



MINUTES

**Town of Weaverville
State of North Carolina**

**Town Council Regular Meeting
Monday, May 22, 2023**

The Town Council for the Town of Weaverville met for its regular monthly meeting on Monday, May 22, 2023, at 6:00 p.m. in Council Chambers within Town Hall at 30 South Main Street, Weaverville, NC, with remote electronic access by the general public via Zoom.

Councilmembers present were: Mayor Patrick Fitzsimmons, Vice Mayor Jeff McKenna, and Councilmembers Doug Jackson, Andrew Nagle, Catherine Cordell, and Michele Wood. Councilmember John Chase was absent.

Staff members present were: Town Manager Selena Coffey, Town Attorney Jennifer Jackson, Clerk/Planning Director James Eller, Finance Officer Tonya Dozier, Deputy Clerk/Communications Coordinator Grace Keith, Police Chief Ron Davis, Fire Chief Scottie Harris, Public Works Director Dale Pennell, Water Treatment Plant Supervisor Randall Wilson, and Zoom Room Coordinator Lauren Ward.

1. Call to Order

Mayor Patrick Fitzsimmons called the meeting to order at 6:00 p.m.

2. Approval/Adjustments to the Agenda

Councilmember Jackson motioned to approve the agenda as presented. All voted in favor of the motion. Motion passed 7-0.

3. Conflicts of Interest Statement

Mayor Fitzsimmons noted that it is the duty of the Mayor and every Town Council Member to avoid both conflicts of interest and appearances of conflicts. No member had any known conflict of interest or appearance of conflict with respect to any matters presented before Town Council.

4. Public Hearing – FY2024 Budget

Mayor Fitzsimmons declared the public hearing open.

Town Manager Selena Coffey noted that the public hearing had been properly noticed in accordance with North Carolina law and then presented Council with information regarding the FY2024 Budget.

No written comments were received, and no one was present at the meeting or via Zoom that wished to provide any comment. Council members had questions centered around pay raises for Council members, the new stormwater fees versus tax rate increase or the use of fund balance to fund the streetsweeper.

Mayor Fitzsimmons closed the public hearing without objection.

5. Public Hearing – Water Shortage Response Plan Amendments

Mayor Fitzsimmons declared the public hearing open.

Water Plant Supervisor Randall Wilson noted that the public hearing had been properly noticed and presented Council with information on amendments to the Water Shortage Response Plan.

Ms. Jackson indicated that two written comments via email were received and had been distributed to Town Council prior to the meeting. No one was present at the meeting or via Zoom that wished to provide any comment, so Mayor Fitzsimmons closed the public hearing without objection.

6. Consent Agenda

Councilmember Cordell motioned for the approval of the Consent Agenda. All voted in favor of the motion to approve all action requested in the Consent Agenda listed below. Motion passed 7-0.

- A. **April 18, 2023 Town Council Workshop Minutes**– *Minutes approved as presented*
- B. **April 24, 2023 Town Council Regular Meeting Minutes**– *Minutes approved as presented*
- C. **May 16, 2023 Town Council Workshop Minutes** – *Minutes approved as presented*
- D. **Monthly Tax Report** – *Information only*
- E. **Budget Amendment – Administration** – *Budget amendment approved as presented*
- F. **FY 2023 Audit Contract** – *Approved engagement letter/contract with Gould Killian CPA*
- G. **American Rescue Plan Act (ARPA) Award – Grant Project Ordinance** – *Amended and Restated Grant Project Ordinance adopted*
- H. **Road Closure Ordinances – Music on Main, Fourth of July** – *Road Closure Ordinances adopted for Music on Main & Fourth of July*

7. Town Manager’s Report

Town Manager Coffey presented her Manager’s report to Council which included updates on the Town’s Memorial Day Observance, the Eller Cove watershed plans, the Town’s Recreation Complex, the new Town website, efforts to obtain state/federal funding for water treatment plant expansion, short term rentals, and the Active Weaverville bike-ped plan as well as information regarding the Summer Concert Series, and the Weaverville-Woodfin water interconnection.

8. General Public Comment

General public comments may be submitted either during the meeting or in writing in advance of the meeting. Normal rules of decorum apply to all comments. The general public comments section of the meeting will be limited to 20 minutes and priority will be given to those commenters in attendance. Individuals presenting comments during the meeting are generally limited to 3 minutes. Written comments that are timely received will be provided to Town Council and read into the record during the 20-minute general public comment period as time allows. Written comments are limited to no more than 450 words and can be submitted as follows: (1) by emailing to public-comment@weavervillenc.org at least 6 hours prior to the meeting, (2) by putting your written comment in a drop box at Town Hall (located at front entrance and back parking lot) at least 6 hours prior to the meeting, (3) by mailing your written comment (must be received not later than Monday’s mail delivery) to: Town of Weaverville, PO Box 338, Weaverville, NC, 28787, Attn: Public Comments. For more information please call (828) 645-7116.

Fred Freedman of 500 Rockhold Dr. expressed a concern about blocked sidewalks on Florida Avenue.

9. Discussion & Action Items

A. Water System Development Fee Study Presentation

Darryl Parker of Willdan Financial Services presented to Town Council the results of the water system development fee study. Town Council reached a consensus to set the water system development fee at around \$5,000 per ERU under the incremental method.

B. Local Water Supply Plan and Water Shortage Response Plan Approval

Town Water Treatment Plant Supervisor Randall Wilson noted that North Carolina law (NCGS 143-355(1)) requires each unit of local government that provides public water service to prepare and submit a local water supply plan and water shortage response plan to the Department of Environmental Quality (DEQ) for approval every five years. These plans were last approved in 2018. Mr. Wilson also noted that the Local Water Supply Plan has been drafted with technical assistance from DEQ and includes the necessary data.

Councilmember Cordell made a motion that Town Council adopt the following and direct staff to make the proper submissions to the North Carolina Department of Environmental Quality: (1) Resolution Approving the Local Water Supply Plan; (2) Ordinance Amending Code Chapter 30 Concerning the Water Shortage Response Plan; and (3) Resolution Approving the Water Shortage Response Plan. Motion passed unanimously.

C. Water Commitment Renewal – 9 Pleasant Grove Road

Public Works Director Dale Pennell noted that Town Council is asked to consider taking action to renew a water commitment letter for the townhouse proposed for 9 Pleasant Grove Road, for an additional year. Mr. Pennell noted that this project is located just outside the Town's municipal jurisdiction and is contiguous to the primary municipal border now that the properties located at 480 Reems Creek Road are within the Town's limits. The original water commitment did not include a condition of annexation.

Council Member Doug Jackson made a motion to renew the water commitment for an additional year, through May 24, 2024, conditioned upon annexation into the Town. Motion passed unanimously.

D. Core Values Discussion

Councilmember Cordell led a discussion concerning commonality found among individual core values and how they relate to public values and the balancing of the competing values of liberty, equality, community, and prosperity.

E. Quarterly Report – Police

Police Chief Ron Davis presented Town Council with the quarterly report for the Police Department.

F. Quarterly Report – Fire

Fire Chief Scottie Harris presented Town Council with the quarterly report for the Fire Department.

10. Adjournment

Without objection, Mayor Fitzsimmons declared the meeting adjourned. Meeting adjourned at approximately 7:45 pm.



Tamara Mercer, Town Clerk