

TOWN OF WEAVERVILLE

**Town Hall Council Chambers
30 South Main Street
Weaverville, N.C. 28787**

**MEETING AGENDA
SPECIAL-CALLED/BUDGET WORKSHOP**

May 15, 2018 at 6:00pm

1. **Call to Order** Mayor Root
2. **Outstanding Budgetary Items** Town Manager
 - A. Updates:
 1. Preliminary budget revisions
 2. North Buncombe Fire District tax rate update
 3. Engineering Report on Water Treatment Plant expansion update
 4. Capital Improvements Plan
 - B. Former bus garage on Central Avenue
 - C. Lake Louise Community Center
 - D. Fee Schedule
3. **Adjournment** Mayor Root

Town Hall Council Chambers
30 South Main Street
Weaverville, N.C. 28787

May 21, 2018 at 7:00pm
Town Council Regularly Scheduled Monthly Meeting

- 1. **Call to Order** Mayor Root
- 2. **Approval / Adjustments to the Agenda** Mayor Root
- 3. **Approval of Minutes** Mayor Root
 - A. April 16, 2018 Town Council Regular Meeting Minutes
 - B. April 23, 2018 Town Council Special-Called/Budget Meeting Minutes
- 4. **Consent Agenda**
 - A. Monthly Tax Report Town Manager
 - B. 6 Garrison Road Major Subdivision Preliminary Plat Approval Planning Director
 - C. Schedule Special-Called Meeting and Set Public Hearing for Weaverville Town Homes
Conditional Zoning District Application for 6/18/2018 at 6:45pm Planning Director
 - D. Purchase of Fire Department Structural Firefighting Personal Protective Equipment Town Manager
- 5. **Special Recognitions**
- 6. **General Public Comments**
- 7. **Discussion & Action Items:**
 - A. FY 2018-2019 Budget Presentation & Set Public Hearing for 6/4/2018 at 6:00pm Town Manager
 - B. Water Leak Protection Program Finance Director &
Town Attorney
 - C. Amendments to Personnel Policy Articles: Position Classification, Pay Plan, Recruitment
and Selection Town Attorney &
Town Manager
 - D. Text Amendments related to Political Signage Planning Director
 - E. Text Amendments related to Nonconforming Uses, Lots of Record, and Structures Planning Director
 - F. Text Amendments related to Conditional Zoning Districts Planning Director
 - G. Police Department Quarterly Report Police Chief
 - H. Fire Department Quarterly Report Fire Chief
- 8. **Town Manager's Report** Town Manager
- 9. **Closed Session** Mayor Root
 - A. N.C.G.S. §143-318.11(a)(3) To consult with an attorney employed or retained by the
public body in order to preserve the attorney-client privilege ...
 - B. N.C.G.S §143-318.11(a)(6) To consider the qualifications, competence, performance,
character, fitness, conditions of appointment, or conditions of initial employment of an
individual public officer or employee or prospective public officer or employee...
- 10 **Adjournment** Mayor Root

TOWN OF WEAVERVILLE

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**MEETING AGENDA
SPECIAL-CALLED/BUDGET WORKSHOP**

June 4, 2018 at 6:00pm

- 1. Call to Order** Mayor Root
- 2. Public Hearing: Water System Development Fees** Town Manager
- 3. Public Hearing: FY 2018-2019 Proposed Budget** Town Manager
- 4. Budget Wrap-up:**
 1. System development fees (hand-out)
 2. Revisions to fee schedule (hand-outs)
 3. Funding for staff innovation projects
 4. Grant to Weaverville Senior Dining & Wellness Program (hand-out)
 5. Community center cost estimates
- 5. Adjournment** Mayor Root

Town Hall Council Chambers
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6:45pm:
Public Hearing for Northridge Commons Townhouses
(formerly Weaverville Townhomes) Conditional Zoning
District Application

REGULAR MEETING AGENDA

June 18, 2018 at 7:00pm

Town Council Regularly Scheduled Monthly Meeting

- 1. **Call to Order** Mayor Root
- 2. **Approval / Adjustments to the Agenda** Mayor Root
- 3. **Approval of Minutes** Mayor Root
 - A. May 15, 2018 Special-Called Meeting Minutes
 - B. May 21, 2018 Town Council Regular Meeting Minutes
- 4. **Consent Agenda**
 - A. Monthly Tax Report Finance Director
 - B. Major Subdivision & Final Plat Approval for 6 Garrison Road Planning Director
 - C. Doan Road Duplexes: Amendment to Water Allocation Public Works Director
 - D. Board Appointment to Zoning Board of Adjustment (Alternate) Mayor Root
 - E. System Development Fees Implementation Town Attorney
- 5. **General Public Comments**
- 6. **Town Manager's Report** Town Manager
- 7. **Discussion & Action Items:**
 - A. Town Council Vacancy – Council Member Penley’s Resignation Mayor Root
 - B. Action on Conditional Zoning District: Northridge Commons Townhouses Planning Director
 - C. Property Disposition Options on Former School Bus Garage Town Attorney
 - D. Adoption of FY 2018-2019 Budget: Budget Ordinance & Fee Schedule Town Manager
 - E. Public Works & Water Resources Quarterly Reports Public Works Director
- 8. **Closed Session** Mayor Root
 - A. N.C.G.S. §143-318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege ...
 - B. N.C.G.S §143-318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee...
- 9. **Adjournment** Mayor Root

