

TOWN OF WEAVERVILLE

Weaverville Town Hall, 30 South Main Street, Weaverville, NC 28787

Remote Meeting via Zoom Meeting:

<https://us02web.zoom.us/j/85948891960> - Meeting ID: 859 4889 1960

Dial +1 253 215 8782 or +1 301 715 8592 – Meeting ID: 859 4889 1960

AGENDA

**Monday, July 27, 2020
Regular Meeting at 7:00 pm**

	<i>Pg #</i>	<i>Presenter</i>
1. Call to Order		Mayor Root
2. Approval/Adjustments to the Agenda		Mayor Root
3. Approval of Minutes		Mayor Root
A. June 22, 2020 Town Council Workshop Minutes	1	
B. July 14, 2020 Joint Town Council and Planning & Zoning Board Workshop Minutes ...	5	
4. General Public Comments (see below for submission instructions)		Town Clerk
5. Consent Agenda		Town Manager
A. Tax Collector’s Settlement – FY 2019-2020	7	
B. Budget Amendments: FY 2019-2020 ABC Distribution and Fire Dept. Donation	17	
C. FY 2020-2021 Pay & Classification Plan	19	
D. Water Commitment Extension: The Holston Development at 135 Monticello Rd	22	
E. Appointment of Town Council Liaison to the Planning and Zoning Board	26	
6. Town Manager’s Report	27	Town Manager
7. Discussion & Action Items		
A. Fox Lair Crossings Streets: Request for Reconsideration	30	Public Works Dir.
B. Waterline Acceptance: Fairfield Inn	41	Public Works Dir.
C. Water Treatment Plant Expansion Resolution of Intent	43	Town Manager
D. Labor Day Fireworks Event	47	Town Manager
E. Quarterly Report – Planning	72	Planning Director
8. Adjournment		Mayor Root

On a temporary basis, general public comments must be submitted in advance of the meeting. Comments are limited to no more than 450 words and must observe normal rules of decorum. General public comments will be limited to 18 minutes and only comments that are timely received will be read into the record during the general public comment period. All comments timely received will be provided to Town Council and included as part of the minutes of the meeting. Public comments can be submitted as follows: (1) by emailing to public-comment@weavervillenc.org at least 6 hours prior to the meeting, (2) by putting your written comment in a drop box at Town Hall (located at front entrance and back parking lot) at least 6 hours prior to the meeting, (3) by mailing your written comment (must be received not later than Monday’s mail delivery) to: Town of Weaverville, PO Box 338, Weaverville, NC, 28787, Attn: Public Comments. For assistance in providing public comments, please call (828)645-7116.

NOTICE OF WEAVERVILLE TOWN COUNCIL REGULAR MEETING REMOTE ELECTRONIC MEETING ON JULY 27, 2020

The State of North Carolina, Buncombe County and the Town of Weaverville have all declared States of Emergency in response to the COVID-19 public health crisis. Because of the risks to the public that would arise from in-person meetings, the Town's regular meeting on July 22, 2020, will be conducted via remote electronic format.

This NOTICE OF REMOTE ELECTRONIC MEETING is to inform the public that the Weaverville Town Council will hold its regularly scheduled meeting on Monday, July 27, 2020 at 7:00 p.m. as an electronic video/audio meeting via Zoom Meeting. Access to the meeting will begin at 6:45 p.m. and the meeting will start at 7:00 p.m. The instructions to access this public meeting are:

To join the meeting by computer, go to this link:

<https://us02web.zoom.us/j/85948891960>. You may be asked for permission to access your computer's video and audio. If so, click "allow." You will then be asked for the Meeting ID which is: 859 4889 1960

To join the meeting by phone, call: (253)215-8782 or (301)715-8592

You will then be asked for the Meeting ID which is: 859 4889 1960

To view a recording of the meeting, please visit the Town's website at

<https://www.weavervillenc.org>. A recording of the meeting will be posted to the Town's website for public viewing within 24 hours of the meeting.

General Public Comments – On a temporary basis, general public comments must be submitted in advance of the meeting. Comments are limited to no more than 450 words and must observe normal rules of decorum. Only comments that are timely received will be read into the record during the public comment period. Public comments can be submitted as follows:

By **emailing** to public-comment@weavervillenc.org at least 6 hours prior to the meeting

By putting your written comment in a **drop box** at Town Hall (located at front entrance and back parking lot) at least 6 hours prior to the meeting

By **mailing** your written comment (must be received not later than Monday's mail delivery) to: Town of Weaverville, PO Box 338, Weaverville, NC, 28787, Attn: Public Comments

For questions or additional assistance in how to participate in this meeting or in providing public comments, please call (828)645-7116.

Allan P. Root, Mayor
7/20/2020



MINUTES

**Town of Weaverville
State of North Carolina**

**Town Council Regular Meeting
Monday, June 22, 2020**

Remote Electronic Meeting

Zoom: <https://us02web.zoom.us/j/89160650474>

The Town Council for the Town of Weaverville met for its regularly monthly meeting on Monday, June 22, 2020, at 7:00 p.m. as an electronic video meeting via Zoom Meeting.

Councilmembers remotely present were: Mayor Al Root, Vice Mayor Doug Jackson, and Councilmembers Andrew Nagle, Dottie Sherrill, Jeffrey McKenna and Patrick Fitzsimmons.

Staff remotely present was: Town Manager Selena Coffey, Town Attorney Jennifer Jackson, Planning Director James Eller, Finance Officer Tonya Dozier, Police Chief Ron Davis, Fire Chief Ted Williams, Public Works Director Dale Pennell, and Water Treatment Supervisor Trent Duncan.

1. Call to Order

Mayor Al Root called the meeting to order at 7:00 p.m.

2. Approval/Adjustments to the Agenda

Councilmember Fitzsimmons made a motion to approve the agenda as presented. Councilmember McKenna seconded and in a roll call vote all voted in favor of the motion. Motion passed 5-0.

3. Approval of Minutes

Councilmember Sherrill made the motion to approve the minutes from the May 12 Town Council Workshop; May 18 Town Council Public Hearing; May 18 Town Council regular meeting; May 20 Town Council recessed meeting; and June 9 Town Council workshop. Councilmember McKenna seconded the motion and in a roll call vote all voted in favor of the approval of the minutes. Motion passed 5-0.

4. General Public Comment

On a temporary basis due to the COVID-19 public health emergency, general public comments must be submitted in advance of the meeting. Comments are limited to no more than 450 words and must observe normal rules of decorum. Only comments that are timely received will be read into the record during the public comment period. Public comments can be submitted (1) by **emailing** to public-comment@weaverville.org at least 6 hours prior to the meeting, (2) by putting your written comment in a **drop box** at Town Hall (located at front entrance and back parking lot) at least 6 hours prior to the meeting, or (3) by **mailing** your written comment (must be received not later than Monday's mail delivery) to: Town of Weaverville, PO Box 338, Weaverville, NC, 28787, Attn: Public Comments. The following comments were timely received and read:

Comment 1: Bill Neeriemer of 63 Brown Street asked the town to review the use of force policy applicable to the Police Department.

Comment 2: Michele Wood of 50 North College Street asked the town to ensure that the speed limit on Church Street be observed.

5. Consent Agenda

Councilmember Fitzsimmons moved for the approval of the Consent Agenda. Councilmember McKenna seconded the motion and in a roll call vote all voted to approve all action requested in the Consent Agenda listed below. Motion passed 5-0.

A. Monthly Tax Report – Information Only

B. Appointment of Interim Tax Collector – Adoption of resolution appointing Jennifer Jackson as Interim Tax Collector.

C. Budget Amendment: Police Department, Cops for Kids – Budget amendment approving \$175 from lost and found to Cops for Kids program.

D. Temporary Suspension of Town Fishing License Requirement – Adoption of ordinance temporarily suspending Section 18-37(b) and (c) of the Code of Ordinances concerning Town fishing licenses.

6. Town Manager's Report

Town Manager Coffey presented her Manager's report to Council including an update on the July Summer Series event cancellation; completed and upcoming citizens academy sessions; the appointment of an interim Town Clerk; an update on the progress of the Bike-Ped application; a quarterly report on the strategic plan; a reminder of the upcoming joint meeting with the Planning and Zoning Board; and a second grant for recycling carts.

Manager Coffey, Police Chief Davis, Lieutenant Oberlin and Public Works Director Pennell addressed ongoing efforts to mitigate on-street parking problems in the vicinity of Central Avenue.

7. Discussion and Action Items

A. Community Center Project Change Order & Budget Amendment

Public Works Director Pennell reviewed proposed change order #1 in the amount of \$6,585.24 with Town Council. This change order is related to a grease trap required by MSD and the removal of an unexpected area of rock. The project architect, Public Works Director and Town Manager have reviewed the proposed change order and Manager Coffey recommends approval.

Vice-Mayor Jackson moved to approve change order #1 for the Community Center project and the related budget amendment. Councilmember McKenna seconded the motion and in a roll call vote all voted to approve the change order. Motion passed 5-0.

B. ADA Transition Plan

Town Attorney Jackson reviewed the proposed ADA Transition Plan with Town Council as prepared by the engineering firm of WithersRavenel. The plan reviews each of the town's facilities including buildings, parks, parking lots and sidewalks along public streets, identifies ADA barriers, and outlines a five year transition plan to gain compliance with the ADA. Keith Pugh of WithersRavenel also spoke to Council regarding the plan.

Councilmember McKenna moved to adopt the plan as presented. Councilmember Fitzsimmons seconded the motion and in a roll call vote all voted to approve the ADA Transition Plan. Motion passed 5-0.

C. Approval of Recycling Contract

Manager Coffey reviewed the proposed recycling contract between the Town and Curbside Management including a proposed rate increase to \$3.00 per household per month up from the current rate of \$2.78 beginning in July 2020 and an increase to \$3.15 plus annual adjustment based on the consumer price index beginning in July 2021. Curbside Management has been collecting recycling within the town for approximately 18 years. The contract is proposed as a five year service contract.

Councilmember Fitzsimmons moved to authorize the Town Manager to finalize and execute a recycling contract with Curbside Management. Councilmember Nagle seconded the motion and in a roll call vote all voted to approve the authorization. Motion passed 5-0.

D. County Tax Collections Agreement

Manager Coffey has been exploring additional possibilities related to property tax collections. One of these options is an interlocal agreement with Buncombe County to provide tax collection for the town for a fee of 2% of all property taxes collected. Finance Officer Dozier estimates this cost to the town for collection at \$62,000, which she believes is the approximate cost of the Town's tax collection services. Manager Coffey and Finance Officer Dozier are recommending approval of the interlocal agreement with Buncombe County for tax collection services.

Several members of Council raised questions for staff related to the cost of collection for contracting with the County versus the cost of replacing an employee to fulfill the responsibility of tax collection.

Vice Mayor Jackson moved to adopt the resolution approving the Interlocal Agreement for tax collection and appointment of the Buncombe County Tax Collector as the tax collector for the Town. Councilmember Sherrill seconded the motion and in a roll call vote Vice Mayor Jackson, Councilmember Sherrill and Councilmember Fitzsimmons voted in favor of the motion. Councilmember McKenna and Councilmember Nagle cast dissenting votes on the motion. Motion passed 3-2.

E. Adoption of FY 2020-2021 Budget Ordinance

Town Council held a public hearing on the fiscal year 2020-2021 budget on June 9 and had a period open for submission of public comments. No comment was received by the public on the budget. The budget ordinance and fee schedule proposed for adoption reflected the revisions requested by Town Council during the budget process.

Councilmember Sherrill moved to adopt the 2020-2021 budget ordinance and fee schedule. Vice Mayor Jackson seconded the motion and in a roll call vote all voted to approve the change order. Motion passed 5-0.

F. Quarterly Report: Public Works & Water

Public Works Director Pennell presented Town Council with the quarterly report for public works and water.

8. Adjournment

Councilmember Fitzsimmons made the motion to adjourn the meeting. Councilmember Nagle seconded and in a roll call vote all voted to adjourn the Council's meeting at 8:57 p.m. Motion passed 4-1 with Councilmember Nagle voting nay.

James Eller, Interim Town Clerk



MINUTES

**Town of Weaverville
State of North Carolina**

**Joint Meeting of Town Council and Planning and Zoning Board
Tuesday, July 14, 2020**

Remote Electronic Meeting

Zoom: <https://us02web.zoom.us/j/83012730588>

The Town Council for the Town of Weaverville met for a joint meeting with the Planning and Zoning Board meeting on Tuesday, July 14, 2020, at 7:00 p.m. as an electronic video meeting via Zoom Meeting.

Councilmembers remotely present were: Mayor Al Root, Vice Mayor Doug Jackson, and Councilmembers Andrew Nagle, Dottie Sherrill, Jeffrey McKenna and Patrick Fitzsimmons.

Planning and Zoning Board Members present were: Chairman Gary Burge, Vice Chairman Catherine Cordell and Member John Chase.

Staff members remotely present were: Town Manager Selena Coffey, Town Attorney Jennifer Jackson, Planning Director James Eller, Public Works Director Dale Pennell, and Water Treatment Supervisor Trent Duncan.

1. Call to Order

Mayor Al Root called the meeting to order on behalf of Town Council at 6:04 p.m.

Chairman Burge called the meeting to order on behalf of the Planning and Zoning Board at 6:04 p.m.

2. Open Discussion Between Town Council and the Planning and Zoning Board

Mayor Root noted that he wished for the meeting to be an open discussion between Town Council and the Planning and Zoning Board, then recognized Public Works Director Dale Pennell and Water Treatment Supervisor Trent Duncan who were appearing to discuss particulars related to the expansion of the Town's water system. Mr. Pennell described the progress of the waterline expansion project along Ollie Weaver Road and Clarks Chapel Road and the schedule for the proposed water plant expansion which is about a 5 year process from beginning to completion. Mr. Duncan spoke regarding the difference between the amount of water the current plant can withdraw from the river and the amount of water the plant can produce. Ms. Coffey and Mr. Pennell spoke regarding conversations between the Town and the Town of Mars Hill related to an expired agreement between the two jurisdictions for Weaverville to provide water to Mars Hill in the event of an emergency.

