Mayor
Town of Weaverville

ATTEST:

Selena D. Coffey, MPA, ICMA-CM
Town Manager / Deputy Town Clerk

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: June 20, 2016
Subject: Road Closure for July 4th Events
Presenter: Selena Coffey, Town Manager
Attachments: Yes

Description:

As you will recall, the Town must annually submit a request to N.C.D.O.T. requesting road closures for the Annual Kiwanis 5K and the Town's Fire on the Lake July 4th Celebration. Attached you will find an Ordinance that also must be signed and submitted to N.C.D.O.T.

Council Action Requested:

The Town Manager recommends the execution of the attached Ordinance per requirements by N.C.D.O.T.

Weaverville North Carolina

AN ORDINANCE DECLARING A ROAD CLOSURE FOR THE ANNUAL KIWANIS 5K RUN AND THE WEAVERVILLE INDEPENDENCE DAY "FIRE ON THE LAKE" CELEBRATION

WHEREAS, the Town Council of Weaverville acknowledges a long tradition of supporting the annual Kiwanis 5K run, that benefits the Weaverville and the North Buncombe community; and

WHEREAS, the Town Council of Weaverville acknowledges a long tradition of providing an Independence Day celebration for the pleasure of its citizens; and

WHEREAS, the Town Council of Weaverville acknowledges a 5K run and the Independence Day celebration requires approximately one (1) hour to install signage, and also requires approximately one (1) hour for removing signage, litter, etc.

NO THEREFORE BE IT ORDAINED by the Town Council of Weaverville pursuant to the authority granted by G. S. 20-169, that we do hereby declare a temporary road closure on the day and times set forth below and the following described portion of a State Highway System route:

5K Run

Date: Monday July 4, 2016
Time: 8 a.m. until 9:30 a.m.
Road Closure: A small portion of Weaver Boulevard and
Main Street

Independence Day "Fire on the Lake" Celebration

Date: Monday July 4, 2016
Time: 3 p.m. until 11:30 p.m.
Road Closure: That portion of Merrimon Avenue between Bankstown Road and
Yost Street

This ordinance to become effective when signs are erected giving notice of the road closures and detour routes, the implementation of adequate traffic control.

Adopted this _____ day of _____, 2016

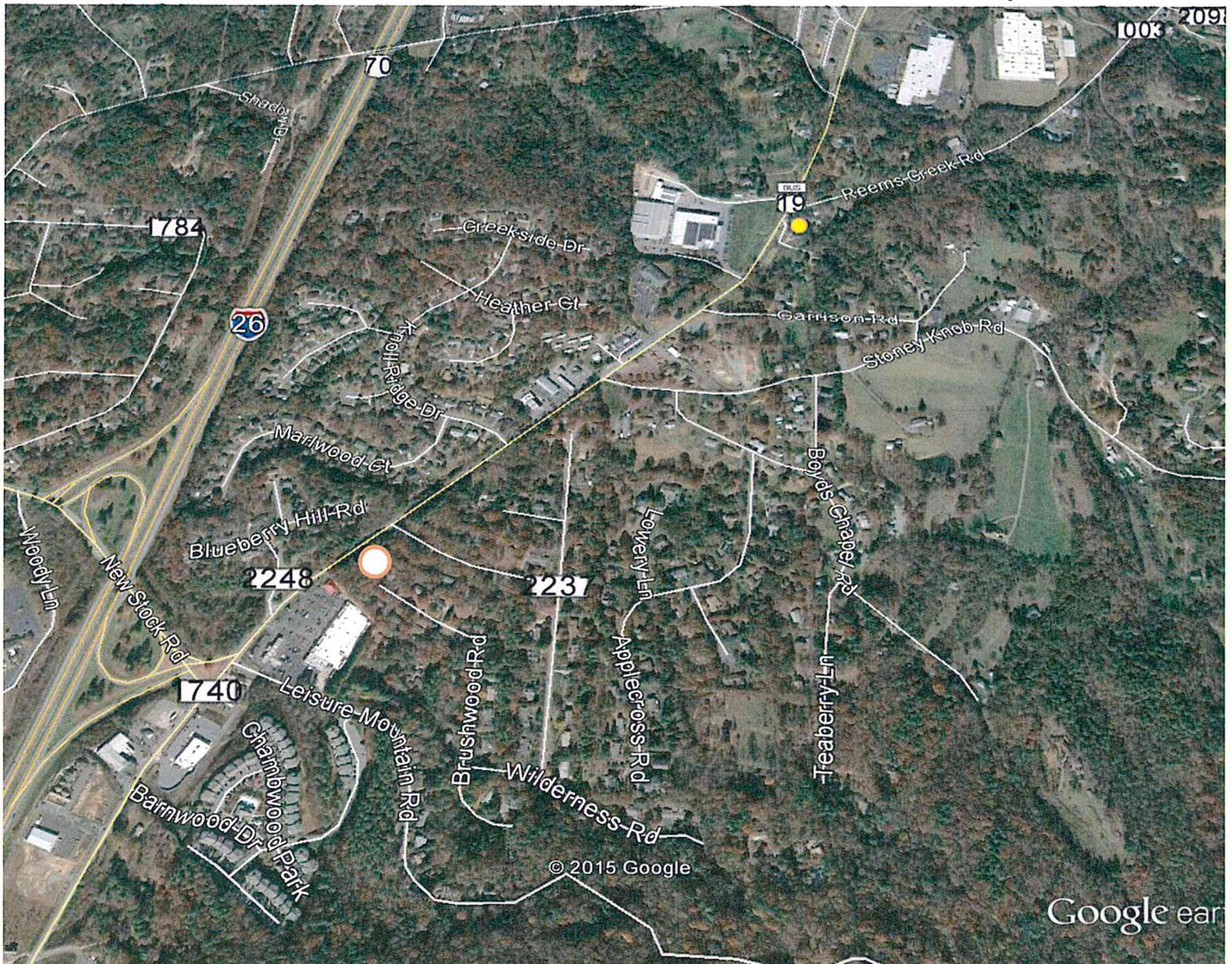
Dottie Sherrill, Mayor

Attest:

