



## MINUTES

**Town of Weaverville  
State of North Carolina**

**Joint Meeting of Town Council and Planning and Zoning Board  
Tuesday, November 10, 2020**

### **Remote Electronic Meeting**

**Zoom:** <https://us02web.zoom.us/j/85948891960>

The Town Council for the Town of Weaverville met for its regularly monthly meeting on Tuesday, November 10, 2020, at 6:00 p.m. as an electronic video meeting via Zoom Meeting.

Councilmembers remotely present were: Mayor Al Root, Vice Mayor Doug Jackson, and Councilmembers Andrew Nagle, Dottie Sherrill, Jeffrey McKenna and Patrick Fitzsimmons.

Planning and Zoning Board Members remotely present were: Chair Gary Burge, Vice Chair Catherine Cordell, Board Members Racheal Bronson and John Chase, and Alternate Members Suzanne Devane and Bob Pace.

Staff members remotely present were: Town Attorney Jennifer Jackson, Planning Director James Eller.

#### **1. Call to Order**

*Mayor Root called the meeting of Council to order at 6:00 p.m.*

*Chair Burge called the meeting of the Planning and Zoning Board to order at 6:00p.m.*

#### **2. Approval/Adjustments to the Agenda**

Council and the Board came to a consensus that March 9, July 13 and December 14, would serve as dates for joint meetings of Council and the Board in 2021.

#### **3. Report on the Impact of COVID-19 on Planning and Zoning Activity**

Mr. Eller shared that the Planning and Zoning Board had recently elected to continue meeting remotely as long as such meetings were permissible due to COVID-19 restrictions. Mr. Eller also shared a general lack of large scale activities or development applications over the previous months.

#### **4. Update on Projects**

Ms. Jackson presented a proposed project timeline for 160D compliance which pointed toward a public hearing on the matter in April 2021. The timeline included guidance on a review process for Town Council and the Planning and Zoning Board and a public comment plan. Consensus was achieved to advertise the zoning text amendments related to 160D on the town's website, e-focus newsletter, the Weaverville Tribune and possibly holding public information sessions. Consensus was also achieved to incorporate Chapters 25: Subdivision and 36: Zoning into a consolidated Chapter during the 160D project.

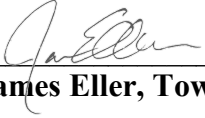
Mr. Eller provided an update on the progress of the subdivision ordinance rewrite including language related to requisite sidewalks within subdivisions both major and minor. Consensus was achieved to run the subdivision rewrite in conjunction with 160D revisions.

Mr. Eller provided an update on the progress related to the creation of a manufactured housing overlay zoning district. Consensus was achieved to accelerate the adoption of a manufactured housing overlay district outside the previously discussed timeframe for 160D and subdivision rewrite.

**5. Adjournment**

*Mayor Root declared the meeting of Council adjourned at 7:25 p.m.*

*Chair Burge declared the meeting of the Planning and Zoning Board adjourned at 7:25 p.m.*



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**James Eller, Town Clerk**