

**FY 2023-2024 FEE SCHEDULE  
TOWN OF WEAVERVILLE**

Adopted 26 June 2023  
Amended 24 July 2023, 23 October 2023, 20 November 2023 and 22 January 2024  
Effective July 1, 2023

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**GENERAL ADMINISTRATIVE FEES**

**Returned Check Fee** (G.S. § 25-3-506) .....\$25.00

**Processing Fees for Electronic Payments**

*Direct vendor fees charged through electronic payment vendors - These fees shall automatically be updated should changes be made to the fees charged by vendor and the Town Manager is authorized to amend the adopted Fee Schedule to reflect such changes.*

- MyGovHub** (<https://weavervillenc.mygovhub.com>)
  - Monthly Utility Billing (Visa, Mastercard, American Express, Discover Card) ..... \$3.50 flat fee
- PaymentUs** (<https://ipn.paymentus.com/rotp/towe>)
  - Miscellaneous Payments .....2.95% with no minimum

**Special Event Permit Fees** (Reference Special Events Permit)

- Events with No Alcohol ..... \$200.00
- Events with Alcohol ..... \$400.00

**Solid Waste/Trash Violation** ..... \$50.00

**Recycling Fee** (included on monthly utility bill) ..... \$3.63

*Direct vendor fees charged by Curbside Management - These fees shall automatically be updated should changes be made to the fees charged by vendor and the Town Manager is authorized to amend the adopted Fee Schedule to reflect such changes. Recycling Fee reflects vendor charge as of July 2023.*

**Public Records Request Copying Charge(s)**

- 8 ½" x 11" black & white single-sided hardcopy (per page)..... \$0.02
- 8 ½" x 11" color single-sided hardcopy (per page) ..... \$0.09
- 8 ½" x 11" black & white double-sided hardcopy (per page)..... \$0.03
- 8 ½" x 11" color double-sided hardcopy (per page) ..... \$0.18
- Electronic Copies..... No Charge

*Applicable postage will also be charged for mailing hard copy documents.*

**Annexation Petition Fee** ..... \$200.00

**Municipal Election Filing Fee**..... \$20.00

**Beer & Wine Privilege Licenses**

Taxes will be assessed for all malt beverage and wine licenses in accordance with and as required by N.C.G.S. 105-113.77 et seq., as the same may from time to time be amended.

**Hourly Charges for Equipment/Personnel**

**Equipment**

Police Car.....	\$15.00
Pumper Truck.....	\$80.00
Ladder Truck .....	\$150.00
Ton Truck (P/U Brush Truck) .....	\$20.00
Command Vehicles .....	\$10.00
Tanker.....	\$30.00

**Personnel**

Firefighters, Police Officers, Public Works Employees.....	\$25.00
Captain.....	\$30.00
Chief Officers.....	\$35.00

**FACILITY USE FEES**

**Facility Use Fees** ..... See Attachment A

**FIRE DEPARTMENT**

*Unless otherwise provided, the charge is for each separate and distinct violation; additional civil penalties may be assessed pursuant to Town Code or other applicable law. If fees listed in this section of the fee schedule differ from a fee established in the Weaverville Code of Ordinances or another section of this fee schedule, the higher of the two shall apply.*

**Construction/Operations Permits**

Automatic Fire Extinguishing Systems .....	\$100.00
Compressed Gas Installation .....	\$100.00
Fire Alarm and Detection Systems and Related Equipment .....	\$100.00
Fire Pumps and Related Equipment .....	\$100.00
Flammable and Combustible Liquid Installations.....	\$100.00
Hazardous Materials .....	\$100.00
Industrial Ovens .....	\$100.00
LP Gas .....	\$100.00
Private Hydrant System .....	\$100.00
Spraying and Dipping Operations.....	\$100.00
Standpipe Systems .....	\$100.00
Temporary Membrane Structure ( <i>tents, canopies and air-supported structures</i> ) .....	\$50.00
Outdoor Event Fire Inspections/200+ Square Feet Onsite Cooking .....	\$75.00
Fuel Dispensing Permit .....	\$50.00
Other Required Plan Permit .....	\$100.00

**Construction Plan Review**

ABC Inspections .....	\$100.00
Commercial Kitchen Hood Suppression Systems .....	\$100.00
Explosives and Fireworks .....	\$100.00
Petroleum Tanks and Appurtenances .....	\$100.00
Other Required Plan Review .....	\$100.00