Town Clerk

Weaverville

Independence Day, 2016- Road Closure Map # 1



Road Closed Ahead- Placed on Merrimon Avenue just past Ingles Markets

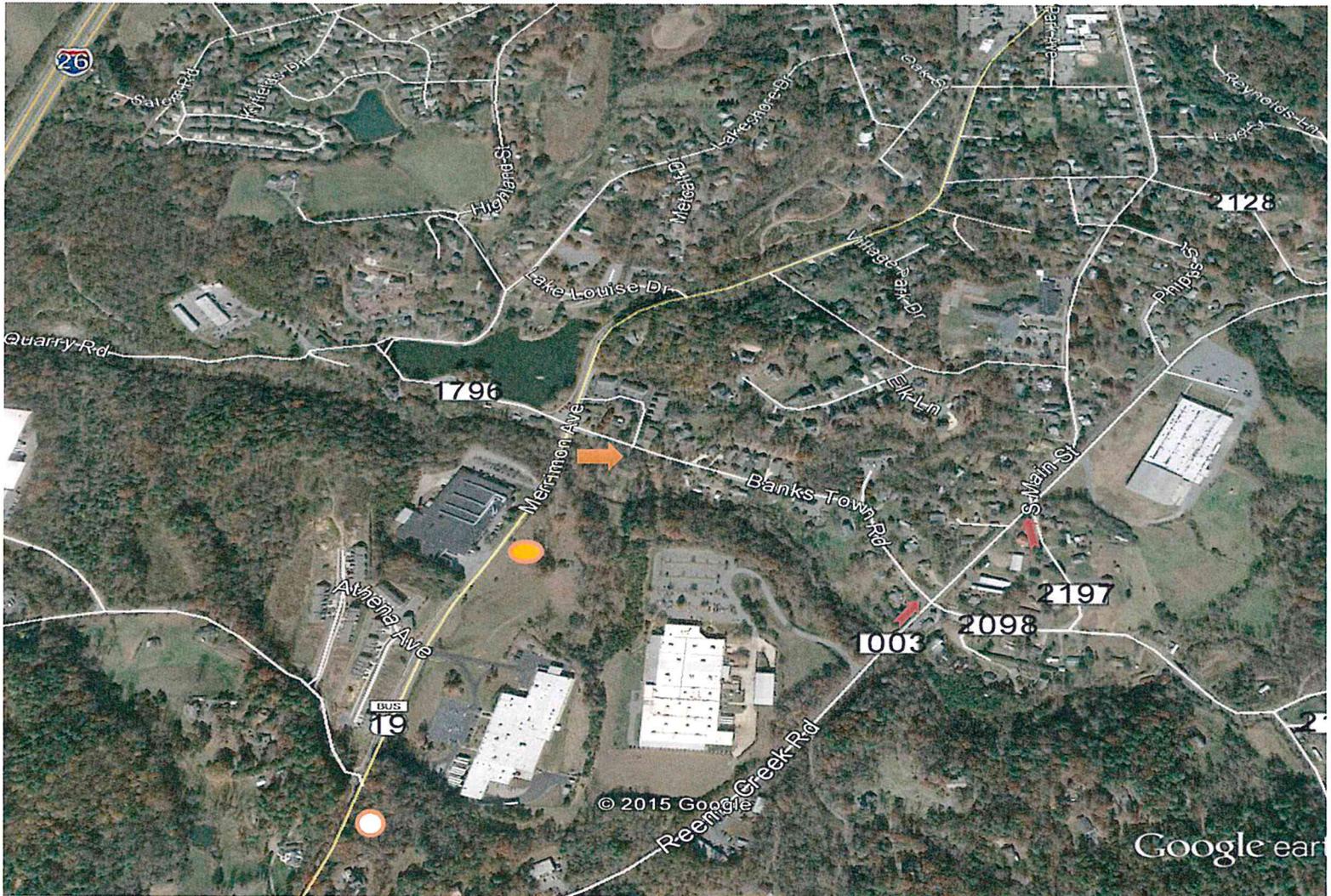


Detour Ahead-Placed on Merrimon Avenue just before Reems Creek Road

Road closed and traffic detoured from 3pm until 11:30 pm

Weaverville

Independence Day, 2016- Road Closure Map # 2

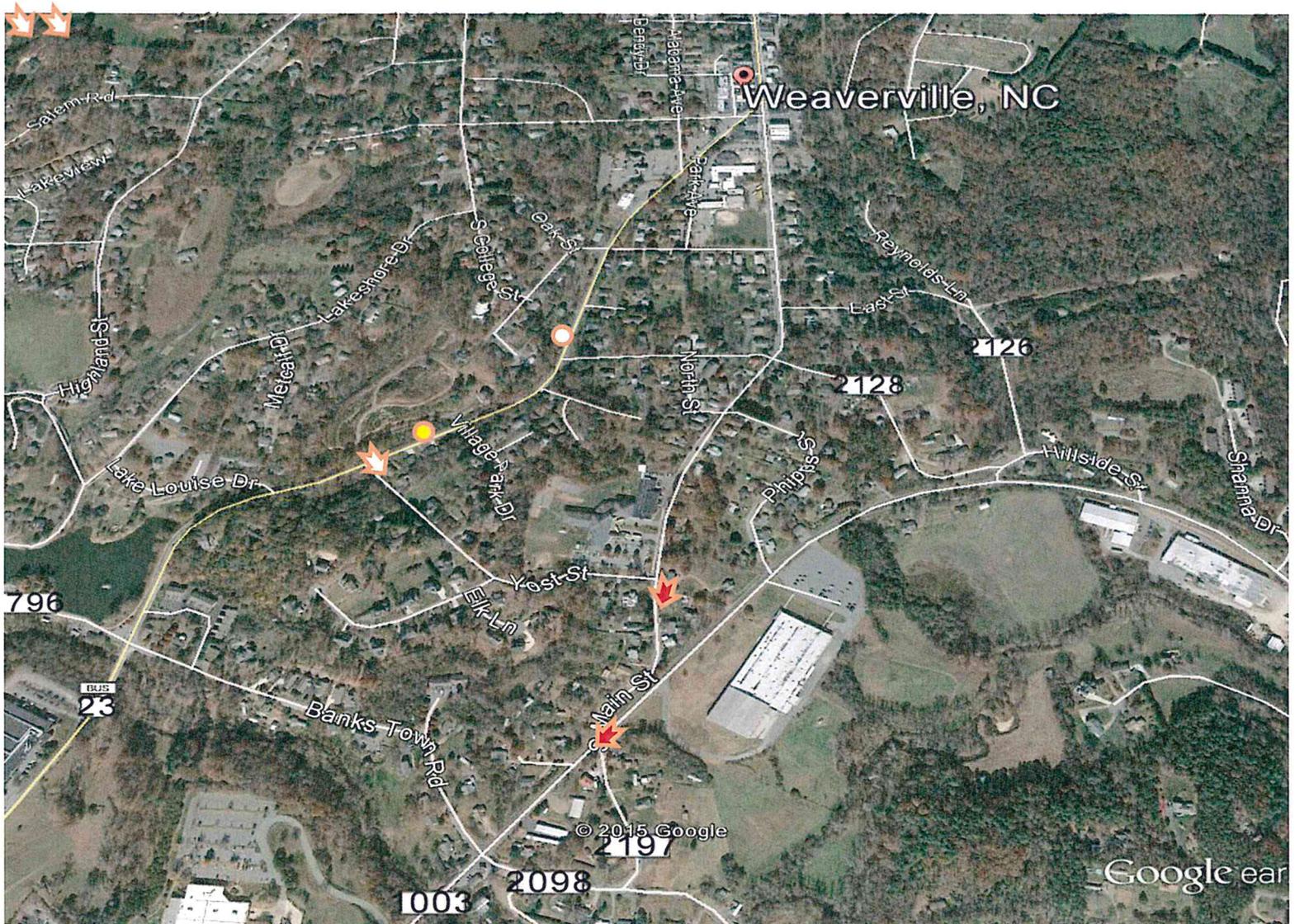


-  Detour Ahead- Placed on Merrimon Avenue just before Aiken Road
-  Road Closed Ahead- Placed on Merrimon Avenue near O.T.S. Factory (220 Merrimon Avenue)
-  Detour -Placed on Merrimon Avenue at Banks Town Road
-  Detour Route – North back to Main Street

Road closed and traffic detoured from 3:00 pm until 11:30 pm

Weaverville

Independence Day, 2016- Road Closure Map # 3



- Detour Ahead- Placed on Merrimon Avenue near North Street
- Road Closed Ahead- Placed on Merrimon Avenue prior to Yost Street
- ↘ Detour – Placed on Merrimon Avenue at Yost Street (South Detour)
- ➔ Detour Route- Right onto Main Street from Yost Street (South Detour)
- ➔ Detour Route- Right onto Reems Creek Road from Main Street

Road closed and traffic detoured from 3:00 pm until 11:30 pm

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: June 20, 2016
Subject: Budget Amendment 4 - Bond Refinancing
Presenter: Courtney Banks
Attachments: Yes

Description:

The Town refinanced the general obligation bond debt in order to save approximately \$300,000 in interest on the remaining 15 years of the bonds. Now that all of the refinancing has been finalized and final numbers have been determined, a budget amendment is needed to recognize the bond proceeds from the refinancing for \$2,480,000.00, as well as to pay off the old bonds in the amount of \$2,440,000 and cover the bond refinancing costs in the amount of \$40,000.00.

Action Requested:

The Town Council is requested to approve the Budget Amendment 4 to amend the budget by \$2,480,000.00 for the bond refinancing.

TOWN OF WEAVERVILLE

FISCAL YEAR 2015-2016 -- BUDGET AMENDMENT 4

BOND REFINANCING

JUNE 20, 2016

OTHER FINANCING SOURCE

BOND PROCEEDS	– 030-004-330-09961	<u>2,480,000.00</u>
	TOTAL	2,480,000.00

OTHER FINANCING USE

RESERVE FOR BOND PAYMENT	– 030-910-910-60030	2,440,000.00
BOND REFINANCING COST	– 030-910-910-60060	<u>40,000.00</u>
	TOTAL	2,480,000.00

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: June 20, 2016
Subject: Town Attorney
Presenter: Town Attorney Jennifer Jackson
Attachments: No

Description:

North Carolina General Statute § 160A-173 provides that Town Council must appoint a Town Attorney who shall serve at the Town's pleasure. Formal action to appoint an attorney to this position is needed and is appropriate even though Town Council is in the process of negotiating a legal services contract required by the Town's auditors.

Council Action Requested:

It is suggested that the following resolution be adopted:

“It is hereby resolved that Jennifer Jackson is appointed as Town Attorney for the Town of Weaverville and as such shall serve at the pleasure of Town Council.”

