

TOWN OF WEAVERVILLE
Weaverville Community Room at Town Hall
30 South Main Street, Weaverville, NC 28787

TOWN COUNCIL AGENDA
Monday, April 22, 2024
Regular Meeting at 6:00 pm

Remote Access Option for General Public via Zoom (unless technical difficulties):
<https://us02web.zoom.us/j/85948891960> ; Meeting ID: 859 4889 1960

| | <i>Pg #</i> | <i>Presenter</i> |
|--|-------------|-------------------------|
| 1. Call to Order | | Mayor Fitzsimmons |
| 2. Approval/Adjustments to the Agenda | | Mayor Fitzsimmons |
| 3. Conflict of Interests Statement | | Mayor Fitzsimmons |
| 4. Consent Agenda | | Town Manager Coffey |
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| E. Budget Amendments – Police | 27 | |
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| G. Annual Presentation of Town Manager Delegated Policies | 40 | |
| H. Road Closure Ordinances – Music on Main & July 4 Downtown | 48 | |
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| K. Set Public Hearing on FY 2024-2025 Budget and Notice of Workshop Location Change | 57 | |
| 5. Town Manager’s Report | 58 | Town Manager Coffey |
| 6. General Public Comments (see below for additional information) | | Mayor Fitzsimmons |
| 7. Discussion & Action Items | | |
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| B. Social District Request for Music on Main Event | 67 | Camille Danals, WBA |
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| D. Maple Trace Annexation Update | 119 | David King, Maple Trace |
| E. Transition of WCCHL to Town Programming | 123 | Town Manager Coffey |
| F. Quarterly Report – Planning | 125 | Planning Director Eller |
| G. Quarterly Report – Finance..... | 127 | Finance Director Dozier |
| 8. Closed Session | | Mayor Fitzsimmons |
| NCGS § 143-318.11(a)(3) – to consult with the Town Attorney under attorney-client privilege; NCGS § 143-318.11(a)(5) – To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract; NCGS § 143- 318.11(a)(6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment of a public officer or employee. | | |
| 9. Adjournment | | Mayor Fitzsimmons |

General public comments may be submitted during the meeting or in writing in advance on any meeting topic or any other item of interest related to the Town of Weaverville. Normal rules of decorum apply to all comments and duplicate comments are discouraged. The general public comments section of the meeting will be limited to 20 minutes. Comments during the meeting are generally limited to 3 minutes. You must be recognized before giving your comment. Written comments timely received will be provided to Town Council and read during the 20-minute general public comment period as time allows. Written comments are limited to no more than 450 words and can be submitted as follows: (1) by putting your written comment in a drop box at Town Hall (located at front entrance and back parking lot) at least 6 hours prior to the meeting, (2) by emailing to public-comment@weavervillenc.org at least 6 hours prior to the meeting, (3) by mailing your written comment (received not later than Monday’s mail delivery) to: Town of Weaverville, PO Box 338, Weaverville, NC, 28787, Attn: Public Comments. For more information please call (828)645-7116.

WEAVERVILLE TOWN COUNCIL REGULAR MEETING REMOTE ELECTRONIC MEETING LOGIN CREDENTIALS

The Weaverville Town Council has elected to continue to provide the general public with remote electronic access to its regular monthly meetings, unless technical issues prevent such access.

This **NOTICE OF REMOTE ELECTRONIC MEETING** is provided to inform the public that the **Weaverville Town Council regular monthly meeting will be held as an in-person meeting (Council Chambers/Community Room at Town Hall, 30 South Main Street) with remote attendance by the general public allowed via Zoom.** For those members of the public wishing to attend remotely via Zoom the following information is provided.

A virtual waiting room will be enabled and participants will be allowed entry into the meeting just prior to the start of the meeting. The instructions to access this meeting are:

To join the meeting by computer, go to this link <https://us02web.zoom.us/j/85948891960>
You may be asked for permission to access your computer's video and audio. If so, click "allow."
You will then be asked for the Meeting ID which is: 859 4889 1960. You will first enter a virtual waiting room. The host will admit you into the meeting just prior to the start of the meeting.

To join the meeting by phone, call: (253) 215-8782 or (301)715 8592
You will then be asked for the Meeting ID which is: 859 4889 1960 . There is no password for this meeting, so if asked for one just press the # button.

Guidelines and Instructions for General Public Comment: A portion of the meeting will be set aside for general public comments. Town adopted Rules for Public Comment will apply. Normal rules of decorum apply to all comments and duplicate comments are discouraged. Public comments may be submitted during the in-person meeting or in writing in advance, but will not be taken from those attending remotely. The public comments section of the meeting will be limited to approximately 20 minutes, but may be extended by Town Council if time allows. You must be recognized before giving your comment and must make comments from the podium. Individual comments during the meeting are generally limited to 3 minutes. Written comments timely received will be provided to Town Council and read into the record during the meeting as time allows. Written comments are limited to no more than 450 words and can be submitted as follows: (1) by emailing to public-comment@weavervillenc.org at least 6 hours prior to the meeting, (2) by putting your written comment in a drop box at Town Hall (located at front entrance and back parking lot) at least 6 hours prior to the meeting, (3) by mailing your written comment (received not later than with the mail delivery on the meeting day) to: Town of Weaverville, PO Box 338, Weaverville, NC, 28787, Attn: Public Comments. For more information please call (828)645-7116.

To view the agenda and related materials, please visit the Town's website at <https://www.weavervillenc.org>.

Access to the Meeting Recording: A recording of the meeting will be available for one or two months, depending on storage capacity, beginning about 24 hours after the meeting. To access the recording visit the Town's website at <https://www.weavervillenc.org> or the Town's YouTube channel at https://www.youtube.com/channel/UckBK1doIGY_O6_vJiqimFUQ, or call the Town Clerk at (828)645-7116.

Patrick Fitzsimmons, Mayor

MINUTES

**Town of Weaverville
North Carolina**

**Town Council Strategic Planning Retreat
Saturday, February 24, 2024**

The Town Council for the Town of Weaverville held its 2024 Strategic Planning Retreat on February 24, 2024, at 9:00 a.m. in the Community Room within Town Hall at 30 South Main Street, Weaverville, NC.

Councilmembers present: Mayor Patrick Fitzsimmons, Vice Mayor Catherine Cordell and Council members Doug Jackson, John Chase, Michele Wood, Peter McGuire and Dee Lawrence.

Staff members present: Town Manager Selena Coffey, Town Attorney Jennifer Jackson, Finance Director Tonya Dozier, Planning Director James Eller, Town Clerk Tamara Mercer, Assistant Police Chief Somer Oberlin, Fire Chief Scottie Harris, Public Works Director Dale Pennell, and Water Plant Supervisor Randall Wilson.

1. Call to Order

Mayor Fitzsimmons called the retreat to order at 9:00 a.m., welcomed everyone and introduced Erica Anderson, Land of Sky Regional Council Deputy Executive Director as the retreat facilitator.

Mayor Fitzsimmons made introductory comments regarding basic demographic information about Weaverville noting the Town's growth, the need for medical facilities and economic development opportunities.

2. 2018-2021 Three-Year Strategic Plan Progress

Town Manager Coffey provided a review of the 2018-2021 Strategic Plan, noting goals, strategies, action steps and subsequent accomplishments including ongoing and completed projects. Manager Coffey highlighted the objectives and goals accomplished and reviewed the statuses of ongoing projects for each department via attachment 1, Final Report:

Goals:

- 1) To provide town services to meet the needs of the community.
- 2) To improve regional collaboration.
- 3) To maximize benefit to the Town in land use planning efforts.
- 4) To promote a successful downtown.
- 5) To increase legislative outreach.

Planning Director Eller reviewed components of the Comprehensive Land Use Plan (CLUP, including the history of the extra-territorial jurisdiction (ETJ), which was lost by legislative law in 2014, growth areas originally designated in 2022, updates to current growth areas, water allocations, major projects, voluntary annexations, and infrastructure analyses.

Town Council engaged in lengthy discussion regarding the development within the identified growth areas and mapping for the Gill Branch Valley, Monticello Road west, Ollie Weaver Road, the I-26 Corridor, and the north and west sides of incorporated Town limits. Members of Council had further discussion regarding development on Reems Creek Road and in the Reems Creek valley and Flat Creek area and the need for water and sewer infrastructure.

3. Town Focus Areas Identified by Town Council, Ms. Anderson facilitated discussion

Ms. Anderson polled retreat attendees regarding current challenges and opportunities. Topics of interest and concern were: community walkability, neighbors and neighborhoods, scenic natural spaces, downtown economic growth and Main Street development, appropriate mindful growth, support and planning for sidewalks and greenways, smart growth planning, recreational and outdoor activities, annexation, well maintained infrastructure, attracting medical offices or hospital facilities, population growth, taking advantage of strong economic growth, visitors desire to live here, professional staff, zoning for continued growth, citizen involvement within the Citizens Academy and the Town's volunteer boards and committees, grants and funding sources, connecting Main Street with Lake Louise, and opportunities to encourage youth involvement in Town activities.

Manager Coffey shared an informal SWOT Analysis input from a recent Citizens Academy class and added that the Citizens Academy has had 133 graduates in her 8+ years tenure as town manager, not including the current 2024 Academy class with 29 participants, the largest cohort to date.

Town Council continued discussion regarding land use planning with regard to the voluntary annexation requests, zoning, housing, density, multi-family development, single family development and affordable housing. Most notable concerns were with conserving greenspaces and natural resources. Mr. Eller pointed out the trend in the housing market since 2017 has been the development of multi-family and increased density housing stock.

Infrastructure – Water and Sewer and Broadband Access

Vice Mayor Cordell addressed the increased water capacity and expansion project to take place over the next 3-4 years in Weaverville, noting that Mars Hill recently did not approve a retirement facility due to insufficient water capacity. Cordell also noted that she was concerned about conserving water allotments for potential future healthcare facilities over apartment complexes. Council member John Chase agreed and noted that MSD expands sewer infrastructure as requested by developers and that the Town should be concerned about sewer infrastructure development.

Manager Coffey reminded Council that Town has free public WIFI but noted that some who live outside of town limits, in unincorporated Buncombe County, do not have sufficient broadband access.

Town Officials discussed the Reems Creek area increased development and its impact on pedestrian safety. The town is working towards a more walkable Reems Creek supported network and ensured safer pedestrian connections. Roadway traffic issues will impact Police and Fire Department response times along with EMS emergency services. Attorney Jackson stated that is why the town is working with other regional services such as Reems Creek Fire Department to address formal agreements to improve response times. Congestion issues along Main Street may cause delays, therefore regional talks, and contract agreements for the new annexation requests are underway.

Traffic calming measures, vehicle traffic volume, school pick-up and drop off vehicle patterns were discussed, Fire and EMS services, and Police citations for improper driving were addressed. Assistant Police Chief Oberlin said each public school is different, but the current administration requires parents to vehicle line-up around the Brown Street neighborhood. The campaign actively discourages walkers. Manager Coffey stated the town staff will collaborate with the school officials in order to work with the policy to see what measures can be taken to counter their anti-walking policies.

Recreation – Greenways, Trails, Parks

Manager Coffey reiterated updates to the Eller Cove Watershed greenway plan for unincorporated town owned property in Buncombe County. The Outdoor Recreation Complex at Lake Louise, including the pickleball and basketball courts.

Council member McGuire's suggested the Town seek a 'delayed harvest' designation for Reems Creek. As a trout stream delayed harvest trout waters, the NC Wildlife Resources Commission would open trout streams between June and September. He explained the Wildlife Resource would stock the trout year-round, while catch and release is October to June. In Buncombe County there are no delayed harvest streams. Staff could follow-up with Curtis Wright Guided fly fishing and Mark Endries working on the Eller Cove Watershed plan noted Manager Coffey.

In response to Council member Chase's inquiry regarding the Main Street Nature Park upgrades, Attorney Jackson reviewed the stormwater management plan, which includes expansion to the north and community education. The Town is collaborating with Land of Sky Regional Council and stormwater management experts on run-off control measures. The final report will provide measures on how to improve functionality and beautification. There are public engagement and education opportunities. Staff is seeking direction from Town Council as to a phased plan approach to the work with Public Works Department staff. In response to Council member Wood's suggestion to apply for grant funding money, Attorney Jackson noted the project is not a large enough project for a PARTF grant but Mary Roderick, with Land of Sky noted the town has other options.

The greenways expansion is on-going and Council member Chase said the Active Weaverville Plan land acquisition easements are being negotiated with developers for additional trails and for the subdivision connector walking paths.

Relationships – Weaverville Business Association, Economic Development Advisory Committee, Schools, Buncombe County, NCLM (North Carolina League of Municipalities), NCDOT

Towns resources water and county, NCLM, business associations ex. WBA, Economic Development coalition, not industrial property available mayor on project committee, NCDOT combo private, town owned, engaged with legislators relationships,

- **Business- downtown, Enhance help, subdivision reestablishment of Goals for business Economic Development Advisory Committee, Events promotion, Music on Main, Art in Fall, Candlelight Stroll organized by the WBA and interlink with the Town's website, find a Weaverville niche, vice Mayor Cordell suggested to identify Town of Weaverville as a destiny destination, Dry Ridge Museum, Veterans Day event and 911 events**

Manager Coffey requested guidance from Town Council regarding the subject of social districts on whether to renew the conversation. Partnering with WBA potential closure of Florida Avenue closure for events or permanently. Mayor Fitzsimmons said this could be a social district workshop. He requested staff to research benchmark cities. Learn how they are doing it. Manager Coffey noted the Police Department is researching how law enforcement is addressing it. The Weaverville Business Association requests to extend the hours of events including serving of alcohol at event. Assistant Chief Oberlin noted past events where law enforcement addressed problems of overserved alcohol. Impaired people at the 4th of July family event and how officers addressed that. If the event is earlier then alcoholic drinking begins earlier and the Police want to be supportive, but what type of vibe do the organizers want for the events. Law enforcement staff will research Sylva and Brevard, who implemented 'social districts', but the question is who we want to draw and attract to the events.

Manager Coffey said brick and mortar businesses want to sell alcohol in their establishment and this showcases our breweries. Street intoxication must address proper amount of porta pots and location placement. Staff spend time cleaning after events, and this drives up costs. The Town Hall fountain needed maintenance as trash was fished out by Public Works Department.

Communication

Town Council identified 'Communication' as a strategic focus as communication underscores the Council's commitment to transparency and accountability.

Manager Coffey stated to enhance communication and engagement within our community, we are exploring various channels to reach a wider audience. While online platforms may not cater to all age groups, we understand the importance of diversifying our communication methods. To address this, we are implementing alternatives such as the Town Hall lobby TV monitor for information on events, Town Council meetings, and Public Service Announcements. Mailers and newsletters in utility bills have been suggested, but the printed formats are not cost effective. Additions to the E-Newsletter include all Town Council meeting agenda packets, which subscribers are already receiving. By incorporating these strategies, we aim to improve communication and foster stronger connections within our community.

Town Council's identified Goals and Strategies for 2024:

- Development:
 - #1) Staffing Long-Range Planning
 - #2) Land Use Planning- Zoning, Annexation Process, Economic Development, Affordable and Accessible Housing, Commercial and Industrial
- Infrastructure:
 - #1) Pedestrian Network- Active Weaverville Bike/Pedestrian Plan including greenways such as Eller Cove and Quarry Road trails, sidewalks and intersections.
 - #2) Broadband access, public WIFI & High-speed, Parking, aging facilities, traffic
 - #3) Sewer expansion (it was noted that Water Expansion Project is on-going as previously approved)
- Recreation:
 - #1) Active Weaverville Plan,
 - #2) Reems Creek, Eller Cove, and Quarry Road Trails
 - #3) Parks, Land acquisition and easements
- Business:
 - #1) Community Events,
 - #2) WBA partnership and support and communication,
 - #3) Downtown- enhance entrepreneurship, WEDAC established goals, social districts which may include road closures for events
- Communication:
 - #1) Strategies with the public such as shared messaging across media and departments
 - #2) Committees, engagement and recruitment
 - #3) WBA connections with website links, other tools such as print, CodeRED and departments, meet-and-greets
- Relationships:

#1) schools, Towns, County, League, Weaverville Business Association, EDC, NCDOT, and Legislature

Mayor Fitzsimmons questioned, 'What does success look like for the Town of Weaverville'
Audience and Town Officials polled:

- affordable housing
- robust economic
- healthy happy community/ healthy population
- smart growth
- vibrant sense of place
- adequate well-maintained facilities
- multimodal transportation systems in place
- preservation of downtown and businesses
- moderation
- diverse population
- economically thriving town that maintains its small town charm

There being no further business, Mayor Fitzsimmons adjourned the Strategic Planning Retreat at 12:15 p.m.

MINUTES

**Town of Weaverville
State of North Carolina**

**Town Council Workshop
Tuesday, March 19 2024**

The Town Council for the Town of Weaverville held its Budget Workshop on March 19, 2024, at 6:00 p.m. in Council Chambers within Town Hall at 30 South Main Street, Weaverville, NC with remote access via Zoom.

Councilmembers present: Vice Mayor Catherine Cordell and Councilmembers Doug Jackson, John Chase, Michele Wood, Peter McGuire and Dee Lawrence.

Absent: Mayor Patrick Fitzsimmons

Staff members present: Town Manager Selena Coffey, Town Attorney Jennifer Jackson, Finance Director Tonya Dozier, Planning Director James Eller, Town Clerk Tamara Mercer, Police Chief Ron Davis, Assistant Police Chief Somer Oberlin, Assistant Fire Chief Michael Hunter, Public Works Director Dale Pennell, Water Plant Supervisor Randall Wilson, and Zoom Room Coordinator Lauren Ward.

1. Call to Order Vice-Mayor Cordell

Vice Mayor Cordell called the meeting to order at 6:00 p.m.

2. Overview of Preliminary Revenue Projections Finance Director Dozier

Finance Director Dozier provided an overview of preliminary revenue projections for the upcoming fiscal year that included ad valorem property tax, local option sales taxes, North Buncombe Fire District tax revenues, DMV taxes, Utilities tax, interest income, Powell Bull funds, ABC distributions, and facility use rental fees. Ms. Dozier's report included the current year budgeted rates and actual YTD percentages from fiscal year 2021 through fiscal year 2025 estimated projections.

Ms. Dozier reviewed the water revenue as audited from fiscal year 2021, the water rates and projections estimated through fiscal year 2025. There has been much speculation analysis from the Planning Director and the Public Works Director as to the development projects to come on-line for the requested water allocations for residential and annexation requests into the town. The water rate, system development fees and impacts of those projects not yet completed were calculated in the water allocations. The system development fees were updated last year and those charges have averaged \$260,000 annually.

The upcoming report from Withers-Ravenel for the Water Rate Study will impact the Staff's recommendations for the fiscal year projections. \$95,000 was budgeted for the current fiscal year and the actual YTD is 58% higher than expected so the timing of the revenue has been difficult to predict for the System Development Fees.

In response to vice Mayor Cordell's question regarding the fire tax rate, Ms. Dozier said the percentage is between 17-19% for the fire tax rate.

In response to Councilmember Jackson's question regarding the drop in revenues from the ABC Board, Manager Coffey said we are working with chairman of the ABC Board, and we will explore the reasons for the decline in revenues.

3. Town Council Preliminary Discussion and Input on Budget Town Manager Coffey And Town Council

Town Manager Coffey requested the Town Council's input and discussion on Council's upcoming budget priorities, and Staff is seeking input regarding new fees or increasing fees if necessary. New programs and if there are questions for staff to budget for new programs.

Council member Jackson stated there should be no ad valorem tax increases.

In response to Council member Chase's question regarding the water treatment plant expansion project, which was funded, he asked what other projects were not funded. Ms. Dozier said the resiliency project as a capital improvement project is separate. The resiliency project includes the generators, chlorine gas conversion and is being accounted for separately from the expansion project.

Manager Coffey clarified that in September this will be brought before Council again as Staff assesses the next needs in the resiliency project.

Councilmember Wood said she supports implementing a COLA this year as one of her top two goals, to which Council member Jackson said he supports as well.

Manager Coffey requested Town Council to address fees such as stormwater fees, trash, and Community Center fees. There was discussion regarding capital expenses and CIP (Capital Improvement Projects), and the Community Center costs.

Councilmember Jackson was in favor of increasing fees to non-residents based on Community Center usage as an available option. Vice Mayor Cordell agreed to increasing the Community Center fees but was opposed to increases in trash or stormwater fees. She said it has been years since Council raised taxes, so we should raise taxes rather than increase fees. Customer utility bills have been increasing and she was not in favor of those increases. Council member Jackson said due to a healthy general fund balance, he was against a tax increase.

Vice Mayor Cordell said she is in favor of another park, more greenway extensions, and sidewalks. It has been eight to twelve years since there was a tax increase and a small incremental tax increase would fund parks.

Ms. Dozier noted that the Buncombe County Tax reevaluation happens next year and if Council wishes to remain revenue neutral or slightly above revenue neutral that could be considered. Councilmember Wood agreed to a slight percentage point increase. Councilmember McGuire agreed, and he added the Community Center had damage, so repair work means increasing the fees at the Center.

In response to Manager Coffey's question regarding a 40% fund balance, there was consensus of Town Council to maintain the 40% target.

Manager Coffey addressed employee cost of living increase. The last three years, the previous Councils did not approve a COLA. Manager Coffey explained compression adjustments within job descriptions and salary ranges, the jobs market and regional comparisons, inflation, merit pay, CPI (Consumer Price Index) and sliding scale within the organization. She requested Council to consider implementing a COLA if we do not it may cost more in the long-term.

Manager Coffey explained last years' salary compression consisting of \$70,000 was to address certain employees who's salary was below new employees so a tenured person was making less than a new employee. That is the consequence of not implementing a COLA. If approved, a COLA retains employees, and we are marketable with other towns and jurisdictions. She cautioned it can cost the town more than \$70,000 if we don't get back on par with inflation.

Councilmember Jackson restated he was in favor of a COLA and merit pay due to food, fuel, heat and other price inflation so we remain competitive with jurisdiction comparisons in our region.

In response to Vice Mayor Cordell's question regarding which employees received merit pay, Manager Coffey said 4% increase was for seven employees, 5% for twelve, and 46 employees received 6% merit for a total of \$220,000.

Councilmember Wood noted that several elected officials campaigned to retain town services yet we do not add COLA pay increases to maintain those town services.

In response to Councilmember Chase's question regarding the salary study, Manager Coffey noted the last Compensation and Salary Study which cost the town \$7,000. The study recommended the town implement a pay plan at \$87,000 but at that time the previous Town Council did not approve it. Without implementing the recommended minimum level increases, salary compression became worse in departments and the Town lost tenured employees. Councilmember Lawrence said without promotions we lose institutional knowledge, and the organization has retention issues if not competitive, he agrees with implementing a COLA every year.

In response to Councilmember Chase's question, Manager Coffey said it staff's recommendation to be close to the CPI, which is 3.5 % so she believes we will be close to 3.5%.

Vice Mayor Cordell requests benchmark city research for regional COLA and merit pay.

Councilmember McGuire said to retain employees in his firm they provide a COLA based on CPI, he explained new employee and tenured employee pay must be raised or is not fair. He asked what the turnover rate is due to not receiving compensation, to which Manager Coffey said in the employees' exit poll, some left due to retirement or for better pay. Councilmember McGuire said 5.2% CPI was high, but this year his firm is at 3.2% in COLA to retain employees.

Councilmember Chase said he supports both COLA and merit pay since the last few years requires clean-up now.

In response to Council member Wood's question regarding a balanced budget if we implement a COLA and merit pay but still not raise taxes, Manager Coffey said we can still adjust it if need be, but she will provide a draft of a COLA in the budget since there is general consensus of support for COLA, and she will provide benchmark city data regarding regional COLA and merit proposals.

Manger Coffey addressed the Water Treatment Plant Expansion Project. Staff reviewed the antiquated equipment in a previous report and those costs are included.

There was brief discussion regarding land acquisition of a parcel of land that is for sale on Clinton Street. It is located in the drainage ravine across from Zaxby's and adjoining or near Town owned property.

Funding for the trail system and connection from Quarry Road was noted. Councilmember Jackson added the grading, paving and maintenance for accessibility in the area. The timeline for coordinating with Woodfin and Buncombe County was discussed. Since it is 'year of the trails' Ms. Coffey said she will follow up with this partnership as we cannot solely rely on volunteer groups. Staff is pursuing grant funding from Buncombe County for the Eller Cove watershed property and the proposed hiking and biking trails. A management plan will have to be adopted with that project..

Manager Coffey addressed the Outdoor Recreation Complex at Lake Louise explaining the steps taken for sound abatement. Public Works Director Pennell reviewed the placement of the acoustic panels, screens, and vegetative buffers.

Councilmember Wood requested payments for the storytellers at the Community Center programs. Manager Coffey said WCCHL is dissolving. She explained the liability and insurance coverage that the Town carries with the NC League of Municipalities. She recommends that the Community Center Director take over WCCHL programming. She recommends increasing the Center's budget to provide a part-time assistant for the Director and will need to further determine staffing issues, which will include program funding for musicians and storytellers, etc. There was general consensus to support taking on the WCCHL programming and doing that with Town staff. No Councilmember opposed this.

There was discussion regarding the Senior Living Meal program, the historic placards on buildings, the Economic Development Committee, and the Weaverville Business Association. In response to Vice Mayor Cordell question regarding social districts, Manager Coffey said the WBA will be requesting a social district for Music on Main. She requested Chief Davis and Assistant Chief Oberlin address this.

Chief Davis and Assistant Chief Oberlin have conducted benchmark city research and specifically went to Brevard to learn about their social district. The WBA would implement and organize the social district with mapping, scheduling, safety, no volunteers using professional bartenders, and address risks such as no overserving.