TOWN OF WEAVERVILLE

REGULAR MEETING AGENDA

Town Hall Council Chambers
30 South Main Street
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July 16, 2018 at 7:00pm
Town Council Regularly Scheduled Monthly Meeting

- 1. **Call to Order** Mayor Root
- 2. **Approval / Adjustments to the Agenda** Mayor Root
- 3. **Approval of Minutes** Mayor Root
 - A. June 4, 2018 Special-Called Meeting Minutes
 - B. June 18, 2018 Special-Called Meeting (Public Hearing) Minutes
 - C. June 18, 2018 Town Council Regular Meeting Minutes
- 4. **Consent Agenda**
 - A. Monthly Tax Report Finance Director
 - B. Ratify Disposal of Surplus Property Town Manager
 - C. Budget Amendment: Re-Appropriations from FY 2017-2018 Town Manager
 - D. Adoption of Pay Plan & Position Classification Plan Pursuant to Approved FY 2018-2019 Budget Town Manager
 - E. Proposed Amendments to Personnel Policy: Article III Pay Plan Town Attorney
Town Manager
- 5. **General Public Comments**
- 6. **Special Recognitions**
- 7. **Town Manager's Report** Town Manager
- 8. **Discussion & Action Items:**
 - A. Election of Vice-Mayor Mayor Root
 - B. Water Treatment Plant Expansion Report & Recommendation Dennie Martin, WR
Martin
 - C. Code Amendments – Chapter 9, Nuisances Town Attorney
 - D. Planning Quarterly Report Planning Director
 - E. Finance Quarterly Report Finance Director
- 9. **Closed Session** Mayor Root
 - A. N.C.G.S. §143-318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege ...
 - B. N.C.G.S §143-318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee...
- 10. **Adjournment** Mayor Root

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**MEETING AGENDA
SPECIAL-CALLED MEETING**

July 24, 2018 at 6:00pm

- 1. **Call to Order** Mayor Root
- 2. **Sale of Old Bus Garage** Town Manager & Town Attorney
- 3. **Water Treatment Plant Expansion** Mayor Root
- 4. **Adjournment** Mayor Root

TOWN OF WEAVERVILLE

REGULAR MEETING AGENDA

**Town Hall Council Chambers
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**August 20, 2018 at 7:00pm
Town Council Regularly Scheduled Monthly Meeting**

- 1. **Call to Order** Mayor Root
- 2. **Approval / Adjustments to the Agenda** Mayor Root
- 3. **Approval of Minutes** Mayor Root
 - A. July 16, 2018 Town Council Regular Meeting Minutes
 - B. July 24, 2018 Special-Called Meeting Minutes
- 4. **Consent Agenda**
 - A. FY 2017-2018 Tax Collector’s Settlement Finance Director
 - B. Tax Release Finance Director
 - C. Budget Amendment: Re-appropriation from FY 2018-2019 Budget Finance Director
 - D. Road Closure Ordinances: North Buncombe Homecoming Parade & Art in Autumn Police Chief
 - E. Board Appointments: Planning & Zoning Board, Board of Adjustment & ABC Board Mayor Root
 - F. Waterline Acceptance/Authorization for Staff Level Approval – Bulls Bay, LLC – Central Avenue Subdivision Public Works Director
 - G. Re-Subdivision of Lot 55 of Reems Creek Village - Preliminary/Final Plat Approval Planning Director
 - H. Appointment to the French Broad River Metropolitan Planning Organization & Transportation Advisory Committee Mayor Root
- 5. **General Public Comments**
- 6. **Town Manager's Report** Town Manager
- 7. **Discussion & Action Items:**
 - A. Appointment of Tax Collector and Order for Collector for FY 2018-2019 Town Manager
 - B. Waterline Extension and Allocation Request – Hawthorne at Garrison Branch Public Works Director
 - C. Water System Capital Improvement Project Town Manager
 - D. Fire Department Quarterly Report Fire Chief
 - E. Police Department Quarterly Report Police Chief
- 8. **Closed Session** Mayor Root
 - A. N.C.G.S. §143-318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege ...
 - B. N.C.G.S §143-318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee ...
- 9. **Adjournment** Mayor Root