

MINUTES

**TOWN OF WEAVERVILLE
STATE OF NORTH CAROLINA**

**TOWN COUNCIL REGULAR MEETING
MONDAY, OCTOBER 16, 2017**

The Town Council for the Town of Weaverville met for its regular monthly meeting on Monday, October 16, 2017, at 6:00 p.m. in Council Chambers within Weaverville Town Hall at 30 South Main Street, Weaverville, North Carolina.

Council members present were: Mayor Dottie Sherrill, Vice Mayor/Councilman John Penley, Councilman Doug Jackson, Councilman Doug Dearth, and Councilman Patrick Fitzsimmons. Councilman Andrew Nagle was absent.

Staff members present were: Town Attorney Jennifer Jackson, Town Manager Selena Coffey, Town Clerk Derek Huninghake, Police Chief Greg Stephens, Deputy Fire Chief Jayson Harwood, Town Planner James Eller, Finance Officer Tonya Dozier and Public Works Director Tony Laughter.

1. Call to Order

Mayor Sherrill called the meeting to order at 6:00 p.m.

2. Approval/Adjustments to the Agenda

Councilman Dearth made a motion to approve the agenda as presented. Councilman Penley seconded and all voted in favor of the motion.

3. Approval of Minutes

Councilman Dearth made the motion to approve the minutes from August 8, 2017 Town Council Special-Called Meeting, August 21, 2017 Town Council Regular Meeting and September 18, 2017 Town Council Regular Meeting as presented. Councilman Penley seconded the motion and all voted in favor on the approval of the minutes.

4. Employee Recognition

Town Manager Selena Coffey recognized Police Chief Greg Stephens, Sargent Andy Mace, and the Weaverville Police Department for the excellent “Cops for Kids Bike Run” event they held this weekend. There were over 350 people who attended and over 200 bikers that helped them raise over \$10,000.

Police Chief Greg Stephens commented that he was very appreciative and thankful for the support from Town Council, Town Manager Selena Coffey, Weaverville Business owners and the Weaverville Community. With their support, they were able to raise a lot of money for the kids for donations. Chief Stephens believes this is really good for the community and looks forward to doing it every year.

5. General Public Comment

Public comments were received as follows:

Sam Tucker commented that there needs to be a red light put at the intersection of Main and Church Street because you can't see the oncoming traffic if there is a big vehicle or SUV in the parking spots on the west side of the street. Mr. Tucker also mentioned that his taxes increased by 63% and some

consideration needs to be given for retired individuals. Otherwise, they will be forcing them to leave town because it is too expensive to live in Town.

6. Consent Agenda

Councilman Jackson mentioned that there was a typo that needed fixed on item E showing Ms. Harold Payne, instead of Mr. Harold Payne.

Councilman Dearth moved for the approval of the consent agenda with the changes mentioned.

Councilman Jackson seconded the motion and all voted unanimously to approve all action requested in the consent agenda.

- A. Quarterly Tax Report – Information only**
- B. Tax Release Request - Approval of requested Tax Releases**
- C. Quarterly Departmental Reports – Information only**
- D. Approval of Concept Plan & Preliminary Plat for Amblers Chase – Approval of Concept Plan & Preliminary Plat for Amblers Chase**
- E. Re-appointment to the Animal Control Appeals Board - Approval for Harold Payne to be reappointed to the Animal Control Appeals Board for a three year term starting in November 2017**
- F. Appointment of Finance Officer & Deputy Finance Officer – Appointment of Tonya Dozier as Finance Officer as of September 12, 2016, and the appointment of Town Manager Selena Coffey as Deputy Finance Officer for as long as she serves as Town Manager**
- G. Re-appropriations: ABC Funds and Powell Bill Funds – Approval of Budget Amendment**
- H. Set Public Hearing on Proposed Amendments to Town Code for November 20, 2017 – Public Hearing set for November 20, 2017, at 6pm**
- I. Resolution to Exempt Professional Services under \$50,000 from Qualification-Based Selection Process – Adoption of the Resolution Exempting the Town of Weaverville from requirements of N.C.G.S. §143-64.31 for Procurement of Architectural, Engineering, and Surveying Services from the requirements of §143-64.31 when the professional fee is less than \$50,000.**

7. Discussion and Action Items

A. Request for Waterline Extension: 40 Doan Road

Public Works Director Tony Laughter mentioned that the Town of Weaverville has received an application for a waterline extension to 40 Doan Road that's requesting capacity of 3,500 maximum gallons per day for 7 duplex units. Mr. Laughter said that this is outside town limits and he doesn't see any interest in annexing this property. However, the good attributes to having water at the end of this road are that North Windy Ridge School is right before this property, so there would be continuous use on this line even when school is out. He recommends to accept this application.