Chief Davis said the topographical area of Brevard is different. He suggested a rollout during the cold months to learn what problems we would encounter, such as signage, and gather more information regarding comparisons. We have narrower sidewalks and up slopes; they don't have churches and schools on their Main Street. Start with a small event and practice on a small footprint for Weaverville.

Asst. Chief Oberlin said the WBA needs to address our geographic areas, restrooms and trashcans issues, and staff at the boundaries and extra cleanup. We have their planning and research PowerPoint that Brevard shared. Brevard and Silva's social district occurs seven days a week with dedicated seats and improved streetscape with bathrooms for the social district. The merchants who sell alcohol don't want a social district; they wish to keep their customers at their restaurants.

Manager Coffey noted that a social district could be established in a general or on an event basis and the Police Department can implement the plan, but she inquired what Town Council wants in this regard. Town staffing for Music on Main is expensive due to over-time pay for setup, cleanup,

and staffing during the event. Vice Mayor Cordell is in favor of public bathrooms and the closure of Florida Avenue, to which Councilmember Lawrence agreed with closing Florida Avenue for a social district.

Manager Coffey noted that further questions can be sent to her and she will reply to all as the deliberation budget process continues.

4. Adjournment Vice-Mayor Cordell

There being no further business, Council member Jackson motioned to adjourn at 7:32 p.m. The motion was approved unanimously. 7-0.

ATTEST:

Tamara Mercer, Town Clerk

MINUTES

**Town of Weaverville
State of North Carolina**

**Town Council Regular Meeting
Monday, March 25, 2024**

The Town Council for the Town of Weaverville held its regular meeting on March 25, 2024, at 6:00 p.m. in Council Chambers within Town Hall at 30 South Main Street, Weaverville, NC with remote access via Zoom

Councilmembers present: Mayor Patrick Fitzsimmons, Vice Mayor Catherine Cordell and Council members Doug Jackson, John Chase, Michele Wood, Peter McGuire and Dee Lawrence.

Staff members present: Town Manager Selena Coffey, Town Attorney Jennifer Jackson, Finance Director Tonya Dozier, Planning Director James Eller, Town Clerk Tamara Mercer, Police Chief Ron Davis, Assistant Police Chief Somer Oberlin, Fire Chief Scottie Harris, Public Works Director Dale Pennell, Water Plant Supervisor Randall Wilson, and Zoom Room Coordinator Lauren Ward.

1. Call to Order

Mayor Fitzsimmons called the meeting to order at 6:00 p.m.

2. Public Hearings – Annexation – 6 Pleasant Grove Road

Mayor Fitzsimmons opened the public hearing on the annexation of 6 Pleasant Grove Road.

Planning Director Eller presented information regarding the voluntary annexation request located at 6 Pleasant Grove Road. Mr. Eller noted the Clerk previously certified the sufficiency of the annexation petition and that the public hearing had been duly advertised and that the matter was eligible to receive public comments.

Mr. Eller noted Staff did not receive written comments in advance of the meeting on the proposed annexation. Mayor Fitzsimmons noted that no one signed up to speak on the annexation matter and closed the public hearing.

3. Public Hearings – R-3 Zoning – 6 Pleasant Grove Road

Mayor Fitzsimmons opened the public hearing on the proposed R-3 zoning of the property at 6 Pleasant Grove Road.

Mr. Eller stated the petitioner requested R-3 Zoning located at 6 Pleasant Grove Road consisting of approximately 6-acres. The public hearing had been duly advertised and that the initial zoning of R-3 had received a favorable recommendation from the Planning Board.

Mr. Eller noted Staff did not receive written comments in advance of the meeting on the proposed zoning. Mayor Fitzsimmons noted that no one signed up to speak on the zoning request matter and he closed the public hearing for the zoning request located at 6 Pleasant Grove Road.

4. Public Hearings – Annexation – 9 Pleasant Grove Road

Mayor Fitzsimmons opened the public hearing on the proposed annexation of properties at 9 Pleasant Grove Road.

Planning Director Eller stated the owner Pleasant Grove of WNC, LLC requests voluntary annexation located at 9 Pleasant Grove Road for approximately 10.67 acres. Buncombe County issued a special use permit and the applicant is claiming vested rights to develop the property under the special use permit.

Mr. Eller noted the Clerk previously certified the sufficiency of the annexation petition and that the public hearing had been duly advertised and that the matter was eligible to receive public comments.

Mr. Eller noted Staff did not receive written comments in advance of the meeting.

Mayor Fitzsimmons noted that no one signed up to speak on the annexation matter and closed the public hearing.

5. Public Hearings – R-3 Zoning – 9 Pleasant Grove Road

Mayor Fitzsimmons opened the public hearing on the proposed R-3 zoning of the properties at 9 Pleasant Grove Road.

Mr. Eller stated the petitioner requested R-3 Zoning for the properties at 9 Pleasant Grove Road that will be developed into 40 townhouse units. He also noted that the public hearing had been duly advertised and that the initial zoning of R-3 had received a favorable recommendation from the Planning Board.

Mayor Fitzsimmons noted that no one signed up to speak on the zoning request matter and he closed the public hearing for the zoning request located at 9 Pleasant Grove Road.

6. Public Hearing – Code Amendments to Chapters 13 and 20 – Environmental Regulations

Mayor Fitzsimmons opened the public hearing.

Director Eller and Town Attorney Jackson reviewed the proposed language for environmental regulation to Chapter 13 & 20 in the Code pertaining to steep slopes, mountain ridge protection, and various aspects of stormwater management including provisions on illicit discharge detection and elimination, and other related technical amendments. The Planning Board reviewed the proposed text amendments on February 6, 2024, and issued a favorable recommendation that included a statement on the consistency of the proposed amendments with the Comprehensive Land Use Plan.

Staff noted two minor text revisions from what the Planning Board recommended. One involved adding some language to the mountain ridge protection section to handle nonconforming structures and those properties that have already received a variance from a front yard setback that may push them into the 15-foot protected area. The other minor revision was to recognize that charity car washes are permitted discharges into the Town's stormwater system.

Staff noted that the public hearing had been advertised as required by law and that no written comments had been received in advance of the meeting.

The Mayor noted that no one signed up to speak on the proposed Code Amendments pertaining to environmental regulations, and he closed the public hearing for the proposed Code Amendments.

7. Approval/Adjustments to the Agenda

Council member Chase motioned to approve the agenda as presented. The motion was approved unanimously. 7-0.

6. Conflict of Interests Statement

Mayor Fitzsimmons stated that it is the duty of the Mayor and every Town Councilmember to avoid both conflicts of interest and appearances of conflicts. No member had any known conflict of interest or appearance of conflict with respect to any matters on the agenda for tonight's Town Council meeting.

7. Consent Agenda

Town Manager Coffey reviewed the following Consent Agenda items:

- A. February 26, 2024, Town Council Regular Meeting Minutes- approved as presented*
- B. Monthly Tax Report and Request for Refunds/Releases 98.6% tax collection rate- approved as presented*
- C. Approval of Audit Contract with Gould Killian CPA – approved as presented*
- D. Renewal of Water Commitment – 480 Reems Creek Road - approved as presented*

Council member Lawrence motioned to approve the consent agenda as presented. The motion was approved unanimously. 7-0.

8. Town Manager's Report

Manager Coffey provided Town Council with the projects report and program highlights.

- Annual Budget Process Update
- Update on Governor's Crime Commission Grant- includes ADA improvements.
- Pickleball Courts and Noise Reduction Efforts
- Tree Board Applications Update
- Active Weaverville Committee Update
- Town Council Strategic Plan Update and Councilman Lawrence
- Open Space Bond and Grant Application for Passive Recreation Lands
- Music on Main collaboration with the Weaverville Business Association
- Application for Cybersecurity and IT Assessment Program Grant
- Invasive Species and Live Staking Workshop Sponsored by River Link, Land of Sky Regional Council, and the Town of Weaverville
- Upcoming Town Council schedule dates include:
 - Saturday, April 13, 5pm, Weaverville Fire Department Awards Banquet
 - Tuesday, April 16, 2024, 6pm, Budget Workshop – Proposed Budget Presentation
 - Friday, April 26, 2024, 11am, Arbor Day Program at Town Hall

Public Works Director Pennell said the costs for materials at the Outdoor Recreation Complex are \$10,000 for sound panel installation and \$10,000 for vegetation and tree buffers.

9. General Public Comments

Mr. Bo Platt of Crescent Court Weaverville addressed the Weaverville employee COLA. He said if we do not keep up with COLA, there will be the loss of employees which leads to increased

training costs. He wants the Town's quality of life and great services to continue and that takes good Town staff. Mr. Platt supports an increase in COLA and merit pay.

10. Discussion & Action Items

A. Short-Term Rental Presentation

Kayla DiCristina, LOSRC Regional Planner, provided the Land of Sky Regional Council presentation: 'Let's Talk about Short-term Rentals'. She reviewed the background of the topic and noted the Town began addressing the short-term rental question in 2023. Town Manager Coffey, with approval of Town Council, contracted Land of Sky Regional Council to facilitate these public input sessions. The goal was to identify community concerns and issues, and to be pro-active in planning.

DiCristina reviewed the timeline of the public engagement sessions with the community. The process, results and key takeaways, and highlights in the report analysis, such as population changes in population growth, age demographics, child-dependency ratio, median value of homeownership, housing stock, income, and affordable housing.

19% increase in population growth yet housing stock only 14% increase in construction this is a major factor which is compounded by national level increase of costs. 64% of median dwellings value is in line with the State's housing value increases. STR guest stays and comparisons of benchmark cities.

Ms. DiCristina explained the working age population composition and trend changes in age brackets, affordability challenges, polls, and in the quantitative data. Explained ownership structures, ex. Less a factor of management of STRs.

Key Takeaways:

- Weaverville's population composition is aging.
- Housing affordability is a national issue compounded by local factors such as there are not enough housing units for the demand.
- It is unclear whether short-term rentals contribute to housing affordability, and housing stock. Portions of the community have preemptive concerns regarding short-term rentals.
- Short-term rental owners and operators who engage directly with neighbors and communities are viewed more positively.
- Short-term rentals have positive economic impact on Weaverville's local businesses, as tourism is a local economic driver.
- Community solutions may be effective in resolving STR issues.
- The Town cannot regulate land use based on ownership.

In response to Council member Jackson question regarding the customary STR time period, Ms. DiCristina said between one day or one week to less than 30-days.

There was discussion regarding whole house stays versus homestays, out-of-state entities that own and rent or in-state owners, businesses versus residential zoning, HOA restrictions and municipality restrictions.

Attorney Jackson said the Planning Board provided a straw poll and, in a 5-2 vote, indicated that some regulation should be considered. If Town Council directs staff to regulate short-term rentals, then some guidance or direction is requested, including whether to craft minimal or stringent regulations.

In response to Councilmember McGuire question regarding short-term rental lodging tax, Manager Coffey said the levied occupancy tax is received by the County, the town does not receive a disbursement.

Vice Mayor Cordell explained the three taxes on short-term rentals, in her opinion the subject will blow-over between homeowners.

Councilmember Chase said he was in support of short-term rental guidelines.

Councilmember Wood said she was in favor of regulations on whole house rentals only, so if they own more than one house, regulations should keep people who are out of state from renting short-term rentals. The Town should seek regulations similar to Woodfin's ordinance.

Mayor Fitzsimmons requested that staff look at the County proposed regulations for consistency. He indicated that they are addressing whole house short-term rental regulations, and we should be similar to the county proposal.

Manager Coffey thanked Council members for giving direction on the topic. Staff and the Planning Board will begin developing some regulations. Staff will review Buncombe County and Woodfin's regulations for whole house rentals.

B. Water Fund Financial Analysis/Water Rate Study Presentation

Alison Alexander and Steve Miller, both with Withers Ravenel, provided the Water Fund Financial Analysis/Water Rate Study Presentation. Project prioritizations were included in the 10-year capital improvement plan, including the water treatment plant expansion funding. The rate structure goals and objectives included a minimum rate increase for residential and commercial customers. Best practices were examined and included in the report from FY 2019, the current state, and servicing debt projections through the 10-year long-term investment planning.

Mr. Miller explained the proposed rate changes: Option 1, Option 2, and Option 3. Option 1 encourages conservation, splits the 3,000-to-25,000-gallon rate tiers, and does not penalize industries. Option 2: simplifies rates, encourages conservation, charges per meter size in FY 2025, and does not penalize industries applied over five years. Option 3: charge a 50% rate premium for irrigation usage, encourages conservation, pushes costs to peak water demands to those customers contributing to the most peaks.

The study's conclusions were accepted, and Mayor Fitzsimmons noted the options will help Council assess the rates moving forward as they are all three good recommendations. In response to Council member Lawrence's question during the FY 2022 revenues, Mr. Miller explained the reason for the spike, and therefore Finance classified the capital projects revenue and water revenue source, as detailed in the separate accounts.

C. PSIP/CDE Intergovernmental Agreements

Public Safety Interoperability Partnership (PSIP) and Central Data Entry (CDE) was reviewed by Chief Davis and Eric Grau, Information Technology Director of Buncombe County. The PSIP Technical agreement will formalize the coordinated services and improve public safety operations. Chief Davis explained the current Police Department uses the Buncombe County IT services without an agreement for computer aided dispatch services. The interagency agreement will define service, provide transparent cost structure, and formalize this agreement for emergency services the Town already receives.

Mr. Grau provided the history of the system regionally, explained the cost model, and reviewed some of the benefits of the coordinated approach including that it promotes officer safety, provides 24/7 support, defines responsibilities, and uses CAD GMS DMV traffic data. They are working towards the replacement of the 20+ year old system within three years.

Manager Coffey noted all municipal managers in Buncombe County are working on the adoption of these various agreements and is a County wide recommendation.

Council member Jackson moved to authorize the Town Manager to execute the PSIP/CDE agreements as presented. The motion was approved unanimously. 7-0.

D. Northridge Farms Project Update

Attorney Jackson reviewed the Northridge Farms project. On March 14th the developer asked to remove a condition in the water commitment which requires connection to the town's system at its existing water lines at Northridge Commons Parkway and Monticello Road via Gill Branch Road. Public Works Director and Town Engineer Pennell has noted the vulnerability if one source were to fail. The developer noted concerns over NCDOT approval of the encroachment agreements in the rights-of-way of Gill Branch Road as a reason for the request to remove the second connection.

There was general consensus agreement to maintain the Water Commitment condition unless NCDOT denies the encroachment agreement into the rights-of-way.

Attorney Jackson noted that there is not a public street commitment that has been submitted yet to the Town, but that she anticipates that the developer will request that at least some of the streets be made public and taken over by the Town. There was limited preliminary discussion regarding private streets vs public streets, NCDOT improvements, walking path and sidewalk connections, and bridge replacement costs.

E. Annexation and Zoning – 6 Pleasant Grove Road

Attorney Jackson provided an overview of the satellite voluntary annexation request located at 6 Pleasant Grove Road consisting of approximately 6-acres to develop 50 townhouse units. A public hearing was held, and the case is eligible for annexation. This property does not come with vested rights, once annexed then the development must fully comply with the Town's code.

(Note: Mayor Fitzsimmons suspended the rules, paused this request, and addressed 9 Pleasant Grove Road)

Mr. Warren Sugg, Engineer for the developer provided a concept plan for the subdivision. Any development must comply with the Buncombe County floodplain regulations. The R-3 zoning request is consistent with the Town of Weaverville CLUP.

Councilmember Lawrence moved to adopt Ordinance #2024-1 extending the corporate limits of the Town of Weaverville to 6 Pleasant Grove Road and designate R-3 zoning as it is consistent with the Comprehensive Land Use Plan and is reasonable as presented. The motion was approved unanimously. 7-0.

F. Annexation and Zoning – 9 Pleasant Grove Road

Councilmember Chase was concerned regarding the floodplain, claiming vested rights allows a developer to circumvent our regulations in the event of a major flood. Director Pennell said the Public Works Department is not concerned with the water lines in a flood event. Pleasant Grove Road is a State maintained road.

Attorney Jackson noted the Buncombe County Special Use Permit allows the developer to construct 40 townhouse units. She also indicated that the project did obtain a Flood Permit and must comply with all provisions of the flood plain regulations.

Warren Suggs, professional engineer with Civil Design Concepts, stated that the Developer requests to hold action so they can perform and complete civil engineering.

Without objection Mayor Fitzsimmons noted that Town Council will postpone action on this matter per the applicant's request but requested that it be back on the agenda for action not later than Town Council's June 2024 meeting.

F. Code Amendments – Environmental Regulations and Technical Amendments

Attorney Jackson presented the proposed code amendments to Chapter 13 and 20 for environmental protection pertaining to steep slopes, mountain ridge protection, and various aspects of stormwater management including provisions on illicit discharge detection and elimination, and other related technical amendments.

Councilmember McGuire moved to adopt the ordinance to amend Chapters 13 and 20 concerning Environmental Protections as presented. The motion was approved unanimously. 7-0.

H. Code Amendments - Golf Cart Operations on Certain Town Streets

Mr. John Phillips, representative from the Reems Creek Homeowners Association, Inc., requested consideration of regulations to allow golf cart operations on certain town roads. Mr. Phillips indicated that there was general consensus within his community in favor of allowing the golfing community to use carts on certain streets.

Councilmember Lawrence moved to adopt the Golf Cart regulations Article 28- Traffic and Parking Article IV. Golf Cart Operation on Certain Town Streets and fee schedule amendments as presented. The motion was approved unanimously. 7-0.

I. Automatic Aid Agreement with Reems Creek Fire Department

Weaverville's Fire Department (WFD) and the Reems Creek Valley Fire Department (RCVFD) have a long-standing agreement that RCVFD will provide automatic aid to Town properties in the vicinity of the RCVFD fire station, particularly east of the intersection of Hamburg Mountain Road and Reems Creek Road. Town staff and the RCVFD have been working on formalizing an automatic aid agreement and Chief Harris presented the resulting agreement and offered to answer any questions.

Councilmember Chase moved to approve the Automatic Aid Agreement with Reems Creek Valley Fire Department. The motion was approved unanimously. 7-0.

J. Awarding of Service Badge and Sidearm to Retiring Chief Davis

Manager Coffey presented to Chief Davis his Service Badge and Sidearm and thanked him for his dedicated service to the Town and this community. To comply with North Carolina law she recommended that Town Council set a sale price of \$1.00 for the sidearm and noted that she has already paid that sum.

Councilmember Jackson moved to award retiring Police Chief Ron Davis his service badge and sidearm, with a sales price of \$1.00. The motion was approved unanimously. 7-0.

Chief Davis said it was a privilege and an honor to work with the entire Weaverville team on community solutions.

K. Quarterly Report – Public Works and Water

Director Pennell provided the Public Works and Water Division quarterly report from December through February. He reviewed the waterline and utility service calls, tipping fees and garbage tonnage and costs. The Town pays more for the recycling material and we are educating the public regarding CURBIE sorting with on-line website and social media postings, PSAs in Town Hall lobby, and the new flyers. He explained the new installations at the Outdoor Recreation Complex. Provided an update on the street improvements and roadway paving projects. There were no new water allocation requests received and the waterline improvements and water expansion projects are on-track for bidding this spring.

11. Adjournment Mayor Fitzsimmons

There being no further business and without objection, Mayor Fitzsimmons adjourned the meeting at 8:05 p.m.

ATTEST:

Tamara Mercer, Town Clerk

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: April 22, 2024
SUBJECT: Monthly Tax Report and Request for Refunds/Releases
PRESENTER: Tax Collector
ATTACHMENTS: Monthly Tax Report Summary
TR-401G Net Collections Report for March
Motor Vehicle Levy Release/Refund Reports (March)

DESCRIPTION/SUMMARY OF REQUEST:

Buncombe County has provided the monthly net collections report with data through the end of March 2024 and a request for tax releases/refunds.

A summary of the monthly tax report is provided and shows that **99.25% of the Town's property taxes have been collected as of the end of March.** This totals \$4,172,913 out of the \$4,204,337 total tax levy (real property, personal property, and business personal property). At the end of March 2024, there was only \$31,424 left to collect of the 2023 property taxes.

The Motor Vehicle Levy Releases/Refunds information for March is also attached and includes releases/refunds as shown below.

Buncombe County Assessor's Office has requested approval of the following releases/refunds:

| | | |
|------------|-----------------------------------|---------|
| March 2024 | Property Tax Levy Release/Refund | \$2.26 |
| March 2024 | Motor Vehicle Levy Release/Refund | \$30.85 |

COUNCIL ACTION REQUESTED:

The monthly report is provided for information only.

Approval of the tax releases/refunds is requested. The following motion is suggested:

I move that Town Council approve the releases and refunds as requested.

**Town of Weaverville
MONTHLY TAX REPORT
FY 2023-2024**

Tax Year 2023

Summary for YTD March 2024:

| | | |
|---------------------------------------|-----------|------------------|
| Original Billed Amts | \$ | 4,196,765 |
| Abs Adj (Adjustments by Assessor) | \$ | (2,949) |
| Bill Releases | \$ | (57) |
| Discovery Levy | \$ | 8,428 |
| Additional Levy | \$ | 2,149 |
| Net Levy | \$ | 4,204,337 |
| Total Current Year Collections | \$ | 4,172,913 |
| % Collected | | 99.25% |
| Total Left to be Collected: | \$ | 31,424 |
| Prior Years Tax Paid | \$ | - |
| Prior Years Interest Paid | \$ | 4,596 |

Date run: 4/2/2024 9:29:19 AM

TR-401G Net Collections Report

NCPTS V4

Data as of: 4/1/2024 11:31:39 PM

Report Parameters:

Date Sent to Finance Start: Min - March 1, 2024

Date Sent to Finance End: Max - March 31, 2024

Abstract Type: BUS,IND,PUB,REI,RMV

Tax District: WEAVERVILLE

Levy Type: Admin Expense, Advertisement Fee, Attorney Fee, Collection Fee 5, Collection Fee 9, Cost, Docketing Expense, EXPENSE, FEE INTEREST, Garnishment Fee, Interest, LATE LIST PENALTY, Legal Ad Expense, NSF Penalty, Postage Expense, Sheriff Service Fee, SPECIAL ASSESSMENT, TAX, VEHICLE FEE, WEAVERVILLE TAX

Tax Year: 2024, 2023, 2022, 2021, 2020, 2019, 2018, 2017, 2016, 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004

Year For: 2023, 2022, 2021, 2020, 2019, 2018, 2017, 2016, 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003