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: June 20, 2016
Subject: Sec. 36-150 General Provisions
Presenter: James W. Eller
Attachments: Yes

Description:

Attached you will find a revision of Section 36-150 General Provisions and a statement from the Planning and Zoning Board regarding same. Changes made are noted in red font.

In short, an ordinance was passed in March of 2015 which consolidated the duties and membership of the Tree Board, Main Street Nature Park Advisory Committee and Community Wildlife Habitat Team into one unit thereafter known as the Conservation Board.

Action Requested:

Staff recommends the establishment of a date for a public hearing on the aforementioned revision of code.

Sec. 36-150. - General provisions.

- (a) All plant materials used to comply with the requirements of this article shall be selected from the list of recommended species unless otherwise approved by the zoning administrator.
- (b) When any landscaped area required by this article involves clear cutting of the property, the ~~wildlife habitat sub-committee of the town tree board~~ Conservation Board will be permitted to conduct a plant rescue survey and, if feasible, be permitted to remove desirable native plants for use in town parks or on other town property. The ~~sub-committee~~ Conservation Board shall have 30 days from the issuance of the zoning permit to conduct the survey and remove the plants. Absent agreement by the property owner and/or the permit holder, no expense for the survey or removal of the plants shall be borne by the property owner and/or the permit holder.
- (c) When any landscaped area required by this article is adjacent to parking or vehicular circulation areas, such planted area shall be protected by curbing or other parking barriers.
- (d) Landscaping shall not obstruct the view of motorists using any street, private driveway, parking aisles, or the approach to any street intersection so as to constitute a traffic hazard. Such landscaping shall not violate the guidelines set forth in the town's minimum construction standards for streets.
- (e) All landscaped areas herein required shall be stabilized from dust and soil erosion immediately upon planting and shall thereafter be so maintained until the use of the property or the zoning thereof is changed. Water efficient landscapes and practices are encouraged.
- (f) The property owner of record shall be responsible for maintaining all required plant material in good health. Any dead, unhealthy or missing plants shall be replaced within 120 days after death with locally adapted plants which conform to the planting standards of this chapter. In the event that plant material is severely damaged due to unusual weather occurrence or other acts of God, the owner shall have two years to complete the replanting of the area so damaged.

(Ord. of 6-19-1978, Art. X, § 17-1020; Ord. of 11-17-2008, § 2)



**Town of Weaverville
Planning and Zoning Board**

On Tuesday, June 7th, 2016 the Planning and Zoning Board reviewed and unanimously recommended to Town Council the attached revision to Section 36-150. – General Provisions.

It has been found that the revision would not conflict with the Town's Comprehensive Plan or Zoning Code. The Planning and Zoning Board considers approval both reasonable and in the public interest to mirror an Ordinance adopted in 2015 creating the Conservation Board and to provide consistency throughout the Code.

A handwritten signature in black ink, reading "Doug Theroux", is written over a horizontal line.

**Doug Theroux
Chairman, Planning and Zoning Board**

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: June 20, 2016
Subject: Municipal Parking Requirements
Presenter: James W. Eller
Attachments: Yes

Description:

Attached you will find a revision of the parking requirements established by the Town's Zoning Code, a statement from the Planning and Zoning Board regarding same and a chart which compares the Town's parking requirements with other municipalities. Changes made are noted in red font.

Action Requested:

Staff recommends the establishment of a date for a Public Hearing on the aforementioned revision of code.

Sec. 36-176. - Off-street parking.

(a) Off-street automobile storage or parking space shall be provided on every lot on which any of the following uses are hereafter established. Each parking space shall have an all weather surface with minimum dimensions of nine by 18 feet. The number of parking spaces provided shall be at least as great as the number specified below for various uses. Each space shall be provided with vehicular access to a street or alley.

Use	Required Parking
Any residential use	Two spaces for each dwelling unit.
Rooming and boarding houses	One space for each bedroom.
Hotels and motels	One space for each unit, plus one space for each employee working on the shift of greatest employment.
Medical or dental offices or clinics	Five spaces for each doctor, or five spaces for each office, whichever is greater.
Places of public assembly, including funeral homes, churches, and similar places of worship with fixed seating	One space for each four seats or one space for each seven feet of seating capacity in the principal assembly room.
Places of assembly or recreation without fixed seating	One space for each seven feet of seating capacity dedicated to patron use and one space for each employee working on the shift of greatest employment.
Schools, elementary and junior high	Two spaces for each classroom and for each administrative office.
Schools, senior high or higher	One space for each four pupils.
Libraries and public buildings	One space for each 200 square feet of gross floor space.
Professional and business offices	One space for each 200 square feet of gross floor space.
Banks	Five spaces for each employee.
Retail stores and shops of all kinds, including barber, shoe repair, and similar service outlets,	One space for each 200 300 square feet of gross floor space.

Multiple tenant development	One space for each 300 square feet of gross floor space for the entire facility.
Restaurants	One space for each three seats (booths and tables included), plus one space for each employee working on the shift of greatest employment.
Service stations	Five spaces for each service bay, whether a grease, wash or other type of bay.
Hospital facilities	One space for each 200 square feet of floor space.
Laundromats machines	One space for each five washing or drying.

- (b) Extension of parking space into a residential district. Required parking space may not extend from a commercial (C-1 and C-2) use district or from a conditional use district (CZD) that contains any commercial or office use into any residential use district.

(Ord. of 6-19-1978, Art. XI, § 17-1110; Ord. of 9-15-2008, § 1(t))



**Town of Weaverville
Planning and Zoning Board**

On Tuesday, June 7th, 2016 the Planning and Zoning Board reviewed and unanimously recommended to Town Council the attached revision to Section 36-176. – Off-street Parking.

