

**FY 2019-2020 BUDGET ORDINANCE  
TOWN OF WEAVERVILLE, NORTH CAROLINA**

**WHEREAS**, N.C.G.S §159-8 requires that the Town of Weaverville appoint a Budget Officer to serve at the will of the governing body and Town Council has and hereby appoints the Town Manager to serve in such capacity; and

**WHEREAS**, in accordance with N.C.G.S. §159-10, departmental budget requests were submitted to the Budget Officer by March 1, 2019, and in accordance with N.C.G.S. §159-11, the Budget Officer submitted the budget message to the Mayor and Town Council on April 15, 2019, which included the tax rate calculated as thirty-eight cents (\$0.38) per \$100 in valuation per the Buncombe County Tax Department's assessments; and

**WHEREAS**, in accordance with N.C.G.S. §159-12(a), the Budget Officer filed the proposed budget with the Town Clerk on April 15, 2019 and posted the same on the Town's website, and the Town Clerk caused a statement indicating that the proposed budget had been submitted to the governing body and was available for public inspection and that a public hearing on the budget was scheduled for June 11, 2019; and

**WHEREAS**, Town Council, in accordance with N.C.G.S. §159-12(b) and after proper notice under N.C.G.S. §159-12(a), held a public hearing on the proposed budget on June 11, 2019, providing the public with an opportunity to attend and provide comment; and

**WHEREAS**, Town Council has carefully considered the anticipated revenues and expenditures necessary to provide for the provision of municipal services within the Town of Weaverville during the 2019-2020 fiscal year and wishes to adopt this Budget Ordinance which reflects a balanced budget in accordance with N.C.G.S. §159-8 with the sum of estimated net revenues and appropriated fund balances equal to appropriations;

**BE IT, THEREFORE, ORDAINED** by the Town Council for the Town of Weaverville, North Carolina:

**Section 1. General Fund Revenues**

It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

**GENERAL FUND**

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**REVENUES**

Prior Year Taxes	\$1,000
Ad Valorem Tax	\$3,215,564
DMV Tax Revenue	\$255,000
Tax Penalties & Interest	\$4,000
Utility Tax Revenue	\$470,000
Beer & Wine Excise Tax	\$17,000

Powell Bill Funds	\$106,000
Local Government Sales Tax Revenue	\$1,396,000
Fire Protection Contract Revenue	\$1,616,629
ABC – Distribution to Town	\$120,000
Cell Tower Revenue	\$16,000
Miscellaneous Revenue	\$5,000
Interest Income	\$115,500
Powell Bill Interest Income	\$3,400
Planning & Zoning Fees	\$20,000
Fire Inspection Fees	\$500
Sale of Surplus Property	\$15,000
Appropriated Fund Balance	\$194,933
	\$194,933
<b>TOTAL ESTIMATED GENERAL FUND REVENUES</b>	<b>\$7,571,526</b>

**Section 2. General Fund Appropriations**

The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the fiscal year beginning July 1, 2019 and ending June 30, 2020, in accordance with the departmental units heretofore established for the Town:

**APPROPRIATIONS**

Governing Body	\$253,151
Administration	\$599,639
Planning Department	\$108,459
Police Department	\$1,903,886
Fire Department	\$2,381,256
Public Works:	
Streets Division	\$737,122
Powell Bill Division	\$106,456
Sanitation Division	\$629,319
Recreation Division	\$457,429
Contingency	\$20,000
Debt Service	\$299,809
Transfer to Capital Reserve Fund	\$75,000
	\$75,000
<b>TOTAL GENERAL FUND APPROPRIATIONS</b>	<b>\$7,571,526</b>

**Section 3. Water Fund Revenues**

It is estimated that the following revenues will be available in the Water Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

<b>WATER FUND</b>	
<b>REVENUES</b>	
Water Revenue	\$1,968,750
Miscellaneous Revenue	\$15,000
Water Tap Revenue	\$42,000
System Development Fees	\$270,000
Fees for MSD Collections	\$55,000
Interest Earned	\$50,500
<b>TOTAL ESTIMATED WATER FUND REVENUES</b>	<b>\$2,401,250</b>