Mr. Burge spoke regarding the recent work by the Planning and Zoning Board concerning the Town's subdivision ordinance. Mr. Eller and Ms. Jackson also spoke to the proposed structuring of the subdivision ordinance specific to the aim of streamlining the review process. Council reached consensus on allowing staff to approve minor subdivisions and the Planning and Zoning Board to approve major subdivisions.

Ms. Jackson spoke to the new effective date of 160D.

Ms. Cordell noted her desire to require sidewalks for new single family developments. Council reached consensus to include sidewalk requirements of new single family residential development within the subdivision ordinance.

Mr. Burge noted his desire to incorporate additional design standards within the sign ordinance.

Mayor Root spoke regarding his desire to have a member of Council serve as a liaison between Council and the Board. Mayor Root also requested the Board offer a recommendation to Council on the structure of the Board including an opinion on the possibility of moving the makeup of the Board from 5 regular members and two alternates to 7 regular members. The Board agreed to discuss at the next regularly scheduled meeting of the Board and forward a recommendation on to Town Council.

3. Adjournment

Mayor Root declared the meeting adjourned on behalf of Town Council at 7:35p.m.

Chairman Burge declared the meeting adjourned on behalf of the Planning and Zoning Board at 7:35 p.m.

James Eller, Town Clerk

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: July 27, 2020

SUBJECT: Tax Collector's Settlement – Fiscal Year 2019-2020

PRESENTER: Tax Collector

ATTACHMENTS: Tax Settlement for FY 2019-2020
Listing of Delinquent Taxpayers
Resolution Approving the Tax Collector's Settlement for FY
2019-2020

DESCRIPTION/SUMMARY OF REQUEST:

The Tax Collector is required by law to provide a settlement for each tax year which includes a listing of all delinquent taxes. The FY 2019-2020 tax settlement is attached and shows a current year tax collection rate of 98.48%.

Under the newly adopted interlocal agreement with Buncombe County, collection efforts will be made not only on the current tax bills that are due out in August, but also the delinquent tax accounts through the use of levy, attachment, garnishment and foreclosure.

COUNCIL ACTION REQUESTED:

Approval of the Tax Collector's Settlement for FY 2019-2020 taxes:

*I move that Town Council approve the Resolution Approving the Tax
Collector's Settlement for Fiscal Year 2019-2020.*

**Town of Weaverville
YEAR END REPORT
FY 2019-20**

		<u>6/30/2020</u>
Real Property:	\$ 783,958,380	
Real Property Discoveries:	1,122,100	
Total Real Property:	\$ 785,080,480	
Personal:	73,730,921	
Personal Discoveries:	229,087	
Total Personal:	73,960,008	
Public Utilities:		5,406,640
Exemption:		(9,473,150)
Releases:		(2,792,494)
Total Tax Value		\$ 852,181,484
 Tax Levy @.38 cents per \$100		
Real Property:		2,983,306
Personal Property:		281,048
Public Utilities:	\$ 20,545	
Less Under \$5 Adjustment	(47)	
Total Public Utilities:		20,498
Exemption:		(35,998)
Releases:		(10,611)
Total Levy (Total Billed)		\$ 3,238,243
 Total Current Year Collections		 \$ 3,188,899
% Collected		98.48%
 Total Left to be Collected:		 \$ 49,344
 Prior Years Paid		 \$ 10,147

TOWN OF WEAVERVILLE
 UNPAID BALANCE REPORT BY RECEIPT NUMBER
 TAX YEARS 0 TO 9999
 UNPAID AS OF 06/30/2020

FY 2019-2020

<u>NAME</u>	<u>REC NO</u>	<u>MAP NUMBER/ID</u>	<u>REAL</u>	<u>PERSONAL</u>	<u>MERCHANT</u>	<u>UTILITIES</u>	<u>TOTAL</u>
TAX YEAR: 2010							
BELL GREGORY JAMES	2529	20108241375M001		25.04			25.04
MACE MARANNE M	2542	120513		43.80			43.80
UNKNOWN OWNER	3001	120913		205.30			205.30
BALLEW, TONY REED	3055	9732860344	144.10				144.10
			<u>144.10</u>	<u>274.14</u>			<u>418.24</u>
TAX YEAR: 2011							
BALLEW, TONY REED	954	9732860344	126.36				126.36
BARBER, LYDIA	1124	8236360		127.48			127.48
UNKNOWN OWNER	1307	974228404600000	229.57				229.57
WHEELER, MARIAN	2266	973270507900000	1,349.38				1,349.38
GLOBAL CLAIMS SPECIALISTS	2545	2011815291M001		87.41			87.41
POPPYS KITCHEN LLC	2555	2011811064M001		174.90			174.90
RHODARMER, ALAN W &	2556	20118152868M001		46.61			46.61
THE CARTER COMPANY INC	2560	20118129899M001		194.34			194.34
MCDOWELL, LESTER DAVID	2700	20118250453M001		134.30			134.30
			<u>1,705.31</u>	<u>765.04</u>			<u>2,470.35</u>
TAX YEAR: 2012							
BALLEW, TONY REED	244	9732860344	106.39				106.39
DAVIS HEIRS, JULIA M.	1072	974228404600000	193.31				193.31
MEECE, JOSHUA HEATH	1401	8181636		98.19			98.19

TOWN OF WEAVERVILLE
 UNPAID BALANCE REPORT BY RECEIPT NUMBER
 TAX YEARS 0 TO 9999
 UNPAID AS OF 06/30/2020

FY 2019-2020

<u>NAME</u>	<u>REC NO</u>	<u>MAP NUMBER/ID</u>	<u>REAL</u>	<u>PERSONAL</u>	<u>MERCHANT</u>	<u>UTILITIES</u>	<u>TOTAL</u>
BARBER, LYDIA	1618	8236360		101.01			101.01
ADVERTISING STRATEGIES	2605	20128218793M001		17.38			17.38
AVANT GARDEN	2608	20128167109M001		21.26			21.26
CAROLINA CREEK	2613	20128233848M001		68.72			68.72
GLOBAL CLAIMS SPECIALISTS	2617	20128155291M001		73.61			73.61
LEDFORD, BILL R	2621	20128086120M001		367.18			367.18
POPPY'S KITCHEN LLC	2630	20128110964M001		147.24			147.24
			<u>TAX YEAR: 2012</u>	<u>299.70</u>	<u>894.59</u>		<u>1,194.29</u>

TAX YEAR: 2013

ADAMS MICHAEL F	2525	9731786327	57.50				57.50
ADVERTISING STRATEGIES	2526	20138218793M001		13.58			13.58
B-LAND 35 LLC	2527	9752288050	292.38				292.38
BALLEW TONY REED	2528	9732860344	91.79				91.79
BYERS THOMAS W	2530	9742243590	10.20				10.20
FEDERAL NATIONAL	2533	9731784745	60.27				60.27
FISHER KATIE	2534	9742268179	9.96				9.96
KEERAN JOHN D	2535	974237052600000	10.27				10.27
LAND JON R	2536	9742483575	21.94				21.94
LEDFORD BILL R	2538	92313		1.68			1.68
LEVI LINDA CANNON	2539	9732985972	46.89				46.89
MACDONALD ALAN LOUIS	2541	092313		18.42			18.42
MEECE JOSHUA HEATH	2543	0092313		77.48			77.48

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TOWN OF WEAVERVILLE
 UNPAID BALANCE REPORT BY RECEIPT NUMBER
 TAX YEARS 0 TO 9999
 UNPAID AS OF 06/30/2020

FY 2019-2020

<u>NAME</u>	<u>REC NO</u>	<u>MAP NUMBER/ID</u>	<u>REAL</u>	<u>PERSONAL</u>	<u>MERCHANT</u>	<u>UTILITIES</u>	<u>TOTAL</u>
NORDLAND MARK W	2545	9742253900	10.52				10.52
POPPYS KITCHEN	2549	002496-13-p		135.95			135.95
RIDDLE, CLAYTON	2550	1212135		8.47			8.47
TAX YEAR: 2013			611.72	255.58			867.30

TAX YEAR: 2014

BALLEW, TONY REED	372	973286034400000	91.98				91.98
COLE, JOEL STEPHEN	514	974219015200000	4.94				4.94
ISABEL M COLE (LE)	1256	974333579900000	4.43				4.43
OSHIMA, RIKI	1546	975215365900000	7.87				7.87
PATRICK, JOHN	1547	975259585100000	6.20				6.20
PATRICK, JOHN	1548	975259147700000	9.10				9.10
BAGWELL, NELL	1670	974217157900000	7.10				7.10
NICHOLSON, DONALD P	1810	974225608300000	61.23				61.23
ARROYO, FRANCISCO	1854	974217921900000	4.02				4.02
KINGSTON, REBECCA	2042	975205745000000	5.14				5.14
B-LAND 35 LLC	2089	975228805000000	292.81				292.81
MACDONALD, ALAN LOUIS	2285	P690900		17.54			17.54
ATHENS RESTAURANT LLC	2316	P796193		3.84			3.84
K C B CONSTRUCTION CO INC	2349	P793872		4.24			4.24
WEAVERVILLE PUB LLC DBA	2415	P797538		2,772.39			2,772.39
AVANT GARDEN INC.	2735	8006072014		9.15			9.15
NORTH CAROLINA RSA #4 INC	2746	7993892014		-78.77			-78.77

TOWN OF WEAVERVILLE
 UNPAID BALANCE REPORT BY RECEIPT NUMBER
 TAX YEARS 0 TO 9999

FY 2019-2020

UNPAID AS OF 06/30/2020

NAME	RECNO	MAPNUMBER/ID	REAL	PERSONAL	MERCHANT	UTILITIES	TOTAL
TAX YEAR: 2015							
			494.82	2,728.39			3,223.21
YANCEY, ZAK	1132	973179798300000	48.09				48.09
COLTUN, EILEEN J	1865	974228082500000	10.65				10.65
AVANT GARDEN INC	2550	P800607		9.18			9.18
SNYDER, MICHAEL JOSEPH	4005	30166042		260.51			260.51
TAX YEAR: 2016							
			58.74	269.69			328.43
SNYDER, MICHAEL JOSEPH	5226	P3016604		232.98			232.98
THE SQWEELIN' PIG	5315	P3004275		34.31			34.31
BEASLEY, ROGER WAYNE	5388	P758771		29.84			29.84
PATTON, CAMERON	5731	974330529100000	13.41				13.41
BALCRANK PRODUCTS INC	6204	974224916700000	109.59				109.59
REED, BRIAN K	6785	974213482000000	10.48				10.48
TAX YEAR: 2017							
			133.48	297.13			430.61
SNYDER, MICHAEL JOSEPH	113	P3016604		184.72			184.72
GRIFFIN, JOY LEIGH	179	P3020446		56.68			56.68
THE SQWEELIN' PIG	271	P3004275		19.04			19.04
MICHAEL D METCALF DBA	334	P799280		700.09			700.09
AVANT GARDEN INC	358	P800607		6.97			6.97

TOWN OF WEAVERVILLE
 UNPAID BALANCE REPORT BY RECEIPT NUMBER
 TAX YEARS 0 TO 9999
 UNPAID AS OF 06/30/2020

FY 2019-2020

NAME	REC NO	MAP NUMBER/ID	REAL	PERSONAL	MERCHANT	UTILITIES	TOTAL
SHELTON, GRETA FAYE	1683	974215720900000	-7.54				-7.54
JOHNSON, CATHERINE JANE	2126	974320665300000	7.67				7.67
TAX YEAR: 2017			0.13	967.50			967.63

TAX YEAR: 2018

SNYDER, MICHAEL JOSEPH	106	P3016604		169.65			169.65
AVANT GARDEN INC	120	P800607		6.37			6.37
WARRIOR GOLF PROPERTIES	284	P795932		529.20			529.20
THE SQWEELIN' PIG	352	P3004275		11.72			11.72
WEAVERVILLE TRIBUNE	377	P794289		0.06			0.06
MARTIN, CHRISTINA K	443	973286858900000	250.00				250.00
BRANDON KNOLLS LLC	772	973286153400000	2.29				2.29
RICHARD V BENSON TRUST	1058	974330661400000	6.79				6.79
PATRICK, JOHN	1520	975259147700000	3.46				3.46
BORELL, GARY J	1864	974330909900000	3.86				3.86
PHILLIPS, ROBERT	1947	973297237200000	244.71				244.71
LEDFORD, BILLY R	2158	974330385300000	733.20				733.20
WOOLMINGTON-SMITH, CRAIG	2565	975238588900000	7.48				7.48
TAX YEAR: 2018			1,251.79	717.00			1,968.79

TAX YEAR: 2019

SNYDER, MICHAEL JOSEPH	120	P3016604		155.86			155.86
5 LITTLE MONKEYS QUILTING	154	P3025238		3.57			3.57

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TOWN OF WEAVERVILLE
 UNPAID BALANCE REPORT BY RECEIPT NUMBER
 TAX YEARS 0 TO 9999

