



MINUTES

**Town of Weaverville
State of North Carolina**

**Joint Meeting of Town Council and Planning and Zoning Board
Tuesday, July 14, 2020**

Remote Electronic Meeting

Zoom: <https://us02web.zoom.us/j/83012730588>

The Town Council for the Town of Weaverville met for a joint meeting with the Planning and Zoning Board meeting on Tuesday, July 14, 2020, at 7:00 p.m. as an electronic video meeting via Zoom Meeting.

Councilmembers remotely present were: Mayor Al Root, Vice Mayor Doug Jackson, and Councilmembers Andrew Nagle, Dottie Sherrill, Jeffrey McKenna and Patrick Fitzsimmons.

Planning and Zoning Board Members present were: Chairman Gary Burge, Vice Chairman Catherine Cordell and Member John Chase.

Staff members remotely present were: Town Manager Selena Coffey, Town Attorney Jennifer Jackson, Planning Director James Eller, Public Works Director Dale Pennell, and Water Treatment Supervisor Trent Duncan.

1. Call to Order

Mayor Al Root called the meeting to order on behalf of Town Council at 6:04 p.m.

Chairman Burge called the meeting to order on behalf of the Planning and Zoning Board at 6:04 p.m.

2. Open Discussion Between Town Council and the Planning and Zoning Board

Mayor Root noted that he wished for the meeting to be an open discussion between Town Council and the Planning and Zoning Board, then recognized Public Works Director Dale Pennell and Water Treatment Supervisor Trent Duncan who were appearing to discuss particulars related to the expansion of the Town's water system. Mr. Pennell described the progress of the waterline expansion project along Ollie Weaver Road and Clarks Chapel Road and the schedule for the proposed water plant expansion. Mr. Duncan spoke regarding the discrepancy between the amount of water the current plant can withdraw from the river and the amount of water the plant can produce. Ms. Coffey and Mr. Pennell spoke regarding conversations between the town and the Town of Mars Hill related to an expired agreement between the two jurisdictions for Weaverville to provide water to Mars Hill in the event of an emergency.

Mr. Burge spoke regarding the recent work by the Planning and Zoning Board concerning the Town's subdivision ordinance. Mr. Eller and Ms. Jackson also spoke to the proposed structuring of the subdivision ordinance specific to the aim of streamlining the review process. Council reached consensus on allowing staff to approve minor subdivisions and the Planning and Zoning Board approving major subdivisions.

Ms. Jackson spoke to the new effective date of 160D.

Ms. Cordell noted her desire to require sidewalks for new single family developments. Council reached consensus to include sidewalk requirements of new single family residential development within the subdivision ordinance.

Mr. Burge noted his desire to incorporate additional design standards within the sign ordinance.

Mayor Root spoke regarding his desire to have a member of Council serve as a liaison between Council and the Board. Mayor Root also requested the Board offer a recommendation to Council on the make-up of the Board including an opinion on a non-voting member of Council to be included on the Board and the possibility of moving the makeup of the Board from 5 members and two alternates to 7 regular members. The Board agreed to discuss at the next regularly scheduled meeting of the Board.

3. Adjournment

Mayor Root declared the meeting adjourned on behalf of Town Council at 7:35p.m.

Chairman Burge declared the meeting adjourned on behalf of the Planning and Zoning Board at 7:35 p.m.



James Eller, Town Clerk