**Section 4. Water Fund Appropriations**

The following amounts are hereby appropriated in the Water Fund for the operation of the Town's water system for the fiscal year beginning July 1, 2019 and ending June 30, 2020, in accordance with the departmental divisions heretofore established for the Town:

<b>WATER FUND</b>	
<b>APPROPRIATIONS:</b>	
Water Administration	\$230,845
Water Production	\$888,607
Water Maintenance	\$913,501
Contingency	\$15,000
Reserve for Bond Payments	\$203,974
Transfer to Capital Reserve Fund	\$149,323
<b>TOTAL WATER FUND APPROPRIATIONS</b>	<b>\$2,401,250</b>

**Section 5. Capital Reserve Funds**

**Capital Reserve Fund – General Fund:**

A Capital Reserve Fund for the General Fund was established by resolution and adopted on June 17, 2019, effective July 1, 2019. The fiscal year beginning July 1, 2019 and ending June 30, 2020 includes the following:

Transfer from the General Fund to Capital Reserve Fund for future acquisitions of Fire  
Department equipment: \$75,000

**Capital Reserve Fund – Water Fund:**

A Capital Reserve Fund for the Water Fund was established by resolution and adopted on June 18, 2018, effective July 1, 2018. The fiscal year beginning July 1, 2019 and ending June 30, 2020 includes the following:

Transfer from the Water Fund to Capital Reserve Fund for future expansion of the Water  
Treatment Plant: \$149,323

**Section 6. Capital Project Fund**

A Capital Project Fund for the Waterline Extension Project was established by ordinance and adopted on February 25, 2019. The total cost of the project is estimated at \$2,970,600 and has a USDA loan approved. Of this amount, \$128,000 in expenditures has been paid as of June 30, 2019. For the fiscal year beginning July 1, 2019 and ending June 30, 2020, it is estimated that an additional \$1,920,000 will be spent on the project.

**Section 7. Ad Valorem Taxes**

An *ad valorem* tax rate of thirty-eight cents (\$0.38) per one hundred dollars (\$100.00) valuation of taxable property, as listed for taxes as of January 1, 2019 is hereby levied and established as the official tax rate for the Town of Weaverville for fiscal year beginning July 1, 2019 and ending June 30, 2020. This tax rate is based upon a total projected valuation of \$850,453,330 and an estimated collection rate of 99.5%.

**Section 8. Fee and Rate Schedule**

There is hereby adopted an official Fee Schedule (including Water Rates) listing monies receivable by the Town of Weaverville as referenced in Sections 1 and 3 of this Budget Ordinance. The Fee Schedule is incorporated as an addendum to this Budget Ordinance.

**Section 9. Authorizations & Conditions**

The Town Manager, serving also as Budget Officer for the Town of Weaverville, is hereby authorized to transfer appropriations as contained herein under the following conditions:

A. This Budget Ordinance defines departments and divisions as follows:

**General Fund Departments:**

**Divisions:**

Governing Body  
Administration  
Planning Department  
Police Department  
Fire Department  
Public Works:

- Streets Division
- Powell Bill Division
- Sanitation Division
- Recreation Maintenance Division

**Water Fund Departments:**

**Divisions:**

Water

- Water Administration
- Water Production
- Water Maintenance

- B. The Budget Officer or his/her designee is hereby authorized to distribute departmental funds based upon the line item budgets and make expenditures therefrom, in accordance with the Local Government Budget and Fiscal Control Act.
- C. The Budget Officer or his/her designee may authorize transfers between line items, expenditures and revenues, within a department or division without limitation and without a report being required.
- D. The Budget Officer or his/her designee may transfer amounts up to 5%, but not to exceed \$10,000 monthly, between departments, including contingency appropriations, but only within the same fund. The Budget Officer must make an official report on such transfers at a subsequent regular meeting of Town Council.
- E. The Budget Officer or his/her designee may not transfer any amounts between funds, except as approved by Town Council, as a budget amendment.

