

MINUTES

**TOWN OF WEAVERVILLE
STATE OF NORTH CAROLINA**

**TOWN COUNCIL MEETING
MONDAY, JANUARY 23, 2017**

The Town of Weaverville Town Council met on Monday, January 23, 2017 beginning at 6:00pm in Council Chambers within Weaverville Town Hall at 30 South Main Street.

Council Present: Mayor Dottie Sherrill, Vice Mayor John Penley, Council Members Doug Dearth, Patrick Fitzsimmons, Doug Jackson and Andrew Nagle.

Staff Present: Town Manager Selena Coffey, Town Attorney Jennifer Jackson, Police Chief Greg Stephens, Public Works Director Tony Laughter, Fire Chief Ted Williams, Town Planner James Eller and Finance Director Tonya Dozier.

1. Call to Order

Mayor Sherrill called the meeting to order at 6:00pm.

2. Approval/Adjustments to the Agenda

Vice Mayor Penley motioned to approve the agenda as presented. Councilman Jackson seconded and all voted unanimously.

3. Approval of the Minutes

Councilman Fitzsimmons motioned to approve the minutes as presented for the December 19, 2016 and January 10, 2017 meeting of Council. Vice Mayor Penley seconded and all voted unanimously.

4. Employee Recognition

Ms. Coffey recognized Finance Director Tonya Dozier for her work on the audit. Ms. Coffey also recognized Police Chief Greg Stephens for his department's receipt of a communications grant.

5. General Public Comment

Public comment closed with no comment.

6. Consent Agenda

- A. Proposed Audit Contract for FY 2016-2017. Approval of a contract with Gould Killian CPA at \$22,000 for the aforementioned fiscal year.
- B. Monthly Tax Report & Tax Releases. Approval of the tax report and release of \$311.30 in taxes due to duplicate billing.

- C. Quarterly Department Reports. Review of quarterly department reports from October through December, 2016.

Councilman Dearth motioned to approve the consent agenda. Vice Mayor Penley seconded and all voted unanimously.

7. Discussion and Action Items

- A. FY 2015-2016 Audit Overview.

Travis Keever of Gould Killian CPA Group P.A. presented the audit findings to Council which found no material weaknesses. Mr. Keever also reported that the audit report is currently under review by the Local Government Commission.

- B. Eller Cove Watershed Easement.

Michelle Pugliese representing Southern Appalachian Highlands Conservancy spoke to Council regarding a grant which is to be used to protect the Eller Cove Watershed. Said grant, awarded through the North Carolina Clean Water Management Trust Fund will be used to purchase from the Town a permanent conservation easement covering over 300 acres preserving the watershed and potentially making the area available for passive recreation. The Town stands to gain \$550,000 from the transfer of the easement.

Councilman Jackson motioned to approve the resolution which approves the conveyance of a conservation easement to the Southern Appalachian Highlands Conservancy and authorizes the Mayor, Town Clerk and Town Attorney to finalize, execute and deliver the documents necessary to effectuate the transfer of the conservation easement. Councilman Nagle seconded and all voted unanimously.

- C. Water Treatment Plant Expansion Study.

Keith Webb of McGill Associates addressed Council regarding the proposed water treatment plant expansion study following a lengthy discussion related to water resources at a previously held Town Council Workshop.

Councilman Jackson motioned to approve the resolution exempting the engineering study from a qualifications based process as allowed by NCGS 143-64.32; approve McGill and Associates proposal and authorize them to proceed with the study as outlined in the proposal; and approve a budget amendment to transfer \$30,000 from the water fund balance to the general fund to pay for the engineering study. Vice Mayor Penley seconded and all voted unanimously.

- D. Waiver of Waiting Period on Rezoning Request and Setting Date for a Public Hearing for a Rezoning Request from Garrison Branch Reserve Investors.

Mr. Eller requested that Council wave the waiting period for subsequent applications for rezoning as per Sec. 36-364(b) in order to consider an application for rezoning for a portion of a parcel in the vicinity of 30 Garrison Branch Road. Mr. Eller also noted that the proposal, which calls for a rezoning from R-12 to C-2 had been reviewed and unanimously recommended by the Planning and Zoning Board.

Vice Mayor Penley motioned to waive the waiting period for subsequent rezonings in order to consider the application for 30 Garrison Branch Road and to set a date for a Public Hearing on same for Monday, February 27 at 6:00pm. Councilman Jackson seconded and all voted unanimously.

8. Town Manager's Report

Ms. Coffey described to Council the progress on the gateway sign being installed on Weaver Boulevard, the date of the next Council meeting will be on Monday, February 27 due to Presidents Day and fifteen people had enrolled in the 2017 Citizens Academy.

9. Closed Session

Councilman Dearth motioned to enter closed session as per N.C.G.S. Chapters 143-318(a)(3) and 143-318 (a)(6). Vice-Mayor Penley seconded and all voted unanimously.

Councilman Nagle motioned to exit closed session. Vice-Mayor Penley seconded and all voted unanimously.

10. Adjournment

Councilman Dearth motioned to adjourn. Councilman Nagle seconded and all voted unanimously.

James W. Eller, Deputy Town Clerk