

MINUTES

TOWN OF WEAVERVILLE
STATE OF NORTH CAROLINA

TOWN COUNCIL REGULAR MEETING
MONDAY, MARCH 20, 2017

The Town Council for the Town of Weaverville met for its regular monthly meeting on Monday, March 20, 2017, at 6:00 p.m. in Council Chambers within Weaverville Town Hall at 30 South Main Street, Weaverville, North Carolina.

Council members present were: Mayor Dottie Sherrill, Vice Mayor/Councilman John Penley, Councilman Doug Jackson, Councilman Doug Dearth, Councilman Andrew Nagle and Councilman Patrick Fitzsimmons.

Staff present were: Town Attorney Jennifer Jackson, Town Manager Selena Coffey, Town Clerk Derek Huninghake, Police Chief Greg Stephens, Fire Chief Ted Williams, Town Planner James Eller, Finance Officer Tonya Dozier and Public Works Director Tony Laughter.

1. Call to Order

Mayor Sherrill called the meeting to order at 6:00 p.m.

2. Approval/Adjustments to the Agenda

Councilman Jackson asked that the Conservation Board/ Tree Board discussion item be removed from this agenda as it is a bit premature for discussion since Kaita Collier was resigning and other members terms are coming to an end.

Councilman Dearth made a motion to approve the agenda without the Conservation Board/Tree Board matter. Councilman Fitzsimmons seconded and all voted in favor of the motion.

3. Approval of Minutes

Town Attorney Jennifer Jackson asked to add the reference Mayfair Partners vs Town of Weaverville and other respondents to the closed session in the February 27, 2017 minutes.

Councilman Jackson made the motion to approve the minutes from February 27, 2017 as presented. Councilman Nagle seconded the motion and all voted in favor on the approval of the minutes.

4. Employee Recognition

Town Manager Selena Coffey recognized Derek Huninghake as new Town Clerk and Finance Officer Tonya Dozier for her hard work and effort in getting all the financial records up to date and ready for FY 2017-2018 budget.

5. General Public Comment

There were no public comments.

6. Consent Agenda

A.) Monthly Tax Report and Order to Advertise Tax Liens

Tax Collector is requesting adoption of an order to advertise tax liens.

B.) Set Public Hearing on FY 2017/2018 Budget

Town Manager recommends setting Public Hearing for May 15, 2017 at 6pm.

Councilman Dearth moved for the approval of the consent agenda. Vice Mayor/Councilman Penley seconded the motion and all voted unanimously to approve all action requested in the consent agenda.

7. Discussion and Action Items

A.) Update on the Zoning Table of Uses

Town Planner James Eller updated Council that staff and the Planning and Zoning Board have created most of the framework for the Zoning Table of Uses. Many more meetings are still to come since once the document is completed it will have to be traced throughout the entire Code of Ordinances. As for now, they have gotten through the tables and definitions saying the uses they would like and where they should be permitted. The next phase will be going through and creating the permissible standards along with additional standards that should be met for use to be permissible on pieces of property depending on zoning district. Mr. Eller thanked the Planning and Zoning board for all their effort and hours put towards this process. Councilman Dearth, also expressed his appreciation to the Board and thanked them for their hard work.

B.) Ad Hoc Committee on the Lake Louise Community Center

Town Manager Selena Coffey informed Council per February 6, 2017 Budget Workshop, they expressed interest in developing an Ad Hoc Committee to review studies for the use and purpose of Lake Louise Community Center. The proposal for a committee includes the following members: Vice Mayor/Councilman John Penley, Councilman Andrew Nagle, Laura Ayers-Secretary, Public Works Director Tony Laughter, two Weaverville Business Association Representatives, two Lake Louise Preservation Association Representatives and a Tailgate Market Representative. Ms. Coffey asked Council if there were any other groups that should be represented on the committee and when would be the best time to begin the meetings. By consensus Town Council agreed that the committee should be established as stated and determined that when the committee has been fully established, they will come up with a schedule that works best for all the members.

8. Public Hearing and Action on Proposed Revision to Sign Ordinance Related to Temporary Signs and Signs in the R-12 District

Councilman Fitzsimmons made the motion to enter into public hearing; Councilman Nagle seconded and all voted in favor of opening the public hearing.

Town Planner James Eller addressed Council about two separate issues within the Sign Ordinance. Presently the Town Code as it relates to temporary signage allows for placement of such signage for a period of time not to exceed thirty days. On two occasions, businesses will take down signs then immediately reapply for an additional temporary sign permit. Also, in the creation and implementation of the R-12 Zoning district, language related to signage within the zoning district was not adopted.

Mr. Eller is seeking approval for a revision to the language for the Sign Ordinance related to temporary signs and signage within the R-12 zoning district. The revised language would be to put a cap on the number of days to allow for temporary signs. The cap would be not to exceed 60 days in a calendar year. Either 15 days every three months, 30 days every six months or 60 days per year.

The Planning and Zoning Board unanimously recommended approval of the revised language to the Sign Ordinance.

Council members discussed several issues with this including businesses abusing their privileges to keep placing temporary signs along Weaver Boulevard, difficulty in enforcement and impact on political signs.

Town Attorney suggested some alternate language to Section 36-201(4).

Vice Mayor/Councilman Penley made the motion to close the public hearing; Councilman Nagle seconded and all voted in favor of closing the public hearing.

Councilman Jackson made a motion to pass the Sign Ordinance with the revised language as amended. Councilman Fitzsimmons seconded the motion. The motion passed by a unanimous vote of Council.

9. Town Manager's Report

Town Manager Selena Coffey presented her manager's report to Council including that the Town of Weaverville will be celebrating Arbor Day on Earth Day, April 22, 2017, our Code of Ordinances have been updated on the Town website, and the next Budget Workshop will be held on April 11, 2017 at 5:30 pm at the Fire Station.

10. Adjournment

Councilman Nagle made the motion to adjourn; Vice Mayor/Councilman Penley seconded and all voted to adjourn the Council's meeting at 6:30 p.m.

DEREK K. HUNINGHAKE, Town Clerk