**Section 10. Contingency Concerning Fire Tax Rate**

The North Buncombe Fire Tax Rate used in this Budget Ordinance is twelve cents (\$0.12) per \$100.00 in valuation. Should Buncombe County set the fire tax rate applicable within the Town's jurisdiction lower than \$0.12 per \$100.00 in valuation, then the Town's Budget for FY 2019-2020 shall be and is hereby automatically amended to appropriate the resulting difference in fire tax revenue from the fund balance within the Town's General Fund.

**Section 11. Utilization of Budget Ordinance**

The Budget Ordinance shall be the basis for the financial plan of the Town of Weaverville during the fiscal year beginning July 1, 2019 and ending June 30, 2020. The Budget Officer shall administer the budget. The accounting system shall establish records, which are in consonance with this budget and this ordinance and the appropriate statutes of the State of North Carolina.

**Section 12. Distribution & Documentation**

Copies of this Budget Ordinance shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer to be kept on file by them for direction in the collection of revenues and disbursement of Town funds.

**DULY ADOPTED** this the 17th day of June 2019.

  
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Allan P. Root, Mayor

**ATTEST:**

  
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Derek Huninghake, Town Clerk



**FY 2019 - 2020 Fee Schedule  
Town of Weaverville**

Adopted June 17, 2019  
Effective July 1, 2019

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**GENERAL ADMINISTRATIVE FEES**

**Returned check fee for non-tax payments** .....\$25.00  
**Returned check fee for tax payments** ..... 10%

**Processing Fees for Electronic Payments**

*Direct vendor fees charged through ACI Worldwide and www.officialpayments.com - These fees shall automatically be updated should changes be made to the fees charged by vendor and the Town Manager is authorized to amend the adopted Fee Schedule to reflect such changes.*

Utility Payments ..... \$2.95 flat fee  
 Tax Payments.....2.5% with a \$3.95 minimum  
 Planning/Zoning Payments and Miscellaneous Payments.....2.5% with a \$1.95 minimum

**Special Event Permit Fees (Reference Special Events Permit)**

Events with No Alcohol ..... \$200.00  
 Events with Alcohol ..... \$400.00

**Facility Use Fees (Reference Facility Use Policy & Application)**

Facility	Resident per Hour	Non-Resident per Hour	Deposit
Town Hall Community Room	\$100.00	\$300.00	\$500.00
Town Hall Community Room Kitchen	\$20.00	\$20.00	

**Lake Louise Fishing License**

Daily (Residency Not Applicable)..... \$5.00  
 Monthly, Town Residents .....\$10.00  
 Monthly, Non-Residents.....\$20.00  
 Annually, Town Residents.....\$20.00  
 Annually, Non-Residents.....\$40.00

**Solid Waste/Trash Violation**.....\$50.00

**Recycling Fee (included on monthly utility bill)**..... \$2.72

*Direct vendor fees charged by Curbside Management - These fees shall automatically be updated should changes be made to the fees charged by vendor and the Town Manager is authorized to amend the adopted Fee Schedule to reflect such changes. Recycling Fee reflects vendor charge as of 6/4/2019.*

**Public Records Request Copying Charge(s)**

8 ½" x 11" black & white single-sided hardcopy (per page).....	\$0.02
8 ½" x 11" color single-sided hardcopy (per page).....	\$0.09
8 ½" x 11" black & white double-sided hardcopy (per page).....	\$0.03
8 ½" x 11" color double-sided hardcopy (per page).....	\$0.18
Electronic Copies.....	No Charge

*Applicable postage will also be charged for mailing hard copy documents.*

**Annexation Petition Fee** ..... \$200.00

**Fire Hydrant Connection Permit** ..... \$30.00

**Hourly Charges for Equipment/Personnel**

**Equipment**

Police Car.....	\$15.00
Pumper Truck.....	\$80.00
Ladder Truck.....	\$150.00
Ton Truck (P/U Brush Truck).....	\$20.00
Command Vehicles.....	\$10.00
Tanker.....	\$30.00

**Personnel**

Firefighters, Police Officers, Public Works Employees.....	\$25.00
Captain.....	\$30.00
Chief Officers.....	\$35.00

**Beer & Wine Privilege Licenses**

Taxes will be assessed for all malt beverage and wine licenses in accordance with and as required by N.C.G.S. 105-113.77et seq., as the same may from time to time be amended.