Collapse Districts: N

Default Sort-By: Tax Year Grouping: Tax District, Levy Type

| Fiscal Year Activity from July 1, 20XX to March 31, 2024 | | | | | | | | | | | | | Activity from March 1, 2024 to March 31, 2024 | | | |
|--|-----------------------|-----------------------|----------------------|-----------------------|--------------------------|-------------------|---------------------|-------------------|---------|-----------|-------------------|---------------|---|-----------------------|--|--|
| Year | Orig. Billed Amt (\$) | Abs. Adj (\$) | Bill Releases (\$) | Disc. Levy (\$) | Net Levy (\$) | Amt Collect. (\$) | Unpaid Balance (\$) | Amt Collect. (\$) | % Coll. | % Uncoll. | Amt Collect. (\$) | Abs. Adj (\$) | Bill Releases (\$) | Disc. Levy (\$) | | |
| | | Assessor Refunds (\$) | Net Collections (\$) | Additional Levys (\$) | Collection Fee Amt. (\$) | | | | | | | | Assessor Refunds (\$) | Additional Levys (\$) | | |
| 2023 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,236.39 | 0.00 | 5,236.39 | | 0.00 | 885.45 | 0.00 | 0.00 | 0.00 | | |
| 2022 | 0.00 | 0.00 | 5,236.39 | 0.00 | 0.00 | 4,860.95 | 0.00 | 4,860.95 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 2021 | 0.00 | 0.00 | 4,860.95 | 0.00 | 0.00 | 5,050.81 | 0.00 | 5,050.81 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 2020 | 0.00 | 0.00 | 5,050.81 | 0.00 | 0.00 | 11,903.31 | 0.00 | 11,903.31 | | 0.00 | 2.80 | 0.00 | 0.00 | 0.00 | | |
| 2019 | 0.00 | 0.00 | 11,903.31 | 0.00 | 0.00 | 5,056.63 | 0.00 | 5,056.63 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 2018 | 0.00 | 0.00 | 5,056.63 | 0.00 | 0.00 | 316.01 | 0.00 | 316.01 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 2017 | 0.00 | 0.00 | 316.01 | 0.00 | 0.00 | 39.57 | 0.00 | 39.57 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 2016 | 0.00 | 0.00 | 39.57 | 0.00 | 0.00 | 64.92 | 0.00 | 64.92 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 2015 | 0.00 | 0.00 | 64.92 | 0.00 | 0.00 | 100.08 | 0.00 | 100.08 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |

| | | | | | | | | | | | | | | | | | | | |
|---|--------------|----------|--------------|-----------|--------------|---------|-----------|--------------|-----------|-----------|--------|------|------|------|------|------|------|------|--------|
| 2014 | 0.00 | 0.00 | 100.08 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | NA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| | | | | | | | | | | | | | | | | | | | |
| 2013 | 0.00 | 0.00 | 13.46 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | NA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| | | | | | | | | | | | | | | | | | | | |
| 2012 | 0.00 | 0.00 | 1,020.36 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | NA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| 2012 | 0.00 | 0.00 | 730.74 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 730.74 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| 2011 | 0.00 | 0.00 | 730.74 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | NA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| 2011 | 0.00 | 0.00 | 12.59 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 12.59 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| Sub. | 0.00 | 0.00 | 34,405.82 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 34,405.82 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| TAX DISTRICT: WEAVERVILLE LEVY TYPE: LATE LIST PENALTY | | | | | | | | | | | | | | | | | | | |
| 2024 | 0.00 | 0.00 | 0.00 | 181.03 | 0.00 | 181.03 | 0.00 | 181.03 | 0.00 | 21.25 | 159.78 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 159.78 |
| | | | | | | | | | | | | | | | | | | | |
| 2023 | 9,154.90 | 55.02 | 0.36 | 36.73 | 9,216.60 | 0.00 | 11.74 % | 9,121.25 | 95.35 | 15.12 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| 2022 | 2,555.97 | 0.00 | 0.80 | 80.35 | 3,283.53 | 0.00 | 98.97 % | 3,266.55 | 16.98 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| 2021 | 1,320.31 | 65.20 | 0.54 | 3,159.35 | 4,413.92 | 0.00 | 99.48 % | 4,392.09 | 21.83 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| 2021 | 1,211.84 | 478.88 | 0.96 | 6,083.77 | 7,047.59 | 0.00 | 99.51 % | 7,032.49 | 15.10 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| 2021 | 14,243.02 | 603.87 | 2.66 | 10,194.01 | 24,142.67 | 0.00 | 99.79 % | 23,833.63 | 309.04 | 15.12 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 159.78 |
| | | | | | | | | | | | | | | | | | | | |
| Sub. | 0.00 | 0.00 | 23,833.63 | 312.17 | 0.00 | 98.72 % | 23,833.63 | 1.28 % | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| TAX DISTRICT: WEAVERVILLE LEVY TYPE: TAX | | | | | | | | | | | | | | | | | | | |
| 2024 | 0.00 | 0.00 | 0.00 | 719.06 | 719.06 | 0.00 | 53.12 | 665.94 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 665.94 |
| | | | | | | | | | | | | | | | | | | | |
| 2023 | 4,196,765.41 | 2,948.95 | 56.94 | 8,428.28 | 4,204,336.66 | 0.00 | 7.39 % | 4,172,912.75 | 31,423.91 | 26,099.07 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| 2022 | 3,986,151.82 | 0.00 | 43.41 | 2,148.86 | 3,990,509.98 | 0.00 | 99.25 % | 3,989,022.52 | 0.75 % | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| 2021 | 3,717,652.88 | 6,296.91 | 36.26 | 14,153.16 | 3,728,407.71 | 0.00 | 99.96 % | 3,725,357.32 | 3,050.39 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| 2020 | 3,354,216.35 | 6,680.68 | 71.80 | 22,850.56 | 3,373,041.19 | 0.00 | 99.92 % | 3,372,010.69 | 1,030.50 | 9.40 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| 2013 | 73,342.49 | 2,156.28 | 3,374,166.97 | 2,726.76 | 0.00 | 99.97 % | 71,719.36 | 0.03 % | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |
| 2012 | 68,037.63 | 0.00 | 1,498.22 | 0.00 | 66,539.41 | 0.00 | 100 % | 66,539.41 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | | | | | |

| | | | | | | | | | | | | |
|---|----------------------|------------------|----------------------|------------------|----------------------|----------------------|--------------------|------------------|------------------|-------------|-------------|---------------|
| 2011 | 82.56 | 0.00 | 66,539.41 | 0.00 | 0.00 | 0.00 | 100 % | 0 % | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 0.00 | 82.56 | 0.00 | 82.56 | 82.56 % | 0.00 % | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 82.56 | 0.00 | 0.00 | 0.00 | 100 % | 0 % | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub. | 15,396,249.14 | 17,244.50 | 3,329.76 | 51,870.59 | 15,435,355.93 | 15,397,697.73 | 99.76 % | 37,658.20 | 26,108.47 | 0.00 | 2.26 | 665.94 |
| | | 3,617.91 | 15,401,315.64 | 7,810.46 | 0.00 | 0.00 | 0.24 % | | | | 0.00 | 0.00 |
| TAX DISTRICT: WEAVERVILLE LEVY TYPE: WEAVERVILLE TAX | | | | | | | | | | | | |
| 2019 | 49,954.82 | 0.00 | 193.07 | 0.00 | 49,761.75 | 44,424.98 | 44,424.98 % | 5,336.77 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 44,424.98 | 0.00 | 0.00 | 89.28 % | 89.28 % | 10.72 % | 0.00 | 0.00 | 0.00 | 0.00 |
| 2018 | 1,576.57 | 0.00 | 3.29 | 0.00 | 1,573.28 | 914.17 | 914.17 % | 659.11 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 914.17 | 0.00 | 0.00 | 58.11 % | 58.11 % | 41.89 % | 0.00 | 0.00 | 0.00 | 0.00 |
| 2017 | 771.97 | 0.00 | 566.38 | 0.00 | 205.59 | 145.15 | 145.15 % | 60.44 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 145.15 | 0.00 | 0.00 | 70.60 % | 70.60 % | 29.40 % | 0.00 | 0.00 | 0.00 | 0.00 |
| 2016 | 217.62 | 0.00 | 2.56 | 0.00 | 215.06 | 168.06 | 168.06 % | 47.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 168.06 | 0.00 | 0.00 | 78.15 % | 78.15 % | 21.85 % | 0.00 | 0.00 | 0.00 | 0.00 |
| 2015 | 201.36 | 0.00 | 8.59 | 0.00 | 192.77 | 160.43 | 160.43 % | 32.34 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 160.43 | 0.00 | 0.00 | 83.22 % | 83.22 % | 16.78 % | 0.00 | 0.00 | 0.00 | 0.00 |
| 2014 | 2,126.15 | 0.00 | 5.98 | 0.00 | 2,120.17 | 31.99 | 31.99 % | 2,088.18 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 31.99 | 0.00 | 0.00 | 1.51 % | 1.51 % | 98.49 % | 0.00 | 0.00 | 0.00 | 0.00 |
| 2013 | 570.35 | 0.00 | 0.00 | 0.00 | 570.35 | 1.15 | 1.15 % | 569.20 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 1.15 | 0.00 | 0.00 | 0.20 % | 0.20 % | 99.80 % | 0.00 | 0.00 | 0.00 | 0.00 |
| 2012 | 752.46 | 0.00 | 111.58 | 0.00 | 640.88 | 204.72 | 204.72 % | 436.16 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 204.72 | 0.00 | 0.00 | 31.94 % | 31.94 % | 68.06 % | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub. | 56,171.30 | 0.00 | 891.45 | 0.00 | 55,279.85 | 46,050.65 | 46,050.65 % | 9,229.20 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 46,050.65 | 0.00 | 0.00 | 83.30 % | 83.30 % | 16.70 % | | | 0.00 | 0.00 |
| Total | 15,466,663.46 | 17,848.37 | 4,223.87 | 62,064.60 | 15,514,778.45 | 15,501,987.83 | 99.70 % | 47,196.44 | 27,011.84 | 0.00 | 2.26 | 825.72 |
| | | 3,617.91 | 15,505,605.74 | 8,122.63 | 0.00 | 99.70 % | 99.70 % | 0.30 % | | | 0.00 | 0.00 |

Signature (Tax Collector) _____

Mar-24

| District Type | Net Change |
|---------------|---------------|
| COUNTY | (\$6,987.09) |
| CITY | (\$1,902.27) |
| CITY | (\$19.16) |
| CITY | (\$17.22) |
| CITY | (\$191.38) |
| FIRE | (\$3.28) |
| FIRE | (\$143.50) |
| FIRE | (\$80.64) |
| FIRE | (\$48.23) |
| FIRE | (\$23.86) |
| FIRE | (\$59.45) |
| FIRE | (\$53.81) |
| FIRE | (\$145.96) |
| FIRE | (\$17.02) |
| FIRE | (\$1.01) |
| FIRE | (\$226.34) |
| FIRE | (\$55.38) |
| FIRE | (\$290.17) |
| FIRE | (\$58.22) |
| FIRE | (\$50.50) |
| SPECIAL | (\$229.94) |
| | (\$10,604.43) |

| Tax Jurisdiction | District Type | Net Change |
|------------------|---------------|--------------|
| BUN | COUNTY | (\$4,434.47) |
| CAS | CITY | (\$1,257.89) |
| CBF | CITY | (\$51.84) |
| CBM | CITY | (\$44.07) |
| CMT | CITY | (\$130.16) |
| CWO | CITY | (\$207.14) |
| CWV | CITY | (\$30.85) |
| FBA | FIRE | (\$2.87) |
| FEB | FIRE | (\$32.36) |
| FEC | FIRE | (\$103.19) |
| FFA | FIRE | (\$78.21) |
| FFB | FIRE | (\$30.50) |
| FLE | FIRE | (\$0.83) |
| FNB | FIRE | (\$44.23) |
| FRC | FIRE | (\$14.84) |
| FRE | FIRE | (\$3.99) |
| FRI | FIRE | (\$21.74) |
| FSK | FIRE | (\$94.58) |
| FSW | FIRE | (\$80.03) |
| FUH | FIRE | (\$37.71) |
| FWB | FIRE | (\$53.30) |
| FWO | FIRE | (\$42.86) |
| SAS | SPECIAL | (\$133.78) |
| | Total | (\$6,931.44) |

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: April 22, 2024
Subject: Budget Amendment – Police
Presenter: Town Finance Director
Attachments: Budget Amendment Form

Description/Summary of Request:

A portion of each quarterly distribution the Town receives from the ABC Store must be allocated to Alcohol Education, and Law Enforcement activities. For the quarter ending 3/31/2024 the Town received **\$3,088.71** for Alcohol Education and **\$2,206.22** for Law Enforcement.

The attached budget amendment is necessary in order to include these funds in the Fiscal Year 2023-2024 budget.

Action Requested:

Town Manager recommends approval of the attached Budget Amendment.

Budget Amendment FY 2023-2024

Town of Weaverville

What expense accounts are to be increased?

| <u>Account</u> | <u>Account Description</u> | <u>Transfer Amount</u> |
|-------------------|----------------------------------|------------------------|
| 010-430-431-26400 | Police – Alcohol Ed & Prevention | \$3,088.71 |
| 010-430-431-26450 | Police – ABC Law Enforcement | \$2,206.22 |
| | | |
| | | |

What expense account(s) are to be decreased or additional revenue expected to offset expense?

| <u>Account</u> | <u>Account Description</u> | <u>Transfer Amount</u> |
|-------------------|---------------------------------|------------------------|
| 010-004-300-06045 | ABC Store – Alcohol Education | \$3,088.71 |
| 010-004-300-06050 | ABC Store – Police Dept Revenue | \$2,206.22 |
| | | |
| | | |

Justification: Please provide a brief justification for this budget amendment. *ABC Store Distribution for Q3 FY 2024.*

Authorized by Finance Officer

Date

Authorized by Town Manager

Date

Authorized by Town Council (if applicable)

Date

Budget Ordinance Section 7:

- B. The Budget Officer or his/her designee is hereby authorized to distribute departmental funds based upon the line item budgets and make expenditures therefrom, in accordance with the Local Government Budget and Fiscal Control Act.
- C. The Budget Officer or his/her designee may authorize transfers between line items, expenditures and revenues, within a department or division without limitation and without a report being required.
- D. The Budget Officer or his/her designee may transfer amounts up to 5%, but not to exceed \$10,000 monthly, between departments, including contingency appropriations, but only within the same fund. The Budget Officer must make an official report on such transfers at a subsequent regular meeting of Town Council.
- E. The Budget Officer or his/her designee may not transfer any amounts between funds, except as approved by Town Council, as a budget amendment.

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: April 22, 2024

SUBJECT: Voluntary Annexation Petition – +/-22 Acres at 75 Cole Road

PRESENTER: Town Attorney

ATTACHMENTS: Voluntary Annexation Petition and Supporting Documentation Map and Property Tax Map Showing Property to be Annexed, Certificate of Sufficiency, Staff Report, and Planning Board Recommendation

DESCRIPTION/SUMMARY OF REQUEST:

Roger Spittle has submitted a voluntary annexation petition seeking to have +/- 22 acres located at 75 Cole Road annexed into the Town of Weaverville. The purpose of the annexation appears to be to obtain Town services, including water, to support the development of 220 residential units that are proposed on the property.

It should be noted that the proposed development will require public sewer and this project does provide an opportunity to have public sewer run under I-26 and available on the west side of the interstate.

The petitioners are requesting an initial zoning designation of R-12 and, at its meeting on April 2, 2024, the Planning Board voted to send forward a favorable recommendation on the requested R-12 and a request that the Comprehensive Land Use Plan be amended to include high density residential uses within the I-26 Corridor Growth Area.

A water commitment application has also been submitted and is expected to be presented for Town Council action in May.

COUNCIL ACTION REQUESTED:

Town Council is asked to schedule public hearings on both the annexation and zoning of 75 Cole Road and associated amendment to the Comprehensive Land Use Plan, for May 20, 2024, at 6 pm, if it wishes to proceed with this matter.

Buncombe County



April 15, 2024

ANNEXATION STAFF REPORT

ANNEXATION #2024-3 – 75 COLE ROAD

PROPERTY DESCRIPTION

+/- 22 acres at 75 Cole Road (SR 1820); PIN 9743-35-2359
which is located on the west side of I-26

SUFFICIENCY OF PETITION

The Weaverville Town Clerk certified the sufficiency of the petition on 3 April 2024; this property is close to Town municipal limits (orange area on map) but not contiguous and must be processed as a satellite annexation.

FINANCIAL PROJECTIONS

Town Tax Value = +/- \$31,460,000
Property Tax Revenue = +/- \$110,110/yr¹
System Development Fees = +/- \$68,750
Water Revenue = +/- \$79,200/yr



ZONING CLASSIFICATION - Town R-12 zoning was requested to accommodate a proposed 220-unit apartment project. The Planning Board reviewed the zoning request and voted to recommend R-12 zoning on 2 April 2024. The Planning Board could not find that R-12 was consistent with the CLUP, but recommended that the CLUP be amended to allow R-12 in this area. No development approvals have been granted so Town development regulations will fully apply.

OPERATIONAL AND SYSTEM IMPACTS

WATER – A water commitment/extension application has been submitted to the Town for up to 220 apartment units (88,000 GPD) and amenities that includes a waterline extension to connect to the existing 8" Town water main running along Clark's Chapel Road. Staff expects to present this water request to Town Council action in May and approval may be conditioned upon annexation.

STREETS AND STORMWATER– This project is accessed off of Cole Road, an NCDOT road. The project is not likely to result in any Town owned streets and the stormwater system will likewise remain private.

SANITATION – Pursuant to Town Code § 22-50, the owner of multifamily developments of 15 or more units are required to handle their own garbage collection and disposal, so Town sanitation services will not be needed on the property if the anticipated project is developed as expected.

POLICE – 220 apartment units are not anticipated to have any real impact on the Police Department, at its approved staffing level, except that this new development will be added to a routine patrol route.

FIRE – The Town's Fire Department currently provides fire and first responder service to this property since it is in the North Buncombe Fire District and will continue to do so if it is annexed. If annexed the Town will lose a small portion of the North Buncombe Fire District tax (see Footnote 1 below).

GROWTH OPPORTUNITIES – The proposed project will require public sewer and plans currently include an extension of an MSD sewer main under I-26 to serve this property. This will put public sewer on the west side of I-26 and provide growth opportunities for the area that have been previously unavailable.

¹ The Town of Weaverville will lose approximately \$840 annually in North Buncombe Fire District Tax (at current tax rate of \$0.1077 per \$100 and current property value of \$776,900) as a result of this annexation.

**CERTIFICATE OF SUFFICIENCY OF
ANNEXATION PETITION 2024-3
+/- 22 ACRES AT 75 COLE ROAD**

TO THE WEAVERVILLE TOWN COUNCIL:

I, Tamara Mercer, Weaverville Town Clerk, do hereby certify that I have investigated Voluntary Annexation Petition No. 2024-3 submitted by Roger Spittle and have found as a fact:

1. That said Petition is signed by all the owners of the real property lying in the area described therein;
2. That the nearest point on the proposed satellite corporate limits is not more than 3 miles from the Town's primary corporate limits;
3. That no point on the proposed satellite corporate limits is closer to the primary corporate limits of any other city than to the primary corporate limits of the Town;
4. That the area is situated so that the Town will be able to provide the same services within the proposed satellite corporate limits that it provides within its primary corporate limits;
5. That the area to be annexed is a subdivision and all lots within the subdivision are included within the area to be annexed; and
6. That the area within the proposed satellite corporate limits, when added to the area of all other satellite corporate limits of the Town, does not exceed ten percent (10%) of the area within the primary corporate limits of the Town.

Therefore, in accordance with North Carolina General Statutes § 160A-58.2, I certify that the Petition is valid and sufficient for the voluntary annexation of a non-contiguous area pursuant to said § 160A-58.1, *et seq.*, of the North Carolina General Statutes.

IN WITNESS WHEREOF, I have hereto set my hand and affixed the seal of the Town of Weaverville, this the 3 day of April, 2024.



TAMARA MERCER, Town Clerk

**PETITION FOR VOLUNTARY ANNEXATION
 PETITION/APPLICATION
 Town of Weaverville, North Carolina**

Submittal Date: 1/31/2024
 Date Fee Paid: _____
 Petition No: 2024-3

**STATE OF NORTH CAROLINA
 COUNTY OF BUNCOMBE**

TO THE TOWN COUNCIL OF WEAVERVILLE, NORTH CAROLINA

1. We, the undersigned owners of real property, respectfully request that the area described in Part 4 below be annexed to the Town of Weaverville, Buncombe County, North Carolina.
2. The area to be annexed is contiguous, non-contiguous (satellite) to the Town of Weaverville, North Carolina, and the boundaries are as contained in the metes and bounds description attached hereto.
3. If contiguous, this annexation will include all intervening rights-of-way for streets, railroads and other areas as stated in G.S. § 160A-31(f), unless otherwise stated in the annexation agreement/ordinance.
4. The property and property owner information is as follows:

| Property Owner and Mailing Address | Phone Number & Email Address | Deed Reference & Property PIN | Property Owner Signature |
|---|--|-------------------------------|--|
| Roger Spittle 3300 Piney Grove Road, Charlotte N.C. 28212 | 704-651-8683 rogerspittle@gmail.com | 6283-1006 9743-35-2359 | DocuSigned by: <i>Roger Spittle</i> F4C07F334E1F4FD... |
| | | | |
| | | | |

5. Zoning vested rights are not claimed, have been established under G.S. §§ 160D-108 and/or 160D-108.1 as follows [describe and attach the order and approved site plan]:

Total Acreage to be annexed: 22.06
 Population in annexed area: _____
 Proposed Zoning District: R-12
 Reason for annexation: Receive Town Services Other (please specify)

The applicant must also submit a zoning map amendment application with the petition for voluntary annexation to establish a Weaverville zoning designation. Please contact the Planning Department at (828)484-7002 for questions. If the purpose of the petition is a connection to public water, contact Public Works Department at (828)645-0606 to confirm that public water is available to the property and the cost of that connection.

PETITION FOR VOLUNTARY ANNEXATION DATA SHEET

Town of Weaverville, North Carolina

Submittal Date: 1/31/3024

Petition No. _____

Annexation Area Name: _____

Petitioner: Warren Sugg - Civil Design Concepts

Subject Area Acreage: 22.06

Current Land Use: multiple residential

Proposed Land Use or Development (describe): Multi-Family Apartments

Residential (single family): Number of Units: _____ Anticipated build out in _____ years
Average Sales Price: \$ _____ /dwelling unit

Residential (multi-family): Number of Units: 220 Anticipated build out in 1 years
Owned: Average Sales Price: \$ _____ /building unit
Rental: Average Rental Amt: \$ _____ /month

Retail: Square footage: _____ Anticipated build out in _____ years
Type of tenancy: _____

Commercial - Non-Retail: Square footage: _____ Anticipated build out in _____ years
Type of tenancy: _____

Other: Square footage: _____ Anticipated build out in _____ years
Type of tenancy: _____

Development Scale: Max building height of _____; max number of stories of _____

Infrastructure: Linear feet of publicly dedicated roadways proposed: _____ feet
Public water proposed (describe): 1,100 linear feet of water line from end/tap of existing town water line and extended into the site.

Other Public Services Requested (describe): _____

Zoning Vested Rights Claimed (describe and attach documentation): _____

DocuSigned by:
Roger Spittle
F4C07F334E1F4FD
Signature of Owner(s)

**TOWN OF WEAVERVILLE
AGENT AUTHORIZATION FOR LAND USE DEVELOPMENT
PETITION/APPLICATION AND APPROVAL**

PROPERTY LEGAL DESCRIPTION:

PARCEL ID: 974335235900000
STREET ADDRESS: 75 Cole Rd

PROPERTY OWNER:

(complete Certificate of Authority if a corporation or LLC)

PROPERTY OWNER: Roger Spittle

PROPERTY OWNER CONTACT INFORMATION:

EMAIL ADDRESS: rogerspittle@gmail.com
PHONE NUMBER: 704-651-8683
MAILING ADDRESS: 3300 Piney Grove,
Charlotte, NC 28212

PERMIT SOUGHT/APPLICATION TO BE SUBMITTED: Rezoning Application & Petition for Annexation

NAME OF INDIVIDUAL AGENT: Warren Sugg

NAME OF CONTRACTOR/CONSULTING FIRM: Civil Design Concepts, PA

AGENT CONTACT INFORMATION:

EMAIL ADDRESS: wsugg@cdcgo.com
PHONE NUMBER: 828-252-5388
MAILING ADDRESS: 168 Patton Avenue, Asheville, NC 28801

We, the undersigned property owner(s) of the above noted property, do hereby authorize the individual or company listed above as the property owner’s agent to act on his/her/their behalf and to take all actions necessary for the processing, issuance, and acceptance of the above-referenced permit or application. We hereby certify the above information submitted in this application is true and accurate to the best of our knowledge.

DocuSigned by:
Roger Spittle

F4C07F334E1F4FD...

Property Owner Signature

Property Owner Signature

Date: 1/31/2024 _____

Date: _____

**TOWN OF WEAVERVILLE APPLICATION FOR
A ZONING MAP OR TEXT AMENDMENT**

Planning and Zoning Department, 30 South Main Street, P.O. Box 338, Weaverville, NC28787
(828) 484-7002--- fax (828) 645-4776 --- jeller@weavervillenc.org
Application Fee Based Upon Size of Property

OWNER/APPLICANT NAME:

APPLICATION DATE: 01-31-2024

PHONE NUMBER:

MAILING ADDRESS:

Application is made to the Town Council of Weaverville to amend:

The Zoning Map

The text of the Zoning Ordinance (Chapter 20 Planning and Development)

APPLICATION TO AMEND ZONING MAP

PROPERTY ADDRESS: 75 Cole Road

PIN: 9743-35-2359

LOT AREA (acres): 22.06

CURRENT ZONING DISTRICT: Buncombe County R-3 PROPOSED ZONING DISTRICT: R-12

APPLICATION IS NOT COMPLETE WITHOUT A BOUNDARY SURVEY DEPICITING:

Total acreage

Current owner(s) and date of survey

Property location relative to streets

North arrow

Existing easements, rights of way, or other restrictions on the property

Areas located within the floodplain

Adjoining property owners, addresses, and Buncombe County PINs

APPLICATION TO AMEND TEXT

SECTION(S) OF CHAPTER 20 TO AMEND:

PROPOSED CHANGE TO TEXT (attach additional documentation if necessary):

JUSTIFICATION OF PROPOSED AMENDMENT(S):

**TOWN OF WEAVERVILLE APPLICATION FOR
A ZONING MAP OR TEXT AMENDMENT**
 Planning and Zoning Department, 30 South Main Street, P.O. Box 338, Weaverville, NC28787
 (828) 484-7002--- fax (828) 645-4776 --- jeller@weavervillenc.org
Application Fee Based Upon Size of Property

I certify that the above information is accurate and true and that I am the owner or a duly appointed agent of the owner.

DocuSigned by:
 1/31/2024

 SIGNATURE OF APPLICANT DATE

It is the applicant’s responsibility to obtain a copy of the Town of Weaverville Zoning Ordinance and to be fully aware of the regulations detailed therein.

Application fees are due at the time of submittal. Withdrawal of an application after the public hearing has been advertised will result in the forfeiture of the application fee.

REZONING FEE SCHEDULE:

| | |
|------------|------------|
| < 1 acre | \$250.00 |
| 1-3 acres | \$500.00 |
| 4-9 acres | \$750.00 |
| 10 + acres | \$1,000.00 |

Text Amendment
 Fees..... \$500.00

| OFFICE USE ONLY | | | |
|--|------------|---------------|------|
| FEE: \$ | DATE PAID: | CHECK | CASH |
| DATE OF INTIAL COUNCIL MEETING: | | ACTION TAKEN: | |
| DATE OF PLANNING BOARD MEETING: | | ACTION TAKEN: | |
| DATE OF PUBLIC HEARING & COUNCIL DECISION: | | FINAL ACTION: | |



The Town of Weaverville

NORTH CAROLINA

April 3, 2024

Mayor Patrick Fitzsimmons and
Weaverville Town Council

Re: *75 Cole Road - +/- 22 acres*
Proposed Zoning Map Amendment - R-12 Zoning
Statement of Consistency/Reasonableness and Recommendation

Dear Mayor and Council –

At the direction of Town Council, the Planning Board reviewed the application for a zoning map amendment that was submitted in conjunction with the pending annexation petition on the above-referenced property, and submits this letter as its statement on plan consistency and reasonableness.

The property consists of +/- 22 acres with one single family residence located at 75 Cole Road, is near the I-26 interchange just north of Town municipal limits and within the Town's Growth Area 4.

Town development regulations concerning zoning map amendments require the Planning Board to review the application for plan consistency and reasonableness. **At the meeting on April 2, 2024, the Planning Board reviewed the project for compliance with the Comprehensive Land Use Plan (CLUP) and the reasonableness factors contained in Town Code Section 20-1505(d).**

With a unanimous vote the Planning Board sends a favorable recommendation to Town Council for R-12 with findings that R-12 zoning is reasonable, but inconsistent with the CLUP. In the same vote the Planning Board recommended that Town Council consider amending the CLUP to include a mix of residential and commercial uses within Growth Area 4 and the addition of R-12 as a desirable zoning district within that I-26 Corridor.

