

Town of Weaverville  
Planning and Zoning Board  
Minutes – Tuesday, May 7, 2019

The Planning and Zoning Board of the Town of Weaverville met for a regularly scheduled monthly meeting at 6:00pm on Tuesday, May 7, 2019 within the Council Chambers at Town Hall.

Present: Chairman Doug Theroux, Board Members Catherine Cordell, Peter Stanz and Steve Warren, Alternate Board Members John Chase and Tom Balestrieri, Town Manager Selena Coffey, Town Attorney Jennifer Jackson and Planning Director James Eller. Vice-Chairman Gary Burge was absent.

**1. Call to Order.**

Chairman Doug Theroux called the meeting to order at 6:00 pm.

Upon calling the meeting to order Mr. Theroux noted that Ms. Cordell would be serving as acting chairman for the meeting.

**2. Approval of the Agenda.**

Mr. Stanz motioned to approve the agenda as presented. Mr. Theroux seconded and all voted unanimously.

**3. Discussion Related to the Proposed 2019 Comprehensive Land Use Plan Draft.**

Chairman Cordell noted that the purpose of the meeting would be for the Board to offer feedback on the proposed comprehensive land use plan (CLUP) which had been distributed by staff. Each member of the Board offered observations and suggestions to strengthen the CLUP. Consensus was gained that typos and similar errors would be given to staff outside of the meeting to preserve time. Items discussed were economic development, water availability, preservation of the C-1 and R-1 zoning districts and how to set meaningful goals.

Mayor Root spoke to the Board and suggested that Town Council would find it useful for the Board to prioritize the stated goals for their consideration. Consensus was gained on a scoring system suggested by Ms. Jackson and that the Board would have their scores to staff within two weeks to afford time for processing in advance of the next meeting.

Staff is to incorporate comments provided by the Board into the proposed CLUP and implement a CLUP stated goals and action plan with priorities for the Board's consideration at their next regularly scheduled meeting.

**4. Adjournment.**

Mr. Chase motioned to adjourn. Mr. Warren seconded and all voted unanimously.

*Doug Theroux*  
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**Doug Theroux, Chairman**  
**Planning and Zoning Board**

**ATTEST:**

*James Eller*  
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**James W. Eller**  
**Planning Director / Deputy Town Clerk**