

TOWN OF WEAVERVILLE

AGENDA

Town Hall Council Chambers
30 South Main Street
Weaverville, N.C. 28787

January 22, 2018 at 7:00pm
Town Council Monthly Meeting

- 1. **Call to Order** Mayor Root
- 2. **Public Hearing: Code Amendments regarding Food Trucks CANCELLED** Mayor Root
- 3. **Public Hearing: Proposed Zoning Map Amendment for Weaverville Condos** Town Planner
- 4. **Approval / Adjustments to the Agenda** Mayor Root
- 5. **Community and/or Employee Recognition** Town Manager
 - A. Introduction of new Public Works Director and Police Chief
- 6. **Approval of Minutes** Mayor Root
 - A. December 12, 2017 Town Council Workshop Minutes
 - B. December 18, 2017 Town Council Minutes
- 7. **Consent Agenda**
 - A. Monthly Tax Report Finance Officer
 - B. Tax Refunds & Releases Finance Officer
 - C. Set Public Hearing on Zoning Text Amendment on Initial Consideration by Town Council Town Planner
 - D. Final Plat Approval: Greenwood Park Phase I Town Planner
 - E. Final Plat Approval: The Hamlet, Phase I – Portion of Reems Creek Village Town Planner
- 8. **General Public Comments**
- 9. **Discussion & Action Items:**
 - A. Action regarding Proposed Zoning Map Amendment: Weaverville Condos Town Planner
 - B. Planning Department Report Town Planner
 - C. Finance Departmental Report Finance Officer
 - D. Budget Amendment Finance Officer
 - E. Waterline Extension & Allocation Request: Weaverville Condos Public Works Director
 - F. Authorization to Execute Consulting Agreement with Withers-Ravenel-Martin Town Manager
- 10. **Town Manager's Report** Town Manager
- 11. **Closed Session** Mayor Root
 - 1. N.C.G.S. § 143-318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body
 - 2. N.C.G.S. § 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body..
- 12. **Adjournment** Mayor Root

Weaverville Strategic Planning Retreat
Draft Agenda
2/3/2018

The retreat activities take approximately 5 hours which includes 30 minutes for lunch.

Session 1 What are we doing here? 30 minutes

Purpose: to discuss values and develop vision

- a. Welcome and overview of the day
- b. Envisioning the “perfect” Town of Weaverville (individual exercise; each writes statements about what the perfect Town of Weaverville will be 3 to 5 years from now; will be shared later.)

Session 2 Who are we now? 90 minutes

- a. Brief discussion about current plans
- b. SWOT and select top 3 in each

Session 3 Building for Success 60 minutes

This session examines the items board members said comprised the “perfect Town of Weaverville” Blizzard Exercise to discover what board members think are the barriers to success, i.e., the critical issues (problems, issues, challenges) that must be addressed to achieve the perfect Town. The results of the exercise form the foundation for the Town’s goals.

LUNCH 30 minutes

Session 4 Your Strategic Plan 60 minutes

Purpose: to agree upon the Town’s goals and action steps.

Confirm goal areas and agree on goal statements

Session 5 What Happens Next? 30 minutes

- a. Next Steps
- b. Final Word

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February 26, 2018 at 7:00pm
Town Council Monthly Meeting

- 1. **Call to Order** Mayor Root
- 2. **Approval / Adjustments to the Agenda** Mayor Root
- 3. **Approval of Minutes** Mayor Root
 - A. January 22, 2018 Town Council Regular Meeting Minutes
- 4. **Consent Agenda**
 - A. Monthly Tax Report & Order to Advertise Tax Liens Finance Officer
 - B. Schedule a Special-Called Meeting for March 19, 2018 at 6:15pm for Public Hearings on Proposed Code Amendments Town Attorney
 - C. Set Public Hearing on Text Amendment related to Mobile Food Vendors for 6:30pm on March 19, 2018 Town Planner
 - D. Set a Public Hearing on Text Amendment for Additional Standards for Accessory Structures and Storage Containers for 6:15pm on March 19, 2018 Town Planner
 - E. Board Appointments – Board of Adjustment Alternate Mayor Root
- 5. **General Public Comments**
- 6. **Discussion & Action Items:**
 - A. Presentation of the Parks & Recreation Master Plan Kile Guie, Land of Sky Regional Council
 - B. Water Leak Protection Program Finance Director
 - C. Action on Amendments to Code of Ordinances concerning Initial Consideration by Town Council of Zoning Map and Text Amendments Town Planner
 - D. Waterline Extension for Blue Ridge Hospitality Ventures, LLC (Fairfield Inn) Public Works Director
 - E. Police Department Report Police Chief
 - F. Fire Department Report Fire Chief
- 7. **Town Manager's Report** Town Manager
- 8. **Closed Session:**
N.C.G.S. § 143-318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body...
- 9. **Adjournment** Mayor Root