FY 2019-2020

UNPAID AS OF 06/30/2020

<u>NAME</u>	<u>REC NO</u>	<u>MAP NUMBER/ID</u>	<u>REAL</u>	<u>PERSONAL</u>	<u>MERCHANT</u>	<u>UTILITIES</u>	<u>TOTAL</u>
HARDEES RESTAURANTS LLC	223	P3034415		9.22			9.22
RARE EXOTIC VEHICLES INC	253	P3028729		0.22			0.22
ROUTH A COOPER DBA LIGHT	265	P3034109		13.73			13.73
A P K LLC DBA CORNER	287	P795809		59.44			59.44
GUSMO INC DBA SONIC	295	P3024269		1,048.72			1,048.72
HAIR ANGELZ SALON	308	P3025241		16.65			16.65
BANKS, STEFANIE MCCRARY	320	P3029368		235.88			235.88
WARRIOR GOLF PROPERTIES	359	P795932		684.02			684.02
THE COTTAGE DOOR INC	360	P3016192		5.37			5.37
AVANT GARDEN INC	401	P800607		5.88			5.88
BILL R LEDFORD DBA LE TAN	428	P796041		51.09			51.09
HOYLE, ROSE MARY	429	P753263		88.65			88.65
COLTUN, EILEEN J	528	974228082500000	1,698.64				1,698.64
COLE, HEIDI ANN	591	974333369700000	2.18				2.18
COLLINS, CHRISTOPHER	664	975229636500000	1.74				1.74
HOLLINSHEAD, LINDA S	721	973293268100000	10.36				10.36
BARNES, WILLIAM A JR	847	974204604700000	88.81				88.81
COLTUN, EILEEN J	1035	974228180600000	249.55				249.55
YANCEY, ZAK	1054	973179798300000	44.62				44.62
COLTUN, EILEEN J	1102	974229008000000	258.38				258.38
DELANEY, CLELLA M	1146	973169961000000	986.12				986.12
BRIGGS, RUTH D	1344	974330640100000	705.24				705.24

TOWN OF WEAVERVILLE
 UNPAID BALANCE REPORT BY RECEIPT NUMBER
 TAX YEARS 0 TO 9999

UNPAID AS OF 06/30/2020

NAME	RECNO	MAP NUMBER/ID	REAL	PERSONAL	MERCHANT	UTILITIES	TOTAL
DRINKARD, LAUREN NICHOLE	1369	975217355400000	11.18				11.18
LIMA, KRISTEN	1427	974332626900000	2.58				2.58
READMAN, JEFFREY A	1609	973260857700000	623.74				623.74
LEDFORD, BILLY R	1612	974330385300000	874.03				874.03
PHILLIPS, ROBERT	1613	973297237200000	892.12				892.12
KING HOLDINGS 4 LLC	1640	973391140800000	38,033.49				38,033.49
BREWER, FRANKLIN R	1754	974321134500000	231.63				231.63
BARNES, WILLIAM A JR	1866	974248730500000	328.32				328.32
GTL S & A CO LLC	2533	973370698300000	637.85				637.85
BH2 PARTNERS LLC	2547	974209766300000	1,498.50				1,498.50
COATES, LINDA N	2569	974225714300000	890.52				890.52
BAGWELL, NELL	2622	974217157900000	970.89				970.89
MEADOWS, JULIE	2729	973270722300000	759.51				759.51
BAKER, EVERETTE JAMES	3050	974209325500000	876.60				876.60

TAX YEAR: 2019 50,676.60 2,378.30
 GRAND TOTAL: 55,376.39 9,547.36
 53,054.90
 64,923.75

THE UNDERSIGNED, WHILE ACTING AS TAX COLLECTOR FOR THE TOWN OF WEAVERVILLE, MADE DILIGENT EFFORTS TO COLLECT TAXES DUE FROM PERSONS AND ENTITIES LISTED ABOVE OUT OF THEIR PERSONAL PROPERTY AND BY OTHER MEANS AVAILABLE TO ME AS TAX COLLECTOR.

SWORN TO AND SUBSCRIBED BEFORE ME ON 7/22/2020.

 JENNIFER O. JACKSON
 TAX COLLECTOR



**TOWN OF WEAVERVILLE
RESOLUTION APPROVING THE SETTLEMENT OF THE TAX COLLECTOR
FOR THE 2019-2020 TAX YEAR**

WHEREAS, NCGS § 105-352 requires that settlement be made with the Tax Collector for the taxes charged to the Tax Collector in the previous tax year prior to delivery of the tax receipts to the Tax Collector for the current tax year, said settlement being conducted in accordance with NCGS § 105-373; and

WHEREAS, NCGS § 105-373 requires that settlement be made for both taxes charged to the Tax Collector in the previous tax year, and for all delinquent taxes charged to the Tax Collector, there being a specified format for current year settlements, but not delinquent taxes; and

WHEREAS, the Weaverville Town Council has received a proposed settlement for the 2019-2020 tax year taxes, and all delinquent taxes charged to the Tax Collector for prior tax years;

Now, therefore, **BE IT RESOLVED** as follows:

1. The Settlement for the 2019-2020 taxes charged to the Tax Collector is hereby approved. The Board finds:
 - a. All prepayments received by the Tax Collector were properly deposited;
 - b. The settlement is in proper form; and
 - c. A diligent effort was made to collect from the persons who were legally obligated to pay their taxes for the 2019-2020 fiscal year.
2. The Settlement for the delinquent taxes charged to the Tax Collector for the previous fiscal years is hereby approved. The Town Council finds that the settlement for the delinquent taxes is in an appropriate form.

THIS the 27th day of July, 2020.

TOWN OF WEAVERVILLE

Allan P. Root, Mayor

ATTESTED BY:

James Eller, Town Clerk

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: July 27, 2020
Subject: Budget Amendment – Police & Fire Departments
Presenter: Town Finance Director
Attachments: Budget Amendment Form

Description:

A portion of each quarterly distribution the Town receives from the ABC Store must be allocated to Alcohol Education, and Law Enforcement activities. For the quarter ending 6/30/2020 the Town received \$1,189.62 for Alcohol Education and \$849.73 for Law Enforcement.

Occasionally the Town’s Fire Department receives private donations from the public. On 6/24/2020 the Town received a donation of \$100.

The attached budget amendment is necessary to in order to include these funds in the fiscal year 2019-2020 budget.

Action Requested:

Town Manager recommends approval of the attached Budget Amendment.

**Budget Amendment
Town of Weaverville**

What expense accounts are to be increased?

Account	Account Description	Transfer Amount
010-430-431-26400	Police – Alcohol Ed & Prevention	\$1,189.62
010-430-431-26450	Police – ABC Law Enforcement	\$849.73
010-430-434-26600	Fire – Contributory Expense	\$100.00

What expense account(s) are to be decreased or additional revenue expected to offset expense?

Account	Account Description	Transfer Amount
010-004-300-06045	ABC Store – Alcohol Education	\$1,189.62
010-004-300-06050	ABC Store – Police Dept Revenue	\$849.73
010-004-300-09026	Contributions Fire Dept	\$100.00

**Justification: Please provide a brief justification for this budget amendment.
ABC Distribution for 4th Quarter 2020; Donation to Weaverville Fire Department**

Authorized by Finance Officer	Date
Authorized by Town Manager	Date
Authorized by Town Council (if applicable)	Date

Budget Ordinance Section 7:

- B. The Budget Officer or his/her designee is hereby authorized to distribute departmental funds based upon the line item budgets and make expenditures therefrom, in accordance with the Local Government Budget and Fiscal Control Act.
- C. The Budget Officer or his/her designee may authorize transfers between line items, expenditures and revenues, within a department or division without limitation and without a report being required.
- D. The Budget Officer or his/her designee may transfer amounts up to 5%, but not to exceed \$10,000 monthly, between departments, including contingency appropriations, but only within the same fund. The Budget Officer must make an official report on such transfers at a subsequent regular meeting of Town Council.
- E. The Budget Officer or his/her designee may not transfer any amounts between funds, except as approved by Town Council, as a budget amendment.

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: July 27, 2020
Subject: Fiscal Year 2020-2021 Pay & Position Classification Plan
Presenter: Town Manager
Attachments: Fiscal Year 2020-2021 Pay & Position Classification Plan

Description:

The Town’s Pay and Position Classification Plan was last approved in June of 2019 and must be reviewed and adopted annually by Town Council. The Town Manager recommends adoption of the the attached updated Pay Plan and Position Classification Plan for fiscal year 2020-2021. This updated Plan reflects no adjustment for a cost of living increase consistent with the approved fiscal year 2020-2021 budget. The Plan does include the removal of the Tax Collector position, pursuant to recent action by Town Council to enter into an interlocal agreement with Buncombe County for the Town’s tax collections. The Plan also revises the title of “Deputy Police Chief” to “Assistant Police Chief,” although this position has not been filled.

Council Action Requested:

The Town Manager recommends adoption of the attached Pay and Position Classification Plan for fiscal year 2020-2021.

TOWN OF WEAVERVILLE
 PAY PLAN & POSITION CLASSIFICATION PLAN
 FY 2020-2021

GRADE	CLASSIFICATION	FLSA STATUS	MINIMUM	MID-POINT	MAXIMUM
8			\$ 26,280.44	\$ 32,537.81	\$ 38,795.19
9	Maintenance Worker	Non-Exempt	\$ 27,594.46	\$ 34,164.70	\$ 40,734.94
10			\$ 28,974.19	\$ 35,872.94	\$ 42,771.69
11	Senior Maintenance Worker	Non-Exempt	\$ 30,422.89	\$ 37,666.59	\$ 44,910.28
12	Equipment Operator	Non-Exempt	\$ 31,944.04	\$ 39,549.91	\$ 47,155.79
13			\$ 33,541.24	\$ 41,527.41	\$ 49,513.58
14	Police Records Specialist Administrative Assistant Financial Administrative Assistant	Non-Exempt Non-Exempt Non-Exempt	\$ 35,218.30	\$ 43,603.78	\$ 51,989.26
15	Firefighter Meter Technician	Non-Exempt Non-Exempt	\$ 36,979.22	\$ 45,783.97	\$ 54,588.72
16	Police Officer School Resource Officer Utility Maintenance Crew Leader Water Plant Operator	Non-Exempt Non-Exempt Non-Exempt Non-Exempt	\$ 38,828.18	\$ 48,073.17	\$ 57,318.16
17	Chief Treatment Plant Operator	Non-Exempt	\$ 40,769.59	\$ 50,476.83	\$ 60,184.07
18	Fire Engineer Public Works Supervisor Trainee/Assistant	Non-Exempt Non-Exempt	\$ 42,808.07	\$ 53,000.67	\$ 63,193.27
19	Police Corporal Police Detective Fire Lieutenant Finance Specialist	Non-Exempt Non-Exempt Non-Exempt Non-Exempt	\$ 44,948.47	\$ 55,650.70	\$ 66,352.93
20	Town Clerk	Exempt	\$ 47,195.89	\$ 58,433.24	\$ 69,670.58
21	Fire Captain Police Sergeant Senior Police Detective Planner / Code Enforcer	Non-Exempt Non-Exempt Non-Exempt Non-Exempt	\$ 49,555.69	\$ 61,354.90	\$ 73,154.11
22	Fire Marshal	Exempt	\$ 52,033.47	\$ 64,422.64	\$ 76,811.81
23	Fire Battalion Chief Public Works Supervisor Water Distribution Supervisor Police Lieutenant	Non-Exempt Non-Exempt Non-Exempt Non-Exempt	\$ 54,635.15	\$ 67,643.78	\$ 80,652.40

24			\$ 57,366.90	\$ 71,025.96	\$ 84,685.02
25	Deputy Fire Chief	Exempt	\$ 60,235.25	\$ 74,577.26	\$ 88,919.28
	Assistant Police Chief	Exempt			
	Water Treatment Plant Supervisor	Non-Exempt			
26	Planning Director	Exempt	\$ 63,247.01	\$ 78,306.13	\$ 93,365.24
27	Water Superintendent	Exempt	\$ 66,409.36	\$ 82,221.43	\$ 98,033.50
28			\$ 69,729.83	\$ 86,332.50	\$ 102,935.18
29	Finance Director	Exempt	\$ 73,216.32	\$ 90,649.13	\$ 108,081.94
	Fire Chief	Exempt			
	Police Chief	Exempt			
30	Public Works Director	Exempt	\$ 76,877.14	\$ 95,181.59	\$ 113,486.03
31			\$ 80,721.00	\$ 99,940.66	\$ 119,160.33
32			\$ 84,757.05	\$ 104,937.70	\$ 125,118.35

Town Manager - Exempt; Pay established by employment agreement

Town Attorney - Exempt; Pay established by employment agreement

Exempt = Classification eligible to be exempt from the Wage and Hour provisions of the Fair Labor Standards Act (FLSA)

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: July 27, 2020

SUBJECT: Water Commitment Extension – The Holston Development at 135 Monticello Road

PRESENTER: Public Works Director

ATTACHMENT: Letter Requesting Extension
Water Commitment Letter dated 18 June 2019

DESCRIPTION/SUMMARY OF REQUEST:

Crest Residential, LLC, is the owner of 135 Monticello Road (the former Stump Dump property) and is actively grading the property for an apartment complex consistent with the R-12 zoning that is currently known as The Holston Development.

Town Council approved a water commitment for the project and that letter was issued on June 18, 2019. Due to a large amount of unsuitable soils encountered on the property, the construction of the waterline has not yet been able to commence but is expected in the very near future. Civil Design Concepts, P.A., is the engineer on the project and, on behalf of the owner and developer, is requesting an extension of the water commitment.

The Public Works Director recommends the extension of this water commitment for another year as allowed under Section 30-77 of the Town Code, upon payment of the additional water commitment fee of \$500.00.

The Town Manager and Town Attorney have reviewed this request and are in agreement as well.

COUNCIL ACTION REQUESTED:

Town Council is asked to consider the following motion:

I move that we approve a one year extension of the water commitment for Crest Residential, LLC's Holston Development at 135 Monticello Road conditioned upon payment of the additional commitment fee of \$500.00 and direct the Town Manager to issue a letter to this effect.



July 6, 2020

Dale Pennell, PE, PLS
Town of Weaverville
Public Works Director
15 Quarry Road
Weaverville, NC 28787

RE: The Holston-Water Letter of Commitment Extension Request
CDC Project No.: 11858
Agency No.: Town of Weaverville

Dear Mr. Pennell,

On behalf of Crest Residential, LLC., we are requesting a formal three-month extension to the previously approved water letter of commitment for the Holston Development located at 135 Monticello Rd in the Town of Weaverville. It has come to my attention that the water pre-construction conference took place on June 24th 2020 where the Town of Weaverville brought the expired water letter of commitment to the attention of the development team. The previously approved letter of commitment stated construction needed to start before June 11th 2020. There has been a significant amount of encountered unsuitable soils on-site which has sidetracked the site contractor and delayed the start of utility construction for the site. The utility contractor plans to start construction of the water within the next two weeks.