It has been found that the revision to the Town's parking requirements would not conflict with the Town's Comprehensive Plan. The Planning and Zoning Board considers approval both reasonable and in the public interest due to a history of variances granted from the parking requirements and the loss of privilege licenses which limits staff's ability to track tenancy and use within multi-tenant or multi-use commercial facilities.

A handwritten signature in black ink that reads "Doug Theroux". The signature is written in a cursive style and is positioned above a horizontal line.

**Doug Theroux
Chairman, Planning and Zoning Board**



Parking Requirements

- The following chart is a demonstration of the Town's parking requirements for retail establishments in relation to other municipalities.

<i>Weaverville</i>	One space for each 200 square feet of gross floor space
Asheville	One space per 350 sq. ft.
Black Mountain	One space per 300 sq. ft.
Brevard	One space per 500 sq. ft.
Lenoir	One space per 250 sq. ft.
Mount Airy	One space per 200 sq. ft.
Shelby	One space per 200 sq. ft.
Waynesville	One space per 600 sq. ft.

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: June 20, 2016
Subject: Town Clerk
Presenter: Town Attorney Jennifer Jackson
Attachments: No

Description:

Per North Carolina General Statute § 160A-171, Town Council must appoint a Town Clerk to fulfill the following duties: “give notice of meetings of the council, keep a journal of the proceedings of the council, be the custodian of all city records, and shall perform any other duties that may be required by law or the council.”

General Statute § 160A-172 also states the following: The council may provide for a deputy city clerk who shall have full authority to exercise and perform any of the powers and duties of the city clerk that may be specified by the council. This could be in the form of a direct appointment of a deputy clerk by Town Council or the delegation of that appointment to the Town Manager.

Council Action Requested:

During tonight’s meeting, the Town Attorney recommends appointment of a Town Clerk and either the appointment of a Deputy Clerk or the delegation of that appointment to the Town Manager. It would be appropriate for anyone appointed during this meeting to take the appropriate oath of office.

Suggested motions:

“I move that we appoint ___ as Town Clerk.”

“I move that we authorize the Town Manager to appoint one or more Deputy Town Clerks as she deems appropriate giving full authority for her to manage and supervise those individuals in the provision of their duties like any other Town employee.” OR “I move that we appoint ___ as Deputy Clerk.”

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: June 20, 2016

Subject: Request for Water Line Extension,
SONIC at North Ridge Commons
PIN: 9732-89-2562

Presenter: Tony Laughter, Public Works Director
Jesse Gardner, P.E. (Engineer for the Developer)

Attachments: Yes

Description:

Attached you will find the following:

1. Town Manager Selena Coffey's response to the Application for Commitment Letter dated April 13, 2016. This project was originally slated for presentation to Council at the April 18, 2016 Town Council meeting. The agenda item was not completed and ready to present on that date. Item was rescheduled to this June 20, 2016 Town Council meeting.
2. A copy of the projects Conceptual Layout. Project Engineer to provide larger map for Councils viewing.

Handouts to Council:

1. An updated list of Active Water Commitments inclusive of this project prepared by Tony Laughter, Public Works Director. (Tony will handout at meeting). Town Manager Selena Coffey and Public Works Director Tony Laughter will respond to questions as needed.

Action Requested:

The Town Manager recommends approval of this waterline extension.

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: June 20, 2016

Subject: Request for Water Line Extension,
Blue Ridge Crossing / Garrison Branch Road
PIN(s): 9733-63-23987, 9733-62-6933 & 9733-62-7514

Presenter: Tony Laughter, Public Works Director
Barret A. Hagen, P.E. or assigns for Austin Development
Greensboro NC 27429

Attachments: Yes

Description:

Attached you will find;

1. Manager Selena Coffey's response to the Application for Commitment Letter dated June 06, 2016.
2. A copy of the project Conceptual Layout. Engineer to provide larger map for Council viewing.

Handouts:

1. An updated list of Active Water Commitments inclusive of this proposed project prepared by Tony Laughter, Public Works Director. (Tony will hand out at presentation)

Action Requested:

Council discussion and decision.

Dottie Sherrill
Mayor

The Town of
Weaverville
NORTH CAROLINA

Doug Dearth
Council Member

Patrick Fitzsimmons
Council Member

Doug Jackson
Council Member

Andrew Nagle
Council Member

John Penley
Council Member

June 06, 2016

Barret A. Hagen PE
Austin Development
PO Box 9775
Greensboro, N.C. 27429

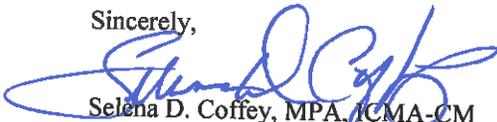
Reference:

Commitment Letter Application for Blue Ridge Crossing
PIN(s): 9733-63-2398, 9733-62-6933, 9733-62-7514

Your request for municipal water service to the proposed Blue Ridge Crossing 244 unit Multi-Family project located on Garrison Branch Road, Weaverville NC 28787, PIN NO(s) 9733-63-2398, 9733-62-6933, and 9733-62-7514, has been reviewed by town staff. I regret to inform you water service is not currently available for this project. Your proposed project would require an extension to the Town of Weaverville Water system. The nearest accessible water supply main is located near property on the North side of Garrison Branch Road and would require waterline extension to supply your project. Water service extensions require approval by Weaverville Town Council. If approved, the project is subject to the Town of Weaverville Water Policies and Procedures and design criteria. Weaverville Town Council will consider projects for water line extensions upon formal request. The Town of Weaverville Water Policies and Procedures Section 2.4 EXTENSION AGREEMENT guides in such matters.