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**SPECIAL-CALLED MEETING AGENDA:
PUBLIC HEARINGS
March 19, 2018**

6:15pm:
Text Amendments: Additional Standards
for Accessory Structures and Storage
Containers

6:30pm:
Text Amendments: Mobile Food Vendors

REGULAR MEETING AGENDA

**March 19, 2018 at 7:00pm
Town Council Regularly Scheduled Monthly Meeting**

- 1. Call to Order** Mayor Root
- 2. Approval / Adjustments to the Agenda** Mayor Root
- 3. Approval of Minutes** Mayor Root
 - A. February 3, 2018 Town Council Special-Called Meeting Minutes
 - B. February 26, 2018 Public Hearing Minutes
 - C. February 26, 2018 Town Council Regular Meeting Minutes
 - D. February 27, 2018 Town Council Special-Called Meeting Minutes
- 4. Consent Agenda**
 - A. Approval of Rules of Procedure for Planning & Zoning Board Town Attorney
 - B. Proclamation Recognizing April 3, 2018 as National Service Day Mayor Root
 - C. Monthly Tax Report Town Manager
 - D. Tax Release Finance Officer
 - E. Road Closure Ordinances for July 4th Celebration and Music on Main Events Town Manager
 - F. Resolution Appointing the Mayor and Town Council as the Tree Board Town Attorney
 - G. Proclamations concerning Arbor Day and Earth Day Town Manager
 - H. Appointment to the MPO Board Mayor Root
- 5. Community & Employee Recognition**
 - A. National Service Day Proclamation Presentation to Richard Lee Mayor Root
 - B. Firefighter Dustin Thompson Town Manager
- 6. General Public Comments**
- 7. Discussion & Action Items:**
 - A. Presentation of Community Center Conceptual Plan Town Manager
John Legerton, AIA
 - B. Action on Amendments to Code of Ordinances concerning Accessory and Temporary
Structures Town Planner
 - C. Action on Amendments to Code of Ordinances concerning Mobile Food Vendors Town Planner
 - D. Adoption of the Parks & Recreation Master Plan Town Manager

E.	Code Amendments regarding Parks and Recreation, Chapter 18	Public Works Director Town Attorney
F.	Amendments to Personnel Policy: Whistleblower Policy, Grievance Policy and Disciplinary Procedures	Town Attorney Town Manager
G.	Public Works Quarterly Report	Public Works Director
8.	Town Manager's Report	Town Manager
9.	Adjournment	Mayor Root

TOWN OF WEAVERVILLE

REGULAR MEETING AGENDA

**Town Hall Council Chambers
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**April 16, 2018 at 7:00pm
Town Council Regularly Scheduled Monthly Meeting**

- 1. **Call to Order** Mayor Root
- 2. **Approval / Adjustments to the Agenda** Mayor Root
- 3. **Approval of Minutes** Mayor Root
 - A. March 13, 2018 Town Council Special-Called/Budget Workshop Minutes
 - B. March 19, 2018 Town Council Special-Called Meeting Minutes
 - C. March 19, 2018 Town Council Regular Meeting Minutes
- 4. **General Public Comments**
- 5. **Discussion & Action Items:**
 - A. Water System Development Fees Dennie Martin,
Town Attorney
 - B. Land of Sky Regional Council Update Justin Hembree
 - C. Amendments to Personnel Policy: Organization of Personnel System, Conditions of
Employment, Records and Reports, Harassment Policy, Travel Policy Town Attorney
Town Manager
 - D. Weaverville Townhomes: Amendment to Water Commitment & Initial Consideration of
Conditional Zoning District Public Works Director
Planning Director
 - E. Selection of Audit Firm Finance Director
 - F. Finance Quarterly Report (includes monthly tax report) Finance Director
 - G. Planning Quarterly Report Planning Director
 - H. Presentation of Initial Draft Budget Town Manager
- 6. **Town Manager's Report** Town Manager
- 7. **Adjournment** Mayor Root