Please find enclosed the following items for your review and reference:

- Previously approved Letter of Commitment

If you should have any questions or need any additional information during your review, please do not hesitate to call our office.

Sincerely,

A handwritten signature in blue ink that reads "Scott Homewood".

Scott Homewood, PE
Civil Design Concepts, P.A.
shomewood@cdcgo.com

The Town of
Weaverville
NORTH CAROLINA

June 18, 2019

Mr. Warren Sugg, PE
Civil Design Concepts, PA
P.O. Box 5432
Asheville, NC 28813

Re: Water Commitment for 135 Monticello
(formerly Stump Dump project)
PIN 9733-62-6052

Dear Mr. Sugg:

This letter represents the Town of Weaverville's approval of the revised water commitment request that was submitted by you on behalf of Clara Ray and the Riverside Stump Dump Inc. with a revised date of June 7, 2019. Your initial request dated May 22 was received in our Public Works Department on May 28, and it indicated that a proposed development on this property would consist of 240-3 bedroom residences (apartments) plus clubhouse and pool. You requested both domestic water service at 1.0 GPM (240 GPM total) and 300 GPD per unit (75,000 GPD total) and fire protection service at 1000 GPM. On June 6 we received a revised water demand calculation and daily demand calculation, which increased the instantaneous demand to 1.67 GPM (400 GPM total) and 400 GPD (98,400 GPD total) and we now agree with your assumptions. Based on the information that you have provided, your commitment request is hereby approved in order to provide your project with domestic water service and fire protection flow. The following represents the conditions that must be met in order for the Town to provide water to your project:

1. Please have your engineer coordinate with Weaverville Public Works Director Dale Pennell on the detailed plans, materials, and installation of this water service.
2. All water services must be installed in accordance with Town Code and Water Policies, Procedures, and Specifications. Component submittals must be provided to the Public Works Director for approvals. Work must be performed by a NC Licensed Utility Contractor and supervised by Town staff.
3. The Owner/Developer is to pay all costs associated with the installation of the water

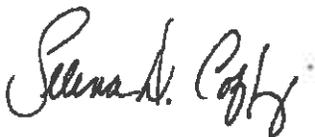
30 South Main Street • Weaverville, NC 28787 (PO Box 338)
(828) 645-7116 • Fax (828) 645-4776
www.weavervillenc.org

service, water service line, taps, meters, valves, and other related appurtenances.

4. Tap fees are not required where taps, meters, and associated appurtenances are provided and installed by Owner/Developer; a Tap Fee must be paid if the tap is made by Town Staff. System Development Fees, Service Charges, and Deposits will be assessed at the time water service is to be turned on.
5. This water commitment is valid only for the project described in this letter and is valid for 1 year from the date of this letter. Installation of the water system improvements must therefore begin on or before June 11, 2020 unless otherwise extended per town policy.
6. This water commitment does not constitute the Town's approval and acceptance of the proposed project.
7. This water commitment cannot be used to secure a building permit. To be eligible for a building permit your water tap(s) for the project must be installed.

You paid \$35 on June 7, 2019, as part of your Application for a Commitment Letter. Additional fees based on a 4" domestic meter for an inside-town-limits connection per the Town's current Fee Schedule will be required to activate your account.

Sincerely,



Selena D. Coffey, MPA, ICMA-CA
Town Manager

cc: Dale Pennell, Public Works Director

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: July 27, 2020
SUBJECT: Appointment of a Town Council Liaison to the Planning and Zoning Board
PRESENTER: Mayor
ATTACHMENT: None

DESCRIPTION/SUMMARY OF REQUEST:

As discussed during the recent joint meeting between Town Council and the Planning and Zoning Board, it was agreed that a non-voting Town Council liaison could enhance the communication and coordination between Town Council and the Planning and Zoning Board.

Subject to Town Council's consent, the Mayor would like to appoint Andrew Nagle as a non-voting liaison to the Planning and Zoning Board for a one-year term beginning immediately. Councilmember Nagle has agreed to serve in this capacity.

COUNCIL ACTION REQUESTED:

Town Council is asked to consider the following motion:

I move that we accept the Mayor's appointment of Councilmember Andrew Nagle to serve as a non-voting liaison to the Planning and Zoning Board for a one-year term beginning immediately.

Town of Weaverville
Town Council Agenda Item

Date of Meeting: Monday, July 27, 2020
Subject: Monthly Town Manager's Report
Presenter: Town Manager
Attachments: Monthly Report

Description:
Attached please find the monthly Town Manager's report.

Action Requested:
No action requested.



Town Manager's Monthly Report

Selena D. Coffey, MPA, ICMA-CM

July 2020

Coronavirus Relief Funds

Unfortunately, the State sprung a revised and early deadline on the County for the submittal of reports and receipts for the initial drawdown of CRF monies, for expenditures from March 1 – June 30. This in turn meant that the Town had a 4-day window for gathering receipts and documenting our use of these funds to meet a Tuesday, July 14 deadline. We were able to make this happen quickly and our initial request for reimbursement totaled \$47,365.17, which leaves \$18,362.83 to draw down from between July 1 – December 30. We will be submitting monthly reimbursement requests for the remainder of these funds for all additional coronavirus- related expenses.

Executive Orders Concerning Utility Disconnections

The Town has complied with the Governor's Executive Orders that prohibit water disconnections on residential accounts for non-payment. The Executive Order began on March 31st and is currently due to expire on July 29th. We understand that this prohibition is unlikely to be extended so staff will be working on transitioning the delinquent accounts onto payment plans in order to provide a reasonable period of time for customers to pay off their balances (out of 2,945 water accounts, there are 149 that have a delinquent balance). As we work through this process, we will likely be reviewing the policies and procedures that are in the Water Customer Service Policy and proposing some amendments for Town Council's consideration in the future.

Summer Series Event Cancellations

With the consent of Mayor Root and in continued efforts to keep our community safe during the coronavirus crisis, the remaining August and September Saturday Summer Series events have been cancelled.

Community Center Update

The community center construction is moving along very well! We need to begin developing our fund-raising plan, as our Public Works Department will need to begin landscaping, placing benches and plants, etc. in March 2021, which seems just around the corner. The Mayor has suggested that we will discuss fundraising at your September 8, 2020 workshop.

Use of Force Policy Review

Police Chief Davis, his department leaders, our Town Attorney, and myself have been reviewing and revising the Weaverville Police Department's use of force policy to determine the policy's alignment with the "Eight can't wait" reform campaign that we've been hearing so much about over the last

couple of months. I will be sending the Mayor and Town Council the final revised policy for your information and thoughts within the coming weeks.

New Waterline Progress

The new waterline installation is progressing well, with about 40% of the pipe in the ground. We are projecting that this project will be complete short of the 14-month timeline by possibly 2 months, as long as we continue to have weather that is conducive to the continued pace of work.

Recycling Carts

We are continuing our evaluation of the different sizes of rolling recycling carts (64 gallon, 48 gallon and 24 gallon). In evaluating these options for our residents, we must still recognize that we have been awarded 2 grants for the recycling carts and we may or may not be able to adjust our cart size due to the grant awards. We will continue to try to negotiate these terms.

Upcoming Town Council Workshops

As a reminder, Town Council holds workshops on the second Tuesday monthly. The next workshop will be held on Tuesday, August 11 and the topic will include historical monuments and markers and the September 8 workshop topics may include discussion of the Town's charter and fundraising plans for the new community center.

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: July 27, 2020

SUBJECT: Fox Lair Crossings – Request for Reconsideration of Denial of Public Street Commitment

PRESENTER: Town Manager/Public Works Director

ATTACHMENT: Request for Reconsideration
Letter Denying Commitment
Public Street Commitment Application

DESCRIPTION/SUMMARY OF REQUEST:

On May 18, 2020, Town Council considered the applications for public street commitment, including the one submitted by Fox Lair Crossings. Town Council took action and denied Fox Lair Crossings application to make Carden Drive and Camsyn Drive public streets.

Representatives from Fox Lair Crossings have requested reconsideration of this denial. The reason that they submitted the request is that they did not think it was made clear to Town Council that they are willing to remove the entrance gate and undertake the testing/inspection recommended by the Public Works Director as conditions of the public street commitment.

If Town Council wishes to reconsider this matter a *motion to reconsider* is appropriate. If that motion passes by a majority of Town Council, then the public street commitment application can be considered again, including the benefit of the public in converting these private streets to public and the concerns raised by staff over the condition of the streets and standards used for their construction.

COUNCIL ACTION REQUESTED:

Per their request, the Town Manager suggests discussion and reconsideration of Town Council's earlier denial of the public street commitment application submitted by Fox Lair Crossings.

From: Dale Pennell <dale.pennell@weavervillenc.org>
Sent: Tuesday, June 30, 2020 10:54 AM
To: Selena Coffey <scoffey@weavervillenc.org>
Cc: James Eller <jeller@weavervillenc.org>; Dale Pennell <dale.pennell@weavervillenc.org>
Subject: Fox Lair streets

Selena,

James and I met using Zoom with Fabs Corte, Michael Ferra (HOA president), and David Curren, (all of Fox Lair) on June 24, 2020 at 9am.

Their primary concern was related to the vote on May 18 by Town Council to deny their request for acceptance of the Fox Lair roads into the town's system. Due to the 16 months or so that they have been in communication with town staff, they thought Fox Lair should have been at least given the same treatment as Creekside. In other words, they wished that the town could have allowed them more time to follow through on the December 19, 2019 letter which outlined the 14 steps in the inspection and testing plan. They want to investigate the engineering and testing costs mentioned in the first 9 steps in the letter, with the knowledge and approval of the HOA members and owners of their 36 lots. However, due to the majority of owners being non-residents and the problems with communicating during the beginning of the COVID-19 crisis, they did not follow through promptly following our March 11 meeting.

Their request, at this point, is that council reconsider their vote on Fox Lair, and allow them to move forward with the process of testing and road repair with the eventual goal of asking for road acceptance. I told them that I would pass along their request; thus this email.

They also asked for a list of approved testing firms, so I'm sending them a separate email with the same list that I transmitted to Creekside.

I am available at your request to discuss as needed.

Dale Pennell, PE, PLS

The Town of Weaverville

NORTH CAROLINA

May 20, 2020

Fox Lair Crossings Homeowners Association, Inc.
Post Office Box 16
Weaverville, NC 28787

Via First Class Mail and Email to: president.foxlaircrossingsHOA@gmail.com

Re: Public Street Commitment – Fox Lair Crossings

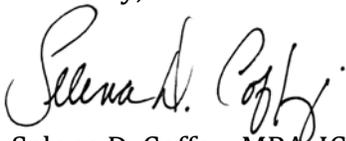
Dear Ladies and Gentlemen:

On 18 May 2020 Town Council reviewed your application for a public street commitment for Camsyn Drive and Carden Drive. Town Council has the authority and right to determine the location and extent of its public street system and which streets are to be publicly maintained by the Town. In exercising its discretion, Town Council took action to deny your application based on the following:

1. The gate currently located within the subdivision would prevent public vehicular access.
2. As this road was originally intended to be private, Public Works did not inspect the road construction and cannot verify that the road was built to Town standards.
3. A visible inspection of the surface level of the street indicates several issues of concern that will likely require substantial public expense should the street be included within the Town's public street system.

As your application has been denied, this matter is concluded; however, if you have any further questions, please feel free to give me a call or send me an email.

Sincerely,



Selena D. Coffey, MPA, ICMA-CM
Town Manager

30 South Main Street • Weaverville, NC 28787 (PO Box 338)

(828) 645-7116 • Fax (828) 645-4776

www.weavervillenc.org

**TOWN OF WEAVERVILLE
PUBLIC STREET COMMITMENT APPLICATION**

APPLICANT CONTACT INFORMATION	NAME	Fox Lair Crossings Homeowners Association, Inc.	
	ADDRESS	P.O. Box 16, Weaverville, NC 28787	
	PHONE	832-453-8895	
	EMAIL	president.foxlaircrossingsHOA@gmail.com	
APPLICANT TYPE	<input type="checkbox"/> DEVELOPER / NAME: <input checked="" type="checkbox"/> HOA / NAME: Fox Lair Crossings <input type="checkbox"/> 50% OF PROPERTY OWNERS [COMPLETE 2ND PAGE]		
DEVELOPER/APPLICANT SIGNATURE:			DATE:
HOA/APPLICANT SIGNATURE: <i>Michael Jensen, PRESIDENT</i>			DATE: 4/27/20
SUBDIVISION NAME	Fox Lair Crossings		
RECORDED PLAT	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES - BOOK: 102 PAGE: 58-59		
STREETS LOCATED IN TOWN LIMITS	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES		
NAME OF LEGAL OWNER OF STREET(S)	Fox Lair Crossings Homeowners Association, Inc.		
MATERIALS SUBMITTED WITH APPLICATION	<input checked="" type="checkbox"/> Plat Showing Streets/Rights-of-Way <input type="checkbox"/> Construction Specifications and Drawings (including cross-sections and details) <input type="checkbox"/> No Materials Submitted		
SIDEWALKS?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES		
STORM DRAINAGE?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES		
THE FOLLOWING STREETS ARE PROPOSED FOR ACCEPTANCE:			
STREET NAME: CAMSYN DRIVE		<input checked="" type="checkbox"/> ENTIRE STREET	<input type="checkbox"/> PORTION (DESCRIBE)
FROM INTERSECTION OF _____		TO INTERSECTION OF _____	
LENGTH: 0.4	<input type="checkbox"/> FEET <input checked="" type="checkbox"/> MILES	NUMBER OF HOUSES/BUSINESSES:	
STREET NAME: CARDEN DRIVE		<input checked="" type="checkbox"/> ENTIRE STREET	<input type="checkbox"/> PORTION (DESCRIBE)
FROM INTERSECTION OF _____		TO INTERSECTION OF _____	
LENGTH: 0.2	<input type="checkbox"/> FEET <input checked="" type="checkbox"/> MILES	NUMBER OF HOUSES/BUSINESSES:	
STREET NAME: _____		<input type="checkbox"/> ENTIRE STREET	<input type="checkbox"/> PORTION (DESCRIBE)
FROM INTERSECTION OF _____		TO INTERSECTION OF _____	
LENGTH: _____	<input type="checkbox"/> FEET <input type="checkbox"/> MILES	NUMBER OF HOUSES/BUSINESSES:	
STREET NAME: _____		<input type="checkbox"/> ENTIRE STREET	<input type="checkbox"/> PORTION (DESCRIBE)
FROM INTERSECTION OF _____		TO INTERSECTION OF _____	
LENGTH: _____	<input type="checkbox"/> FEET <input type="checkbox"/> MILES	NUMBER OF HOUSES/BUSINESSES:	
STREET NAME: _____		<input type="checkbox"/> ENTIRE STREET	<input type="checkbox"/> PORTION (DESCRIBE)
FROM INTERSECTION OF _____		TO INTERSECTION OF _____	
LENGTH: _____	<input type="checkbox"/> FEET <input type="checkbox"/> MILES	NUMBER OF HOUSES/BUSINESSES:	

ONLY STREETS LOCATED WITHIN TOWN LIMITS CAN BE CONSIDERED.