**Sprinkler/Fire Alarm System Inspections**

Up to 1,000 Square Feet.....	\$50.00
1,001 – 5,000 Square Feet.....	\$100.00
5,001– 10,000 Square Feet.....	\$150.00
10,001 – 25,000 Square Feet.....	\$200.00
25,001 – 50,000 Square Feet.....	\$250.00
50,001 – 100,000 Square Feet.....	\$300.00
101,001 – 200,000 Square Feet.....	\$350.00
Over 200,000 Square Feet.....	\$400.00

**Violations**

**Specific Violations**

Illegal Burning .....	\$100.00
Construction Work/Operations without Permit .....	\$100.00
Fire Lane Obstruction/Parking in Fire Lane .....	\$100.00
Fire Hydrant Obstruction/Blocking Fire Hydrant.....	\$100.00
Nuisance Fire Alarms ( <i>3+ in 72-hrs; per occurrence beginning with 3<sup>rd</sup> alarm</i> ) .....	\$100.00
Tampering with Fire Hydrant.....	\$500.00 plus cost of repair

**Violations of General Provisions**

Violations of the provisions of the Weaverville Code of Ordinance .....	\$100.00 min.
Violations which increase hazard or menace of fire, explosion, or other hazardous condition that may delay, hinder, or interfere with Fire Department operations.....	\$200.00 min.
Violations which delay, hinder, or prevent the egress of the occupants of a building on fire and/or other emergency or acts which may prevent the operation of fire and/or life safety devices and/or systems .....	\$300.00 min.
Violations which delay, hinder, or prevent the egress of the occupants during an emergency, that caused a fire or increased the severity of a fire, or the commission of any acts that prevented the operation of a fire and/or life safety system or device during an emergency .....	\$500.00 min.

**POLICE DEPARTMENT**

**Violations of General Provisions**..... \$100.00

*Unless otherwise specifically provided, \$100.00 charge for each separate and distinct violation; additional civil penalties may be assessed pursuant to Town Code or other applicable law.*

**Dangerous Dog Violations**

- Class I:           \$250.00 first day, and \$250.00 each subsequent day of continuous violation.
- Class II:          \$500.00 first day, and \$500.00 each subsequent day of continuous violation.
- Class III:         \$1,000.00 first day, and \$1,000.00 each subsequent day of continuous violation.

**Unrestrained Dogs** ..... \$250.00

*Dogs off leash*

**Parks and Recreation Violations (daily)**..... \$30.00

*Includes vehicles on grass/trail*

**Parking Violations**

Parked within Handicapped Zone..... \$100.00

Parked within Fire Lane .....	\$100.00
Obstructing Traffic .....	\$100.00
Parked within 25 Feet of Intersection .....	\$50.00
Parked in or within 10 Feet of Crosswalk.....	\$50.00
Parked within 25 Feet of Traffic Sign/Signal .....	\$50.00
Blocking Private Driveway.....	\$50.00
Double Parked.....	\$50.00
Truck Traffic in Restricted Area .....	\$50.00
Exceeding Time Limit.....	\$30.00
Parked Across Lines.....	\$30.00
Exceeding 12 Inches from Curb or Street Edge.....	\$30.00
All Other Parking Violations .....	\$30.00
<b>Parking Permit for Construction/Loading/Unloading</b> (per parking space; limited to 2).....	\$15.00 per day
<b>Nuisance Security Alarms</b> (3+ in 72-hrs; per occurrence beginning with 3 <sup>rd</sup> alarm).....	\$100.00
<b>Parade Entry Fee</b> (fees collected support Cops for Kids).....	\$20.00 per entry
<b>Removal of Traffic Related Signs</b> (including signs, traffic cones, caution tape, barriers, etc.) .....	\$300.00
<b>Road/Park Closure Violations</b> (using roads, sidewalks, park areas that have been closed) .....	\$300.00

**PLANNING & ZONING DEPARTMENT**

**Residential Zoning Permits**

Single Family Dwelling .....	\$150.00 plus \$0.05 per sq. ft. over 1,200 with a max of \$300.00
Multi Family Dwelling.....	\$300.00 plus \$50.00 per dwelling unit with a max of \$1,000.00
Secondary Dwelling .....	\$150.00
Addition to Dwelling.....	\$75.00 plus \$0.05 per sq. ft. over 1,200
Accessory Structure .....	\$50.00 plus \$0.05 per sq. ft. over 100
Deck/Porch.....	\$50.00
Home Occupation.....	\$50.00
Internal Up-fit.....	\$50.00
Temporary Structure/Use.....	\$50.00