The finding that the requested zoning district of R-12 was inconsistent with the CLUP was based exclusively on the Future Land Use Map and the Resolution Concerning Growth Areas which was last adopted by Town Council on 23 October 2023 and now incorporated in the CLUP ("growth area resolution"). The description in the growth area resolution seems to limit the desired districts in Growth Area 4 to C-2 and conditional zoning. Therefore, R-12 zoning was found to be inconsistent with the CLUP.

In finding the R-12 zoning designation to be reasonable the Planning Board considered the I-26 corridor area, the current and desirable uses, and what it might take to get the uses that are desired in Growth Area 4. The Planning Board considered that a multifamily residential project may be most likely to result in public sewer getting to the west side of I-26, and that public sewer was likely necessary to

support the commercial uses that were found to be desirable in Growth Area 4. Put another way, a multifamily project will likely be a catalyst to the commercial development in this area that is desired by Town Council. It was also considered that a multifamily project in this location pushes development out of the downtown area and other areas that are saturated with multifamily projects, while also providing additional support for downtown business. It also considered that a multifamily residential project might generally be a higher and better use than what might be perceived as an underutilized property (one single family residence on a large tract of land). This type of use may also be less intensive than some of the uses, like a hospital, that were noted as desirable. The Planning Board also considered that the property is currently zoned County R-3 which allows multifamily developments up to 12 units per acre, similar to Town's R-12 district.

This proposed zoning district represents a consistent and compatible use when considering the zoning and current uses in the area, including properties within the Town and just outside its municipal limits, and could serve to increase housing availability and affordability and diversify the housing stock within the Town's municipal limits.

As mentioned above, the Planning Board vote included a recommendation that Town Council consider amending the CLUP and the desired zoning districts within the I-26 Corridor (Growth Area 4) to add a high-density residential district, such R-12. If, and when, public sewer becomes available on the west side of I-26, it will be important for the Planning Board and Town Council to revisit this Growth Area 4 and refine what is possible and desirable in this area and provide updates to the CLUP based on that work.

Please let me know if you need anything further from the Board on this matter.

Sincerely,

A handwritten signature in black ink that reads "Bob Pace". The signature is written in a cursive, flowing style.

Bob Pace
Planning Board Chairman

cc: James Eller, Town Planner
Selena Coffey, Town Manager
Jennifer Jackson, Town Attorney

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: April 22, 2024
SUBJECT: Annual Presentation of Town Manager Delegated Policies
PRESENTER: Town Manager
ATTACHMENTS: Index to Policy and Procedure Manual with Notations
Alternative Work Schedules and Remote Work Policy

DESCRIPTION/SUMMARY OF REQUEST:

In accordance with Section 6 of Article I of the Town’s Personnel Policy, the Town Manager presents to Town Council the policies that have been adopted by the Town Manager as allowed by the Personnel Policy.

The attached Policy and Procedures Manual Index shows the Town Manager delegated policies highlighted in orange and the new or revised ones, as described below, highlighted in green.

The Town Manager reports that in November 2023 she repealed the Emergency/Remote Work Policy and, in its place, has implemented a new comprehensive policy entitled “Alternative Work Schedules and Remote Work Policy”. This policy provides the Town’s departments with the ability to allow certain employees to work flexible or compressed schedules and/or perform some of their work from home as long as the operational needs of the department can be met. For accountability purposes it sets out eligibility guidelines, procedures, and expectations for determining appropriate opportunities and sets out expectations and conditions for employees engaging in remote work.

She also made minor modifications to the following policies as noted (policies not included with these agenda materials but available upon request):

“Voluntary Shared Leave Policy” – modified to allow voluntary shared leave to be approved for maternity/paternity leave with healthy babies

“Equipment and Vehicle Use Policy” – modified to limit take home vehicles to within 25-mile radius unless Town Manager approval is given

“Social Media Use Policy and Procedures” – modified to provide more instruction on the handling of public comments on social media posts for compliance with First Amendment rights

“Facility Rental – General Use Agreement” – modified to streamline the application process and provide clarity and further restrictions on items that have caused damaged to facilities or excessive cleaning costs

COUNCIL ACTION REQUESTED:

No Town Council action is required or requested.

TOWN OF WEAVERVILLE POLICY AND PROCEDURE MANUAL INDEX

| TAB | POLICY | ADOPTED BY | DATE |
|-----|--|--------------|------------------------|
| 1 | | | |
| 2 | PERSONNEL POLICY | Town Council | 12/18/2023 |
| 3 | PAY PLAN | Town Council | 6/26/2023 |
| 4 | WORKPLACE VIOLENCE PREVENTION | Town Council | 6/17/2019 |
| 5 | HARASSMENT POLICY AND PROCEDURES | Town Council | 6/17/2019 |
| 6 | AMERICANS WITH DISABILITIES ACT COMPLIANCE POLICY AND PROCEDURES | Town Council | 6/17/2019 4/27/2020 |
| 7 | GRIEVANCE POLICY AND PROCEDURES | Town Council | 6/17/2019 4/27/2020 |
| 8 | FAMILY AND MEDICAL LEAVE POLICY | Town Council | 6/17/2019 |
| 9 | WORKERS' COMPENSATION POLICY | Town Council | 6/17/2019 |
| 10 | TRAVEL POLICY AND PROCEDURES | Town Council | 6/17/2019 |
| 11 | EMPLOYEE SUGGESTION PROGRAM | Town Council | 2/25/2019 |
| 12 | VOLUNTARY SHARED LEAVE PROGRAM | Town Manager | 6/17/19, 10/31/23 |
| 13 | ALCOHOL AND SUBSTANCE ABUSE AND DRUG-FREE WORKPLACE POLICY AND PROCEDURES | Town Manager | 5/21/2019 |
| 14 | EQUIPMENT AND VEHICLE USE POLICY | Town Manager | 4/15/19, 10/31/23 |
| 15 | INFORMATION TECHNOLOGY AND INTERNET USE POLICY | Town Manager | 4/15/2019 |
| 16 | SOCIAL MEDIA USE POLICY AND PROCEDURES | Town Manager | 4/15/19, 10/31/23 |
| 17 | RECYCLING AND RECYCLED PRODUCTS PURCHASING POLICY | Town Manager | 6/3/2019 |
| 18 | WATER CUSTOMER SERVICE POLICY | Town Council | 4/16/2012 |
| 19 | FACILITY RENTAL - GENERAL USE AGREEMENT | Town Manager | 11/7/2023 |
| 20 | INTERNAL COMMUNICATIONS POLICY | Town Manager | 3/8/2018 |
| 21 | PROCUREMENT CARD PROGRAM | Town Manager | 7/30/2019 |
| 22 | ALTERNATIVE WORK SCHEDULES AND REMOTE WORK POLICY | Town Manager | 11/7/2023 |
| 23 | SAFETY PROGRAM | Town Manager | 4/14/2020 |
| 24 | TITLE VI CIVIL RIGHTS COMPLIANCE POLICY | Town Council | 4/27/2020 |
| 25 | PUBLIC ACCESS POLICY FOR TOWN BUILDINGS | Town Manager | 9/22/2022 |

TOWN OF WEAVERVILLE ALTERNATIVE WORK SCHEDULES AND REMOTE WORK POLICY

Section 1. Purpose and Objectives

The Town of Weaverville wishes to establish a policy and consistent guidelines for alternative work arrangements and remote work authorization to provide employees with increased flexibility while allowing the Town to maintain an efficient and effective delivery of services.

This policy will enable the Town's departments to include in their operational plans the ability for certain employees to work alternative work schedules and/or to work from home or some other remote location.

This policy is not intended to create a benefit or entitlement but can be used to create a voluntary alternative work arrangement intended to enhance productivity, creativity, employee satisfaction and/or reduce operating costs.

This policy outlines eligibility, processes, and expectations for determining appropriate opportunities for alternate work schedules and/or remote work arrangements for Town staff and sets out expectations and conditions for employees engaging in remote work.

Section 2. Definitions

Alternative work schedule - A work schedule that varies from the traditional work schedule and includes, but is not limited to, the following:

Flexible schedule - A schedule in which an employee starts and ends the workday at non-traditional times for the position but works the same traditional days.

Compressed schedule - A schedule in which an employee works the employee's base weekly hours in fewer days than the employee's position traditionally allows.

Hybrid schedule - A schedule in which some days are worked from the employee's assigned workplace on Town property and others are worked remotely.

Remote only schedule - A schedule in which almost all of the employee's work duties are performed as remote work.

Remote work - Working from home or from a location other than the employee's assigned workplace on Town property.

Section 3. Scope

This policy applies to all Town employees except for the Town Manager and Town Attorney. Employees will be considered for alternative work schedules and/or remote work arrangements on a case-by-case basis as outlined in this policy.

Nothing herein shall be construed as prohibiting short-term alternative work schedules and remote work arrangements to accommodate the needs of a department or a temporary situation affecting an employee, or to provide continued Town services during an emergency situation; provided, however, that any employee granted the authorization to work remotely must abide by the conditions of remote work as contained in this policy.

TOWN OF WEAVERVILLE ALTERNATIVE WORK SCHEDULES AND REMOTE WORK POLICY

Section 4. Policy

Subject to the provisions of this policy, alternative work arrangements and remote work authorization for appropriate positions can be considered as long as the needs of the department can be met. Alternative work schedules and remote work arrangements can be considered at any time if determined to be in the best interest of the department/Town by the Department Head or Town Manager.

Remote work should only be approved if security concerns can be minimized and the benefit to the Town is greater than the security risks that cannot be mitigated.

Section 4. Eligibility

Alternative work schedules and remote work arrangements are not appropriate for every position and not every person is capable of efficiently and effectively performing their job duties via remote work.

When determining eligibility for a remote work arrangement, Department Heads should consider whether an employee has successfully completed an initial probationary period and obtained appropriate knowledge and experience to effectively work remotely.

When considering a hybrid schedule, Department Heads should consider Town workplace availability and equipment requirements so that duplicate equipment is eliminated or minimized and use of workspaces in Town facilities is maximized.

Section 5. Approval Process

Short-term alternative work schedules and remote work arrangements can be approved by the Town Manager or Department Head at any time if determined to be in the best interest of the department/Town.

Long-term alternative work schedules and remote arrangements can only be authorized by the Town Manager and, if applicable, the Department Head, and requires the execution of a formal written agreement.

Employees that wish to be considered for a long-term alternate work schedule or remote work arrangement must make a request in writing by completing an alternative work schedule agreement and submitting it to the Department Head.

The Department Head has the discretion to make a final decision on the approval or disapproval of all alternative work schedule or remote work requests and no request can be considered without approval by the appropriate Department Head.

Section 6. Effect of Remote Work on Other Town Policies

Working remotely does not change the basic terms and conditions of employment with the Town, and employees are subject to the same policies that apply when working at a Town facility. All Town policies remain in effect, including but not limited to the Personnel Policy,

TOWN OF WEAVERVILLE ALTERNATIVE WORK SCHEDULES AND REMOTE WORK POLICY

Workers' Compensation Policy and Procedures, and the Equipment and Vehicle Use Policy. The Information Technology and Internet Use Policy remains in effect to the extent that those provisions are not in conflict with this policy.

Section 7. Conditions Concerning Remote Work

The following conditions shall apply to any employee authorized for remote work under this policy:

A. General Conditions

1. Alternate work schedules shall include a maximum of 2 days per week of remote work unless a remote only schedule is approved.
2. Remote workers are required to attend all mandatory meetings scheduled at on-site Town locations.
3. While directly engaged in performing job duties, remote workers are covered by the Fair Labor Standards Act while working at home or at an alternative worksite.
4. Time spent working remotely must be accounted for and reported in the same manner as if the employee reported for duty at their Town workplace. Electronic submission of timesheets may be required.
5. Remote workers are required to follow normal department procedures regarding requesting and approval of overtime and leave.
6. Remote workers are required to follow standard procedures for reporting any accident or injury that occurs as a result of working from home or at an alternative worksite.
7. Remote workers are responsible for continued compliance with all applicable Town policies while working at home or at an alternative worksite.
8. Employees approved to participate in remote work shall maintain a professional, job-appropriate appearance when participating in video conference meetings and shall maintain a professional, job appropriate work environment that is free from loud noises, commotions, and disruptions. Videos are expected to be enabled for these meetings unless otherwise approved by the Department Head or Town Manager.
9. Remote work is not a substitute for dependent care. Employees working remotely must manage dependent care and other personal responsibilities in a manner that allows them to successfully meet job responsibilities.
10. An employee working remotely may, but not always, be affected by an emergency requiring the regular Town office to close. For example, on a snow day where the Town Manager releases Town employees early or opens late, the remote work employee would be expected to follow their normal work schedule if working at home or offsite. If an emergency such as loss of power affects the employee's home/offsite work location for a major portion of the day, the employee may be required to report to a Town office or take annual leave for the time that work was not able to be performed.

TOWN OF WEAVERVILLE ALTERNATIVE WORK SCHEDULES AND REMOTE WORK POLICY

- B. **Confidentiality** – Employees who participate in remote work are required to maintain the same standards of confidentiality for Town records and information as if they were working at a Town facility. The responsibility for maintaining confidentiality applies to all types of records including paper, electronic records, or other media. Failure to maintain confidentiality will result in corrective action up to and including dismissal.
- C. **Public Records Compliance** – Public records law remains applicable regardless of what device an employee is operating on. It is the content of the communication, not the device, that determines whether it is accessible to the public or not. If you are communicating about public business on personal devices, then you are creating a public record and you (as the sender or receiver of the record) need to determine how you will maintain the record in compliance with the adopted North Carolina Local Government Records Retention Schedule.

D. **Technology**

The Town will not establish home offices or provide permanent installation of computers or other technological equipment for a home office for employees.

There are different levels of technology that are, however, available to enable remote work, including cell phones and smart phones, laptops and tablets, wireless email, and virtual private networks (VPN).

The following standards must be met and maintained for any employee who is authorized to perform some or all of their job duties remotely. All aspects of other Town IT policies remain in full effect.

1. Remote employees must have access to broadband internet at all times when authorized for remote work. The Town is not responsible for outages of the user's broadband internet, or technical issues with their service.
2. If a remote employee has technical issues with their computer, it will be at the discretion of the Town's information technology provider to determine whether the issue can be corrected remotely. Repeated and logged technology issues for identified users will be brought to the attention of the employee's department head. Support for users working remotely should not take additional time to resolve with the user than if the user was working at a Town facility.
3. At no time will a town employee allow a person other than the Town's information technology provider to touch, use, and provide support on any Town-owned equipment.
4. The Town's IT provider will not provide personal support related to connecting non-Town owned equipment to the employee's personal equipment. Connecting personal equipment to Town computers or mobile devices is strongly discouraged. In the event that personal equipment must be used with the Town owned equipment, the employee should contact Epsilon for approval of compatibility.

TOWN OF WEAVERVILLE ALTERNATIVE WORK SCHEDULES AND REMOTE WORK POLICY

5. If an employee has been issued any Town owned equipment or accessories for use at their remote workplace, when they return to a regular schedule or leave the organization, all equipment must be returned to the Town.

E. Security Protocols

Remote work will only be approved if security concerns can be minimized and the benefit to the Town is greater than the security risks that cannot be mitigated. The following security measures must be taken if possible:

1. Public WiFi should be avoided if possible as this access is not secured.
2. Use of a Virtual Private Network (VPN) is preferred. Please note that this only protects the data to and from the VPN provided, not to the destination, so a VPN alone is not enough.
3. Ensure that Wifi routers used to provide internet connectivity are properly secured. Actions to increase security include the following:
 - A. Make sure that you change the factory preset password. Many people do not do this and it leaves their home networks vulnerable.
 - B. Ensure firmware updates are installed to patch any security vulnerabilities.
 - C. Set the router's encryption to WPA2 or WPA3. WEP is not sufficient.
 - D. Use this guide for more advanced practices, like restricting inbound and outbound traffic: <https://comparitech.com/blog/information-security/securing-your-wireless-router-and-your-wifi-network/>
4. Do not use personally owned computers for work purposes if at all possible. It is unlikely that your personal computer has sufficient antivirus software, customized firewalls, and automatic backup tools running, compared to devices deployed by the Town.
5. Ensure firewalls are setup. Your device's operating system should have a built-in firewall, but there are other options that add more protection on your personal devices if needed. The Town's IT provider should have installed firewalls for all work devices.
6. Use antivirus software on your personal devices. In the case of work-provided devices, this software will already be installed and running.
7. Ensure that computer and software updates are installed regularly. Patches for security vulnerabilities are essential for both work and personal devices. Epsilon has set these to automatically update but you must shutdown and reboot daily to have the updates installed on your devices.
8. Always use strong passwords for all accounts.
9. Use multi-factor authentication whenever possible.
10. Always backup your data. The Town's network is backed up daily.

TOWN OF WEAVERVILLE ALTERNATIVE WORK SCHEDULES AND REMOTE WORK POLICY

11. Watch out for phishing emails, voicemails, and text messages. There has been a huge spike in these attempts. If you receive a message that purports to be from a known associate, doublecheck the email address, never open attachments or click on links until you have confirmed that the sender is legitimate. Use the telephone or software like Skype or Microsoft Teams or another messaging service to verify with the purported sender before opening or clicking on anything that you were not expecting to receive.
12. Use encrypted communications for all sensitive information. The Town’s email system uses Microsoft Office 365 so employee to employee email is automatically encrypted. If you wish to send something with a password protection just type “Confidential” or “Secured” in the email subject line. This will require the recipient to open it with a one-time password or their email password.
13. Do not allow non-Town employees to use or provide IT support on Town-owned devices or equipment.

Section 9. Termination

The Town Manager and the applicable Department Head reserve the right to terminate any alternative work schedule or remote work arrangement for any employee and for any reason.

An employee may terminate the arrangement at any time for any reason but should give their Department Head up to two weeks to find an appropriate workspace if the employee does not already have an assigned workplace on Town property.

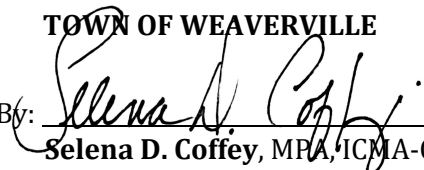
For short term alternate work schedules or remote arrangements due to emergency circumstances, such arrangements will be terminated at such time as the Town Manager declares an end to the emergency and normal operations are resumed.

Section 12. Adoption and Effective Date

This policy replaces the Emergency Telework Policy that was adopted March 26, 2020, and is effective immediately upon adoption and shall continue in full force and effect as may from time-to-time be amended, until repealed or replaced.

ADOPTED BY the Town Manager on this the 7th day of November, 2023.

TOWN OF WEAVERVILLE

By: 
Selena D. Coffey, MPA, ICMA-CM
Town Manager

Town of Weaverville
Town Council Agenda Item

Date of Meeting: Monday, April 22, 2024
Subject: Road Closure Ordinances: Music on Main & July 4 Celebration
Presenter: Selena D. Coffey, Town Manager
Attachments: Road Closure Ordinances

Description:

Attached please find the Ordinances for the road closures for Music on Main and the July 4th Celebration.

Council Action Requested:

The Town Manger recommends approval of the Ordinances.

Suggested Motion:

I move to approve the road ordinance for Music on Main and the July 4th Celebration.

Weaverville North Carolina

AN ORDINANCE DECLARING A ROAD CLOSURE FOR THE MUSIC ON MAIN EVENT SPONSORED BY THE WEAVERVILLE BUSINESS ASSOCIATION

WHEREAS, the Town Council of Weaverville has been approached by the Weaverville Business Association requesting to hold a Music on Main event on South Main Street, Weaverville;
and

WHEREAS, the Town of Weaverville acknowledged and agreed to permit said event on the date and times specified below as a community and family-oriented event;
and

WHEREAS, the Town Council of acknowledges that Weaverville acknowledges the Town departments require approximately one (1) hour to install signage, and also requires approximately one (1) hour for removing signage, litter, etc. after the event;
and

NOW THEREFORE BE IT ORDAINED by the Town Council of Weaverville, pursuant to the authority granted by G. S. 20-169, that we do hereby declare a temporary road closure on the day and times set forth below and the following described portion of a State Highway System route:

Music on Main, Sponsored by the Weaverville Business Association

Date: Saturday, June 15, 2024

Time: 11:00 am until 11:00 pm

Road Closures:

- Road closure at intersection of Main Street and US-19-BR Merrimon Avenue
- Road closure at 30 South Main Street

This ordinance to become effective when signs are erected giving notice of the road closures and detour routes, the implementation of adequate traffic control.

Adopted this _____ day of _____, 2024

Patrick Fitzsimmons, Mayor

Attest:

_ Tamara Mercer, Town Clerk

Town of Weaverville

**AN ORDINANCE DECLARING A ROAD CLOSURE FOR THE
Weaverville July 4th Celebration**

WHEREAS, the Town Council of Weaverville acknowledges a long tradition of hosting a July 4th celebration, that benefits the Weaverville and the North Buncombe community; and

WHEREAS, the Town Council of Weaverville acknowledges the July 4 downtown celebration will require approximately two (2) hours to install signage, and also will require approximately one (1) hour for removing signage, litter, etc.

WHEREAS, The Town Council of Weaverville recognizes that the detour route will be appropriately marked with signage and personnel at various locations to ensure the motoring public travels safely and without unnecessary delay.

NO THEREFORE BE IT ORDAINED by the Town Council of Weaverville pursuant to the authority granted by G. S. 20-169, that we do hereby declare a temporary road closure on the day and times set forth below and the following described portion of a State Highway System route:

Weaverville Downtown July 4th Celebration

Date: July 4, 2024

Time: 12:00pm until 11:30pm

Road Closure: The portion of Main Street between Church Street and Brown Street will be closed and all traffic safely detoured around this area.

This ordinance to become effective when signs are erected giving notice of the road closures and detour routes, the implementation of adequate traffic control.

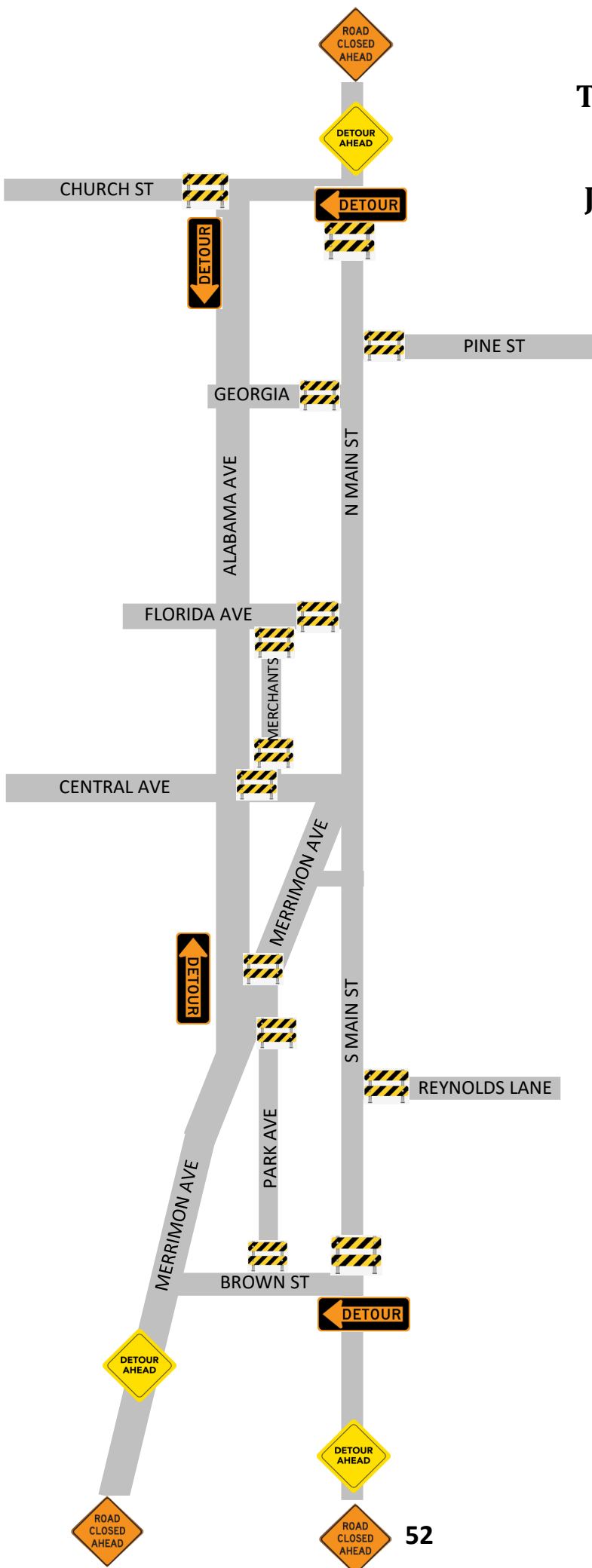
Adopted this 22nd day of April, 2024

Patrick Fitzsimmons, Mayor

Attest:

Tamara Mercer, Town Clerk

**TOWN OF WEAVERVILLE
NORTH CAROLINA
JULY 4 ROAD CLOSURES**



TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: Monday, April 22, 2024
Subject: Proclamation Honoring the 75th Anniversary of the Weaverville Lions Club
Presenter: Selena D. Coffey, Town Manager
Attachments: Proclamation

Description:

Attached please find a Proclamation Honoring the 75th Anniversary of the Weaverville Lions Club.

Council Action Requested:

The Town Manager recommends Town Council authorization for the Mayor to execute the proclamation on its behalf.



