

TOWN OF WEAVERVILLE

Weaverville Town Hall, 30 South Main Street, Weaverville, NC 28787

Remote Meeting via Zoom Meeting:

<https://us02web.zoom.us/j/85948891960>. Meeting ID: 859 4889 1960

AGENDA

Monday, January 25, 2021

Meeting at 7:00 pm

	<i>Pg #</i>	<i>Presenter</i>
1. Call to Order		Mayor Root
2. Public Hearing: Zoning Text/Map Amendments - Manufactured Home Overlay/R-3 District	7	Planning Director
3. Public Hearing: Annexation Agreement with Town of Woodfin	30	Town Manager
4. Public Hearing: Town Charter Amendments	36	Town Attorney
5. Approval/Adjustments to the Agenda		Mayor Root
6. Approval of Minutes		Mayor Root
A. December 21, 2020 Town Council Regular Meeting Minutes	40	
B. January 12, 2021 Town Council Regular Workshop Minutes	43	
7. General Public Comments (see below for submission instructions)		Town Clerk
8. Consent Agenda		Town Manager
A. Monthly Tax Report	45	
B. Budget Amendments: Coronavirus Relief Fund (CRF)	49	
C. Budget Amendments: Cops for Kids, Fire Department, Emp. Compensation	51	
D. Budget Amendments: Community Center Capital Project Fund	53	
E. Board Appointments: Board of Adjustment	55	
9. Town Manager’s Report	57	Town Manager
10. Discussion & Action Items		
A. Action on Zoning Map Amendment for 16 Reems Creek Road (I-1 to R-3)	61	Planning Director
B. Northridge Commons Townhouses Project – Final Plat Approval	70	Planning Director
C. Discussion of LGBTQ Ordinance	76	Councilman Fitzsimmons
D. Quarterly Report – Finance Department	83	Finance Director
E. Quarterly Report – Planning Department	98	Planning Director
11. Adjournment		Mayor Root

On a temporary basis, general public comments must be submitted in advance of the meeting. Comments are limited to no more than 450 words and must observe normal rules of decorum. General public comments will be limited to 18 minutes and only comments that are timely received will be read into the record during the general public comment period. All comments timely received will be provided to Town Council and included as part of the minutes of the meeting. Public comments can be submitted as follows: (1) by emailing to public-comment@weavervillenc.org at least 6 hours prior to the meeting, (2) by putting your written comment in a drop box at Town Hall (located at front entrance and back parking lot) at least 6 hours prior to the meeting, (3) by mailing your written comment (must be received not later than Monday’s mail delivery) to: Town of Weaverville, PO Box 338, Weaverville, NC, 28787, Attn: Public Comments. For assistance in providing public comments, please call (828)645-7116.

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Remote Meeting via Zoom Meeting:

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AGENDA

Monday, February 22, 2021

Meeting at 7:00 pm

	<i>Pg #</i>	<i>Presenter</i>
1. Call to Order		Mayor Root
2. Approval/Adjustments to the Agenda		Mayor Root
3. Approval of Minutes		Mayor Root
A. January 25, 2021 Town Council Regular Meeting Minutes	3	
4. General Public Comments (see below for submission instructions)		Town Clerk
5. Consent Agenda		Town Manager
A. Monthly Tax Report	7	
B. Board Appointments: Planning & Zoning Board	11	
C. Budget Amendment: ABC Distribution	13	
D. Waterline Acceptance: 828 North Project	15	
E. Waterline Acceptance: Holston Residences Project	17	
F. Annexation Agreement with Town of Woodfin	19	
6. Town Manager’s Report	24	Town Manager
7. Discussion & Action Items		
A. Action on Proposed Zoning Map & Text Amendment for Manufactured Home Overlay District and R-3 District	26	Planning Director
B. Water Treatment Plant Expansion Project	57	Town Atty/PW Dir
C. Town Charter Amendments	73	Town Attorney
D. NCGS Chapter 160D Compliance Project Update	76	Town Attorney
E. Solar Panel Systems Update	78	Town Manager
F. Audit Services	126	Finance Director
G. Quarterly Report – Fire	127	Fire Chief
H. Quarterly Report – Police	130	Police Chief
8. Adjournment		Mayor Root

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**WEAVERVILLE TOWN COUNCIL
NOTICE OF SPECIAL CALLED MEETING AND
NOTICE OF REMOTE ELECTRONIC MEETING
FOR MARCH 11, 2021**

The State of North Carolina, Buncombe County and the Town of Weaverville have all declared States of Emergency in response to the COVID-19 public health crisis. Because of the risks to the public that would arise from in-person meetings.