1. The project developer and/or other legal representative can formally request, in person, to the Weaverville Town Council, consideration for this request for water line extension and service. This would be done at the Town Council regular scheduled monthly meeting. Our next Town Council meeting is Monday June, 20th at 7pm. The Council Chambers is located at Weaverville Town Hall, 30 South Main Street, Weaverville, NC. Approval of Water Service by council does not extend approval for the type of project you wish to construct. Council approval of water line extension is a conditional approval of the availability of water only. Proposed project must meet all Rules, Regulations and Ordinances of the Town of Weaverville to obtain authorization to construct.
2. Due to the proximity of this proposed project to Town Limits, I will be recommending council request voluntary annexation. Be prepared to respond to Town Council's requests for project information including visuals.
3. If your request is approved by Town Council, I will issue you a formal Commitment Letter which contains the specific conditions and actions which must be met to activate the commitment.
4. If approved, the owner/developer shall be responsible for designing and constructing an extension of the Town's water distribution system to and through the subject property in accordance with Town Specifications and Ordinances.
5. The owner/developer shall be responsible for obtaining any and all right-of-ways, encroachment agreements, etc. necessary for the installation of said water distribution system and conveying said water distribution system and applicable right-of-ways to the Town for permanent maintenance as part of the Town system.

Sincerely,



Selena D. Coffey, MPA, ICMA-CM
Town Manager

cc Tony Laughter, Public Works Director

30 South Main Street • Weaverville, NC 28787 (PO Box 338)
(828) 645-7116 • Fax (828) 645-4776
www.weavervillenc.org

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: June 20, 2016
Subject: Major Subdivision Concept Plan – 212 North Main
Presenter: James W. Eller
Attachments: Yes

Description:

Attached you will find a major subdivision concept plan for the property commonly known as 212 North Main Street and a statement from the Planning and Zoning Board regarding same.

Action Requested:

Staff recommends the approval of the major subdivision concept plan for the property commonly known as 212 North Main Street.



**Town of Weaverville
Planning and Zoning Board**

On Tuesday, June 7th, 2016 the Planning and Zoning Board reviewed and unanimously recommended to Town Council the attached Concept Plan for a Major Subdivision on the property commonly known as 212 North Main Street.

It has been found that the Concept Plan is consistent with the Town's Comprehensive Plan and Chapter 25 – Subdivisions. The Planning and Zoning Board considers approval both reasonable and in the public interest due to uses present within the zoning district and on adjacent properties.

A handwritten signature in black ink that reads "Doug Theroux". The signature is written in a cursive style and is positioned above a horizontal line.

**Doug Theroux
Chairman, Planning and Zoning Board**

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: June 20, 2016
Subject: Meeting Dates & Times Updated
Presenter: Town Manager Selena Coffey
Attachments: Yes

Description:

I have spoken with each of you individually regarding the issue of changing Town Council's regularly scheduled meeting time from 7:00pm to 6:00pm on the third Monday of each month. It has been general consensus that the Council would like to change the meeting time for the regularly scheduled meetings, but also to change monthly workshop meetings from 5:00pm to 5:30pm.

I have attached a list of meeting dates, times and locations for the remainder of the calendar year.

Council Action Requested:

The Town Manager recommends that Town Council reschedule its regularly third Monday monthly meeting to 6:00pm and workshops to 5:30pm.

MEETING SCHEDULE
JULY 2016 – DECEMBER 2016

- **Regular Town Council Meetings are held on the 3rd Monday monthly at 6:00pm**
- **Special-Called Town Council Workshops are held the 2nd Tuesday monthly at 5:30pm**

DESCRIPTION	DATE	TIME	LOCATION
Special-Called Meeting: Workshop	Tuesday, July 12	5:30pm	Fire Dept. Training Room
Town Council Meeting	Monday, July 18	6:00pm	Town Hall Council Chambers
Special-Called Meeting: Workshop	Tuesday, August 9	5:30pm	Fire Dept. Training Room
Town Council Meeting	Monday, August 15	6:00pm	Town Hall Council Chambers
Special-Called Meeting: Workshop	Tuesday, September 13	5:30pm	Fire Dept. Training Room
Town Council Meeting	Monday, September 19	6:00pm	Town Hall Council Chambers
Special-Called Meeting: Workshop	Tuesday, October 11	5:30pm	Fire Dept. Training Room
Town Council Meeting	Monday, October 17	6:00pm	Town Hall Council Chambers
Special-Called Meeting: Workshop	Tuesday, November 8	5:30pm	Fire Dept. Training Room
Town Council Meeting	Monday, November 21	6:00pm	Town Hall Council Chambers
Special-Called Meeting: Workshop	Tuesday, December 13	5:30pm	Fire Dept. Training Room
Town Council Meeting	Monday, December 19	6:00pm	Town Hall Council Chambers

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: June 20, 2016
Subject: Capital Reserve Fund Resolution
Presenter: Selena D. Coffey, Town Manager
Attachments: Yes

Description:

The Town Council has expressed interest in establishing a Capital Reserve Fund for the Town that will allow for future capital improvements to be purchased according to a 5-year capital improvement program and Council approval. Council requires General Fund available fund balance to be maintained at a level of 40% of total General Fund revenues for any given fiscal year. The Capital Reserve Fund would be funded by available fund balance exceeding 40% of General Fund revenues as determined by using audited June 30 financial statements.

The Capital Reserve Fund Resolution would establish the Capital Reserve Fund which the Town Council has already proposed a transfer to in the fiscal year 2016-2017 budget.

Action Requested:

The Town Council is requested to approve the Capital Reserve Fund Resolution which would establish the Capital Reserve Fund on a five-year term.