**Commercial / Industrial Zoning Permits**

Commercial/Industrial Structure .....	\$350.00 plus \$0.05 per sq. ft. over 2,000 with a max of \$1,000.00
Commercial/Industrial Addition.....	\$100.00 plus \$0.05 per sq. ft. over 2,000 with a max of \$500.00
Accessory Structure .....	\$50.00 plus \$0.05 per sq. ft. over 500 with a max of \$100.00
Internal Up-Fit/Renovation.....	\$100.00
Telecommunication Tower.....	\$4,000.00 per location or max allowed by law
Telecommunication Tower (Co-location, Microcell, Concealed) .....	\$500.00 per location or max allowed by law
Temporary Structure/Use (Annually) .....	\$100.00
Mobile Food Vendors:	
Daily.....	\$25.00
Annually .....	\$100.00

**Sign Permits**

Sign Permit Fee.....	\$50.00 plus fee based on total surface area of sign (see below), max of \$500.00
Up to 32 sq. ft.....	\$25.00
33 - 64 sq. ft.....	\$50.00
65 - 96 sq. ft.....	\$100.00
97 sq. ft. plus.....	\$150.00 plus \$2.50 per sq. ft.

**Special Use Permit or Related Amendment Fee.....** \$500.00

**Rezoning/Zoning Map Amendment Fees**

Less Than 1 Acre or accompanied by an Annexation Petition.....	\$250.00
1 - 3 Acres.....	\$500.00
4 - 9 Acres.....	\$750.00
10 + Acres.....	\$1,000.00

**Text Amendment Fees.....** \$500.00

**Conditional District Zoning Application Fees**

Less Than 1 Acre.....	\$250.00
1 - 3 Acres.....	\$500.00
4 - 9 Acres.....	\$750.00
10 + Acres.....	\$1,000.00

**Subdivision Fees**

Minor Subdivision.....	\$100.00 plus \$25 per lot
Major Subdivision.....	\$300.00 plus \$25 per lot

**Public Street Commitment Application.....** \$200.00

**Miscellaneous Planning, Zoning & Code Enforcement Fees**

Zoning Verification Letter.....	\$25.00
Variance, Sidewalk Waiver, Other Board of Adjustment Applications.....	\$250.00
Appeal of an Administrative Decision.....	No Charge
Nuisance Violation (which requires Town abatement).....	\$100.00
Violations of General Provisions.....	\$100.00

*Unless otherwise specifically provided, \$100.00 charge for each separate and distinct violation; additional civil penalties may be assessed pursuant to Town Code or other applicable law*

**Fee in Lieu of Sidewalk Construction.....** Approved Cost Estimate

*The fee is the cost estimate approved by Town Council for the request with consideration to staff recommendations and the applicant provided cost estimate of sidewalk construction for the required linear feet on the property, which includes surveying, engineering, permitting, grading, materials, installation, finishing, and restoration of area disturbed, and a 5% contingency.*

**WATER DEPARTMENT**

**Application Fee for Water Availability/Commitment/Extension Requests.....**\$100.00

**Renewal Application Fee .....**\$100.00

*Non-Refundable Application/Renewal Fee for 1" or larger meters and multi-lot/multi-unit development*

**Tap Charges and Re-Tap Charges**

Meter Size	Tap Fee
5/8" and 3/4"	\$1,500.00
1"	\$3,000.00
1½"	\$4,500.00
2"	\$6,000.00
Road Cut and Pavement Repair <i>(if needed)</i>	\$500.00

**Water System Availability/Commitment Fees**

*For all multi-lot or multi-unit developments, the availability/commitment fee shall apply to each meter to be set based upon connection size, except that for multi-family development with master meters the fee shall be calculated by multiplying the number of residential units proposed by the fee associated with the smallest meter size.*

Meter Requested	Inside Town Limits	Outside Town Limits
5/8" and 3/4"	\$35.00	\$70.00
1"	\$50.00	\$100.00
1½"	\$100.00	\$200.00
2"	\$160.00	\$320.00
3"	\$300.00	\$600.00
4"	\$500.00	\$1,000.00
6"	\$1,000.00	\$2,000.00

**Water System Development Fees**

Size of Connection	Rated Maximum Capacity	System Development Fees
5/8" and 3/4"	20 gallons	\$2,750
1"	50 gallons	\$6,875
1½"	100 gallons	\$13,750
2"	160 gallons	\$22,000
3"	300 gallons	\$44,000
4"	500 gallons	\$68,750
6"	1,000 gallons	\$137,500