PROCLAMATION

Commemorating the 75th Anniversary of the Weaverville Lions Club

WHEREAS, the Town of Weaverville wishes to recognize the 75th anniversary of the Weaverville Lions Club in April 2024; and

WHEREAS, the Weaverville Lions Club was chartered on April 6, 1949, with 60 members and remains the oldest active service organization in Weaverville; and

WHEREAS, the Club was founded by a collection of community leaders, notable professionals, and residents, and this dynamic mix of members continues to this day and encapsulates the Lions Club International motto of *We Serve*, which undergirds all service projects of the Weaverville Lions Club; and

WHEREAS, the Club has sponsored a wide range of community and individual services and began these services with a focus on vision services whereby the Club has assisted well over 1,000 people with eye exams, glasses, medication, and other eye services, and collects and recycles unused eyeglasses which are sent to a regional recycling center where they are sterilized, inventoried, and prepared for distribution to optical missions around the world; and

WHEREAS, since the early 1970s, the Club has also supported the Marjorie McCune Assisted and Independent Living Community and its residents in Black Mountain, and other Lions Club projects throughout the state, including summer camps and fishing tournaments for the visually impaired, as well as the Weaverville Police Department's Cops for Kids program, several community medical assistance programs, and the work of Camp Dogwood, a summer camp and therapeutic vacation retreat for blind and visually impaired persons, and the Club has occasionally provided financial assistance for local residents needing help with special medical assistance, transportation needs, and/or utility bills; and

WHEREAS, in recent years the Club has provided food assistance to individuals and neighborhood food banks, funded wheelchair ramps for the handicapped, given scholarships to Asheville-Buncombe Tech for deserving North Buncombe High School students, and supported a variety of other medical and wellness needs of the community, and will continue its efforts to help screen elementary school children in the area for eye diseases and problems; and

NOW THEREFORE, I, Patrick Fitzsimmons, Mayor of Weaverville, by virtue of the authority vested in me by the Town of Weaverville and on behalf of the Weaverville Town Council, do hereby commemorate the 75th Anniversary of the Weaverville Lions Club and thank them for their service to our community.

ATTEST:
Tamara Mercer, Town Clerk



Patrick Fitzsimmons, Mayor
Town of Weaverville

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Meeting Date: Monday, April 22, 2024

Subject: Letter of Support for AdventHealth

Presenter: Mayor Patrick Fitzsimmons

Attachments: Draft Letter of Support for Town Council Consensus

Description:

Attached is a draft letter of support addressed to the N.C. Division of Health Service Regulation's Chief of Healthcare Planning and Certificate of Need Section for AdventHealth's application to develop 26 additional acute care beds at the new hospital to be constructed in Weaverville. Mayor Fitzsimmons requests Town Council's consensus in support of sending this letter on behalf of the Town.

Council Action Requested:

Mayor Fitzsimmons requests Town Council's consensus in support of sending this letter on behalf of Town Council.

April 11, 2024

Ms. Micheala Mitchell
Chief, Healthcare Planning and Certificate of Need Section
Division of Health Service Regulation
2704 Mail Center Service
Raleigh, NC 27699-2704

Dear Ms. Mitchell:

I am writing to express the Town of Weaverville's full support for AdventHealth Asheville's Certificate of Need (CON) application to develop 26 additional acute care beds at the approved new hospital in Buncombe County. As Weaverville's Mayor, and on behalf of Town Council, we are deeply committed to ensuring that our residents have access to high quality healthcare services. We firmly believe that approving this application will significantly advance our shared goal.

Since 1995, Mission has operated as the sole hospital provider in Buncombe County. However, since HCA acquired Mission in 2019, there has been a growing outcry from residents for improved access and a wider range of choices in healthcare. AdventHealth Asheville represents a crucial step forward, offering a much-needed alternative for our community.

The Town of Weaverville wholeheartedly supported AdventHealth's previous CON application in 2022 to establish a new acute care hospital in Buncombe County. With over a century of service in Western North Carolina, AdventHealth brings unparalleled expertise and a deep understanding of our region's healthcare needs. Moreover, their commitment to community investment and charity care underscores their dedication to the well-being of our residents. The Division of Health Service Regulation rightly determined AdventHealth to be the most effective alternative to end Mission's hospital monopoly in Buncombe County.

AdventHealth's proposal to develop 26 additional acute care beds at AdventHealth Asheville's approved hospital facility is a testament to their ongoing commitment to improving healthcare accessibility. This initiative not only fosters competition but also alleviates pressure on existing healthcare infrastructure, ensuring that every patient receives the quality care they deserve.

The prospect of expanding AdventHealth Asheville's acute care bed capacity is particularly promising for the residents of Buncombe County and surrounding areas. This project aligns with our shared goal of fostering a healthcare system that is responsive, patient-centered, and community-focused. We are confident that it will greatly enhance the overall healthcare landscape in Western North Carolina and contribute to the betterment of our residents' lives.

For these reasons, the Town of Weaverville's Town Council urges the Division of Health Service Regulation to approve AdventHealth's CON application. It will enhance competition and expand access to much-needed services for the growing population in the Buncombe-Buncombe-Madison-Yancey County service area.

Sincerely,



Patrick Fitzsimmons, Mayor
Town of Weaverville

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: Monday, April 22, 2024

Subject: Set Public Hearing on FY 2024-2025 Budget and Notice of Workshop Location Change

Presenter: Town Manager Selena Coffey

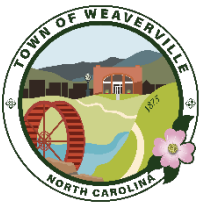
Attachments: None

Description:

As per the Town Manager's presented budget calendar, staff recommends that Town Council set the Public Hearing for fiscal year 2024-25 Budget for May 14, 2024 beginning at 6:00 p.m., or as soon thereafter as Town Council can reach the matter. In addition, and due to the Buncombe County runoff election that will be held on May 14, 2024 in Town Council chambers at Town Hall, 30 South Main Street Weaverville, staff recommends that this budget workshop and public hearing be held at the Weaverville Fire Department, located at 3 Monticello Road, Weaverville, NC.

Council Action Requested:

The Town Manager recommends that Town Council set the Public Hearing on the Budget for May 14, 2024 at 6pm and that the workshop be held at the Weaverville Fire Department located at 3 Monticello Road, Weaverville, NC.



April 2024

COUNCIL FOLLOW UP ITEMS & UPDATES

Joint Meeting with Planning Board

With the cancellation of the last Joint Town Council-Planning Board meeting, I would like to propose that Town Council provide some potential dates when it would be possible to reschedule. I would recommend a joint meeting during one of Council's regularly scheduled workshops after the adoption of the budget, July or thereafter.

Budget Process Update

I appreciated Town Council's discussion and input at the March 19 budget workshop. Your input will be very helpful as I complete my proposed budget. At the next budget workshop, Tuesday, April 16, I will be presenting the proposed budget.

Active Weaverville Committee Update

The Active Weaverville Committee met April 18 to discuss a traffic study performed by our Public Works Department to assess the feasibility of modifying the Hillside/Main Street intersection. The Committee has been working on traffic calming at this intersection, and this study could help to inform necessary conversations with NCDOT. Staff is hoping to initiate conversations with the FBRMPO to investigate funding possibilities for the Main Street Streetscape project - it is estimated that a formal cost and design study could range between \$5,000 - \$10,000. I have asked staff to provide a formal update from the Active Weaverville Committee at an upcoming Town Council meeting.

Woodfin/Weaverville Greenway Connector Update

As an update for Town Council, the Woodfin/Weaverville Greenway Connector project is moving forward. An approximate timeline for the project is reflected below:

| | |
|-------------------|-------------------------|
| February - April: | Procurement of Services |
| May - June: | Contracting |
| June: | Project Kick-Off |

The request for letters of interest was issued on February 23 with letters of interest due April 19.

We anticipate making a consultant selection to conduct the study by April 26. Following the selection of a consultant, we will execute a contract between Land of Sky and the consultant. This contract, including the consultant’s rates and scope, is then required to be approved by NCDOT prior to execution, which can take varying amounts of time.

Tree Board

Good news - The Town has recently been awarded the 2023 Tree City Award. Thanks to our staff for getting this application submitted.

Town staff continues to receive Tree Board applications and have received 7 applications to date. However, 4 of the 7 are not Town residents. Unless Town Council approves this make-up, I would like to recommend that at least the majority of the Tree Board appointments be in-Town residents. In this case, staff will continue to wait for additional applications and hope to bring this back before Council in May. Below are the current applicants:

| Residents | Non-Residents |
|------------------|------------------|
| Shelby Ellenburg | Jeff Colavecchia |
| Peter Stanz | Greg Sanfilippo |
| Pauline Griffith | Stephen Hudson |
| | Caroline Lord |

Elevated Trail Design Presentation Postponed

As I have indicated previously, I had hoped to have Peter Mills, President of Elevated Trail Design, in attendance at the April Council meeting to share his reports on the Eller Cove and Quarry Road trail systems. Unfortunately, due to his schedule and Public Works Director Pennell’s schedule, they have not yet been able to meet to traverse the Quarry Road property. Therefore, we can hope to have this presentation at Council’s May 20 meeting.

INFORMATION

Grant Application for County Open Space Bond for Passive Recreation Lands

As I reported at the March meeting, I did get the above-reference grant for the Eller Cover Watershed trails system project submitted by deadline on March 31, thereby requesting the total project amount as proposed by Elevated Trail Design and staff, totaling \$1,072,030. The timeline for this grant review process is provided below:

Passive Recreation Lands Project Review Timeline

- **April - May: Scoring Committee Review**

A Scoring Committee consisting of County staff will evaluate and score all proposals using the evaluation criteria shared in the Application Guidelines. As the Scoring Committee conducts their evaluation, there may be questions or points for clarification, which I will share with the relevant applicants.

- **May - July: Subcommittee Review**

During the Subcommittee Review, finalists will be asked to give a presentation and site visit to the Passive Recreation Lands Subcommittee. Those applicants chosen for these presentations and site visits will be notified by late May/early June.

- **August: Subcommittee Recommendation & Commissioner Selection**

The Passive Recreation Lands Subcommittee will present its funding recommendations to the Board of Commissioners in August. The Commissioners will make the final funding decisions.

As you see here, Commissioners will make final funding decisions. I would recommend that Town Council members reach out to your County Commissioner colleagues to encourage them to vote in favor of this project as I believe this is a prime opportunity to create a Weaverville-Buncombe County partnership on this project.

Projects to Congressman Edwards' Office

My colleague who works for Congressman Edwards remains in contact with me and has asked that I keep him updated if the Town needs assistance with any future projects. He has not indicated that there is additional funding available but shared that the Congressman is certainly happy to provide letters of support or work to help with indirect support. I have shared with him that we could benefit from the Congressman's support for a number of recreational and greenway projects. I will keep Town Council updated as I remain in contact with the Congressman's staff.

UPCOMING EVENTS AND IMPORTANT DATES

- Friday, April 26, 2024, 11am, Arbor Day Program, Town Hall – **Program Attached**
- Monday, May 20, 2024, Town Council Meeting **Rescheduled due to Memorial Day.**
- Monday, May 27, 2024, 11am, Memorial Day Observance, Community Center

Weaverville Celebrates Arbor Day



Honoring the late Mayor Dottie Sherrill

Fri. April 26, 2024 | 11 AM
Town Hall Tree Circle

In honor of Dorothea 'Dottie' Sherrill who served on the Weaverville Town Council for 32 years, as Vice Mayor for 22 years, and as Mayor from 2013-2017. Dottie was a remarkable individual who dedicated her life to improving the lives of those around her. As a passionate advocate for the environment, she worked tirelessly to make our community a better place. By planting this Oak Tree, we hope to honor her memory and continue her legacy of service for generations to come.

Together, we celebrate Mayor Sherrill's life's work and her outstanding contributions to our community.

PROGRAM

Welcome and Remarks: Mayor Patrick Fitzsimmons

Reading of Town Proclamation: Councilmember Michele Wood

Reading of Poem: Brad Hughes, Grandson of Dottie Sherrill

Planting of Legacy Oak Tree - Public Works Department

Closing Remarks: Mayor Patrick Fitzsimmons



30 S. Main St., Weaverville NC
entrance to the Town Hall parking lot

www.weavervillenc.org/event/

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Meeting Date: Monday, April 22, 2024

Subject: Presentation by AdventHealth

Presenter: Graham Fields, AdventHealth, Assistant to the President
Mark Murrill, AdventHealth, Administrative Director of Strategy & Development

Attachments: AdventHealth Press Release

Description:

Graham Fields and Mark Murrill, AdventHealth, will be present at this evening's meeting to provide a general overview and update on the construction of the new hospital in Weaverville. Attached please find a copy of the press release from AdventHealth regarding the new hospital.

Council Action Requested:

No action requested.



Media Inquiries Please Contact:
Victoria Dunkle
AdventHealth Hendersonville
Communications & PR Director
Office: 828-687-5697, Cell: 828-209-8570
victoria.dunkle@adventhealth.com

FOR IMMEDIATE RELEASE

AdventHealth Announces Location for State-of-the-Art Hospital in Buncombe County

Mar 19, 2024; HENDERSONVILLE, N.C. – AdventHealth is excited to announce the location for its new hospital in Buncombe County will be in Weaverville. The property located off US 25/70 west of I-26, will be home to the multispecialty hospital. AdventHealth received approval to build through the State’s Certificate of Need (CON) application process in 2022.

AdventHealth is committed to providing whole-person care to the people who live and work in the state-designated service area for this CON, which includes Buncombe, Graham, Madison and Yancey Counties. The new location is strategically positioned to make it easier for people throughout the service area to get care in a convenient location.

“I am happy to be able to share where we will be building our new hospital,” said Brandon Nudd, President and Chief Executive Officer for AdventHealth Hendersonville. “We are ready to bring state-of-the-art medical services, leading-edge technology, and a team of skilled health care professionals to provide whole-person care – body, mind and spirit to the people living in and near this area.”

“AdventHealth is known for its excellent patient-centered care,” said Amanda Edwards, Buncombe County Commissioner. “Their new hospital will provide a high-quality, professional health care option for residents in Buncombe County and our neighbors across county lines.”

“Weaverville is pleased to welcome AdventHealth to town, and that very much needed health care services are on their way to north Buncombe, Madison and Yancey Counties,” stated Patrick Fitzsimmons, Weaverville Mayor.

The State approved AdventHealth’s application to build this new hospital in November 2022. However, HCA/Mission appealed the state’s decision leading to a trial in the fall of 2023. The Administrative Judge is expected to make his decision in that trial in the next few weeks.

“We are confident in the State’s decision to award AdventHealth Asheville the CON for the new hospital. With the purchase of the property in Weaverville, we are ready to move forward building this hospital,” explained Nudd.

AdventHealth is grateful for the collaboration and support of the people, local leaders and elected officials of these communities throughout this process and looks forward to being able to announce even more exciting news about this new hospital in the coming weeks.

To learn more about AdventHealth visit **[AdventHealthNC.com](https://www.adventhealthnc.com)**.

About AdventHealth Hendersonville: Founded in 1910, AdventHealth Hendersonville is dedicated to meeting the health care needs of our growing communities, providing high-quality, compassionate, not-for-profit care in a Christian environment.

In 1984, AdventHealth Hendersonville became a member of Adventist Health System. With a sacred mission of Extending the Healing Ministry of Christ, AdventHealth is a connected system of care for every stage of life and health. More than 90,000 skilled and compassionate caregivers in physician practices, hospitals, outpatient clinics, skilled nursing facilities, home health agencies and hospice centers provide individualized, holistic care. A shared vision, common values, focus on whole-person health and a commitment to making communities healthier unify the system's more than 50 hospital campuses and hundreds of care sites in diverse markets throughout almost a dozen states.

AdventHealth Hendersonville consistently earns national ranking for its commitment to patient safety, earning 15 consecutive “A” grades in **Leapfrog Group’s Safety Grade** survey, and the **2021 and 2022 Leapfrog Top Hospital Award** for outstanding quality and safety.

AdventHealth Hendersonville includes cardiac care & rehabilitation, emergency services, nationally awarded cancer care, state-of-the-art surgical care, full-service orthopedic care, an award-winning labor & delivery experience, and a full range of imaging services to help people across our region experience whole health. For more information about AdventHealth Hendersonville or to find a physician, please visit **[AdventHealthNC.com](https://www.adventhealthnc.com)** or call **855-774-LIFE** (5433).

###



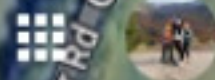
Search Google Maps



Restaurants

Hotels

Things to do

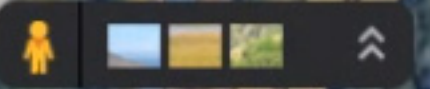


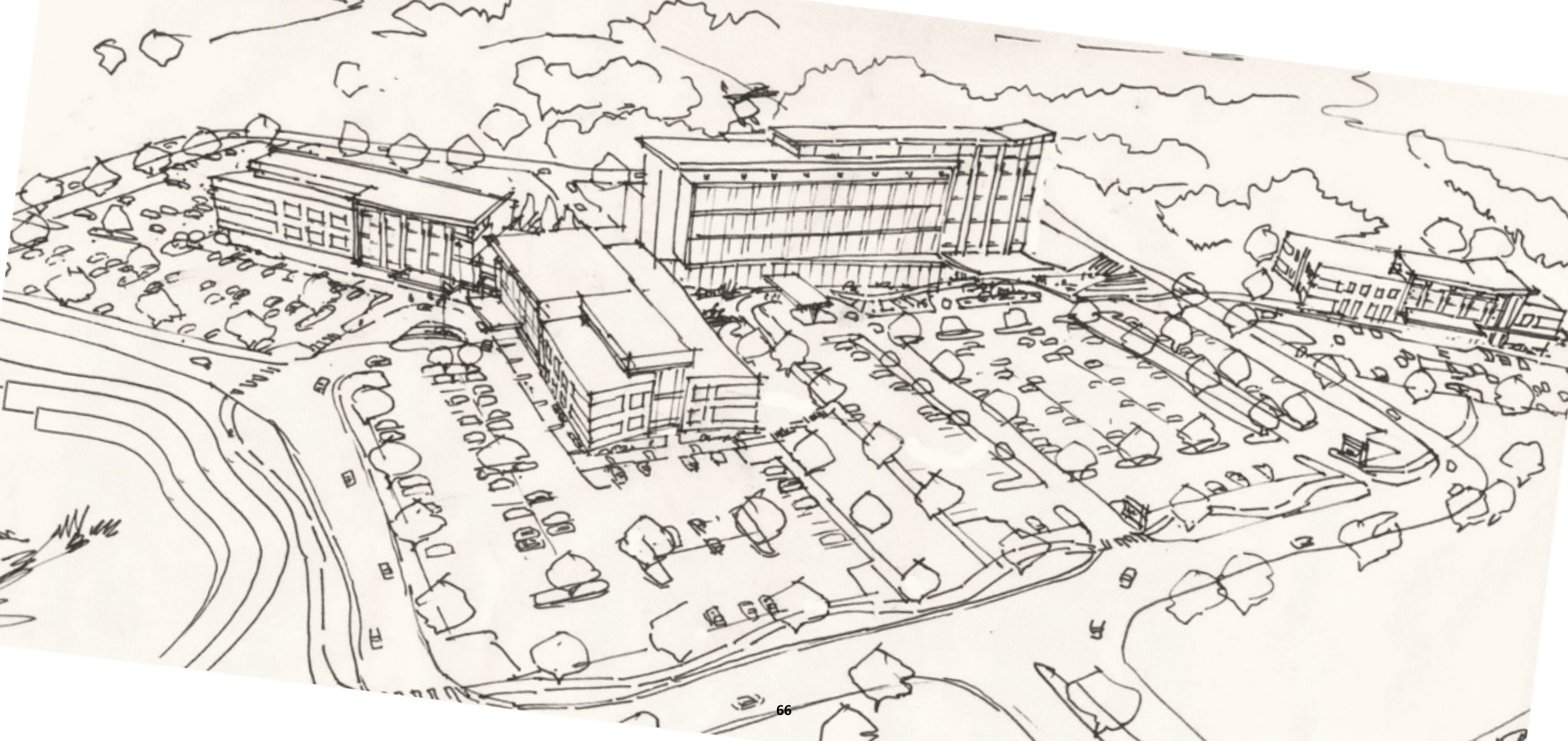
Advent Health



Layers

Google





TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: Monday, April 22, 2024

Subject: Social District Request for Music on Main Event

Presenter: Camille Danals, Event Assistant, Weaverville Business Association

Attachments: Music on Main Social District Presentation
Ordinance Creating an Event-Specific Social District
Weaverville Social District Management and Maintenance Plan

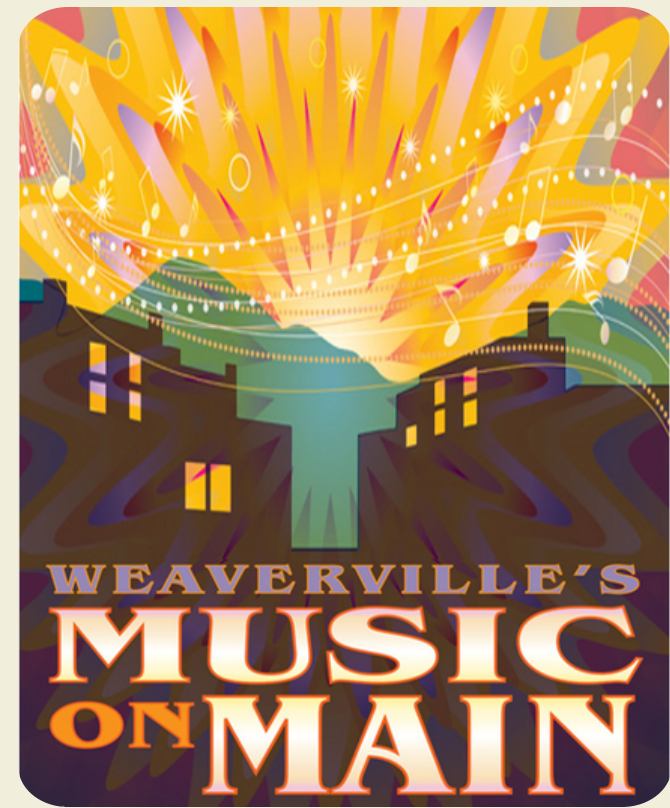
Description:

As staff has shared with Town Council, the Weaverville Business Association (WBA) would like to request Town Council’s approval for the 2024 Music on Main event to be held within an event-specific social district. Town staff has met on several occasions with WBA staff to work through the details to ensure that this can be accomplished safely and in the best interest of the Town’s businesses and residents should Town Council decide to approve WBA’s request.

Camille Danals, WBA Events Coordinator, will be presenting this agenda item and Town staff to include Police Chief Oberlin, Town Attorney Jackson, and Town Manager Coffey will be available should Town Council have questions.

Council Action Requested:

The Town Manager recommends Town Council discussion and action regarding the WBA request at this meeting due to the time necessary to ensure that the WBA can achieve its goals and meet the necessary requirements for the social district. A draft Ordinance Creating an Event-Specific Social District is included for Town Council’s review and the Mayor’s execution should Town Council wish to approve the WBA request for the Music on Main social district.



Music on Main Social District

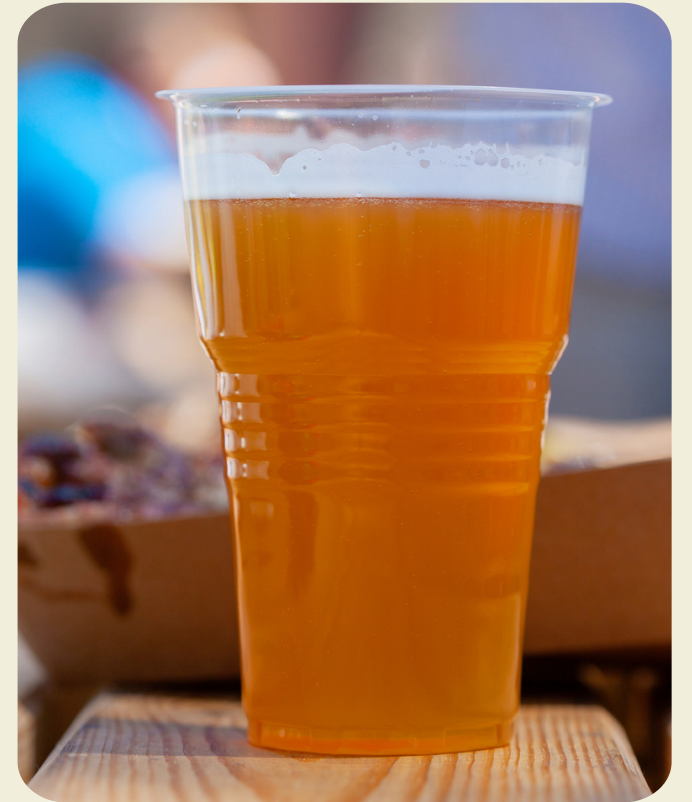
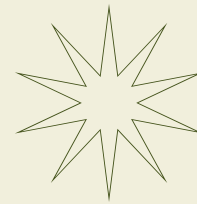




Table of Contents



What we are proposing:
A Social District During
Music on Main



What do other social
districts look like



What needs to be
done to implement a
Social District

★ What are we asking?

The WBA is asking the Town to approve a Social District during our Music on Main event this year.

Only for Music on Main, on June 15th, 2024 from 3:30pm - 9pm.

Only inside the existing Music on Main boundary, where we have the road closed between Merrimon and Town Hall (not all the way down Main Street).



What does that look like?

Currently...

- Patrons who want to have a drink outside can only buy beer and wine from the WBA's beer tent.
- Inside the boundary are 3 ABC Businesses: Main Street Grill, Twisted Laurel, and Maggie B's.
- If you want to buy a drink from them, you're only allowed to drink it inside their business. You're not allowed to buy a beer and carry it out onto the closed street, even though hundreds of other people are already drinking beer on the closed street.

With a social district...

