

Town of Weaverville
Board of Adjustment
Minutes – Monday, December 13, 2021

The Board of Adjustment of the Town of Weaverville met for a regularly scheduled monthly meeting at 7:00pm on Tuesday, December 13, 2021 within Council Chamber at Town Hall.

Present: Chair Tycer Lewis, Vice Chair Cindy Wright, Board Members Paul Clauhs and Roger Parkin, Alternate Member Larry Murray, Town Attorney Jennifer Jackson and Planning Director James Eller. Regular Member Peter McGuire was absent.

1. Call to Order

Chair Tycer Lewis called the meeting to order at 7:00 pm.

2. Oath of Office for Larry Murray

Ms. Jackson administered the oath of office for new alternate Board Member Murray.

3. Election of Officers

Mr. Eller noted that the Board was due to conduct their annual election of officers as per Sec. 2-163 Officers.

Mr. Clauhs motioned to reappoint Mr. Lewis as Chair, Ms. Wright as Vice Chair, and Mr Eller as secretary to the Board. Mr. Parkin seconded and all voted unanimously in favor of the motion.

4. Approval of the Agenda

Mr. Parkin motioned to approve the agenda as presented. Mr. Clauhs seconded and all voted unanimously in favor of the motion.

5. Approval of the Minutes from the July 12, 2021 Meeting of the Board

Mr. Clauhs motioned to approve the minutes as presented. Mr. Parkin seconded and all voted unanimously in favor of the motion.

6. Any Other Business to Come Before the Board

Mr. Eller noted that beginning in January 2022 Town Council is set to begin their meetings at 6pm and that the Planning Board meets at 6pm as well. Mr. Eller asked if there was a desire for the Board to meet at 6pm as well in order to provide continuity in meeting times across all boards. Ms. Jackson noted that a change in regular meeting time of the Board could occur via a majority vote of the Board which would amend the rules of procedure of the Board subject to subsequent approval by Town Council.

Mr. Parkin motioned to amend the rules of procedure of the Board to reflect a regular meeting start time of 6pm. Mr. Lewis seconded and all voted unanimously in favor of the motion.

7. Adjournment.

Mr. Clauhs motioned to adjourn the meeting. Ms. Wright seconded and all voted unanimously in favor of the motion. Meeting adjourned at 7:30pm.

Tyler Lewis

Tyler Lewis, Chair
Board of Adjustment

ATTEST:

James W. Eller

James W. Eller
Planning Director / Town Clerk