**FIRE DEPARTMENT**

Plans Permit.....	\$100.00
Fuel Dispensing Permit.....	\$50.00

*Other charges may be assessed by the Fire Department or Fire Marshal's Office due to fines associated with fire code and fire lane violations.*

**POLICE DEPARTMENT**

**Violations of General Provisions** ..... \$100.00

*Unless otherwise specifically provided, \$100.00 charge for each separate and distinct violation;  
 additional civil penalties may be assessed pursuant to Town Code or other applicable law*

**Dangerous Dog Violations**

- Class I:           \$250.00 first day, and \$250.00 each subsequent day of continuous violation.
- Class II:          \$500.00 first day, and \$500.00 each subsequent day of continuous violation.
- Class III:         \$1,000.00 first day, and \$1,000.00 each subsequent day of continuous violation.

**Parks and Recreation Violations (daily)** ..... \$25.00

*Includes fishing without a Town license, dogs off-leash, and vehicles on grass/trail*

**Truck Traffic on Residential Street**.....\$50.00

**Parking Violations** .....\$10.00

**PLANNING & ZONING DEPARTMENT**

**Residential Zoning Permits:**

- Single Family Dwelling ..... \$150.00 plus \$0.05 per sq. ft. over 1,200 with a max of \$300.00
- Multi Family Dwelling.....\$300.00 plus \$50.00 per dwelling unit with a max of \$1,000.00
- Secondary Dwelling ..... \$150.00
- Addition to Dwelling..... \$75.00 plus \$0.05 per sq. ft. over 1,200
- Accessory Structure..... \$50.00 plus \$0.05 per sq. ft. over 100
- Deck/Porch.....\$50.00
- Home Occupation.....\$50.00
- Internal Up-fit.....\$50.00
- Temporary Structure/Use.....\$50.00

**Commercial / Industrial Zoning Permits:**

- Commercial/Industrial Structure ..... \$350.00 plus \$0.05 per sq. ft. over 2,000 with a max of \$1,000.00
- Commercial/Industrial Addition..... \$100.00 plus \$0.05 per sq. ft. over 2,000 with a max of \$500.00
- Accessory Structure ..... \$50.00 plus \$0.05 per sq. ft. over 500 with a max of \$100.00
- Internal Up-Fit/Renovation..... \$100.00
- Telecommunication Tower..... \$4,000.00 per location or max allowed by law
- Telecommunication Tower (Co-location, Microcell, Concealed) \$500.00 per location or max allowed by law
- Temporary Structure/Use (Annually) ..... \$100.00

**Mobile Food Vendors:**

- Daily.....\$25.00
- Annually ..... \$100.00

**Sign Permits:**

Sign Permit Fee.....	\$50.00 plus fee based upon total surface area of sign (see below) with a max of \$500.00
Up to 32 sq. ft.....	\$25.00
33 - 64 sq. ft.....	\$50.00
65 - 96 sq. ft.....	\$100.00
97 sq. ft. plus.....	\$150.00 plus \$2.50 per sq. ft.