PUBLIC NOTICE is hereby given that the Weaverville Town Council will hold a special called workshop meeting on **Thursday, March 11, 2021, at 6 p.m.** for the purpose of discussing the topics listed below. **The meeting will occur as an electronic audio/video meeting via Zoom Meeting. The instructions to access this public meeting are:**

To join the meeting by computer, go to this link

<https://us02web.zoom.us/j/85948891960>

You may be asked for permission to access your computer's video and audio. If so, click "allow." You will then be asked for the Meeting ID which is: 859 4889 1960. You will first enter a virtual waiting room. The host will admit you into the meeting close to 6:00 p.m.

To join the meeting by phone, call: (253) 215-8782 or (301)715 8592

You will then be asked for the Meeting ID which is: 859 4889 1960 . There is no password for this meeting, so if asked for one just press the # button.

To listen to an audio recording of the meeting call Town Hall at (828)645-7116. An audio recording of the meeting will be available upon request beginning 24 hours after the meeting and until the minutes of the meeting have been approved by Town Council. **To view related materials,** please visit the Town's website at <https://www.weavervillenc.org>.

At this special called workshop meeting the Mayor and Town Council will discuss the Community Center Project, Reems Creek Greenway Project, FY 2021-2022 budget, US Cellular proposal for a permanent easement, 911 dispatch services, and receive an update on the MS4 Stormwater Compliance Project. Discussion during the meeting will be limited to these topics. Public comments will not be heard. Action by Town Council may be taken.

Allan P. Root, Mayor

3/2/2021

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AGENDA

Monday, March 22, 2021

Meeting at 7:00 pm

	<i>Pg #</i>	<i>Presenter</i>
1. Call to Order		Mayor Root
2. Approval/Adjustments to the Agenda		Mayor Root
3. Approval of Minutes		Mayor Root
A. February 22, 2021 Town Council Regular Meeting Minutes	3	
B. March 11, 2021 Town Council Workshop Minutes	7	
4. General Public Comments (see below for submission instructions)		Town Clerk
5. Consent Agenda		Town Manager
A. Monthly Tax Report	9	
B. Budget Amendment: Community Center Contributions	13	
C. Board Appointment: Zoning Board of Adjustment	15	
D. Proclamations:		
1) Arbor Day Proclamation	18	
2) Earth Day Proclamation	19	
3) Proclamation Honoring Debera Roland Dixon	20	
6. Town Manager’s Report	21	Town Manager
7. Discussion & Action Items		
A. Community Center Discussion Items	24	Town Manager
B. MS4 Stormwater Program Compliance Update	32	Town Attorney
C. USCellular Cell Tower Easement Discussion	43	Town Manager
D. Merrimon Avenue Speed Limit	66	Police Chief
E. Quarterly Report – Public Works & Water Services	67	Public Works Dir.
8. Adjournment		Mayor Root

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1. Call to Order		Mayor Root
2. Approval/Adjustments to the Agenda		Mayor Root
3. Approval of Minutes		Mayor Root
A. March 22, 2021 Town Council Regular Meeting Minutes	2	
B. April 13, 2021 Town Council Workshop Minutes	5	
4. General Public Comments (see below for additional information)		Town Clerk
5. Consent Agenda		Town Manager
A. Monthly Tax Report	6	
B. Budget Amendments: Fire, Public Works, Cops for Kids	10	
C. Budget Amendment: Public Works Seasonal Staffing	12	
D. Road Closure Ordinance: July 4 Celebration	14	
E. Annual Presentation of Town Manager Policies	17	
F. Set Public Hearing on Budget for May 24 at 6pm	19	
G. Dry Ridge Historical Museum Lease Agreement	20	
6. Town Manager’s Report	28	Town Manager
7. Discussion & Action Items		
A. Report on Fire Department Rating Inspection	30	Davie Summey
B. EV Charging Station	31	Town Manager
C. Eller Cove Watershed Monitoring	41	Town Manager
D. Continuation of Discussion on Possible Discrimination Responses	45	Town Attorney
E. Authorization to Sell Surplus Property	47	Town Manager
F. Community Center: Update and Change Order #4	48	Public Works Dir.
G. Land Development Regulations Update	58	Town Attorney
H. Audit Contract	83	Finance Director
I. Quarterly Report – Finance	103	Finance Director
J. Quarterly Report – Planning	120	Planning Director
8. Adjournment		Mayor Root

General public comments may be submitted either during the meeting or in writing in advance of the meeting. Normal rules of decorum apply to all comments. The general public comments section of the meeting will be limited to 20 minutes and priority will be given to those commenters in attendance. Individuals presenting comments during the meeting are generally limited to 3 minutes. Written comments that are timely received will be provided to Town Council, included as part of the minutes of the meeting, and read into the record during the 20 minute general public comment period as time allows. Written comments are limited to no more than 450 words and can be submitted as follows: (1) by emailing to public-comment@weaverville.org at least 6 hours prior to the meeting, (2) by putting your written comment in a drop box at Town Hall (located at front entrance and back parking lot) at least 6 hours prior to the meeting, (3) by mailing your written comment (must be received not later than Monday’s mail delivery) to: Town of Weaverville, PO Box 338, Weaverville, NC, 28787, Attn: Public Comments. For more information please call (828)645-7116.