Councilman Jackson mentioned that he knows the water rates are double for outside town limits, but he is concerned about the water issue and the Town growing.

Councilman Penley made a motion to accept the requested waterline extension. Councilman Dearth seconded the motion. The motion passed with a 3-1 vote from Council with Councilman Jackson voting against the motion.

B. Contract for Supporting Analysis of Water System Development Fees

Town Attorney Jennifer Jackson mentioned that Town Council heard a presentation from Dennie Martin of WR-Martin at its workshop on October 12, 2017. He is in a unique position where he has an engineering background with the financial aspects related to this, so he can give good advice about financing for water projects. She reminded Town Council that due to some new legislation that the Town is on the clock in order to get system development fees in place by July 1. The critical step in this process is to hire a professional to give the Town of Weaverville some supporting analysis that would support any system development fees they want to put in place. The attached proposal was received from Dennie Martin of WR-Martin and proposed that they perform this work for \$17,500.

Councilman Jackson made a motion to engage WR-Martin for the work necessary to allow the Town to adopt a water system development fee prior to July 1, 2018, as outlined in the October 12, 2017 proposal, and to authorize Town Manager and Finance Officer to execute said contract. Councilman Dearth seconded the motion. The motion passed by a unanimous vote of Council.

C. Set Date for Organizational Meeting of Town Council

Town Manager Selena Coffey mentioned that the organizational meeting will be when the governing body votes for the Vice Mayor and the slate of new Councilmen take their oaths of office and begin service. The precedent of the Town has been to have this organizational meeting at the beginning of the November Town Council meeting. She recommends that this organizational meeting be scheduled for the November 20, 2017.

Councilman Penley made a motion to establish November 20, 2017 as its organizational meeting. Councilman Dearth seconded the motion. The motion passed by a unanimous vote of Council.

8. Town Manager's Report

Town Manager Selena Coffey presented her Manager's Report to Council including Happy Bosses Day, \$17,700 has been received from GovDeals for the sale of police vehicles, James Eller has submitted the Tree City application, Music on Main is preliminarily scheduled for June 23, 2018, the Weaverville Garden Club has built some bird houses and will place them in the Nature Park, the young man mentioned in the E-newsletter getting his Eagle Scout credentials built some bat houses for the Nature Park to eliminate mosquitos, the Weaverville Fire Department did not receive the SAFER grant, the asbestos study for the Lake Louise Community Center came in and there is going to have to be some remediation done before we can start removing the wood, the demolition of Lake Louise's Community Center will hopefully begin in November, this coming Wednesday she has a meeting with the District Manager of Duke Energy to go around and see the areas that Public Works had to fix for them, she will be out of office at the annual ICMA conference from October 21-25 and Greg Stephens will be acting Town Manager while she is away, and she passed out a project timeline for the Lake Louise Community Center to Town Council and asked for a motion to schedule Community Input meetings at the Town Hall on November 20, 2017 at 3:30pm and February 6, 2018 at 4pm. The project timeline is attached.

Councilman Jackson made a motion to schedule to Community Input meetings related to the Parks and Recreation Master Plan at the Council Chambers of Town Hall on November 20, 2017 at 3:30 pm and February 6, 2018 at 4 pm. Councilman Penley seconded the motion. The motion passed by a unanimous vote of Council.

Mayor Dottie Sherrill called Councilman Doug Dearth up to the podium to recognize him for his 8 years of service on Town Council and many other committees he served on. She noted that with Councilman

Dearth you always knew where you stood and he never held back. He was a great Town Council member and friend, who did his homework thoroughly and will be greatly missed. Mayor Sherrill presented Councilman Dearth with a plaque from Town Council and staff in appreciation for all his hard work, his leadership, his friendship, and all the things he has given to the Town of Weaverville.

9. Adjournment

Councilman Dearth made the motion to adjourn; Councilman Penley seconded and all voted to adjourn the Council's meeting at 6:25 p.m.

Derek K. Huninghake
DEREK K. HUNINGHAKE, Town Clerk

APPROVED