DECISIONS REGARDING THE ACCEPTANCE OF PRIVATE STREETS INTO THE TOWN'S PUBLIC STREET SYSTEM ARE MADE IN THE SOLE DISCRETION OF TOWN COUNCIL. ACCEPTANCE INTO THE STREET SYSTEM MAY BE SUBJECT TO CONDITIONS INCLUDING SUPPLEMENTAL TESTING AND INSPECTION TO DETERMINE WHETHER TOWN STREET CONSTRUCTION STANDARDS WERE COMPLIED WITH AND REPAIR WORK TO BRING STREETS UP TO TOWN PUBLIC STREET STANDARDS.

LINE TABLE

LINE	DESCRIPTION	BEARING	DISTANCE
1	110.88'	S 82° 15' 00" W	110.88'
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GRAPHIC SCALE

1" = 100.00'

OWNER/DEVELOPER

WEST COAST FUNDING, INC.

11000 W. BAYVIEW BLVD.

MIAMI, FLORIDA 33147

OWNER/DEVELOPER

WILLIAM MARTINEZ

PRESIDENT

REVISIONS

NO.	DATE	DESCRIPTION

SEWER EASEMENT ACROSS THE PROPERTIES OF WEST COAST FUNDING, INC. SHOWING THE CONVEYANCE OF THE NEW SEWER EASEMENT FOR FOX LAIR SUBDIVISION AS RECORDED IN PLAT BOOK 102 PAGE 58 AND 59 REEMS CREEK TOWNSHIP - TOWN OF WEAVERVILLE BUNCOMBE COUNTY - NORTH CAROLINA

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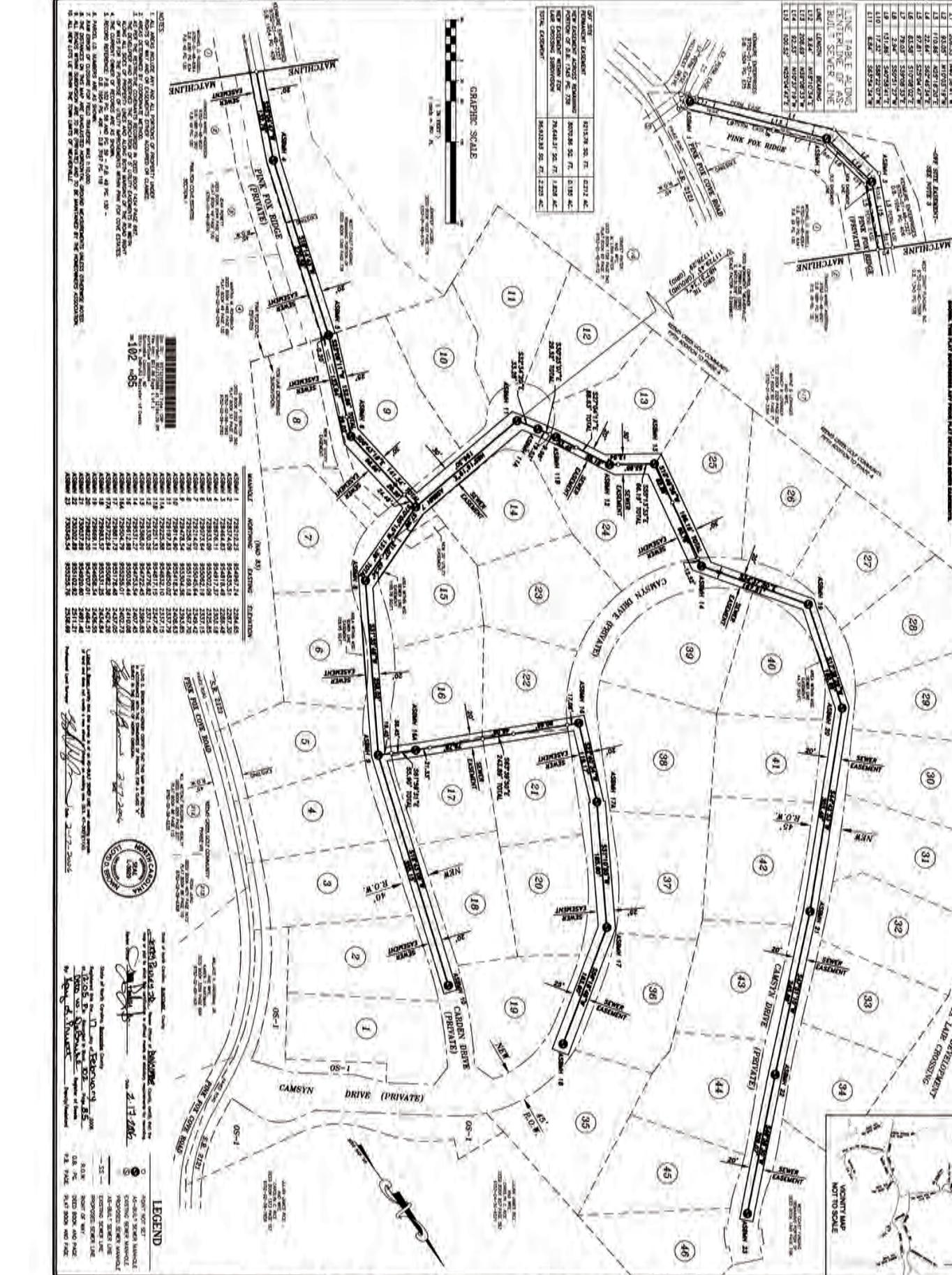
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REVISIONS

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11000 W. BAYVIEW BLVD.

MIAMI, FLORIDA 33147

OWNER/DEVELOPER

WILLIAM MARTINEZ

PRESIDENT

REVISIONS

NO.	DATE	DESCRIPTION



Joc ID: 026430920002 Type: CRP
 Recorded: 07/07/2014 at 03:42:56 PM
 Fee Amt: \$26.00 Page 1 of 2
 Revenue Tax: \$0.00
 Workflow# 0000226303-0001
 Buncombe County, NC
 Drew Reisinger Registrar of Deeds
 BK 5223 PG 308-309

There are no other just taxes that are a lien on the parcel(s) described in the deed which the Buncombe County Tax Collector is charged with collecting.

7-7-2014
 Date

Melinda Hood
 Tax Collector

NORTH CAROLINA NON-WARRANTY DEED

Excise Tax: \$NTC

Parcel Identifier No. _____ Verified by _____ County on the ____ day of _____, 20____
 By: _____

Mail/Box to: Grantee

This instrument was prepared by: M. Jay DeVaney (without title examination)

Brief description for the Index: Lots in Fox Lair Crossing SD

THIS DEED made this _____ day of June, 2014, by and between

GRANTOR	GRANTEE
First Troy SPE, LLC 341 North Main Street Troy, NC 27371	Fox Lair Crossings Homeowners Association, Inc. ✓ a North Carolina limited liability company 19311 Gopher Trail Place Land O Lakes, Fla. 34638

Enter in appropriate block for each Grantor and Grantee: name, mailing address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of Weaverville, Reems Creek Township, Buncombe County, North Carolina and more particularly described as follows:

BEING all common areas, open space, and private roads in Fox Lair Crossing Subdivision Phase I, as shown on those plats recorded in Plat Book 102 at Pages 58 and 59 of the Buncombe County Register of Deeds. (PINs 975259673000000 and 975259125600000)

The property hereinabove described was acquired by Grantor by instrument recorded in Book 4890 page 1056.

All or a portion of the property herein conveyed ____ includes or does not include the primary residence of a Grantor.

A map showing the above described property is recorded in Plat Book 102 Pages 58 and 59.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

The Grantor makes no warranty, express or implied, as to title to the property hereinabove described.

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

First Troy SPE, LLC

By: Elizabeth B. Bostian
Elizabeth B. Bostian, Vice President

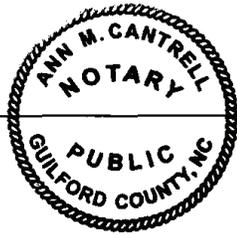
State of North Carolina - County of Guilford

I, the undersigned Notary Public of the County of Guilford and State aforesaid, certify that Elizabeth B. Bostian personally came before me this day and acknowledged that she is the Vice President of First Troy SPE, LLC, a North Carolina limited liability company, and that by authority duly given and as the act of such entity, she signed the foregoing instrument in its name on its behalf as its act and deed. Witness my hand and Notarial stamp or seal, this 23 day of June, 2014.

My Commission Expires: 7/8/16

Ann M Cantrell Notary Public
Ann M Cantrell Printed Name

(Affix Seal)





TOWN OF WEAVERVILLE

Public Street Commitment Application Report

Date: Wednesday, May 6, 2020

Road(s): Camsyn Drive, Carden Drive

Location: Fox Lair

Staff: Planning Director, James Eller; Public Works Director, Dale Pennell

DEPARTMENT	COMMENT
PW	Originally intended to be private, public works did not inspect the road construction and cannot verify that the road was built to town standards.
PLN	Approved within the Town’s subdivision review and approval process, sufficient right of way exists for a public road.
PW	A cursory inspection of the roads at surface level indicates many and several issues which need to be corrected. Efforts by public works staff to obtain the original road construction plans in order to assess the condition of construction have been unsuccessful.

Recommendation: Based upon the aforementioned findings, staff recommends that this application be denied.

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: July 27, 2020
SUBJECT: Waterline Acceptance – Fairfield Inn
PRESENTER: Public Works Director
ATTACHMENTS: Approved Easement Plat

DESCRIPTION/SUMMARY OF REQUEST:

The Fairfield Inn on Weaver Boulevard is nearing completion. As a part of that project the property owner, Blue Ridge Hospitality Ventures, LLC, has completed the water infrastructure and those lines are ready to be accepted into the Town’s water system. A water easement plat is attached showing the lines and the easement area.

The Public Works Director is requesting that Town Council accept the waterline extension and related improvements into the Town’s water system subject to staff level approval by the Public Works Director, Town Manager and Town Attorney. The Public Works Director also urges Town Council to set a waterline repair guaranty at \$3,000 to cover any defects that might be discovered within three years of our acceptance. The Town Attorney has been working with the owner to get the necessary easement documents in place pending Town Council approval.

ACTION REQUESTED:

Council action to (1) accept the waterline extension and related improvements into the Town’s water system subject to staff level approval by the Town Manager, Town Attorney and Public Works Director, and (2) set the repair guaranty amount at \$3,000. The following is suggested as a motion:

I move that we accept the waterline extension and related improvements into the Town’s water system subject to staff level approval by the Town Manager, Town Attorney and Public Works Director, and to set the repair guaranty amount at \$3,000.

STATE OF NORTH CAROLINA
COUNTY OF BUNCOMBE
TOWN OF WEAVERVILLE

THE TOWN OF WEAVERVILLE CERTIFIES THAT THE MAP OR PLAT OF THE WATER LINE AND EASEMENT TO WHICH THIS CERTIFICATE IS ATTACHED MEETS ALL ORDINANCES AND REQUIREMENTS FOR RECORDING.