<b>Special Use Permit or Related Amendment Fee.....</b>	<b>\$500.00</b>
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**Rezoning/Zoning Map Amendment Fees:**

Less Than 1 Acre.....	\$250.00
1 - 3 Acres.....	\$500.00
4 - 9 Acres.....	\$750.00
10 + Acres.....	\$1,000.00

<b>Text Amendment Fees.....</b>	<b>\$500.00</b>
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**Conditional Zoning District Application Fees:**

Less Than 1 Acre.....	\$250.00
1 - 3 Acres.....	\$500.00
4 - 9 Acres.....	\$750.00
10 + Acres.....	\$1,000.00

**Subdivision Fees:**

Minor Subdivision.....	\$100.00 plus \$25 per lot
Major Subdivision.....	\$300.00 plus \$25 per lot

**Miscellaneous Planning, Zoning & Code Enforcement Fees:**

Zoning Verification Letter.....	\$25.00
Gaming Terminal Fees (per machine).....	\$1,000.00
Variance.....	\$250.00
Appeal of an Administrative Decision.....	No Charge
Nuisance Violation (which requires Town abatement).....	\$100.00
Violations of General Provisions.....	\$100.00

*Unless otherwise specifically provided, \$100.00 charge for each separate and distinct violation; additional civil penalties may be assessed pursuant to Town Code or other applicable law*

**WATER DEPARTMENT**

**Administrative Water Fees**

Account Establishment Service Charge .....	\$25.00
Seasonal Reconnect Fee .....	\$20.00
Reconnect Fee .....	\$60.00
Flow Test Fee.....	\$40.00
Meter Testing at Customer Request (Charged only if meter is operational) .....	\$40.00

**Water System Account Deposits**

Size of Connection	Inside Town Limits Amount	Outside Town Limits Amount
5/8" and 3/4"	\$80.00	\$160.00
1"	\$100.00	\$200.00
1 1/2"	\$180.00	\$360.00
2"	\$300.00	\$600.00
3"	\$600.00	\$1,200.00
4"	\$1,000.00	\$2,000.00

**Water Leak Protection**

The following respective monthly fee shall be assessed on all water customers with water lines that are 2-inches or less in diameter, subject to opt-out provisions of the water leak protection policy.

Type of Meter	Monthly Fee
Residential – Single Meter	\$1.25
Commercial – Single Meter	\$3.45
Commercial – Master Meter	\$6.90

**Water Rates**

**For water used INSIDE the Corporate limits of the Town:**

The first 3,000 Gallons or fraction thereof used monthly.....	\$8.53 per 1,000 gallons
The next 22,000 Gallons or fraction thereof used monthly .....	\$9.40 per 1,000 gallons
The next 175,000 Gallons or fraction thereof used monthly.....	\$10.21 per 1,000 gallons
The next 300,000 Gallons or fraction thereof used monthly.....	\$11.04 per 1,000 gallons
All over 500,000 Gallons or fraction thereof used monthly.....	\$11.85 per 1,000 gallons

**For water used OUTSIDE the Corporate limits of the Town:**

The first 3,000 Gallons or fraction thereof used monthly.....	\$17.06 per 1,000 gallons
The next 22,000 Gallons or fraction thereof used monthly .....	\$18.80 per 1,000 gallons
The next 175,000 Gallons or fraction thereof used monthly.....	\$20.42 per 1,000 gallons
The next 300,000 Gallons or fraction thereof used monthly.....	\$22.08 per 1,000 gallons
All over 500,000 Gallons or fraction thereof used monthly.....	\$23.70 per 1,000 gallons

**Minimum Monthly Water Charges**

The minimum monthly charge for water service shall be according to the size of the meter through which water is delivered to each customer in accordance with the following schedule:

Meter Size	Minimum Monthly Usage	Inside Town	Outside Town
5/8"	2,000 gallons	\$17.04	\$34.08
3/4"	4,000 gallons	\$34.80	\$69.60
1"	6,000 gallons	\$53.38	\$106.76
1 1/2"	11,200 gallons	\$101.60	\$203.20
2"	18,200 gallons	\$166.54	\$333.08
3"	36,200 gallons	\$342.80	\$685.60
4"	58,500 gallons	\$547.85	\$1,095.70
6"	112,000 gallons	\$1,108.70	\$2,217.40
8"	180,000 gallons	\$1,795.83	\$3,591.66
10"	258,000 gallons	\$2,632.23	\$5,254.46

