



MINUTES

**Town of Weaverville
State of North Carolina**

**Town Council Regular Meeting
Monday, August 24, 2020**

Remote Electronic Meeting

Zoom: <https://us02web.zoom.us/j/85948891960>

The Town Council for the Town of Weaverville met for its regularly monthly meeting on Monday, August 24, 2020, at 7:00 p.m. as an electronic video meeting via Zoom Meeting.

Councilmembers remotely present were: Mayor Al Root, Vice Mayor Doug Jackson, and Councilmembers Andrew Nagle, Dottie Sherrill, Jeffrey McKenna and Patrick Fitzsimmons.

Staff members remotely present were: Town Manager Selena Coffey, Town Attorney Jennifer Jackson, Planning Director James Eller, Finance Officer Tonya Dozier, Police Chief Ron Davis, Fire Chief Ted Williams, Public Works Director Dale Pennell, and Water Treatment Supervisor Trent Duncan.

1. Call to Order

Mayor Al Root called the meeting to order at 7:00 p.m.

2. Approval/Adjustments to the Agenda

With no comment related to the agenda, Mayor Root declared the agenda adopted.

3. Approval of Minutes

With no comment related to the agenda, Mayor Root declared the agenda adopted.

4. General Public Comment

On a temporary basis due to the COVID-19 public health emergency, general public comments must be submitted in advance of the meeting. Comments are limited to no more than 450 words and must observe normal rules of decorum. Only comments that are timely received will be read into the record during the public comment period. Public comments can be submitted (1) by **emailing** to public-comment@weavervillenc.org at least 6 hours prior to the meeting, (2) by putting your written comment in a **drop box** at Town Hall (located at front entrance and back parking lot) at least 6 hours prior to the meeting, or (3) by **mailing** your written comment (must be received not later than Monday's mail delivery) to: Town of Weaverville, PO Box 338, Weaverville, NC, 28787, Attn: Public Comments.

No public comments were received.

5. Consent Agenda

Councilmember Nagle moved for the approval of the Consent Agenda. Councilmember Sherrill seconded the motion and in a roll call vote all voted to approve all action requested in the Consent Agenda listed below. Motion passed 5-0.

- A. Board Appointments: Planning & Zoning Board, ABC Board, and Zoning Board of Adjustment** – Action to reappoint members of the aforementioned boards.
- B. Budget Amendments: Re-appropriations** – Approval of re-appropriations from last fiscal year budget for ABC, Police, Fire contributions and water production maintenance.
- C. Annexation Petition & Initial Zoning Request for Conrad Property** – Setting a public hearing on annexation and R-3 zoning for September 28, 2020 at 6:45pm and sending initial zoning request to the Planning and Zoning Board.
- D. Planning and Zoning Board Recommendation on structure of the Planning and Zoning Board** – No change to section 2-151 is recommended.

6. Town Manager's Report

Town Manager Coffey presented her Manager's report to Council which included information related to police department use of force policy review; Summer concert series event cancellations; Hillside community potential improvements; recycling carts; grant writing independent contractor; and the upcoming Town Council workshop.

A lengthy discussion occurred over the size of the recycling containers being considered. Ultimately a majority of Council favored the 64 gallon version of the cart being considered.

7. Discussion and Action Items

A. Comprehensive Land Use Plan Progress Report & Review of Priorities.

Mr. Eller presented to Town Council a progress report & review of priorities noting that each item previously given the highest priority had been addressed in the previous year since the adoption of the Comprehensive Land Use Plan. A reprioritization of remaining priorities is now requested to provide guidance to staff on policy matters within the CLUP moving forward. At their August 4th regular meeting, the Planning and Zoning Board reached consensus on their view of the remaining priorities and are reflected in the aforementioned report & review.

Mayor Root noted a consensus of Council to proceed with the recommendations offered related to the priorities of the CLUP offered by the Planning and Zoning Board and staff.

B. Waterline Extension Request: Northridge Commons Retail Businesses

Public Works Director Pennell presented to Town Council an application for a water commitment letter and a utility plan for the proposed retail development within Northridge Commons. Mr. Pennell noted that the application requires Town Council review and recommended that Council approve the request based upon water availability to serve the project.

Vice-Mayor Jackson moved to approve the waterline extension and commitment letter. Councilmember McKenna seconded the motion and in a roll call vote all voted to approve the waterline extension. Motion passed 5-0.

C. Water Commitment Request: Palisades at Reems Creek

Public Works Director Pennell presented to Town Council an application for a water commitment letter and a site plan for the proposed multifamily development commonly known as the Palisades at Reems Creek. Mr. Pennell noted that the application requires Town Council review and recommended that Council approve the request based upon water availability to serve the project.

Councilmember Nagle moved to approve the waterline extension and commitment letter. Vice-Mayor Jackson seconded the motion and in a roll call vote all voted to approve the waterline extension. Motion passed 5-0.

D. Quarterly Report: Finance Department

Finance Officer Dozier presented Town Council with the quarterly report for the Finance Department.

E. Quarterly Report: Fire Department

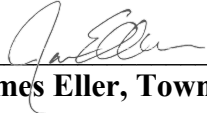
Fire Chief Williams presented Town Council with the quarterly report for the Fire Department

F. Quarterly Report: Police Department

Police Chief Davis presented Town Council with the quarterly report for the Police Department.

8. Adjournment

Mayor Root declared the meeting adjourned at 8:08 p.m.



James Eller, Town Clerk