TOWN MANAGER _____ DATE _____

NGCS CORP
STATION
MARSHALL
N 7720724
E 8663251

S8737.48"W
22.46'
S87.51°18.35'
53.51

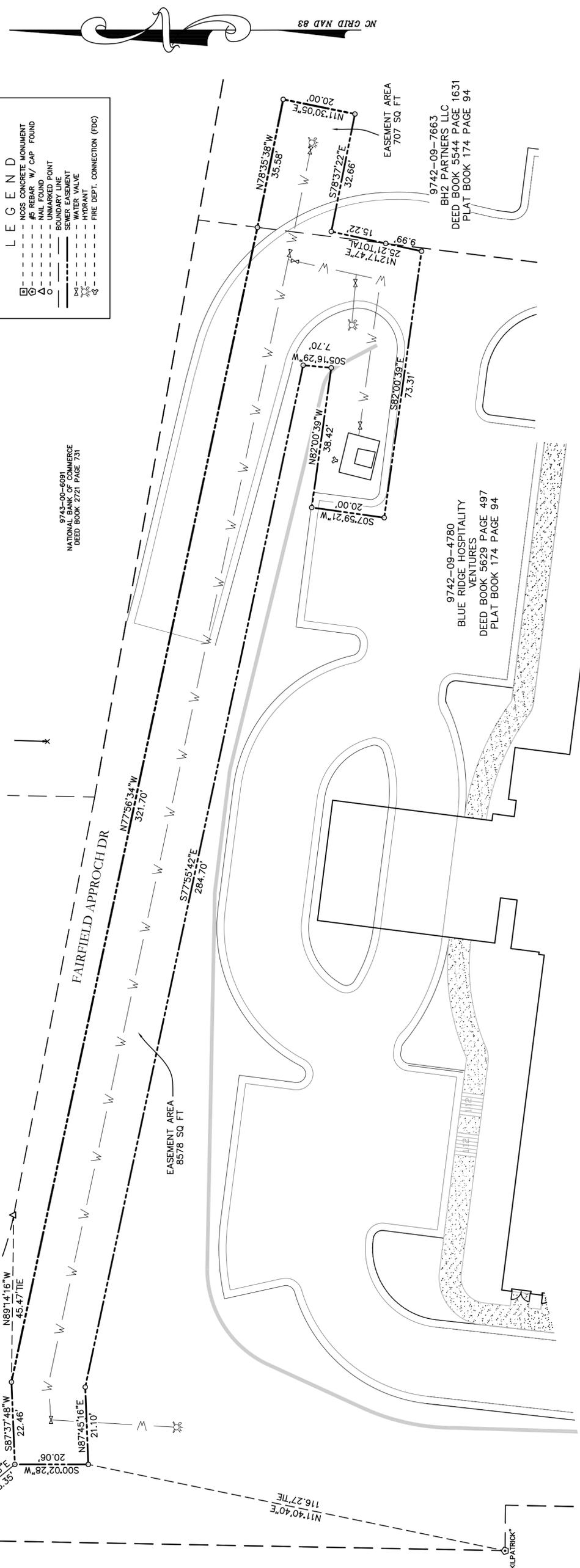
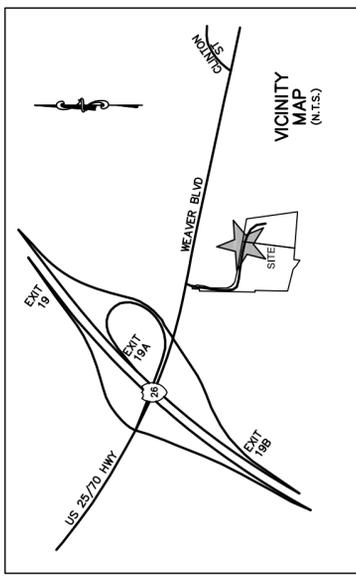
N8914.16"W
45.47'
N87.45°16'E
21.10'

9743-00-4056
PKS HOLDINGS LLC
DEED BOOK 4936 PAGE 111

9743-09-8991
NATIONAL BANK OF COMMERCE
DEED BOOK 2721 PAGE 731

LEGEND

- NGCS CONCRETE MONUMENT FOUND / C/P FOUND
- PAUL FOUND
- UNMARKED POINT
- BOUNDARY LINE
- SEWER EASEMENT
- WATER VALVE
- HYDRANT
- FIRE DEPT. CONNECTION (FDC)



PROPOSED
WATERLINE EASEMENT FOR THE
TOWN OF WEAVERVILLE,
NORTH CAROLINA
ACROSS THE PROPERTY OF
BLUE RIDGE HOSPITALITY VENTURES
AND
BH2 PARTNERS, LLC

PINS: 9742-09-4780 & 9742-09-7663
DB 5629 PG 497 & DB 5544 PG 1631
TOWN OF WEAVERVILLE
BUNCOMBE COUNTY, NORTH CAROLINA
SCALE: 1" = 20' 7/20/2020
JOSEPH KANE, P.L.S.
JOB# 18089
COMPANY LICENSURE # C-2806
ED HOLMES AND ASSOCIATES LAND SURVEYORS, PA
200 RIDGEFIELD CT., STE. 215, 28806
P.O. BOX 17335, ASHEVILLE, NC 28816
PHONE: (828) 225-6562



I, JOSEPH KANE, CERTIFY THAT THIS MAP WAS DRAWN BY ME FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN DEED BOOK 3080, PAGE 193) USING TRADITIONAL FIELD PROCEDURES; THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED BY DASHED LINES AS DRAWN FROM INFORMATION SHOWN ON PLAT; THAT THE RATIO OF PRECISION AS CALCULATED [(21 NCAC 56.1603)] IS 1:10,000 OR BETTER (CLASS A); THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED; FURTHERMORE, STATE PLANE COORDINATES FOR THIS SURVEY WERE OBTAINED BY GLOBAL NAVIGATION SATELLITE SYSTEM (GNSS) SURVEY, AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE GNSS SURVEY:

HORIZONTAL POSITIONAL ACCURACY: 0.01M
VERTICAL POSITIONAL ACCURACY: 0.02M
TYPE OF GNSS FIELD PROCEDURE: STATIC (POST-PROCESSED USING TOPCON TOOLS SOFTWARE)
DATE OF GNSS SURVEY: JUNE 17TH, 2020
DATUM: HORIZONTAL = NAD83 (2011), VERTICAL = NAVD88
GEOID MODEL: GEOID18
LOCALIZATION POINT: N: 729748.28' AND E: 940718.23'
COMBINED SCALE FACTOR: 0.9998055
UNITS: U.S. SURVEY FEET

I ALSO HEREBY CERTIFY THAT THIS SURVEY IS OF THE FOLLOWING CATEGORY AS DESCRIBED IN G.S. 47-30(1)(1) (C)(4) THAT THE SURVEY IS OF A PROPOSED EASEMENT FOR A PUBLIC UTILITY AS DEFINED IN G.S. 62.3.

WITNESS MY SIGNATURE, LICENSE NUMBER, AND SEAL
THIS DAY _____

PRELIMINARY
FOR REVIEW
PURPOSES ONLY

N.C. PROFESSIONAL LAND SURVEYOR _____ L-5106



**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: July 27, 2020
SUBJECT: Water Treatment Plant Expansion
PRESENTER: Town Manager
ATTACHMENTS: Resolution of Intent to Expand the Water Treatment Plant
Basic Project Timeline and Site Plan

DESCRIPTION/SUMMARY OF REQUEST:

The water treatment plant was completed in 1997 and has a permitted design capacity which allows the withdrawal and treatment of up to 1.5 million gallons of raw water per day from the Ivy River. The plant was intentionally designed and permitted to be expanded as the demand for water grew. The Town contracted with two engineering firms in the last few years to analyze the need for the Town to expand its water treatment plant in order to meet the water demands of the Town's customers and anticipated growth in the area. In 2017 both McGill & Associates and WithersRavenel concluded that it is time for the Town to begin the steps necessary for a plant expansion as originally contemplated.

At the request of Town Council, Staff has been monitoring the usage and allocations of water and the capacity of the plant. The data seen in the monitoring supports the expansion of the water treatment plant to allow withdrawal of up to 3 million gallons of water per day as current permitted (a doubling of the plant's capacity). The expansion project is likely to take up to 5 years to complete (see basic timeline attached). Water is accounted for in a public enterprise fund and is not supported by the Town's general fund, including property tax revenue.

Water continues to be viewed as a regional resource. With the Town's support, Mars Hill and Marshall have been granted funds to engage in a joint study on individual water supplies and possible regionalization of this resource. This study and regional water conversations are timely as the Town begins to take concrete steps toward water treatment plant expansion and seeks funding participation.

TOWN COUNCIL ACTION:

Town Council is asked to consider adopting the attached Resolution of Intent to Expand the Ivy River Water Treatment Plant which authorizes staff to initiate the beginning steps of estimating project costs, securing financing and engineering for the project, and participation in discussions with neighboring jurisdiction concerning the provision of public water in the region.

**TOWN OF WEAVERVILLE
RESOLUTION OF INTENT TO EXPAND
THE IVY RIVER WATER TREATMENT PLANT**

WHEREAS, the Town owns and operates a water treatment plant that was completed in 1997 and has a permitted design capacity which allows the withdrawal of up to 1.5 million gallons of raw water per day from the Ivy River; and

WHEREAS, the plant was designed to be expanded as the demand for water grew and was permitted for a withdrawal of up to 4 million gallons of raw water per day; and

WHEREAS, the Town has and continues to monitor the actual usage of water, committed allocations of water, and the capacity of the water treatment plant to produce treated water;

WHEREAS, consistent with professional engineering reports, the Town Council finds that an expansion of its water treatment plant to allow withdrawal of up to 3 million gallons of water per day (a doubling of the plant's capacity) is needed in order to provide water to current and anticipated customers well into the future;

Now, therefore, **BE IT RESOLVED** that the Weaverville Town Council intends to expand its Ivy River Water Treatment Plant in order to increase its withdrawal capacity to up to 3 million gallons of raw water per day from the Ivy River, and, to that end, authorize staff as follows:

1. To continue to monitor the actual usage of water, committed allocations of water, and the capacity of the water treatment plant to produce treated water and to report such data to Town Council on a quarterly basis;
2. To determine the estimated project cost;
3. To consult with the USDA and other possible funding sources concerning grant funds, loans, or other financing that might reasonably be available for the project;
4. To propose a financing plan for the project;
5. To determine and take the next steps for engaging an engineer on the project, including compliance with NCGS § 143-64.31 which requires the Town to proceed with a qualifications based selection process for engineering services;
6. To update a water rate study in order to include this project and its timeline;
7. To continue discussions with the Town of Mars Hill on the Town's continued reservation of emergency water for the Town of Mars Hill and recommend a comprehensive interlocal agreement concerning that reservation and any potential revenue associated with the reservation and actual water usage;
8. To participate in the joint study on individual water supplies and possible regionalization that is being conducted by Towns of Mars Hill and Marshall in order to determine the role of Weaverville's water treatment plant in the provision of

public water in the region and the willingness of others to participate in the expansion of the water treatment plant;

9. To perform any and all other tasks necessary to move this project forward; and
10. To report to Town Council on the status of the project periodically and when requested.

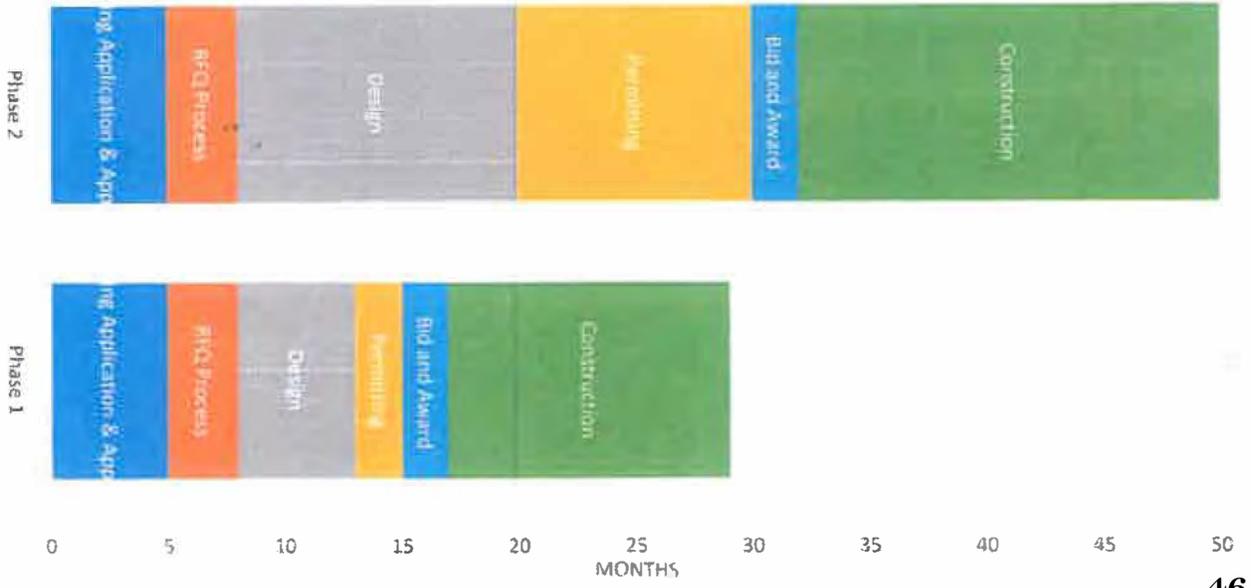
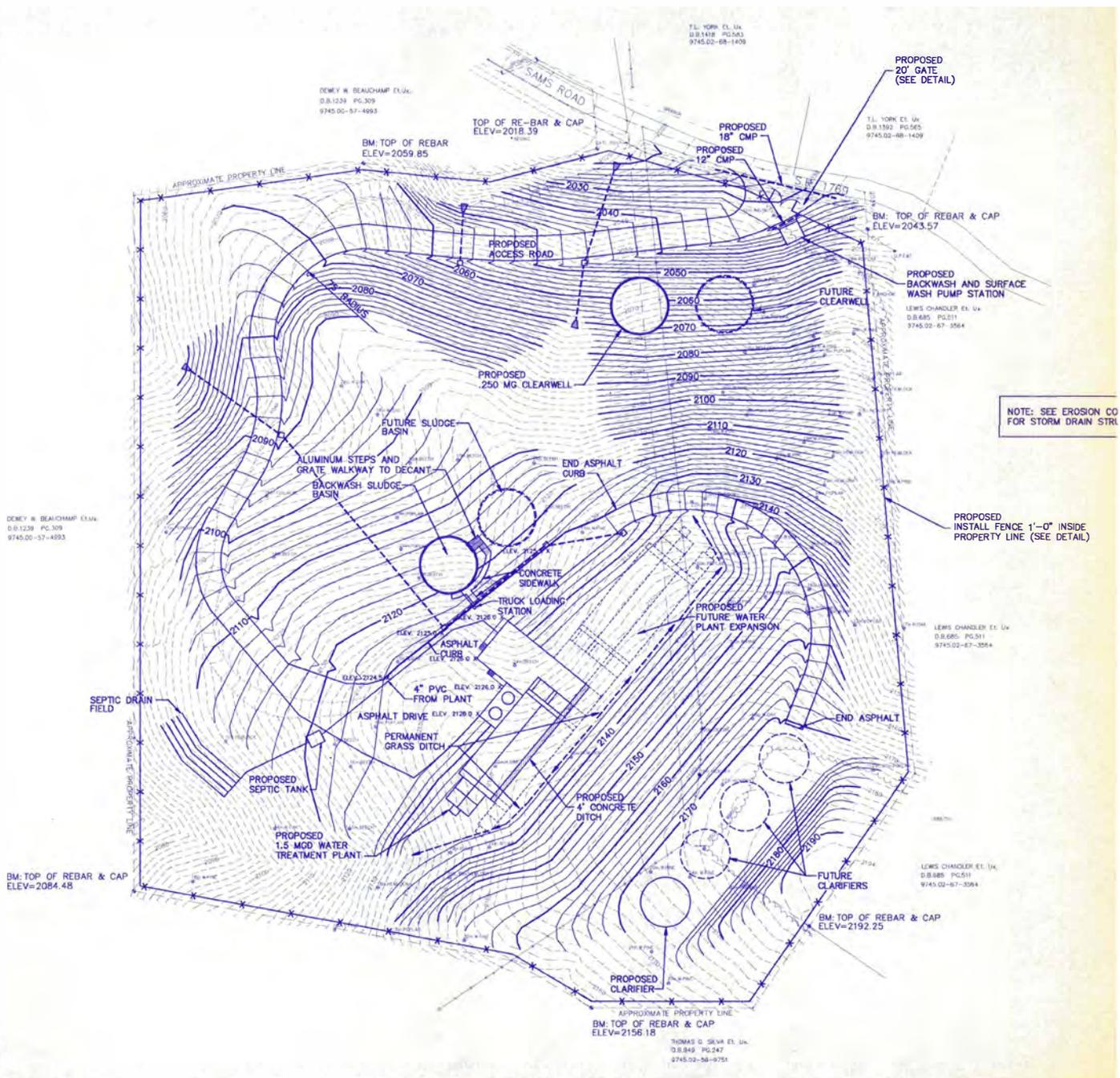
THIS the 27th day of July, 2020.

