

TOWN OF WEAVERVILLE

AGENDA

Remote Electronic Meeting

Thursday, March 11, 2021

Zoom Info: <https://us02web.zoom.us/j/85948891960>

Town Council Workshop at 6:00 pm

	<i>Presenter</i>
1. Call to Order	Mayor Root
2. Discussion Items	
A. Community Center:	
i. Approval of Solar Conduit Change-Order	Town Manager
ii. Community Center Contributions Discussion	Mayor Root
B. 911 Dispatch Services	Town Manager
C. FY 2021-2022 Budget	Town Council
3. Adjournment	Mayor Root

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: Thursday, March 11, 2021 Community Center
Subject: Change Order #3
Presenter: Town Manager
Attachments: Change Order Request

Description:

This item has been placed on Town Council's workshop agenda for formal approval of change order #3 for the installation of solar panel conduits within the new community center building. Town Council discussed this issue at the February workshop and provided consensus to approve the installation of conduit for future solar panel wiring, but did not formally approve the change order.

The budget amendment related to this change order would move \$2,332.60 out of the contingency line item into the construction line item for this project.

Council Action Requested:

The Town Manager recommends formal approval of the attached change order and corresponding budget amendment.

Suggest Motion:

I move formal approval of change order #3 for the installation of conduit for solar panels on the community center and the corresponding budget amendment.



8	Install two conduits for future solar panels		
	Grigg Electric	\$1,930.00	
	Roof boots	\$50.00	
	Roof labor	<u>\$200.00</u>	
		\$2,180.00	
	7% O&P	<u>\$152.60</u>	
		\$2,332.60	<u>\$2,332.60</u>

**GRIGG ELECTRIC COMPANY, INC.
ADDITIONAL WORK AUTHORIZATION
111 Coxe Ave. Asheville, N.C. 28801
828-232-0021 fax 828-232-1299**

Goforth Builders 828-298-8093 2/11/2021
190 Charlotte Highway Weaverville Community Center
Asheville, NC 28803 60 Lakeshore Drive
Weaverville, NC

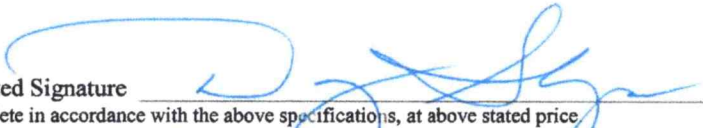
You are authorized to perform the following specifically described additional work:

- #1 To install two (2) raceways from the electrical room to the peak of the Community room for future solar panel's. 1930.00

ADDITIONAL CHARGE FOR ABOVE WORK IS : 1930.00

Above additional work to be performed under same conditions as specified in original contract unless otherwise stipulated.

Date _____ Authorizing Signature _____

Date 2-11-2021 Authorized Signature 
We hereby agree to furnish labor and materials- complete in accordance with the above specifications, at above stated price.

CHANGE ORDER # 3

Budget Amendment FY 2020-2021

Town of Weaverville

What expense accounts are to be increased?

Account	Account Description	Transfer Amount
070-300-000-19900	Community Center - Construction	\$2,332.60

What expense account(s) are to be decreased or additional revenue expected to offset expense?

Account	Account Description	Transfer Amount
070-300-000-90000	Community Center - Contingency	\$2,332.60

Justification: Please provide a brief justification for this budget amendment. *To cover the cost of Change Order #3 for the installation of solar panel conduits within the new community center building.*

_____	_____
Authorized by Finance Officer	Date
_____	_____
Authorized by Town Manager	Date
_____	_____
Authorized by Town Council (if applicable)	Date

Budget Ordinance Section 7:

- B. The Budget Officer or his/her designee is hereby authorized to distribute departmental funds based upon the line item budgets and make expenditures therefrom, in accordance with the Local Government Budget and Fiscal Control Act.
- C. The Budget Officer or his/her designee may authorize transfers between line items, expenditures and revenues, within a department or division without limitation and without a report being required.
- D. The Budget Officer or his/her designee may transfer amounts up to 5%, but not to exceed \$10,000 monthly, between departments, including contingency appropriations, but only within the same fund. The Budget Officer must make an official report on such transfers at a subsequent regular meeting of Town Council.
- E. The Budget Officer or his/her designee may not transfer any amounts between funds, except as approved by Town Council, as a budget amendment.