

Town of Weaverville  
Planning and Zoning Board  
Minutes – Thursday, November 8, 2018

The Planning and Zoning Board of the Town of Weaverville met for a regularly scheduled monthly meeting at 6:00pm on Thursday, November 8, 2018 within the Fire Department Training Room.

Present: Chairman Doug Theroux, Board Members Catherine Cordell, Peter Stanz and Steve Warren, Alternate Board Member John Chase, Town Attorney Jennifer Jackson and Planning Director James Eller. Absent: Vice-Chairman Gary Burge.

**1. Call to Order.**

Chairman Doug Theroux called the meeting to order at 6:00 pm.

Chairman Theroux noted that due to the absence of Vice Chairman Burge, Mr. Chase would be serving as an acting member of the Board.

**2. Approval of the Agenda.**

Mr. Warren motioned to approve the agenda as presented. Mr. Stanz seconded and all voted unanimously.

**3. Approval of the Minutes from the October 2, 2018 Meeting of the Board.**

Mr. Stanz motioned to approve the minutes as presented. Mr. Chase seconded and all voted unanimously.

**4. Discussion Related to the Update of the Comprehensive Land Use Plan.**

Mr. Eller and Ms. Jackson described an impending update to the Town's comprehensive land use plan and presented a fact sheet which has been prepared for the Board's and Town Council's consideration.

**5. Any Other Business to Come Before the Board.**

Chairman Theroux noted that he would be asking other members of the Board to chair meetings in the upcoming year in preparation of his term expiration in September of 2019.

Mr. Eller noted that the Board would be presented with a 2019 schedule of meetings for approval during the December meeting.

**6. Adjournment.**

Mr. Chase motioned to adjourn. Ms. Cordell seconded and all voted unanimously.

*Doug Theroux*  
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**Doug Theroux, Chairman**  
**Planning and Zoning Board**

**ATTEST:**

*James Eller*  
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**James W. Eller**  
**Planning Director / Deputy Town Clerk**