TOWN OF WEAVERVILLE

Allan P. Root, Mayor

ATTESTED BY:

James Eller, Town Clerk



Town of Weaverville
Town Council Agenda Item

Date of Meeting: Monday, July 27, 2020
Subject: Labor Day Fireworks Event
Presenter: Town Manager
Attachments: Information provided by Pyrotecnico
Description:

As Town Council is aware, in cancelling our July 4 fireworks and celebration, our pyrotechnics company allowed us to postpone our fireworks to Saturday, September 5 at no charge. Unfortunately, with no improvement in the COVID-19 crisis, we must now consider whether or not we will be able to safely hold this fireworks event on September 5.

We have already paid a deposit of \$10,750 (just over half of our total contractual amount of \$19,500) to Pyrotecnico for our fireworks show. I have negotiated with our fireworks vendor, Pyrotecnico, and offer the following options for Town Council's consideration:

- Option 1: Go ahead with a Labor Day fireworks event and look at alternative locations and ways of displaying the fireworks. Pyrotecnico has shared a presentation (attached) depicting other jurisdictions' ways of holding their shows during the COVID19 crisis.
- Option 2: Request a second postponement and immediately get on Pyrotecnico's schedule for July 4, 2021, which will add a 15% postponement fee (\$2,925) to our remaining payment next year. This will bring the Town's total fireworks expenses to \$22,425, but because we have already paid a portion (\$10,750) of the cost, the Town will need to pay the remaining balance of \$11,675 (balance due \$8,750 + 15% fee).
- Option 3: Cancellation of the fireworks order altogether this year, whereby the Town loses the \$10,750 that it has already deposited with Pyrotecnico. If the Town cancels altogether but decides later to hold a fireworks show next year, perhaps for July 4, we will likely have problems re-scheduling due the number of other jurisdictions that have had to cancel this year as we have, but are planning to hold their fireworks shows next year.

Action Requested:

The Town Manager recommends Town Council's discussion and direction to staff.

THE POWER OF CELEBRATION

4 SOLUTIONS TO SAFELY WOW YOUR
COMMUNITY WITH FIREWORKS



PLEASE WATCH A
SHORT VIDEO ON THE
POWER OF
CELEBRATION & HOW
CELEBRATION BRINGS
COMMUNITIES
TOGETHER.



CLICK HERE



49

info@pyrotecnico.com

“THANKS FOR DOING THIS”



Andrew K. Aeri You guys killed it! I haven't had that much fun in a long time, and it was much needed! Good work!

Like · Reply · 20h



Vikki Poynter Fantastic show, thanks Allen for continuing to do this and not cancelling.

Like · Reply · 22h



Hannah Bae Guillory Well done! Thank you for finding a great alternative!

Like · Reply · 2d



Karla Miller Johnson Thanks for continuing this tradition!

Like · Reply · 1d



1



Meri Holm Thank you so much for putting on the fireworks display!

Like · Reply · 1d



2



Lehigh Valley IronPigs · 2:46 Fireworks at 9:15

Like · Reply · 1d



Top Fan

David Lutcher · 6:05 Great fireworks show last night under very safe conditions. Thanks for the planning and care.

Like · Reply · 1d



2



Chris Zetwick · 23:00 Thank You so much!!!They were great!!

Like · Reply · 1d



1



Torayanita Ware · 7:46 This was fantastic Thank you all so much for doing this We really need it right now It's a healing balm to our tender l

Like · Reply · 1d



DEMAND FOR FIREWORKS ENTERTAINMENT IS HIGH

CONSUMER FIREWORKS SALES ARE UP **OVER 115%** THIS SUMMER. WITH **80%** PROFESSIONAL FIREWORKS BEING POSTPONED/CANCELLED, PEOPLE TURNED TO CONSUMER FIREWORKS TO CELEBRATE.

LEAVE IT TO THE PROS



CITY OF LOS ANGELES JULY 4, 2020



51

info@pyrotecnico.com

A SAFE WAY TO ENTERTAIN

THIS JULY 4TH HOLIDAY WEEKEND PYROTECNICO SAFELY ENTERTAINED OVER 150 COMMUNITIES ALL ACROSS THE COUNTRY. WE WERE FORTUNATE ENOUGH TO HELP SUCCESSFULLY PRODUCE MORE SHOWS THAN ANY OTHER COMPANY IN THE NATION, AND THIS IS JUST A SMALL CROSS SECTION OF THE INCREDIBLY POSITIVE AND GRATEFUL TESTIMONIALS WE RECEIVED FROM BOTH CLIENTS AND THEIR AUDIENCES.

FOR SOME PERSPECTIVE, IN A TRADITIONAL YEAR THE U.S. PRODUCES OVER 16,000 DISPLAYS OVER THE 4TH OF JULY WEEKEND. IT IS PROJECTED THAT NO MORE 1,000 DISPLAYS WERE PRODUCED OVER THIS 2020, 4TH OF JULY WEEK. **PYROTECNICO PROUDLY AND SAFELY ENTERTAINED MORE THAN 25% OF THOSE COMMUNITIES ACROSS THE NATION.**

WE WILL DO A DEEPER DIVE INTO FOUR (4) DISTINCT **WOW** EXPERIENCES: **WATCH FROM HOME, TAILGATE, STADIUM, AND DRIVE-IN.** EACH OF THESE EXPERIENCES WILL PROVIDE YOU OPTIONS TO CONSIDER WHEN PLANNING A SAFE EVENT WITH FIREWORKS.



WATCH FROM HOME EXPERIENCE



53

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WOW STUDY - CITY OF WEST PALM BEACH

- IN AN EFFORT TO HELP WPB RESIDENTS RECREATE THE CITY'S AWARD-WINNING EVENTS AT HOME DUE TO THE CURRENT SOCIAL DISTANCING RECOMMENDATIONS, THE CITY'S COMMUNITY EVENTS DIVISION DEVELOPED A NEW **"DIY EVENT GUIDE"**.
- THE GUIDE IS HOSTED ON WPB COMMUNITY EVENT'S WEB SITE AT WWW.WPB.ORG/EVENTS.
- RESIDENTS ARE ENCOURAGED TO COME TOGETHER BY POSTING THEIR CREATIONS AND CELEBRATIONS TO SOCIAL MEDIA USING THE HASHTAG **#WPBTOGETHER**.
- THE CITY LAUNCHED FIREWORKS FROM TWO DIFFERENT UNDISCLOSED NORTH AND SOUTH LOCATIONS FOR AS MANY RESIDENTS AS POSSIBLE TO VIEW SAFELY FROM THEIR YARDS.



“I CAN’T HONESTLY THINK OF ANYTHING ELSE WE WOULD HAVE DONE DIFFERENTLY.”



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info@pyrotecnico.com

WOW STUDY - CITY OF WEST PALM BEACH

- DETERMINATION WITH FIREWORKS VENDOR FOR TWO LOCATIONS TO BEST REACH AS MANY WPB RESIDENTS AS POSSIBLE.
- DETERMINATION OF LOAD IN AND LOAD OUT LOGISTICS WITH FIREWORKS VENDOR.
- SITE VISITS WITH FIREWORKS VENDOR, POLICE AND FIRE MARSHALL.
- PARK CLOSURE, SIGNAGE AND NOTIFICATIONS.
- ADVANCE AND DAY OF COORDINATION WITH TV AND RADIO STATION TO SYNC SHOW.
- ONSITE STAFFING AT GOLF COURSE TO ASSIST WITH WATER PATROL AND SECURING LOCATION.
- SECURITY AT BOTH LOCATIONS.
- SIGNAGE DOWNTOWN TO DETER CROWDS FROM NORMAL FLAGLER DRIVE LOCATION.



TAILGATE EXPERIENCE



WOW STUDY - TREE HOUSE BREWING

- CHARLTON, MA
- TAILGATE EXPERIENCE - LAWN CHAIRS AND BENCHES IN THE PARKING LOTS
- 85 - 90 EMPLOYEES ONLY ON SITE / OVER 1,000 ONLINE
- STRATEGY WAS COMPLETELY BASED ON COVID -19 RELATED / RESTRICTIONS
- PROVIDED WATCH FROM HOME EXPERIENCE (DIY) TO THEIR ONLINE AUDIENCE
- 15 MINUTES BEFORE SHOWTIME, STARTED INSTAGRAM AND FACEBOOK LIVE STREAMS



WOW STUDY - TREE HOUSE BREWING

Tree House Brewing Co., INC
17 hrs · 📍

We hope you were able to enjoy the live stream of our fireworks display last evening - if not, it's archived on our stream below or you can enjoy the still photography we captured from the evening!

Several folks asked for Ultra High Res photos to use as wallpaper backgrounds and we are happy to offer those here:
https://www.dropbox.com/..._ht2qf...JAADWv5oLr_QJ-imaVmYdyqgFa... See More



👍👍👍 1.9K 78 Comments · 117 Shares

👍 Like 💬 Comment ➦ Share 🔄 Refresh

Most Relevant ▾

👤 Write a comment...

👤 Paul Mazza Hopefully we'll be there next year in person.
Like · Reply · 13h

👤 Jenn Kuz Thank you so much- those fireworks were AMAZING!! My kids and I loved the live stream!
Like · Reply · 4h

👤 Brian Lewis It was sooooo awesome Thanks soo much
Like · Reply · 16h

👤 Bruce Blanc Enjoyed the fireworks in Florida. Unfortunately, no Treehouse bear to accompany
Like · Reply · 15h

👤 Wendy Jenkins Woodard They were so great!! I was so fortunate to catch you shooting them live on Facebook!! You are a class act and we are so fortunate to have you in town!!

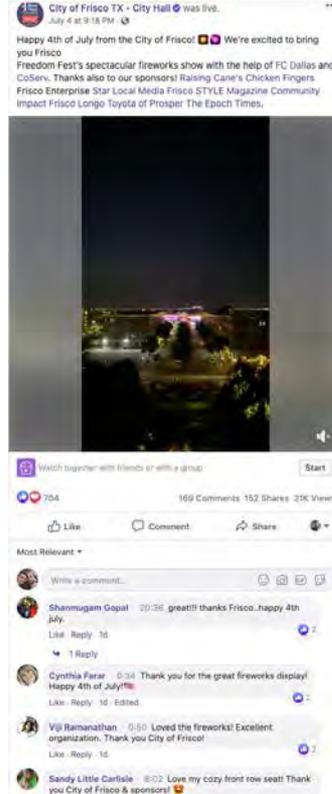


WOW STUDY - FRISCO FREEDOM FEST

- FREE EVENT OUTSIDE OF TOYOTA STADIUM FOR CITIZENS
- NO TICKETS ISSUES
- ESTIMATED 3,000 PEOPLE IN ATTENDANCE AT STADIUM.
- ESTIMATED 20,000-25,000 PEOPLE IN TOTAL WITH SURROUNDING PARKING LOTS
- PATRONS ABLE TO BRING COOLERS OF FOOD + DRINK
- PATRONS ABLE TO BRING GAMES TO PLAY
- PROTECTED PUBLIC WITH HEAVY MESSAGING ON SOCIAL DISTANCING, & HAND SANITIZER STATIONS.



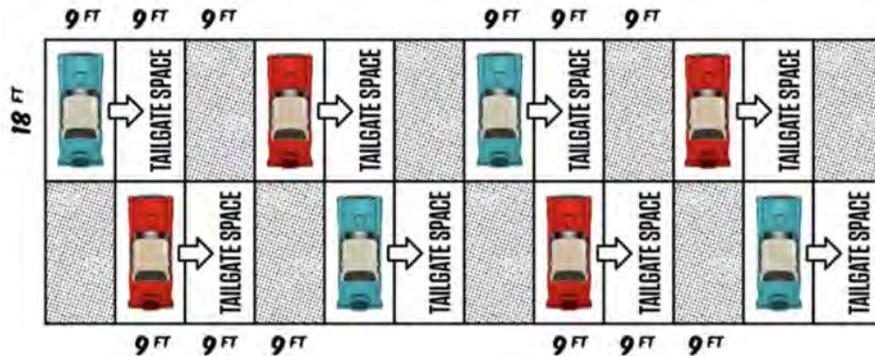
WOW STUDY - FRISCO FREEDOM FEST



WOW STUDY - LIVE NATION CONCERT IN THE LOT



CONCERT PROMOTER LIVE NATION IS STARTING A SERIES OF TAILGATE CONCERT EXPERIENCES BEGINNING ON JULY 10TH, UTILIZING STADIUM PARKING LOTS. LEARN MORE ABOUT IT [HERE](#).