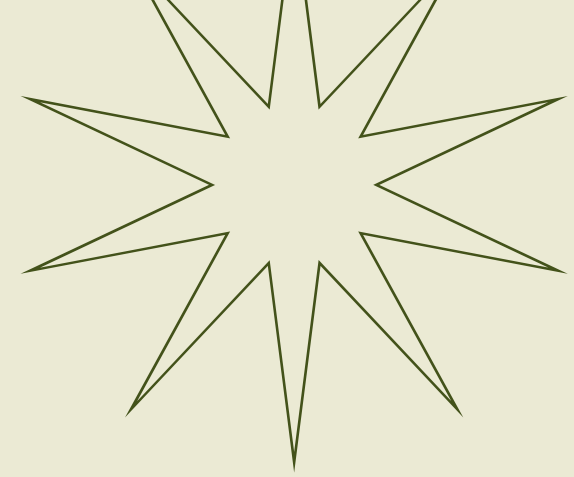
- Patrons can then support our 3 small ABC businesses, purchase a drink inside, and then join their friends outside.



Just a quick side note

I want to be clear about this point because I have heard some misconceptions: there will already be alcohol consumed on the closed street. Implementing a Social District or not will not change that. It only changes where you can buy it from if you want to consume it outside.

But what about liquor?



Great question. The Social District state law allows for liquor to be part of Social Districts, however, local municipalities can restrict it to just beer and wine if that's preferred.

We have had conversations with the Town Staff and Weaverville Police about whether liquor should be included, and consensus is that alcohol is alcohol. If you have a gin and tonic or if you have an IPA, you will still be consuming alcohol. Also, it would be easier to allow all forms of drinks to leave the business premises instead of policing which type of drink is in a cup.

Our ABC businesses will still have the same responsibilities of safe and proper serving, and we are confident in their experience whether they are serving beer, wine, or liquor.

Given all this, our current Music on Main Social District plan includes liquor.





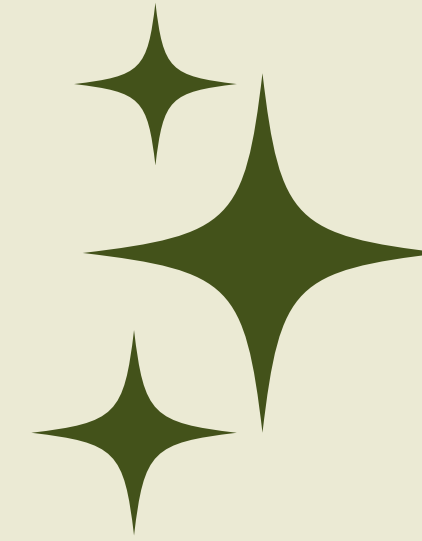
What are the benefits?

- **Supporting our local businesses.**
- **Reducing police effort** spent monitoring the ABC Business's exits so they can instead focus on other safety factors.
- **Safer bartending:** We want to have a greater percentage of alcohol served by licensed bartenders from ABC Permit Holding business who are (1) more educated about proper serving and safety than our Beer Tent Volunteers and (2) are mindful of their ABC license responsibilities and potential liabilities. The more we can get alcohol served by our ABC Businesses the safer the entire event will be.

What are the cons?

- **Town Employee Time:** The WBA will be doing most of the effort purchasing, coordinating and implementing the requirements for the social district, however, the Town will still need to spend some time on it. I estimate it will cost **15 hours** of Town employee time to implement the social district. This is separate from the extensive time the WBA and town has already spent discussing social districts in general, as well as the time the town spends supporting Music on Main regardless of a social district. The social district will not cost the town any additional expense for physical items.
- **Public Perception:** You might get Facebook comments from citizens who don't like it.

Does this mean that people will be drunker?

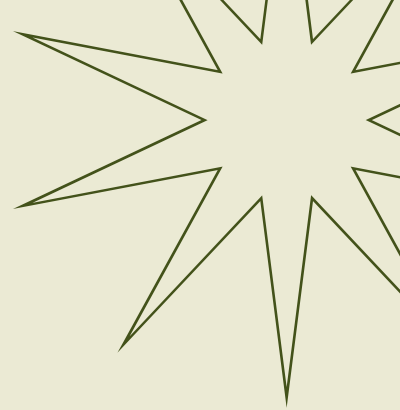


Not really. Just because there are an increased number of points of sale, does not mean there will be an increased number of drinks consumed per person.

When we had our third brewery open in Weaverville, did you increase the total number of drinks you consumed, or just distributed the same total differently?

At Music on Main 2023, the WBA Beer Tent poured 2,000 drinks. If there is a social district, there would be 4 points of sale. We expect a similar number of total drinks to be poured, just spread out between 4 locations now.

How do the businesses feel about it?



There are 4 businesses, including 3 ABC businesses, that will be open inside the Music on Main boundary, and 1 business adjacent.

1. Main Street Grill (ABC)
2. Twisted Laurel (ABC)
3. Maggie B's (ABC)
4. Weaverville Realty
5. Prescription Pad – adjacent



All four businesses inside the boundary strongly support the Social District.

The Prescription Pad has a split opinion. The owner supports a social district and the GM does not support a social district.

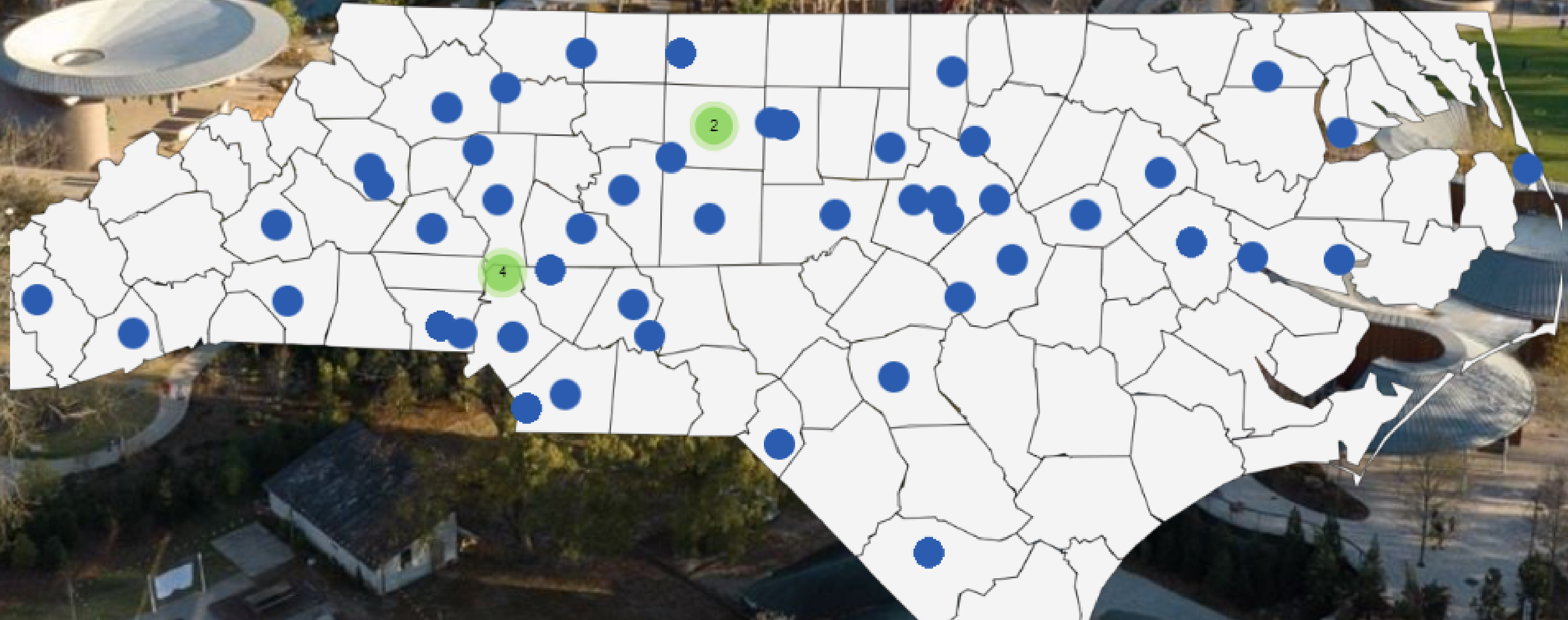
Now let's back up a little bit

and talk about social districts
across the state



North Carolina Social Districts

As of March 2024, there are 55 registered social districts across the state, according to the ABC Commission. A social district is an outdoor area in which people can consume alcoholic beverages sold by a permitted establishment.



Positive Feedback

Norwood

“We have no negative issues with the Social District and as a matter of fact, it has been precipitous in procuring new investors that are exploring starting new businesses in downtown Norwood,”
Scott Howard, Town Administrator

Hickory

“I meet regularly with our police department’s patrol staff, we have an officer stationed downtown and we haven’t had any issues with security. All the feedback has been great.” -David Leonetti, Business Services and Redevelopment Manager

Kannapolis

“It’s not that people are showing up and just drinking and drinking and drinking. You’re having a glass of wine or a beer outside at a table. It’s not anything excessive. It has been a wonderful addition to what we can offer downtown.”
- Annette Privette Keller, Director of Communications

Sylva

“We checked statistics for this same timeframe last year, and there is no increase in police calls. I can tell you just from policing here we have not seen an uptick on anything in particular, not even alcohol-related.”
Police Chief Chris Hatton

Raleigh

“We’ve not really seen a whole lot of issues. We’ve not seen issues with misbehavior or disorderly drunkenness or anything like that.” - Bill King, Downtown Raleigh Alliance President

Another misconception I've heard is that a social district will be 24/7.

Nope! A municipality can choose which days and which hours it wants the social district to be active.

Let's take a look at how some other town's set up their social district hours.

Hours of Other Social Districts

Sylva

Monday – Saturday

8am – 9pm

Sunday 10am – 9pm

All year

Brevard

11am – 10pm

7 Days a Week

All year

Hudson

Thursday–Friday

5pm – 11pm

Saturday

12pm – 11pm

Raleigh

10am – 10pm

7 Days a Week

All year

Greensboro 1

12pm – 9pm

7 Days a Week

All year

Claremont

Special Events Only

Lexington

10am – 12am

7 Days a Week

All year

Franklin*

12pm – 9pm

7 Days a Week

All year

Hickory

10am – 10pm

7 Days a Week

All year

Greensboro 2

12pm – 9pm

7 Days a Week

All year

* approved, not yet started

We aren't asking for an All Year social district, we just want one on June 15th from 3:30pm - 9pm

If we are going to do that, what does the process look like?

8 Steps to Enact a Social District

1. Write and adopt an **ordinance**
2. Write a **management and maintenance plan** + post to town's website
3. **Submit map, days, and hours** to the ABC Commission
4. **Submit special event notice** to the ABC Commission
5. Create a **Logo**
6. Purchase **cups** that are of regulation
7. Post **boundary signs** during the social district's active hours
8. Post "**window signs**" by the front door of each business with their participation option

1. Write and adopt an ordinance

The ordinance makes our social district legal in the town.

Jennifer Jackson has drafted the ordinance that is included in the agenda.

TOWN OF WEAVERVILLE ORDINANCE CREATING AN EVENT-SPECIFIC SOCIAL DISTRICT

WHEREAS, the Town has the legal authority under G.S. §§ 160A-205.4 and 18B-300.1 to adopt an ordinance designating one or more social districts within its municipal limits;

WHEREAS, the Town of Weaverville wishes to adopt a social district for the Weaverville Business Association's Music on Main special event that is to be held on June 15, 2024, in which the possession and consumption of alcoholic beverages are allowed within a certain geographic area during the event, subject to applicable laws, rules and regulations;

NOW, THEREFORE, the Town Council of the Town of Weaverville, North Carolina, hereby adopts this temporary ordinance as follows:

1. **Effectiveness.** This ordinance shall only be effective during the Music on Main event which is from 3:30 pm to 9:00 pm on June 15, 2024. If the Music on Main event is postponed to another date and time, then the date on which this ordinance shall be effective shall automatically be changed to coincide with the new date of the event. If the Music on Main event is cancelled, then this ordinance shall be immediately repealed and of no force and effect.
2. **Definitions.** The following definitions shall apply:
 - a. *ABC Commission* - The North Carolina Alcoholic Beverage Control Commission established under G.S. § 18B-200.
 - b. *ABC permit(s)* - Any written or printed authorization issued by the ABC Commission pursuant to the provisions of Chapter 18B of the N.C General Statutes, other than a purchase-transportation permit. Unless the context indicates otherwise, the singular shall include the plural and vice versa.

2. Write a Management and Maintenance Plan + Post to Website



Weaverville Social District Management and Maintenance Plan

as of April 7, 2024

RULES OVERVIEW

Alcohol may be consumed in the Social District on June 15th, 2024 from 3:30pm to 9pm. No outside alcohol is permitted within the district. All alcoholic beverages must be purchased from permitted establishments located within the Social District, served in specially labeled cups, and consumed within the district. Only one Social District beverage per person can be served at a time. An establishment may allow patrons to enter their premises with an alcoholic beverage purchased at a different permitted establishment within the Social District. Any alcoholic beverage must be consumed or discarded before exiting the Social District or entering a vehicle.

MANAGEMENT AND RESPONSIBILITIES

The Social District will be managed and maintained by the Town of Weaverville with support from the Weaverville Business Association. Specific responsibilities are outlined herein.

The Management and Maintenance Plan details the way Weaverville's Social District will operate.

The WBA has drafted this plan and it has been reviewed by the Town Manager, Town Attorney, Weaverville Police. If the social district is adopted, this plan will be posted on the Town's website. The full plan is included in the agenda.

3. Submit to the ABC Commission the map/day/hours

This is a simple registration which will be submitted by the WBA and Town Attorney. It will be completed if the ordinance is adopted.

The image shows a form titled "SOCIAL DISTRICT REGISTRATION" from the ABC Commission, North Carolina. The form includes sections for JURISDICTION (County or City), HOURS (days and hours of consumption), ATTACHMENTS (detailed map, ordinance copy, sign photos, and management plans), and contact information for the official submitting the registration. The form also provides submission options via email or US mail.

 **ABC**
COMMISSION
NORTH CAROLINA

SOCIAL DISTRICT REGISTRATION

Pursuant to NC General Statute §18B-904.1, social districts established by a county or a city must be registered with the North Carolina Alcoholic Beverage Control Commission.

JURISDICTION

County (N.C.G.S. 153A-145.9) Name of County:

City (N.C.G.S. 160A-205.4) Name of City:

HOURS

List the days and hours during which alcoholic beverages may be consumed in the Social District.
(ex. Sun, 12pm - 12am, Fri, 8am - 2am, Sat, 8am - 2am)

ATTACHMENTS

Please include the following attachments with this registration form:

- 1. Detailed map of the Social District with the boundaries clearly marked.
- 2. Copy of the ordinance establishing the Social District.
- 3. Photos/images of the signs as required under §18B-904.1(c)(1).
- 4. Copy of the Social District management and maintenance plans as required under §18B-904.1(c)(2). (optional)

Name of Official submitting Social District Registration:

Email address of Official submitting Social District Registration:

Phone number of Official submitting Social District Registration:

Date submitted:

This registration may be submitted via:

Email: permits@abc.nc.gov
or

US Mail: NC ABC Commission
ATTN: Social District Registration
400 East Tryon Road
Raleigh NC 27610

4. Submit a Special Event Notice to the ABC Commission

Every year the WBA receives a special event permit from the ABC to put on Music on Main. If there is a social district, the WBA just needs to include this information on our special event permit application.

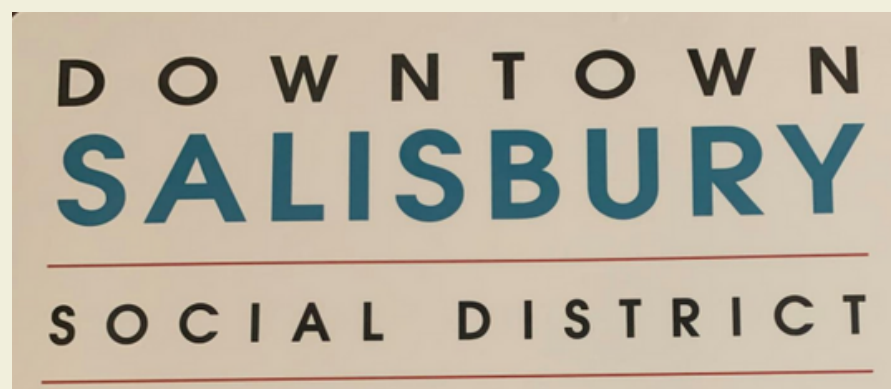


5. Logo



The social district needs a unifying logo across the required signage.

Here are examples of other social district logos.



✦ 5. Logo ✦

Here is the logo that I created for Music on Main's Social District

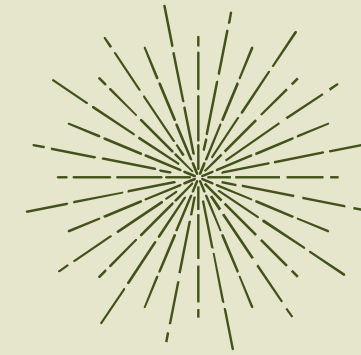


A couple things to note:

- I am not a graphic designer and created this in Microsoft Paint. I take no offense if you don't like it
- If this is adopted for Music on Main, it can easily be changed at a later date



6. Cups



Cup Legal Requirements

- The container clearly displays a logo or some other mark that is unique to the social district in which it will be consumed.
- The container clearly identifies the permittee from which the alcoholic beverage was purchased.
- The container displays, in no less than 12-point font, the statement, "Drink Responsibly – Be 21."
- The container is not comprised of glass.
- The container shall not hold more than 16 fluid ounces.



6. Cups



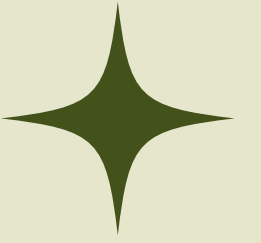
I propose a Sticker Method

The WBA will purchase stickers and distribute to our ABC Businesses.

The ABC Businesses will be responsible to purchase their own plastic cups. The ABC Businesses will then write their name on the sticker and place a sticker on every cup.

This is the most effective method for a special event social district.

6. Cups



Here's the sticker I propose:

2.5"

Cup Requirements

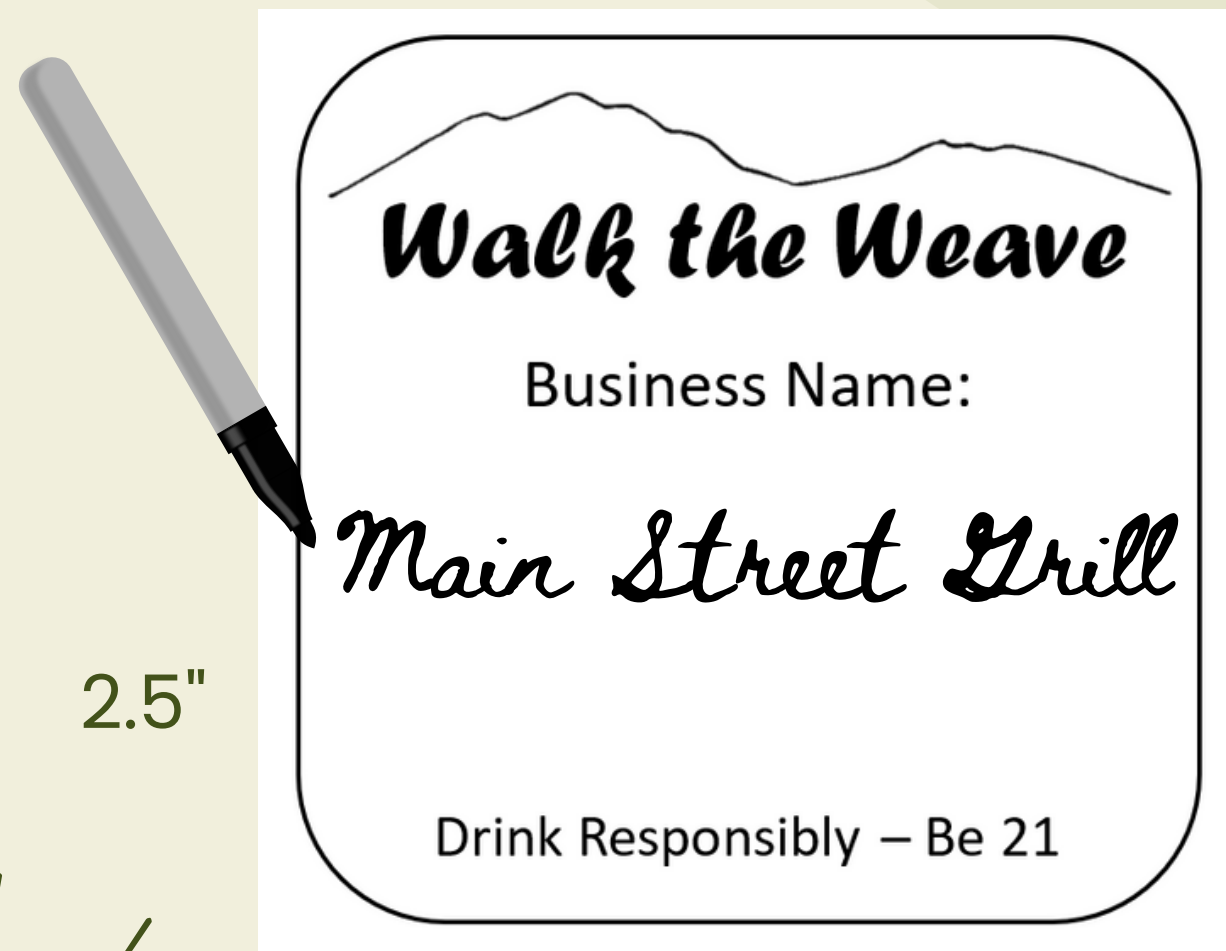
Responsibility of the WBA:

- The container clearly displays a logo or some other mark that is unique to the social district in which it will be consumed.
- The container clearly identifies the permittee from which the alcoholic beverage was purchased.
- The container displays, in no less than 12-point font, the statement, "Drink Responsibly – Be 21."

Responsibility of the ABC Business Owner:

- The container is not comprised of glass.
- The container shall not hold more than 16 fluid ounces.

The WBA will communicate this to the ABC Businesses



2.5"





7. Boundary Signs

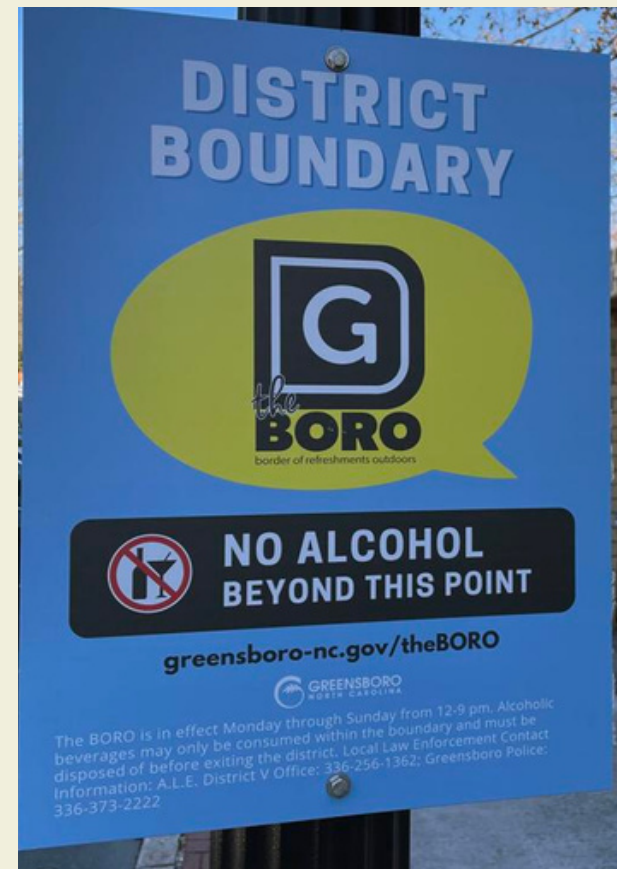


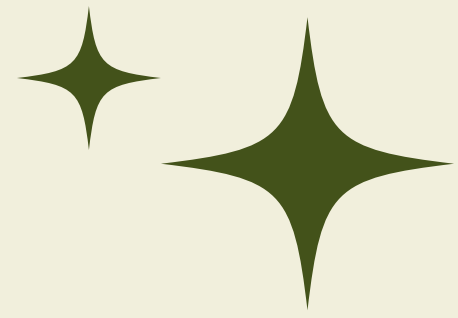
Boundary Sign Legal Requirements

The social district shall be clearly defined with signs posted in a conspicuous location indicating

- which area is included in the social district
- the days and hours during which alcoholic beverages may be consumed
- the telephone number for the ALE Division and the local law enforcement agency
- a clear statement that an alcoholic beverage purchased for consumption in a social district shall
 - (i) only be consumed in the social district
 - (ii) be disposed of before the person in possession of the alcoholic beverage exits

7. Boundary Signs





7. Boundary Signs

24"

Here is the Boundary Sign we propose for the Music on Main Social District.

We will print 14 lawn signs and place them at every egress of the event boundary.

They will also have a QR code which will send you to the WBA's website with an explanation of the rules and procedures of the social district.



Local Law Enforcement Contact Info:
ALE Division: 828-670-5055
Weaverville Police: 828-645-5700

**NO ALCOHOL
BEYOND THIS POINT**

Learn more:



Beverages may be consumed inside the event boundary on June 15th from 3:30pm to 9pm



18"

8. Each business posts a unified
“window sign” by the front door

**Another misconception I’ve heard is that all business
inside the social district are required to participate in full.**

**Nope! They get 5 participation options, including just not
participating at all.**

Participation Options

Part of the social district allows is that *each individual business* inside the district gets to choose how they want to participate. They legally get **5 options** and are not required to choose a specific option.