**Bulk Water Rates**.....\$0.05 per gallon subject to a minimum charge of \$25.00

**Tap Charges Including Re-Taps (Inside & Outside Customers)**

Meter Size	Tap Fee
5/8" and 3/4"	\$1,050.00
1"	\$1,575.00
1 1/2"	\$3,400.00
2"	\$4,200.00

**Water System Development Fees (Inside & Outside Customers)**

Size of Connection	Rated Maximum Capacity	System Development Fees
5/8" and 3/4"	20 gallons	\$2,232.00
1"	50 gallons	\$5,580.00
1 1/2"	100 gallons	\$11,160.00
2"	160 gallons	\$17,856.00
3"	300 gallons	\$35,712.00
4"	500 gallons	\$55,800.00
6"	1,000 gallons	\$111,600.00

**Water System Availability/Commitment Fees (Inside & Outside Customers)**

Non-Refundable Application Fee (for 1" or larger meters and multi-lot/multi-unit development).....\$100.00

For all multi-lot or multi-unit developments, the availability/commitment fee shall apply to each meter to be set based upon connection size.

Approved Size of Connection	Inside Town Limits	Outside Town Limits
5/8" and 3/4"	\$35.00	\$70.00
1"	\$50.00	\$100.00
1 1/2"	\$100.00	\$200.00
2"	\$160.00	\$320.00
3"	\$300.00	\$600.00
4"	\$500.00	\$1,000.00
6"	\$1,000.00	\$2,000.00

**Charges for Fire Line Connection**

**Monthly Charge for Fire Connection**

All fire line connections on the water system for the Town of Weaverville shall be subject to a monthly charge based upon the square inch size of the line at the following rates:

- INSIDE** Corporate limits of the Town:           \$1.92 per square inch/month
- OUTSIDE** Corporate limits of the Town:         \$3.84 per square inch/month

Fire line charges shall be levied by the Water Department according to the following schedule:

Diameter of Fire Line	Square Inch Size	Inside Town	Outside Town
2" and smaller	3.14	\$6.03	\$12.06
3"	7.07	\$13.57	\$27.14
4"	12.56	\$24.12	\$48.24
6"	28.26	\$54.26	\$108.52
8"	50.24	\$96.46	\$192.92
10"	78.50	\$150.72	\$301.44

**Consumption of Water from Fire Line**

If during any month the detector-check valve meter for the fire line shows consumption of more than 200 gallons of water on the fire line and the consumption is not related to testing of fire lines or firefighting activity, the customer (owner) shall be billed, in addition to the monthly fire connection charge, according to the following schedule:

**For water used INSIDE the Corporate limits of the Town:**

0-200 Gallons or fraction thereof used monthly.....	\$0.00 per gallon
The next 2,800 Gallons (up to 3,000 total) or fraction thereof used monthly.....	\$34.12 per 1,000 gallons
The next 22,000 Gallons or fraction thereof used monthly .....	\$37.60 per 1,000 gallons
The next 175,000 Gallons or fraction thereof used monthly.....	\$40.84 per 1,000 gallons
The next 300,000 Gallons or fraction thereof used monthly.....	\$44.16 per 1,000 gallons
All over 500,000 Gallons or fraction thereof used monthly.....	\$47.40 per 1,000 gallons

**For water used OUTSIDE the Corporate limits of the Town:**

0-200 Gallons or fraction thereof used monthly.....	\$0.00 per gallon
The next 2,800 Gallons (up to 3,000 total) or fraction thereof used monthly.....	\$68.24 per 1,000 gallons
The next 22,000 Gallons or fraction thereof used monthly .....	\$75.20 per 1,000 gallons
The next 175,000 Gallons or fraction thereof used monthly.....	\$81.68 per 1,000 gallons
The next 300,000 Gallons or fraction thereof used monthly.....	\$88.32 per 1,000 gallons
All over 500,000 Gallons or fraction thereof used monthly.....	\$94.80 per 1,000 gallons