**Administrative Water Fees**

Account Establishment Service Charge .....	\$25.00
Seasonal Reconnect Fee .....	\$20.00
Disconnect Fee <i>(for nonpayment)</i> .....	\$40.00
Flow Test Fee for Fire Systems .....	\$40.00
Meter Testing at Customer Request <i>(charged only if meter is operational)</i> .....	\$40.00
Late Payment Fee.....	\$10.00

**Water System Account Deposits**

Size of Connection	Inside Town Limits Amount	Outside Town Limits Amount
5/8" and 3/4"	\$80.00	\$160.00
1"	\$100.00	\$200.00
1 1/2"	\$180.00	\$360.00
2"	\$300.00	\$600.00
3"	\$600.00	\$1,200.00
4"	\$1,000.00	\$2,000.00

**Water Leak Protection Fees**

The following respective monthly fee shall be assessed on all water customers with water lines that are 2-inches or less in diameter, subject to opt-out provisions of the water leak protection policy.

Type of Meter	Monthly Fee
Residential – Single Meter	\$1.25
Commercial – Single Meter	\$3.45
Commercial – Master Meter	\$6.90

**Water Rates**

**Water rates for water used INSIDE the Corporate limits of the Town:**

The first 3,000 Gallons or fraction thereof used monthly.....	\$9.88 per 1,000 gallons
The next 22,000 Gallons or fraction thereof used monthly .....	\$10.90 per 1,000 gallons
The next 175,000 Gallons or fraction thereof used monthly.....	\$11.82 per 1,000 gallons
The next 300,000 Gallons or fraction thereof used monthly.....	\$12.79 per 1,000 gallons
All over 500,000 Gallons or fraction thereof used monthly.....	\$13.72 per 1,000 gallons

**Water rates for water used OUTSIDE the Corporate limits of the Town:**

The first 3,000 Gallons or fraction thereof used monthly.....	\$19.76 per 1,000 gallons
The next 22,000 Gallons or fraction thereof used monthly .....	\$21.80 per 1,000 gallons
The next 175,000 Gallons or fraction thereof used monthly.....	\$23.64 per 1,000 gallons
The next 300,000 Gallons or fraction thereof used monthly.....	\$25.58 per 1,000 gallons
All over 500,000 Gallons or fraction thereof used monthly.....	\$27.44 per 1,000 gallons

**Minimum Monthly Water Charges**

The minimum monthly charge for water service shall be according to the size of the meter through which water is delivered to each customer in accordance with the following schedule:

Meter Size	Minimum Monthly Usage	Inside Town	Outside Town
5/8" – 3/4"	1,000 gallons	\$9.88	\$19.76
1"	6,000 gallons	\$62.34	\$124.68
1½"	11,200 gallons	\$119.02	\$238.04
2"	18,200 gallons	\$195.31	\$390.62
3"	36,200 gallons	\$401.86	\$803.72
4"	58,500 gallons	\$665.56	\$1,331.12
6"	112,000 gallons	\$1,298.18	\$2,596.36
8"	180,000 gallons	\$2,102.27	\$4,204.54
10"	258,000 gallons	\$3,080.70	\$6,161.40

**Bulk Water Rates**..... \$0.05 per gallon, min. charge of \$25.00

**Emergency Water Rates** (approx. = cost of production + 10%)..... \$4.44 per 1,000 gallons

**Charges for Fire Line Connections**

**Monthly Charge for Fire Connection**

All fire line connections on the water system for the Town of Weaverville shall be subject to a monthly charge based upon the square inch size of the line at the following rates:

**INSIDE** Corporate limits of the Town: \$2.23 per square inch/month

**OUTSIDE** Corporate limits of the Town: \$4.46 per square inch/month

Fire line charges shall be levied by the Water Department according to the following schedule:

Diameter of Fire Line	Square Inch Size	Inside Town	Outside Town
2" and smaller	3.14	\$6.99	\$13.98
3"	7.07	\$15.74	\$31.48
4"	12.56	\$27.96	\$55.92
6"	28.26	\$62.90	\$125.80
8"	50.24	\$111.81	\$223.62
10"	78.50	\$174.71	\$349.42

**Consumption of Water from Fire Line**

If during any month the detector-check valve meter for the fire line shows any consumption and the consumption is not related to testing of fire lines or firefighting activity, the customer (owner) shall be fined \$1,000 and such amount shall be added to the bill along with the monthly fire connection charge. If the customer (owner) believes that a fine has been mistakenly charged the matter should be handled through the Town’s Grievance Policy and Procedures.