STADIUM EXPERIENCE

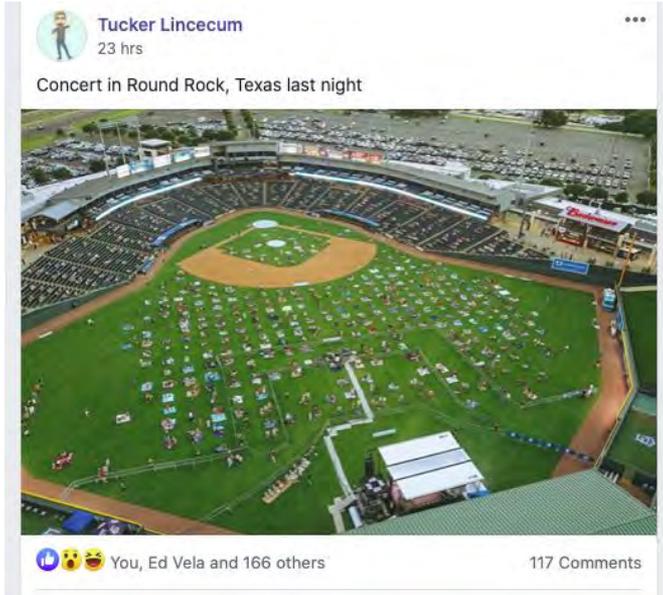


WOW STUDY - ROUND ROCK EXPRESS

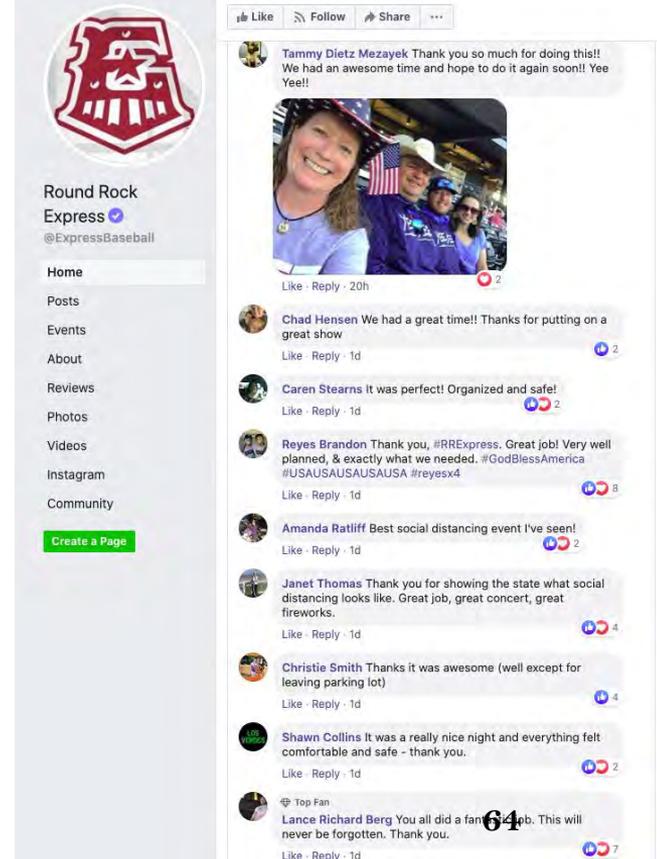
- DELL DIAMOND, ROUND ROCK TEXAS
- “FIRST, **THANKS** FOR WORKING WITH US TO PUT ON WHAT WAS AN INCREDIBLE FIREWORKS DISPLAY ON THE 4TH! ONE OF THE BEST WE’VE HAD, AND WITH IT BEING THE 4TH AND DURING A TIME WHERE WE WERE THE ONLY EVENT HAPPENING, I THINK IT JUST MEANT THAT MUCH MORE. THE ENTIRE EVENT WENT INCREDIBLY WELL, AND WE’VE GOTTEN INCREDIBLE FEEDBACK (EVEN CMT DID AN ARTICLE ON IT!).” DIRECTOR, BALLPARK ENTERTAINMENT
- WEBSITE DEDICATED TO KEEP PUBLIC INFORMED WITH UPDATED PUBLIC SAFETY INFORMATION



WOW STUDY - ROUND ROCK EXPRESS



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DRIVE IN EXPERIENCE



65

info@pyrotecnico.com

WOW STUDY - LEHIGH VALLEY IRON PIGS

- COCA-COLA PARK IN ALLENTOWN, PA
- HYBRID STRATEGY DRIVE IN & STADIUM EXPERIENCE
- JULY 3 - 850 CARS + 250 PEOPLE IN THE STADIUM
- JULY 4 - 1,500 CARS + 250 PEOPLE IN THE STADIUM
- THE STRATEGY FOR THE DRIVE-IN FIREWORKS SHOWS WERE TO ALLOW PEOPLE TO PARK IN OUR STADIUM PARKING LOTS TO WATCH THE SHOW.
- PUSHED HEAVILY ON SOCIAL MEDIA, AND ALSO RAN ADS ON LOCAL TV AND RADIO.
- MADE SURE CARS WERE PARKED FACING THE DIRECTION OF WHERE THE FIREWORKS WERE SHOT.
- CLIENT EXTREMELY PLEASED WITH HOW EVERYTHING TURNED OUT. "THESE DRIVE-IN FIREWORKS SHOWS WERE A **COMPLETE SUCCESS!**"



66

info@pyrotecnico.com

City of Grapevine Texas was live.
July 4 at 8:48 PM · 🌐

Grapevine's 38th Annual July 4th Fireworks Extravaganza



152 124 Comments 25 Shares 6.5K Views

Like Comment Share

Most Relevant ▾

Write a comment...

Lisa Gillock Bernardo · 3:04 Watched live from our upstairs rooms ! I hope they played patriotic music! Fox 4 played crap for Independence Day fireworks. But grapevine beat Fort Worth by 5-8 mins longer!!! Nice finale too Grapevine!
Like · Reply · 1d

Melissa Mullins · 10:45 Love Luke Bryan's songs. Kick the Dust Up.
Like · Reply · 1d

Lisa Gillock Bernardo · 0:02 Nice job Grapevine!!!! The fireworks were great—25 minutes!!—you beat the city of Ft Worth! And the finale was fantasti! Thanks for the Independence Day celebration.
Like · Reply · 1d

1 Reply

LuAnn Chapman · 0:04 Loved being able to watch inline. Great job Team Grapevine!!!!
Like · Reply · 1d

4 Replies

Top Fan

Valerie Anderson Kunert · 8:24 Love seeing other city fireworks shows in the background 🍷❤️💙💚
Like · Reply · 1d

ADDITIONAL WOW STUDIES



info@pyrotecnico.com

Allen Parks and Recreation
July 3 at 2:21 PM · 🌐

Spirit in the Sky - A Fireworks Tribute to the Allen Community presented by Credit Union of Texas
Friday, July 3 at 9:30 p.m. (25-minute show, ending by 10 p.m.)

Location
Corner of W. Exchange Parkway and N. Watters Road.

Road Closures
The section of Bossy Boots Drive from W. Exchange Parkway to N. Watters Road will be closed from 8 p.m. to approximately 10 p.m. on Friday, July 3.

Viewing
Fireworks will be visible up to a 1-mile radius.

Parking
There will be no on-site parking for the show. Cars will not be allowed to pull over on main roads. Please respect private property. Parking on residential streets is discouraged. Practice social distancing guidelines and maintain at least 6 feet between your group and other groups when viewing outside your vehicle.

Radio Simulcast
Tune in to 97.5 KLAK to hear music synchronized with the fireworks.

General Info
No food vendors will be on-site and public bathrooms are not available. Please plan ahead.

96 65 Comments 24 Shares

Like Comment Share

Most Relevant ▾

Write a comment...

Top Fan

Linda Munson Thank you. Can't wait to have it back at Celebration Park.
Like · Reply · 1d

Sandy Roeltiger Beaudette Loved the show. Had perfect parking spot and a great breeze. Thank you for a great show.
Like · Reply · 18h

Vikki Poynter Fantastic show, thanks Allen for continuing to do this and not cancelling.
Like · Reply · 22h

Amy Nishek Swift Loved the location. So many more places to park and watch. No major traffic like at Celebration. Please keep it at this location for years to come! Thank you for a great show! 🍷❤️
Like · Reply · 1d

Gina Cox Dodson Thank you for all the hard work and preparation for a fantastic fireworks show!
Like · Reply · 2d

Jenny Pedigo Miller We could see them at Hedgecoxe/Alma. Thank you!!
Like · Reply · 1d

Town of Luray (Official)
July 4 at 5:30 AM · 🌐

The Town of Luray wishes you a very happy and safe Fourth of July. The Town's fireworks display to recognize Independence Day is planned to start about 9:20 pm with the show launched from the Page County Fairgrounds.
#loveluray



👍👍👍 59 18 Comments 23 Shares

Like Comment Share

Most Relevant ▾

Write a comment...

👑 Top Fan
Jamie Renee Nuckols Wow- thanks for a great fireworks display! I noticed it was extra long ❤️💙
Like · Reply · 1d

Jennifer Brubaker We loved the fireworks display! Putting them off at the fairgrounds was great! Thank you!
Like · Reply · 23h

Jennifer Blevins Ragle Looked great from Skyline Drive!!!
Like · Reply · 1d

Cindy Baron Thank you! Enjoyed it!
Like · Reply · 1d

Pamela Griffith Thanks for the fireworks last night! They were beautiful and extra long in time!!! 🇺🇸💙
Like · Reply · 1d

👑 Top Fan
Diane Stoneman Davis What a finale! Thank you!
Like · Reply · 1d

👑 Top Fan
Barbara Seal Great show! Awesome job!!
Like · Reply · 1d

ADDITIONAL WOW STUDIES



info@pyrotecnico.com

Township of Lower
July 3 at 7:46 PM · 🌐

We will be live streaming at 8:50. Fireworks will begin at approximately 9 pm



👍👍👍 103 23 Comments 11 Shares

Like Comment Share

Most Relevant ▾

Write a comment...

Nancy N Allan The fireworks were great. Thank you
Like · Reply · 2d 1

↳ 1 Reply

Erin McKeenan Fisher Thank you Lower Township!
Like · Reply · 1d

Lynda Mancini Covaleski Wonderful display! Thank you and Happy 4th off July!
Like · Reply · 2d 1

↳ 1 Reply

Kathy Birmingham Thank you so much for moving forward with fireworks! You saved one much needed tradition for our family in a dismal season!
Like · Reply · 2d

Hope Bennung Thank you. Thank you. Thank you. I sobbed. God Bless America. 🇺🇸🇺🇸🇺🇸🇺🇸🇺🇸🇺🇸🇺🇸🇺🇸🇺🇸🇺🇸
Like · Reply · 2d 1

↳ 1 Reply

HOW TO DO IT: EASY AS 1-2-3

- ❑ SAY **YES!** TO THE POWER OF CELEBRATION
- ❑ CHOOSE YOUR OPTION (WATCH FROM HOME, TAILGATE, STADIUM, OR DRIVE-IN EXPERIENCE)
- ❑ SCHEDULE A SITE VISIT WITH YOUR LOCAL SHOW PRODUCER



BE A HERO: THE POWER OF COMMUNITY

FIREWORKS CAN PROVIDE SO MUCH MORE THAN JUST ENTERTAINMENT: GRATITUDE, SMILES, FAMILY, FUN, TRADITION, “A HEALING BALM FOR TENDER HEARTS”.

BOTH SYMBOLIC AND REAL-LIFE MAGIC, FIREWORKS PUT SMILES ON THE FACES OF YOUNG AND OLD ALIKE TO BRING COMMUNITIES TOGETHER.

WHETHER WATCHING FROM A STADIUM, DRIVE-IN, TAILGATE, OR EVEN FROM HOME PYROTECNICO CAN HELP.

UNCERTAIN TIMES REQUIRE TRUSTED EXPERIENCE. WE HAVE BEEN AMPLIFYING EXCITEMENT SINCE 1889. SO, WHENEVER YOU ARE READY TO CELEBRATE, WE WILL BE HERE TO HELP.





800.854.4705

info@pyrotecnico.com

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: Monday, July 27, 2020
Subject: Planning Department Report for the 2nd Quarter of Calendar Year 2020
Presenter: Planning Director
Attachments: Planning Department Report – Q2, 2020

Description:

Attached you will find a report reflective of permits issued in April, May and June 2020 and Planning and Zoning Board and Zoning Board of Adjustment activity during the same time.

Also noted is an update on the Comprehensive Land Use Plan, which staff is proud to report that each stated goal given the highest priority upon adoption of the CLUP last July has been addressed.

Action Requested:

None



Planning Department Report – Q2, 2020

Total Zoning Permits Issued: 19

Residential:

Single family dwellings: 7 Internal upfit or accessory structure: 7

Commercial:

New Commercial: 0 Internal upfit or accessory structure: 5

Sign Permits: 4

Planning and Zoning Board Activity:

April: The April meeting of the Board was cancelled in the early days of COVID-19 response.

May: The Board offered a positive recommendation to Town Council on a major subdivision final plat for phase one of Greenwood Park.

June: The Board held discussions with staff related to the effect of certain development approvals on town resources such as water and residential development approvals.

Zoning Board of Adjustment Activity:

With no actionable applications, the Zoning Board of Adjustment did not meet during this time.

Comprehensive Land Use Plan Update:

At one year since the adoption of the comprehensive land use plan, each stated goal given the highest priority has been accomplished or addressed. Staff will begin conversations with the Planning and Zoning Board in August to begin the reprioritization of the remaining goals which were given medium priority upon implementation last July.