**A RESOLUTION TO ESTABLISH AND MAINTAIN
A CAPITAL RESERVE FUND FOR THE TOWN OF WEAVERVILLE**

WHEREAS, under North Carolina General Statute 159-18 the Town is authorized to establish and maintain a capital reserve fund for any purposes for which the Town may issue bonds; and

WHEREAS, the Council members deem it is in the best interest of the Town of Weaverville and its citizens to establish a capital reserve to fund anticipated capital improvements; and

WHEREAS, the capital reserve fund will be used in conjunction with a multi-year capital improvement program to be reviewed annually during the Town's budget process;

THEREFORE, BE IT RESOLVED BY THE TOWN OF WEAVERVILLE, NORTH CAROLINA, ACTING THROUGH ITS COUNCIL MEMBERS, THAT:

1. A Capital Reserve Fund is hereby created as allowed under N.C. Gen. Stat. § 159-18. The Capital Reserve Fund shall remain open and accumulate funds for a period not to exceed five years unless renewed by Town Council.
2. The Capital Reserve Fund is established to provide funds for anticipated capital improvements as identified in a five-year capital improvement program and may include the following:
 - (a) providing facilities for fire fighting and prevention;
 - (b) providing facilities for law enforcement;
 - (c) providing parking facilities;
 - (d) providing parks and recreational facilities;
 - (e) providing public buildings;
 - (f) providing public vehicles;
 - (g) providing solid waste disposal systems;
 - (h) providing storm sewers and flood control facilities;
 - (i) providing water systems;
 - (j) providing industrial parks; and/or
 - (k) providing streets and sidewalks.
3. The Town shall develop a five-year capital improvement program and review it annually during the budget process to determine capital needs.
4. No funds shall be expended from the Capital Reserve Fund without approval by the Town Council.
5. Town Council has appropriated the amount of \$50,000.00 from its 2015/2016 Fiscal Year Budget for deposit into the Capital Reserve Fund and that amount shall be transferred to the Capital Reserve Fund on July 1, 2016.
6. The objective of the Town is to maintain a General Fund available balance of forty percent (40%) of total General Fund revenues for any given fiscal year. Any

funds in the General Fund exceeding 40% as determined by using the audited June 30 financial statements shall be transferred to the Capital Reserve Fund. Town Council may appropriate and transfer additional funds to the Capital Reserve Fund from time to time and in its discretion. Transfers to the Capital Reserve Fund should be accomplished by amendments to the Capital Reserve Fund Resolution.

7. This resolution shall become effective immediately upon its adoption.

ADOPTED this ____ day of June, 2016.

Dottie Sherrill, Mayor

ATTEST:

Selena D. Coffey

Town Manager/Deputy Town Clerk

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: June 20, 2016
Subject: Budget Ordinance & Water Rate Schedule Ordinance
Presenter: Selena Coffey, Town Manager
Attachments: Yes

Description:

The Town Council conducted five budget workshops from February until May 2016 and held its public hearing on the Town Manager's recommended budget on May 16, 2016. The attached Budget Ordinance reflects the Manager's Recommended FY 2016-2017 Budget and Council's revisions during budget deliberations have resulted in the Proposed FY 2016-2017 Budget Ordinance. This Ordinance includes a transfer to the newly established Capital Reserve Fund as well as a change in the tax rate from \$0.42 per \$100 valuation to \$0.44 per \$100 valuation.

The Town Council decided to follow the recommendations of a Martin-McGill water rate study which made recommendations for water rate increases through fiscal year 2024. The proposed water rate increase based on this study for 2016-2017 is 3%. The 3% increase in water rates is included in the 2016-2017 Water Rate Schedule Ordinance.

Action Requested:

The Town Manager recommends approval of the attached FY 2016-2017 Budget Ordinance along with the FY 2016-2017 Water Rate Schedule Ordinance.

Town of Weaverville

2016-2017 Budget Ordinance

BE IT ORDAINED AND ESTABLISHED by the Town Council of the Town of Weaverville that:

SECTION 1. The General Fund Budget of expected revenues and expenditures are as follows:

GENERAL FUND

REVENUES

Prior Years Taxes	\$1,600
Ad Valorem Tax	2,725,420
DMV Tax Revenue	175,000
Tax Penalties & Interest	5,000
Prior Year Interest & Penalty	200
Utility Franchise Tax	425,000
Beer and Wine Excise Tax	15,000
Powell Bill Funds	106,000
Local Government Sales Tax	1,115,000
Contracted Fire Protection	1,100,000
ABC Store Distribution to Town	40,000
ABC Store – Alcohol Education	3,000
ABC Store – Police Department Revenue	2,000
Cell Tower Revenue	15,270
Miscellaneous Revenue	9,000
Interest Income	5,000
Powell Bill Interest Income	150
Zoning and Inspection Fees	20,600
Sale of Surplus Property	5,000
Appropriated Fund Balance for Capital Reserve Fund	75,000
Appropriated Powell Bill Funds	200,000
TOTAL BUDGETED REVENUE	\$6,043,240

GENERAL FUND

EXPENDITURES:

General Government	\$933,953
Public Safety	3,139,080
Transportation	607,801
Environmental Protection	601,444
Culture & Recreation	228,110
Contingency	20,000
Debt Service	462,852
Transfer to Capital Reserve Fund	50,000
TOTAL BUDGETED EXPENDITURES	\$6,043,240

SECTION 2. The Capital Reserve Budget for the General Fund of expected revenue and expenditures areas as follows:

CAPITAL RESERVE FUND

OTHER FINANCING SOURCE:

Transfer from General Fund	\$50,000
TOTAL BUDGETED OTHER FINANCING SOURCE	\$50,000

CAPITAL RESERVE FUND

EXPENDITURES:

Capital Projects	\$50,000
TOTAL BUDGETED EXPENDITURES	\$50,000

SECTION 3. The Water Enterprise Budget of expected revenue and expenditures areas as follows:

WATER ENTERPRISE FUND

REVENUES:

Water Revenue	\$1,600,000
Miscellaneous Revenue	12,000
Water Tap	12,000
Impact Fees	25,000
Fee for MSD Collections	45,000
Interest Earned	2,500
TOTAL BUDGETED REVENUES	\$1,696,500

WATER ENTERPRISE FUND

EXPENDITURES:

Water Fund Operations	\$1,696,500
TOTAL BUDGETED EXPENDITURES	\$1,696,500

SECTION 4. The Budget and Finance Officers are hereby authorized to distribute department funds upon the line item budget and make expenditures there for, in accordance with the Local Government Budget and Fiscal Control Act.