	<i>Pg #</i>	<i>Presenter</i>
1. Public Hearing: Fiscal Year 2021-2022 Budget	2	Town Manager
2. Public Hearing: Land Development Regulations Update (Chapter 160D)	19	Town Attorney

Regular Meeting

1. Call to Order		Mayor Root
2. Approval/Adjustments to the Agenda		Mayor Root
3. Approval of Minutes		Mayor Root
A. April 26, 2021 Town Council Regular Meeting Minutes	23	
B. May 11, 2021 Town Council Workshop Minutes	27	
4. General Public Comments (see below for additional information)		Town Clerk
5. Consent Agenda		Town Manager
A. Monthly Tax Report	29	
B. Acceptance of Public Street Dedication: Lillie Farm Cove Streets	33	
C. Amendment to Tax Collection Agreement	39	
D. Code Amendments to Chapter 22 – Recycling	50	
E. Temporary Suspension of Town Fishing Licenses	54	
6. Town Manager’s Report	56	Town Manager
7. Discussion & Action Items		
A. Deannexation Request – 33 Fairway View Drive *	58	David Hunter
B. Code Amendments - Land Development Regulations Update	67	Town Attorney
C. Community Center Project Update *	70	Public Works Dir
D. Audio/Video Recordings of Town Council Meetings *	72	Town Attorney
E. Consolidation of 911 Call Center & Interlocal Agreement Proposal *	73	Town Manager
F. Quarterly Report – Fire	94	Fire Chief
G. Quarterly Report – Police	97	Police Chief
8. Adjournment		Mayor Root

Topic specific comments will be taken on all of the items marked with an asterisk (*). General public comments may be submitted during the meeting or in writing in advance. Normal rules of decorum apply to all comments. The general public comments section of the meeting will be limited to 20 minutes and priority will be given to those commenters in attendance. Individuals presenting comments during the meeting are generally limited to 3 minutes. Written comments timely received will be provided to Town Council, included as part of the minutes of the meeting, and read into the record during the 20 minute general public comment period as time allows. Written comments are limited to no more than 450 words and can be submitted as follows: (1) by putting your written comment in a drop box at Town Hall (located at front entrance and back parking lot) at least 6 hours prior to the meeting, (2) by emailing to public-comment@weavervillenc.org at least 6 hours prior to the meeting, (3) by mailing your written comment (received not later than Monday’s mail delivery) to: Town of Weaverville, PO Box 338, Weaverville, NC, 28787, Attn: Public Comments. For more information please call (828)645-7116.

	Pg #	Presenter
1. Call to Order		Mayor Root
2. Approval/Adjustments to the Agenda		Mayor Root
3. Approval of Minutes		Mayor Root
A. May 24, 2021 Town Council Special Called Meeting Minutes	2	
B. May 24, 2021 Town Council Regular Meeting Minutes	3	
C. June 8, 2021 Town Council Workshop Minutes	6	
4. General Public Comments (see below for additional information)		Town Clerk
5. Consent Agenda		Town Manager
A. Monthly Tax Report	8	
B. Budget Amendments: Community Center Project	12	
C. Budget Amendments: Waterline Extension Project	14	
D. Budget Amendments: Police/Cops for Kids	16	
E. Capital Project Ordinance: Water Treatment Plant Expansion Project	18	
F. Board Appointment: Planning Board	22	
G. Buncombe-Madison Regional Hazard Mitigation Plan Approval	24	
6. Town Manager’s Report	41	Town Manager
7. Discussion & Action Items		
A. Presentation from the NCLM to Weaverville Police Department	43	Matthew Selves
B. FY 2022 Budget Ordinance & Fee Schedule Adoption *	46	Town Manager
C. Community Center Project Update *	66	Town Manager
D. Employee Incentive Program Recommendations *	71	Town Manager
E. Picketing Regulations/Polling Site Behavior *	75	Mayor Root
F. Quarterly Report – Public Works and Water	80	Town Attorney Public Works Dir.
8. Closed Session		
<i>N.C.G.S. § 143-318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, ...</i>		
9. Adjournment		Mayor Root

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