1. They are an ABC Business and want to sell drinks that can be carried outside.

This will be Maggie B's, Main Street Grill, Twisted Laurel

2. They do not sell alcohol, but allow people to carry their alcohol inside of the business.

This will be Weaverville Realty

The other three options which no one currently chooses (I bring these up to be thorough on the legal language):

3. They do not allow alcohol to be carried inside their business

4. They are an ABC Business that sells alcohol that can be carried outside, but they also allow alcohol purchased somewhere else to be carried inside their business. Why would they allow this? Let's say my husband likes a beer Twisted Laurel has, but I want a glass of wine from Maggie B's. We can get his beer, then come inside Maggie B's and wait in line with me while I order my glass of wine.

5. They do not want to participate. As in, Twisted Laurel can individually choose to opt out if they want to.

8. Window Signs

Each business is required to post a sign at their entrance letting customers know their participation. This can be “a sticker, placard, or other format as deemed appropriate”

Here are examples of other districts’ window signs



8. Window Signs

Here are the window signs I propose for the Music on Main Social District

11"

8"



These will be printed out in color on cardstock and taped next to the front door of the business
The WBA will pay for and distribute these signs.

The QR Codes will also go to the same website as the boundary signs.

The End

Questions?

Comments?

Concerns?

Appendix A

Music on Main Full Event Map



**TOWN OF WEAVERVILLE ORDINANCE
CREATING AN EVENT-SPECIFIC SOCIAL DISTRICT**

WHEREAS, the Town has the legal authority under G.S. §§ 160A-205.4 and 18B-300.1 to adopt an ordinance designating one or more social districts within its municipal limits;

WHEREAS, the Town of Weaverville wishes to adopt a social district for the Weaverville Business Association’s Music on Main special event that is to be held on June 15, 2024, in which the possession and consumption of alcoholic beverages are allowed within a certain geographic area during the event, subject to applicable laws, rules and regulations;

NOW, THEREFORE, the Town Council of the Town of Weaverville, North Carolina, hereby adopts this temporary ordinance as follows:

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2. **Definitions.** The following definitions shall apply:
 - a. *ABC Commission* – The North Carolina Alcoholic Beverage Control Commission established under G.S. § 18B-200.
 - b. *ABC permit(s)* – Any written or printed authorization issued by the ABC Commission pursuant to the provisions of Chapter 18B of the N.C General Statutes, other than a purchase-transportation permit. Unless the context clearly requires otherwise, as in the provisions concerning applications for permits, “ABC permit” or “permit” means a presently valid permit.
 - c. *Alcoholic beverage* – Any beverage containing at least one half of one percent (0.5%) alcohol by volume, including beer or malt beverages, unfortified wine, fortified wine, spirituous liquor, mixed beverages, and any alcohol consumable.
 - d. *Alcohol consumable (or consumable alcohol)* – Any manufactured and packaged ice cream, ice-pop, gum-based or gelatin-based food product containing at least 0.5% alcohol by volume.
 - e. *Customer* – A person who purchases an alcoholic beverage from a permittee that is in a social district.
 - f. *Malt beverage (or beer)* – Beer, lager, malt liquor, ale, porter, and any other brewed or fermented beverage or alcohol consumable, except for fortified

and unfortified wine as defined by Chapter 18B of the N.C. General Statutes, containing at least 0.5% and not more than 15% alcohol by volume.

- g. *Mixed beverage* – Either a drink composed in whole or in part of spirituous liquor and served in a quantity less than the quantity contained in a closed package or a premixed cocktail served from a closed package containing only one serving.
- h. *Non-permittee business* – A business that is located in a social district and does not hold any ABC permit.
- i. *Open container* – A container whose seal has been broken or a container other than the manufacturer’s unopened original container.
- j. *Permittee* – An establishment holding any of the following permits issued by the ABC Commission:
 - i. An on-premises malt beverage permit issued pursuant to G.S. § 18B-1001(1);
 - ii. An on-premises unfortified wine permit issued pursuant to G.S. § 18B-1001(3);
 - iii. An on-premises fortified wine permit issued pursuant to G.S. § 18B-1001(5);
 - iv. A mixed beverages permit issued pursuant to G.S. § 18B-1001(10);
 - v. A wine shop permit issued pursuant to G.S. § 18B-1001(16);
 - vi. A special one-time permit issued pursuant to G.S. § 18B-1002.
- k. *Person* – An individual, firm, partnership, association, corporation, limited liability company, other organization or group or other combination of persons acting as a unit.
- l. *Police Department* – The Town of Weaverville Police Department
- m. *Premises* – A fixed permanent establishment, including all areas inside or outside of the licensed premises, where the permittee has control through a lease, deed, or other legal instrument.
- n. *Social district* – A defined area in which a person may consume alcoholic beverages sold by a permittee. A social district may include both indoor and outdoor areas of businesses within or contiguous to the defined area during the days and hours set by the Town by ordinance pursuant to G.S. § 18B-300.1(d). A social district may include privately owned property, including permittees and non-permittee businesses, multi-tenant establishments, as defined in G.S. § 18B-1001.5, and public streets, sidewalks, crosswalks, and parking areas, whether or not the streets, sidewalks, or parking areas are closed to vehicle traffic.
- o. *Spirituous liquor (or liquor)* – Distilled spirits or ethyl alcohol, and any alcohol consumable containing distilled spirits or ethyl alcohol, including spirits of wine, whiskey, rum, brandy, gin, and all other distilled spirits or mixtures of cordials, liqueur, and premixed cocktails, in closed-containers regardless of their dilution.

- p. *Town* – The Town of Weaverville
 - q. *Wine, fortified* – Any wine or alcohol consumable containing more than 16% and no more than 24% alcohol by volume, made by fermentation from grapes, fruits, berries, rice or honey; or by the addition of pure cane, beet or dextrose sugar; or by the addition of pure brandy from the same type of grape, fruit, berry, rice or honey that is contained in the base wine and produced in accordance with the regulations of the United States.
 - r. *Wine, unfortified* – Any wine or alcohol consumable containing 16% or less alcohol by volume that is made by fermentation from grapes, fruits, berries, rice or honey; or by the addition of pure cane, beet or dextrose sugar; or by the addition of pure brandy from the same type of grape, fruit, berry, rice or honey that is contained in the base wine and produced in accordance with the regulations of the United States.
3. **Boundaries and Map.** The boundaries of the social district shall be as shown on the designated map which is attached hereto as Exhibit A and which shows the restaurants, businesses, streets, sidewalks, dining areas, alleyways, and other areas that are part of the social district.
 4. **Management and Maintenance Plan.** The Management and Maintenance Plan which is attached hereto as Exhibit B is found to be in compliance with the requirements of this ordinance and applicable law and is hereby approved. The Town Clerk shall post the approved Management and Maintenance Plan on the Town’s website within 24 hours of the adoption of this ordinance and the Plan must remain readily available for public inspection from the date of ordinance adoption through the end of the event.
 5. **Sale of Alcoholic Beverages.** Permittees are allowed to sell alcoholic beverages pursuant to their ABC permit in the social district. Nothing in this ordinance shall alter the duties and responsibilities of any permittees to abide by North Carolina’s laws and regulations regarding the sale of alcoholic beverages. Permittees operating within or contiguous to the social district and participating in the social district may allow its customers to leave its premises with one alcoholic beverage purchased from the permittee as long as the alcoholic beverage is contained within an appropriate container as set out in the Management and Maintenance Plan and as described in section 6(b) of this ordinance.
 6. **Possession and Consumption of Alcoholic Beverages.** Notwithstanding any state or local law or ordinance prohibiting open containers, the possession and consumption of alcoholic beverages are allowed as follows:
 - a. Alcoholic beverages purchased from a permittee located within or contiguous to the social district may be possessed and consumed within the

designated social district (including within participating businesses located within the social district).

- b. Alcoholic beverages within the social district must be in containers meeting the requirements of G.S. § 18B-300.1(e), and the approved Management and Maintenance Plan, including the following:
 - i. The container must clearly identify the permittee from which the alcoholic beverage was purchased;
 - ii. The container must clearly display a logo or other mark that is unique to the social district in which it will be consumed;
 - iii. The container must not be made of glass;
 - iv. The container must display the following statement in no less than 12-point font – “Drink Responsibly – Be 21”;
 - v. The container may not hold more than 16 fluid ounces.
 - c. Alcoholic beverages may only be possessed and consumed during the designated hours of the Music on Main event which is from 3:30 pm to 9:00 pm on June 15, 2024.
 - d. Any person in possession of an alcoholic beverage within the social district must dispose of the alcoholic beverage before exiting the social district or entering or mounting a vehicle (including a bicycle or similar transportation device) located within the social district. Possession of an open container outside of the social district is a violation of G.S. §§ 18B-300 and/or 18B-301, which is punishable in criminal court as a misdemeanor.
 - e. Alcoholic beverages that are purchased from a permittee within the social district for off-premises consumption (i.e. uncorked bottle of wine, etc.) are not allowed to be consumed within the social district.
7. **Alcoholic Beverages Not Purchased within the Social District Prohibited.** North Carolina law does not allow the possession or consumption of alcoholic beverages within the social district that are not purchased from a permittee located within the social district. Alcoholic beverages brought from home are not allowed within the social district.
8. **All Other Laws Remain in Effect.** All other laws regarding the possession and consumption of alcoholic beverages and the actions resulting from impaired judgment remain in effect including, but not limited to the following: driving while impaired; intoxicated and disruptive conduct, disorderly conduct; possession and consumption of alcoholic beverages by a minor, aiding and abetting underage possession and consumption of alcoholic beverages, indecent exposure, public urination; trespassing; vandalism, destruction of property, littering; sale, possession and/or use of illegal substances.

9. **Enforcement.** A violation of this ordinance is a misdemeanor or infraction as provided by G.S. §§ 14-4 and 160A-175. As an alternative or additional measure of enforcement, any law enforcement officer or authorized Town employee may issue a citation for a civil penalty for violation of this ordinance in accordance with the requirements of Town Code Section 1-6. This authority shall be in addition to any other authority and shall not preclude in any way any law enforcement officer from exercising any authority or carrying out the duties of a law enforcement officer, nor preclude the Town from any other available legal enforcement procedure. Enforcement of an unpaid citation may be by issuance of a criminal summons, by the filing of a complaint to collect the unpaid debt owed to the Town or by other means authorized by North Carolina law and/or Town Code.
10. **Non-Severability.** Should any provision of this ordinance be deemed illegal or unconstitutional, then the ordinance shall immediately terminate and cease to be effective.

ADOPTED THIS the ____ day of _____, 2024, with ____ voting in favor and ____ against.

PATRICK FITZSIMMONS, Mayor

ATTESTED BY:

APPROVED AS TO FORM:

TAMARA MERCER, Town Clerk

JENNIFER O. JACKSON, Town Attorney

EXHIBIT B



The Town of
Weaverville
North Carolina



Weaverville Social District Management and Maintenance Plan

RULES OVERVIEW

Alcohol may be consumed in the Social District on June 15th, 2024 from 3:30pm to 9pm. No outside alcohol is permitted within the district. All alcoholic beverages must be purchased from permitted establishments located within the Social District, served in specially labeled cups, and consumed within the district. Only one Social District beverage per person can be served at a time. An establishment may allow patrons to enter their premises with an alcoholic beverage purchased at a different permitted establishment within the Social District. Any alcoholic beverage must be consumed or discarded before exiting the Social District or entering a vehicle.


MANAGEMENT AND RESPONSIBILITIES

The Social District will be managed and maintained by the Town of Weaverville with support from the Weaverville Business Association. Specific responsibilities are outlined herein.


DISTRICT BOUNDARIES


Boundaries of the Social District will be clearly marked with signs at all entrance/exit points.

Here is the Boundary Sign:

 Local Law Enforcement Contact Info:
ALE Division: 828-670-5055
Weaverville Police: 828-645-5700

**NO ALCOHOL
BEYOND THIS POINT**

Learn more:  Beverages may be consumed inside the event boundary on June 15th from 3:30pm to 9pm



DAYS AND HOURS OF OPERATION

The Weaverville Social District will operate on **June 15, 2024 from 3:30pm to 9pm**. At all other times, open containers of alcohol cannot leave the premises of the ABC-permitted business where it was purchased.

GENERAL RULES

- Only alcoholic beverages purchased from a participating business with an ABC permit may be consumed in the Social District. **No outside alcohol allowed.**
- Alcoholic beverages may not be brought into a business that does not display the Social District Window Sign (see below).
- Any alcoholic beverage purchased for consumption in the Social District must also be in a specifically labeled cup (see below).

- **All open container alcoholic beverages must be disposed of prior to exiting the Social District boundaries or entering a vehicle (including a bicycle).**
- Businesses can choose to be included in the Social District or they can opt out. No business is required to participate or to allow customers to bring alcohol onto its premises.
- The sale and delivery of alcohol in a social district is subject to no more than one malt beverage or wine drink or mixed beverage or spirituous liquor drink at one time to a single patron.
- Retail beverages (“closed containers”) can be purchased inside the Social District boundary, but they cannot be consumed inside the Social District boundary. They must stay closed and leave closed.

PARTICIPATING BUSINESSES WITH AN ABC PERMIT

In order to participate, ABC-permitted establishments must be located in the Social District boundary and complete a Social District Registration Form provided by Weaverville Business Association (located on the last page of this Plan). The fee to participate is \$0.

Registration allows the Town of Weaverville to ensure that those businesses selling alcoholic beverages within the Social District are aware of and in compliance with the requirements of this Plan. As part of the registration process, the business owner must provide written acknowledgment to abide by the rules, regulations, and requirements of this Plan.

CUPS

Alcoholic drinks that is sold for consumption in the Social District must be in containers that meet all of the following requirements:

1. The container clearly identifies the ABC permittee from which the alcoholic beverage was purchased.
2. The container clearly displays the Social District Logo.
3. The container displays, in no less than 12-point font, the statement, "Drink Responsibly – Be 21."
4. The container is not made of glass.
5. The container cannot hold more than 16 fluid ounces.

For purposes of this social district, the Weaverville Business Association will be providing Stickers. The Stickers will fulfill requirements 1-3. The participating establishments will provide their own containers meeting requirements 4-5. In addition, the participating establishments will write their business name legibly on each Sticker.

The Sticker will be 2.5” x 2.5” and look like this:



PARTICIPATING BUSINESSES WITHOUT AN ABC PERMIT

Businesses without an ABC permit may participate in the Social District by allowing alcoholic beverages purchased and possessed in accordance with this Plan to be consumed inside their businesses.

Participating businesses that are not selling alcoholic beverages are not required to register with the Town. The Weaverville Business Association will provide information to participating businesses to ensure that the businesses understand their obligations under this Plan and the Social District Ordinance.

Participating businesses are required to post a Window Sign (see below) in a conspicuous place indicating their participation to the public. The Weaverville Business Association will provide the Window Signs.

During the days and hours when the social district is active, participating businesses must allow law enforcement officers access to all areas of the premises accessible by customers.

NON-PARTICIPATING BUSINESSES

Nothing in this Plan or shall be construed as requiring any business, regardless of whether or not it holds a valid ABC permit, to participate in the Social District. Non-participating businesses are encouraged to still post an appropriate Window Sign indicating their nonparticipation to the public. The Weaverville Business Association will provide the Window Sign.

DISTRICT LOGO

The Weaverville Social District will use the below logo.

Walk the Weave

WINDOW SIGNS

The uniform signage below must be displayed in businesses participating in the Social District to inform visitors that they are allowed to bring alcoholic beverages inside. Window Signs will be provided by the Weaverville Business Association.



If a participating business has an exit that opens outside the Social District boundary, the business must post "No Alcohol Beyond This Point" or similar sign at the exit.

ENFORCEMENT

Town of Weaverville Police will enforce the requirements of the Social District. The Town of Weaverville reserves the right to prohibit a permit holder from participating in the district due to violations of this Plan.

ABC permit holders accept liability for patrons they serve the same as they do now and will enforce the same rules and regulations as they currently do.

To report potential violations, please call the Weaverville Police Department at 828-645-5700 or the NC Alcohol Law Enforcement Division 828-670-5055.



The Town of
Weaverville
North Carolina



Weaverville Social District

Registration Application for ABC Permit Holder Participation

Date: _____

Business Name: _____

Contact Name: _____

Phone Number: _____

Email Address: _____

By signing this acknowledgement, I agree to the terms outlined in the Management and Maintenance Plan. I have read and understand the guidelines and procedures for the Weaverville Social District. The Town of Weaverville reserves the right to prohibit or pause participation in the Social District at any time.

Signature: _____ Date: _____

Name: _____

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: Monday, April 22, 2024

Subject: WBA Presentation on Possible Florida Avenue Reconfiguration

Presenter: Bill Boughton, President, Weaverville Business Association

Attachments: Email Correspondence

Description:

The Weaverville Business Association (WBA) recently hosted a meeting of their members who operate businesses in the vicinity of Florida Avenue and the group developed a list of ideas for improvements. Bill Boughton, President of the WBA, will be in attendance at this meeting to present the WBA's prioritized recommendations as outlined in the attached email correspondence.

The Town Manager has asked that Chief Oberlin and Public Works Director Pennell be prepared to respond to any questions that Town Council may have in this regard.

Council Action Requested:

The Town Manager recommends Town Council consideration and discussion of the WBA's suggestions. Action is not required, but Town Council may give staff direction as to how it wishes to proceed if appropriate.

From: bill@boughton.com
To: patrickfitzsimmons@hotmail.com; [Selena Coffey](#)
Subject: Potential Changes to Florida Avenue
Date: Monday, April 8, 2024 2:06:34 PM

Dear Patrick and Selena -

The Weaverville Business Association recently held a meeting of our members who operate businesses on or adjacent to Florida Ave for the purpose of discussing possible changes to the avenue (see listing of businesses that participated below). A variety of options were considered, and the group came up with three improvements we would like the town to consider. These are listed in priority order:

1. Eliminating the three parking spaces currently on the avenue and using that space to expand the sidewalks equally on both sides of the road. This would allow for the placement of tables and/or planters, making it a more inviting area for shoppers, and also would make it safer for pedestrian traffic. With proper signage we think it would also help to reduce vehicles going the wrong way on Florida Avenue (to turn onto Main Street).
2. Improved lighting for the streetscape. This would involve more aesthetic light sources other than traditional streetlights and could include lamp posts, lighting attached to the side of the adjacent buildings, or string lights hung over and across the avenue.
3. Additional signage to make visitors aware that there are additional shops, pubs, and businesses located on the avenue.

Currently when one looks down Florida Avenue from Main Street it appears simply as an alley, rather than an extension of the Main Street business district. The general intent of these proposed changes is to make Florida Avenue a more inviting, safe, and accessible extension of the Main Street Business district. It should also be noted that the commercial buildings that are on the corner on both sides of the intersection of Main

Street and Florida Avenue are historic buildings that are an important part of the Main Street streetscape.

The WBA would like to make a presentation to the Town Council about these proposed changes. Please let me know if this would be acceptable, and what the next steps would be to get it added to a Town Council Meeting agenda.

Sincerely,

Bill Boughton
President
Weaverville Business Association

Businesses represented at the meeting:

Eluvium Brewing
Hoppy Trees
Weaverville Yoga
Fresh Aire Spa
Five Little Monkeys
Well Bred Bakery
Blue Ridge Properties Group
WNC Cabinets Solutions
Miya Gallery
Mangum Pottery
Aabani Salon

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: April 22, 2024
SUBJECT: Annexation – Maple Trace Subdivision – Update
PRESENTER: David King, Maple Trace HOA
ATTACHMENTS: GIS Map; Updated Staff Report

DESCRIPTION/SUMMARY OF REQUEST:

David King is a representative of the Maple Trace HOA and has been the Town’s primary point of contact concerning the pending annexation request that seeks to have all of the Maple Trace Subdivision brought within the Town’s municipal limits. Mr. King has requested to be on tonight’s Town Council agenda in order to provide an update on activity related to the request that has occurred since January 2024.

Mr. King plans to update Town Council on their efforts to obtain title to the connector road (between Parker Cove Road and the subdivision).

Will Buie, a Professional Engineer with WGLA Engineering, PLLC, will present an engineering report dated 27 March 2024 that that he has provided to the Maple Trace HOA concerning their streets. That engineering report is very lengthy and not included within the agenda materials, but has been provided to Town Council in advance of the meeting. It is also available to the public upon request.

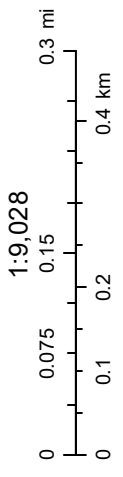
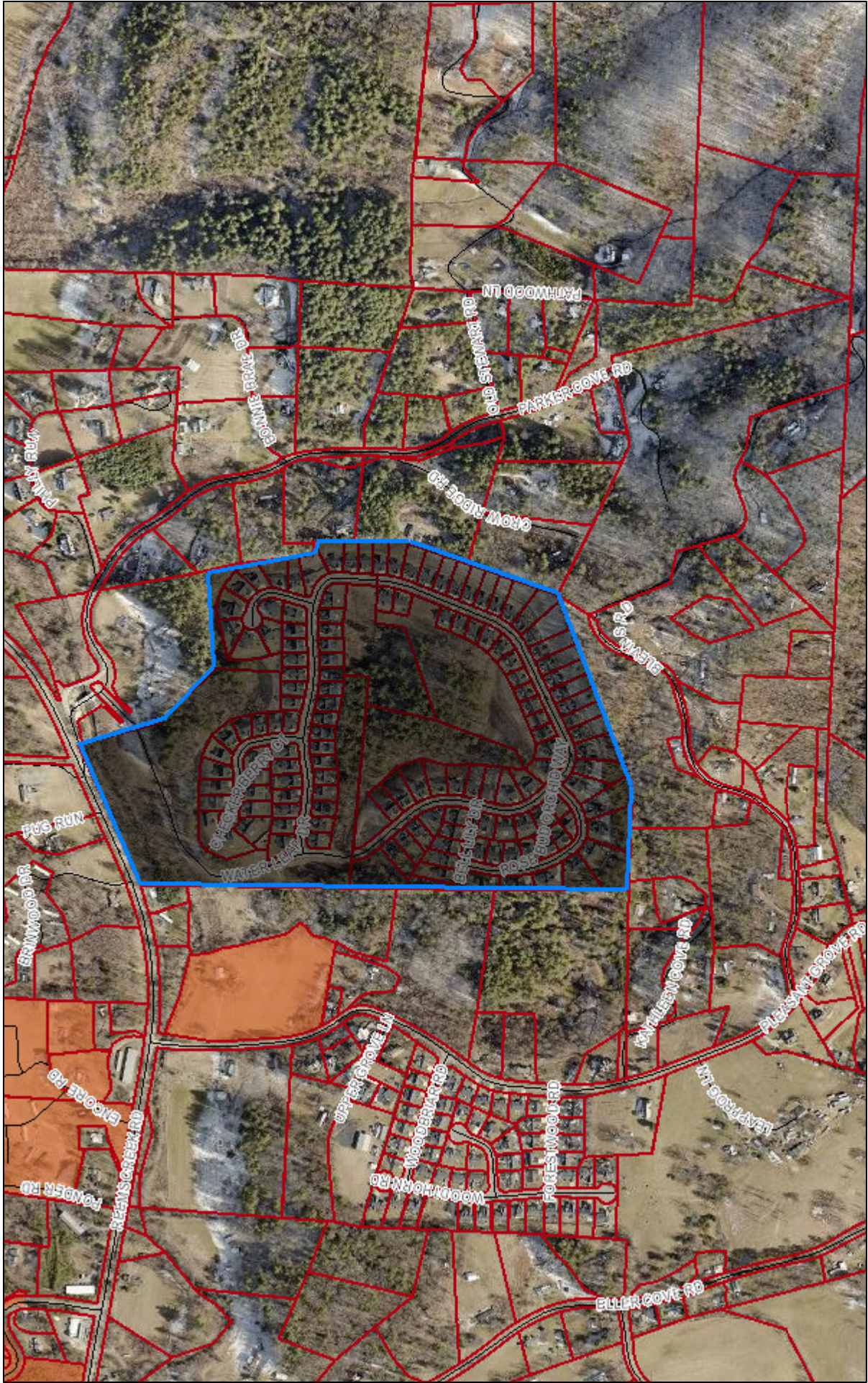
Public Works Director, Dale Pennell, has not yet had an opportunity to fully review the engineering report or to discuss the findings with the reporting engineers, so the Town Manager recommends that Town Council not take any action until Mr. Pennell is able to offer a response.

In addition to Maple Trace representatives, the Town Manager, Public Works Director, and Town Attorney will be at tonight’s meeting and will be available to answer any questions.

COUNCIL ACTION REQUESTED:

Town Council discuss and direction as deemed appropriate.

Buncombe County



April 15, 2024

ANNEXATION STAFF REPORT

ANNEXATION #2023-2 – MAPLE TRACE SUBDIVISION

Updated April 2024 (see highlighted provisions for updates)

PROPERTY DESCRIPTION – Entirety of Maple Trace Subdivision; 142 properties; entrance and exit over a private easement for Water Leaf Dr (private road) to Parker Cove Rd (SR 2106), which crosses Reems Creek via a new 2-way NCDOT bridge and connects directly to Reems Creek Rd (SR 1003)

SUFFICIENCY OF PETITION – With the assistance of the Town Attorney, the Town Clerk certified the sufficiency of the annexation petition on 19 October 2023. This is a satellite annexation and, if annexed, brings the total percentage of satellite annexations from 0.92% to 3.97% (10% is the legal maximum).