SECTION 5. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- A. He/she may transfer amounts between line items, expenditures and revenues, within a department without limitation and without a report being required.
- B. He/she may transfer amounts up to \$5,000 between departments within any one division, including contingency appropriations, within the same fund during any month. For the purpose of this ordinance, the Town of Weaverville has the following divisions: Public Works, Public Safety, and General Government. The Budget Officer must make an official report on such transfers at the next regular meeting of the Governing Board. Transfers between divisions would require action of the Governing Board.
- C. He/she may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

SECTION 6. The Ad Valorem tax rate for the 2016-2017 fiscal year is hereby set at \$0.440 per \$100 valuation.

Adopted this the 20th of June, 2016.

Dottie Sherrill, Mayor
Town of Weaverville

ATTEST:

Selena D. Coffey, Town Manager/ DeputyTown Clerk

**AN ORDINANCE TO ESTABLISH A SCHEDULE
OF RATES, FEES, CHARGES AND PENALTIES FOR
THE TOWN OF WEAVERVILLE WATER DEPARTMENT**

PURSUANT to the authority of G.S. 160-A-314, "Authority to Fix and Enforce Rates".

BE IT ORDAINED by the Town Council of the Town of Weaverville that the following rates, fees, charges and penalties be established for customers of the Weaverville Water System, beginning with the bill covering the period after July 1, 2016:

Section 1. Water Rates:

For water used **INSIDE** the Corporate limits of the Town:

The first 3,000 Gal. or fraction thereof used monthly, \$7.80 per 1000 gal.
 The next 22,000 Gal. or fraction thereof used monthly, 8.60 per 1000 gal.
 The next 175,000 Gal. or fraction thereof used monthly, 9.35 per 1000 gal.
 The next 300,000 Gal. or fraction thereof used monthly, 10.10 per 1000 gal.
 All over 500,000 Gal. or fraction thereof used monthly, 10.85 per 1000 gal.

For water used **OUTSIDE** the Corporate limits of the Town:

The first 3,000 Gal. or fraction thereof used monthly, \$15.60 per 1000 gal.
 The next 22,000 Gal. or fraction thereof used monthly, 17.20 per 1000 gal.
 The next 175,000 Gal. or fraction thereof used monthly, 18.70 per 1000 gal.
 The next 300,000 Gal. or fraction thereof used monthly, 20.20 per 1000 gal.
 All over 500,000 Gal. or fraction thereof used monthly, 21.70 per 1000 gal.

Section 2. Minimum Monthly Charges:

The minimum monthly charge for water service shall be according to the size of the meter through which water is delivered to each customer in accordance with the following schedule:

Meter Size	Minimum Monthly Usage	Inside Town	Outside Town
5/8"	2,000 gallons	\$ 15.60	\$ 31.20
3/4"	4,000 gallons	31.85	63.70
1"	6,000 gallons	48.85	97.70
1 1/2"	11,200 gallons	93.00	186.00
2"	18,200 gallons	152.45	304.90
3"	36,200 gallons	313.80	627.60
4"	56,500 gallons	501.50	1,003.00
6"	112,000 gallons	1,014.90	2,029.80
8"	180,000 gallons	1,643.90	3,287.80
10"	258,000 gallons	2,409.55	4,819.10

Section 3. Charges for Fire Line Connections:

All fire line connections on the water system for the Town of Weaverville shall be subject to a minimum monthly charge based upon the square inch size of the line at the following rate:

INSIDE Corporate limits of the Town

\$1.84 per square inch/month.

OUTSIDE Corporate limits of the Town

\$5.45 per square inch/month

Fire line charges shall be levied by the Water Department according to the following schedule:

Diameter of Fire Line	Square Inch Size	Inside Town	Outside Town
2" & smaller	3.14	5.78	17.10
3"	7.07	13.01	38.51
4"	12.56	23.12	68.41
6"	28.26	52.01	153.91
8"	50.24	92.46	273.62
10"	78.50	144.47	427.53

If during any month the detector-check valve meter for the fire line shows consumption of more than 100 gallons of water on the fire line the customer (owner) shall be billed, in lieu of the minimum, according to the following schedule:

Fire Line Size	Gallons	Inside Town	Outside Town
2"	18,000	\$131.31	\$262.64
3"	36,000	271.83	543.67
4"	56,000	433.12	866.26
6"	112,000	884.75	1,769.49
8"	180,000	1,433.14	2,866.28
10"	258,000	2,101.58	4,203.15

Recycling Fee

The Recycling fee shall be \$2.59 per month.

APPROVED AND ADOPTED, this the 20th day of June, 2016.

Selena D. Coffey
Town Manager / Deputy Town Clerk

Dottie Sherrill, Mayor

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: June 20, 2016
Subject: Closed Session
Presenter: Not Applicable
Attachments: No

Description:

N.C. G.S. § 143-318.11. Closed sessions

(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

See below for recommended motion and statutes.

Council Action Requested:

The Town Attorney recommends a motion to enter closed session per the following General Statutes:

§ 143-318.11.(a)

- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.
- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; etc.