FINANCIAL PROJECTIONS

Town Tax Value = +/- \$43,820,025
Property Tax Revenue = +/- \$153,370 annually
Water Revenue = +/- \$48,240 annually¹

PROPERTY DETAILS

Existing single-family subdivision that is built out and consists of:
+/- 66.5 acres
134 single family residences
8 HOA owned and managed common areas
5 private streets: +/- 7,415 linear feet = +/- 1.4 miles
Public utility providers: Town water, MSD sewer

ZONING CLASSIFICATION

Town R-2 zoning was requested as the Town zoning district that most closely aligns with the existing subdivision. The Planning Board reviewed the zoning request and voted to recommend R-2 zoning on 1 August 2023. The only discrepancies appear to be some minor deviations in min. lot area and setbacks (Subdivision 15' front, 15' rear, 7' side vs. Town 30' front, 10' rear, 10' side). Additional improvements in the subdivision will be constructed with prior approved setbacks for consistency and vested rights.

OPERATIONAL AND SYSTEM IMPACTS

WATER – The Town currently provides public water to these properties, so no operational challenges or additional system impacts are expected. A decrease in water revenue is noted in footnote 1.

STREETS – 5 private streets were constructed and are in use within the subdivision: Water Leaf Drive, Wild Ginger Court, Rosebud Orchid Way, Checkerberry Court, and Bell Lily Drive. The condition of these private streets has been reviewed and tested by engineers engaged by the HOA. The results of the testing is now under review by the PW Director and his comments and recommendation will be forthcoming. The HOA is taking steps to obtain title to the road easement portion of the adjoining property over which +/- 75' of Water Leaf Drive is located so that the HOA property will directly abut Parker Cove Road. If obtained the HOA wishes to include that additional tract in the annexation. Street lighting is present along all of the private streets.

STORMWATER – This subdivision operates under a stormwater management permit issued by Buncombe County and includes several stormwater control measures. The stormwater drainage system located within the street improvements have not yet been inspected to determine if the system is working properly or requires repair or maintenance. The PW Director recommends that the decision on the street acceptance or annexation be delayed until the results of the storm drainage inspection can be undertaken and reviewed.

SANITATION – If annexed these residential properties must be added to the weekly garbage route and the leaf/yard waste schedule. This, by itself, will not significantly impact the ability of the Sanitation Division to provide Town services; however, when considered with the other annexation petitions that are pending,

¹ Upon annexation, Town water revenue will be reduced to the approximate amount indicated due to conversion from outside rates to inside rates. Outside water rates for these properties generate approximately \$96,480 in water revenue annually.

ANNEXATION STAFF REPORT

ANNEXATION #2023-2 – MAPLE TRACE SUBDIVISION

Updated April 2024 (see highlighted provisions for updates)

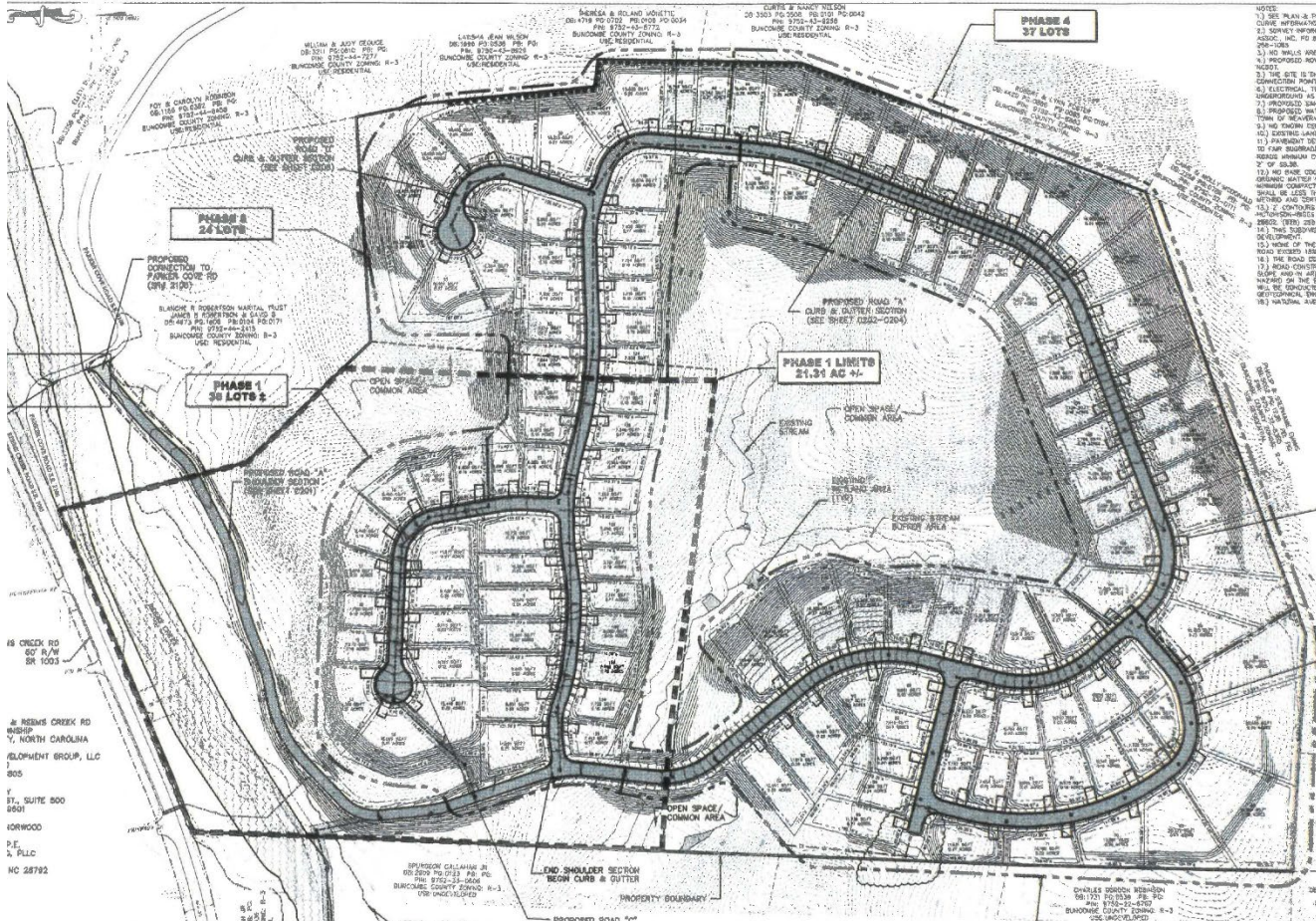
there may be a need to add another garbage pickup day and staffing may have to be increased. Town staff will have a better idea of the impact of this annexation on sanitation routes once the new garbage truck is received and put into service, which is expected in Spring 2024.

POLICE – The Weaverville Police Department believes that it will be able to efficiently and effectively serve this subdivision at its approved staffing level. These properties will be added to a routine patrol route.

FIRE – Reems Creek Valley Fire Department (RCVFD) currently provides fire service to these properties. If annexed these properties will be removed from the RCVFD district and the Town will be responsible for providing fire and first responder services. This annexation area represents approximately 4% of the RCFD tax base and will be a significant loss of tax revenue to the RCVFD at approximately \$66,000 per year based on current rates.

N.C. Gen. Stat. § 160A-58.2A requires the Town to pay a proportionate share of a tax district’s debt on facilities and equipment existing at the time an annexation petition is submitted. The Town’s share of RCVFD debt for all of the annexations affecting the RCVFD tax district, including Maple Trace Subdivision, has been calculated to be \$15,039.62 over a period of approximately 3.5 years.

The Town of Weaverville and the RCVFD recently entered into an automatic aid agreement which specifically provides that the annual amount owed by the Town to the RCVFD under the agreement will need to be renegotiated if the Maple Trace subdivision is annexed and will include any amounts legally owed to RCVFD for the Town’s proportionate share of RCVFD debt as a result of the anticipated reduction in their tax base.



TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: Monday, April 22, 2024

Subject: Transition of Weaverville Center for Creative & Healthy Living (WCCHL) to Town Programming

Presenter: Town Manager Selena Coffey, Recreation Coordinator Sarah Myers

Attachments: None

Description:

During Town Council’s March 19, 2024 budget workshop, the Town Manager asked for Council discussion and consensus regarding the Town assuming management of the programming at the Community Center upon the dissolution of the Weaverville Center for Creative and Healthy Living (WCCHL) 501c(3). As indicated to Council during that workshop, the Town Manager will be including funding for the management and support of this programming in the fiscal year 2024-2025 budget.

Staff has met with Tom Balestrieri and has established the following for consideration and action at this meeting:

Context:

- All WCCHL programming is currently free, open to the public, and falls into the following categories: Entertainment, Family focused, Health and Wellness
- Each program (ongoing and special events) has dedicated volunteer champions committed to leading and supporting their activity.
- WCCHL had previously planned on dissolving at their three-year mark September 30, but they are willing to dissolve as early as July 1.

Capacity and Funding Considerations if Town assumes ownership of WCCHL programming:

- Additional staff time must be allocated towards ongoing facilities support, scheduling, communications, and volunteer management for these programs. The cost for this has been included in the Town Manager’s proposed budget.
- The Town Manager’s proposed budget includes funding for the continuation of programming, including stipends for professional storytellers, concerts, etc., along with funding for temporary, part-time staffing to provide chair and stage setup for special events and programs. Staff feels that relying on volunteers for this is unsustainable and creates undue risk.
- Town Manager recommends the development of an ad hoc group for the first 6 months -1 year to support the strategic design of critical program policies and guidelines.

Council Action Requested:

The Town Manager recommends Town Council discussion and action at this meeting to 1) Direct staff to form an ad hoc advisory committee to serve for a maximum of 1 year to assist Recreation Coordinator in the strategic implementation and oversight of programming at the Community Center and 2) Authorize Town staff to take on the WCCHL programming beginning July 1 to coincide with the 2024-2025 fiscal year.

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: Monday, April 22, 2024

Subject: Planning Department Report for the 1st Quarter of Calendar Year 2024

Presenter: Planning Director

Attachments: Planning Department Report

Description:

Attached you will find a report reflective of permits issued in January, February, and March 2024 and Planning Board and Board of Adjustment activity during the same time.

Action Requested:

None



Planning Department Report – Q1, 2024

Total Zoning Permits Issued: 27

Residential:

Single family dwellings: 9 Internal upfit or accessory structure: 12

Commercial:

New Commercial: 1 Internal upfit or accessory structure: 5

Sign Permits: 0

Stormwater Flyers Distributed for New Construction: 7

Planning Board Activity

January: The Board reviewed and approved the preliminary plans for the Windsor Built Reems Creek major subdivision.

February: The Board reviewed and offered a recommendation to Town Council on the initial zoning of 6 and 9 Pleasant Grove Road upon annexation. The Board also reviewed and offered a favorable recommendation to Town Council on proposed zoning texts amendments related to environmental protection regulations.

March: The Board received the STR Engagement Report from Land of Sky Regional Council and heard a presentation related to said report.

Board of Adjustment Activity

January: The Board conducted its annual election of officers and staff provided the Board with a training session on the topic of quasi-judicial procedures.

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: April 22, 2024
Subject: Departmental Quarterly Report: Finance
Presenter: Town Finance Director
Attachments: Quarterly Report – 3rd Quarter FY 2024

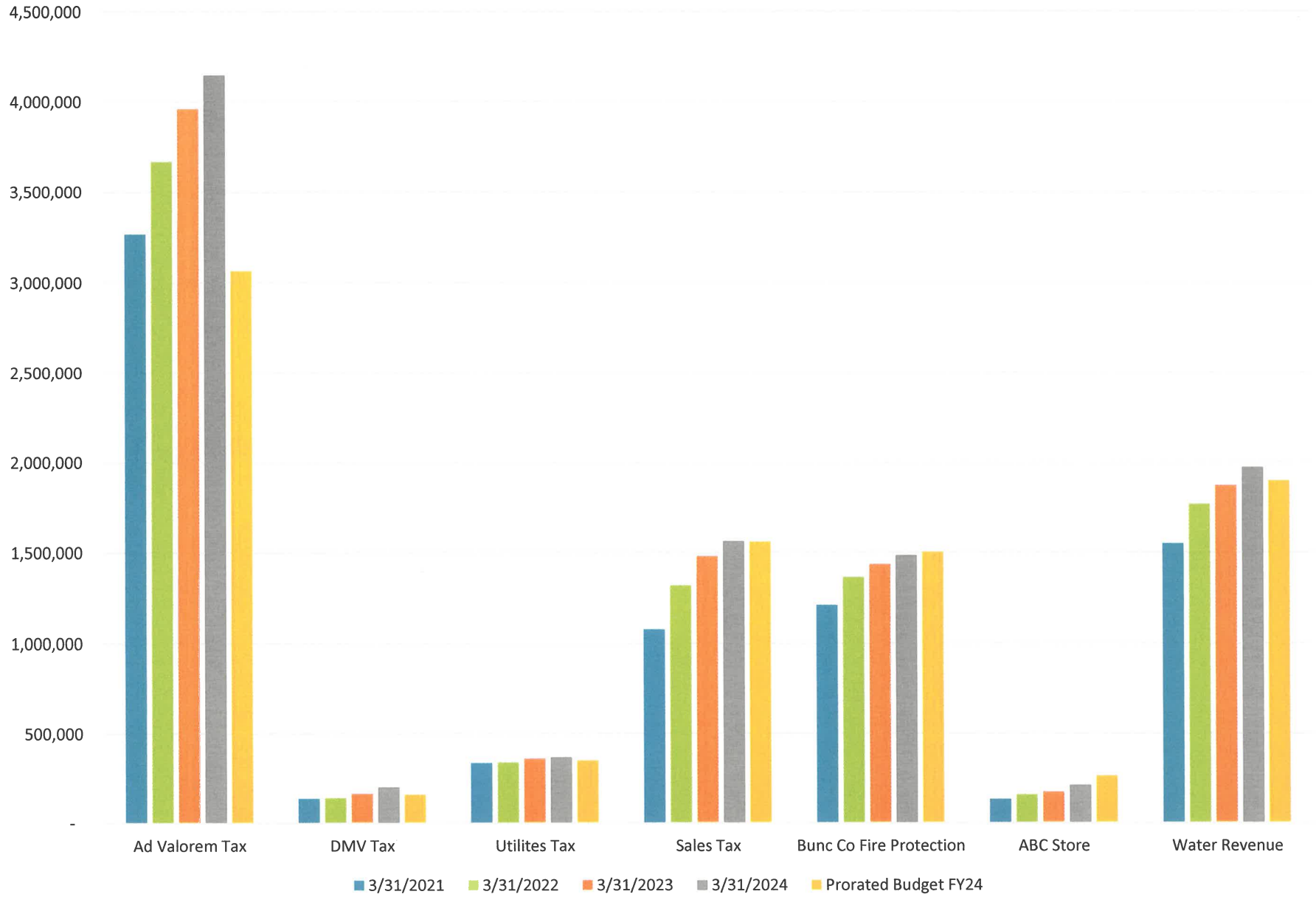
Description:

Attached please find the Finance Department’s quarterly report, with charts summarizing revenues and expenditures as of 3/31/2024, as well as updated summaries of the Recreation Complex Project, the Water Treatment Plant Expansion Project, and the Water System Resiliency Project.

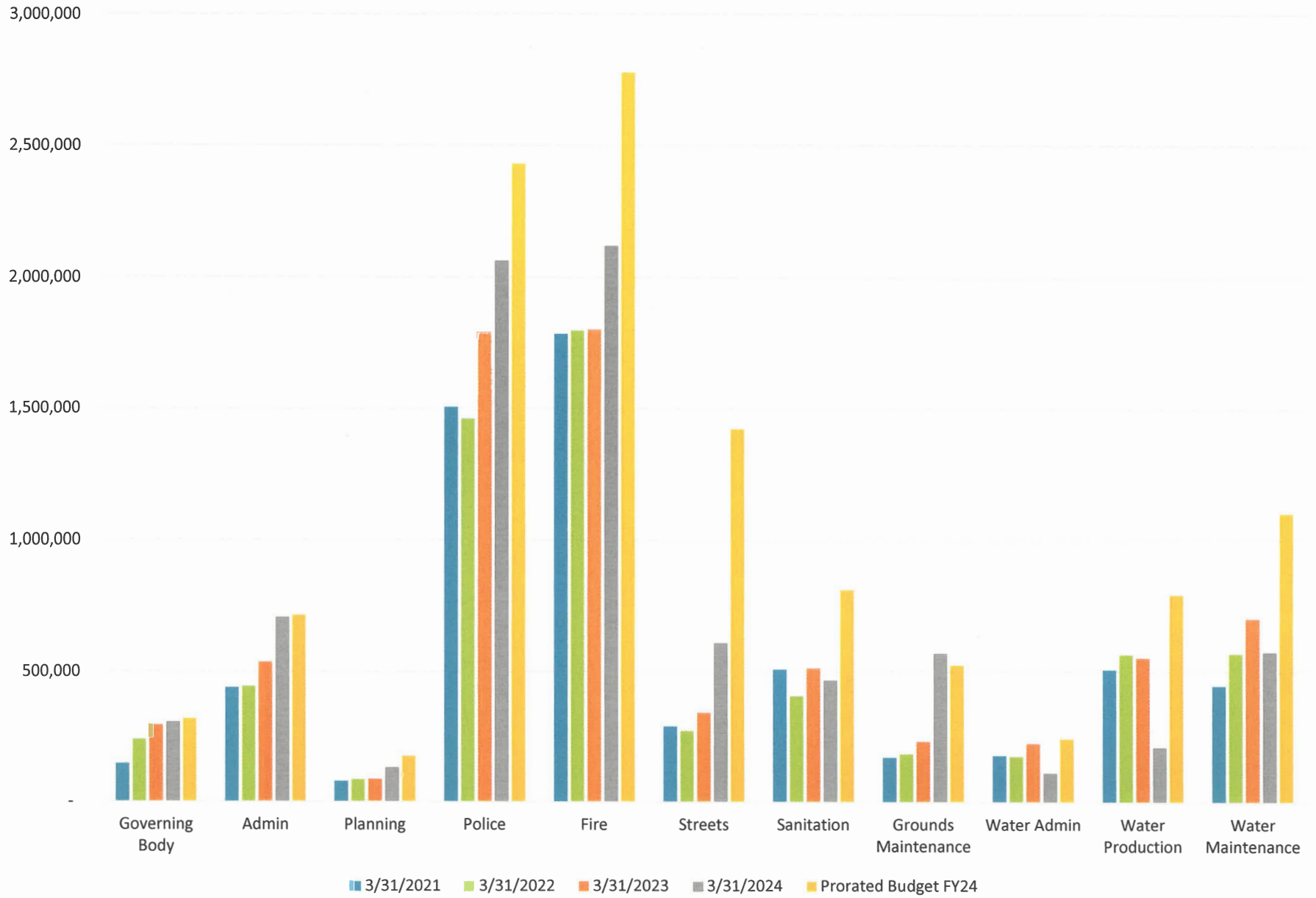
Council Action Requested:

No action requested.

YTD Revenue Analysis



YTD Expenditure Analysis



| Capital Equipment, Improvement, Vehicles | FY 2023-2024 | |
|---|-----------------------|----------------------------|
| | Amended Budget | Status at 3/31/2024 |
| LED light conversion at Town Hall and Police Dept | \$ 17,500 | Completed |
| Modular barrier trailer system | \$ 179,975 | Received and in use |
| 3 replacement police patrol vehicles | \$ 182,000 | In use |
| Reconfiguration of police storage area for office space | \$ 110,000 | Project underway |
| Replacement of Engine 8 (one-third of total cost) | \$ 300,000 | Funds set aside |
| Planning vehicle replacement | \$ 40,175 | In use |
| Street Improvements Program | \$ 1,800,000 | Project underway |
| Garbage truck replacement for Sanitation Division | \$ 373,880 | Expected May 2024 |
| Street sweeper for Stormwater Program | \$ 320,840 | In use |
| Playground equipment replacement | \$ 232,780 | Completed |
| Waterline Replacement Program | \$ 400,000 | Project near completion |

TOWN OF WEAVERVILLE
REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT

FY 2023-2024

01/01/2024 TO 03/31/2024

| | CURRENT PERIOD | YEAR-TO-DATE | BUDGETED | % BUDGET REM |
|---|----------------|---------------|---------------|--------------|
| REVENUE: | | | | |
| 010-004-300-04010 PRIOR YEAR TAX REVEI | 281.70 | -491.47 | 6,000.00 | 108 |
| 010-004-300-04020 AD VALOREM TAX REV] | 2,228,381.66 | 4,148,102.66 | 4,089,368.00 | -1 |
| 010-004-300-04025 DMV TAX REVENUE | 47,712.85 | 200,124.00 | 210,657.00 | 5 |
| 010-004-300-04030 TAX PENALTIES & INTE | 4,352.96 | 14,285.43 | 6,000.00 | -138 |
| 010-004-300-05010 UTILITIES TAX | 124,262.16 | 369,663.88 | 466,961.00 | 21 |
| 010-004-300-05040 BEER & WINE TAX | 0.00 | 0.00 | 17,000.00 | 100 |
| 010-004-300-05050 POWELL BILL DISTRIBU | 0.00 | 148,439.71 | 134,558.00 | -10 |
| 010-004-300-05060 LOCAL GOVT SALES TA | 542,211.71 | 1,563,145.11 | 2,082,422.00 | 25 |
| 010-004-300-06040 ABC STORE DISTRIBUTI | 10,858.75 | 90,493.38 | 350,000.00 | 74 |
| 010-004-300-06045 ABC STORE - ALCOHOL | 760.11 | 4,006.11 | 4,006.11 | 0 |
| 010-004-300-06050 ABC STORE - POLICE DE | 542.94 | 2,861.51 | 2,861.51 | 0 |
| 010-004-300-07070 GRANT FUNDS | 0.00 | 0.00 | 18,000.00 | 100 |
| 010-004-300-09015 CELL TOWER REVENUE | 5,562.84 | 16,688.52 | 22,300.00 | 25 |
| 010-004-300-09020 MISCELLANEOUS REVE] | 11,456.97 | 13,566.78 | 6,500.00 | -109 |
| 010-004-300-09022 CONTRIBUTIONS COMM | 2,192.04 | 2,480.10 | 0.00 | 0 |
| 010-004-300-09028 COPS FOR KIDS | 0.00 | 10,374.87 | 10,374.87 | 0 |
| 010-004-300-09030 INTEREST EARNED | 138,703.59 | 391,486.80 | 307,688.00 | -27 |
| 010-004-300-09031 INTEREST EARNED POW | 11,664.53 | 31,873.45 | 28,500.00 | -12 |
| 010-004-300-09040 PLANNING & ZONING FI | 4,295.00 | 13,123.80 | 18,000.00 | 27 |
| 010-004-300-09041 FACILITY USE RENTAL I | 16,404.30 | 49,213.92 | 64,197.00 | 23 |
| 010-004-300-09044 PARKING ENFORCEMEN | 1,406.00 | 2,846.00 | 3,098.00 | 8 |
| 010-004-300-09050 SALE OF PROPERTY | 550.00 | 22,289.00 | 22,700.00 | 2 |
| 010-004-310-09900 APPROPRIATED FUND B | 0.00 | 0.00 | 3,603,861.92 | 100 |
| 030-004-300-08010 WATER REVENUE | 569,062.47 | 1,973,660.49 | 2,534,300.00 | 22 |
| 030-004-300-08020 MISCELLANEOUS REVE] | 10,800.00 | 26,292.50 | 20,000.00 | -31 |
| 030-004-300-08030 WATER TAPS | 10,500.00 | 18,000.00 | 22,680.00 | 21 |
| 030-004-300-08040 SYSTEM DEVELOPME]T | 48,125.00 | 112,775.00 | 95,254.00 | -18 |
| 030-004-300-08060 FEES FOR MSD COLLEC | 20,112.81 | 59,527.20 | 73,300.00 | 19 |
| 030-004-300-09030 INTEREST EARNED | 0.00 | 0.00 | 131,800.00 | 100 |
| 030-004-310-09900 APPROPRIATED FUND B | 0.00 | 0.00 | 296,146.25 | 100 |
| 040-004-300-09045 FIRE INSPECTION FEEES | 140.00 | 640.00 | 500.00 | -28 |
| 040-004-610-09900 BUNC CO FIRE PROTECT | 501,808.77 | 1,484,965.11 | 2,007,097.00 | 26 |
| TOTAL REVENUE | 4,312,149.16 | 10,770,433.86 | 16,656,130.66 | 35 |
| OTHER FINANCING SOURCE: | | | | |
| 040-000-300-60010 TRANSFER FROM GENE] | 0.00 | 0.00 | 1,750,251.00 | 100 |
| TOTAL OTHER FINANCING SOURCE | 0.00 | 0.00 | 1,750,251.00 | 100 |
| AFTER TRANSFERS | 4,312,149.16 | 10,770,433.86 | 18,406,381.66 | |
| 000 EXPENSES | | | | |
| EXPENDITURE: | | | | |
| 061-300-000-19008 ENGINEERING FEES | 35,950.00 | 58,832.50 | 0.00 | 0 |
| 063-300-000-19003 FIXTURES AND EQUIPM | 20,417.98 | 20,417.98 | 0.00 | 0 |
| 063-300-000-19008 ENGINEERING FEES | 8,550.00 | 19,800.00 | 0.00 | 0 |

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| | <u>CURRENT PERIOD</u> | <u>YEAR-TO-DATE</u> | <u>BUDGETED</u> | <u>% BUDGET REM</u> |
|---|-----------------------|---------------------|----------------------|---------------------|
| 070-300-000-19002 ARCHITECTURAL FEES | 0.00 | 1,894.80 | 0.00 | 0 |
| 070-300-000-19003 FIXTURES & EQUIPMEN | 53,078.99 | 60,842.45 | 0.00 | 0 |
| 070-300-000-19007 LANDSCAPING / SITE-W | 3,930.67 | 3,930.67 | 0.00 | 0 |
| 070-300-000-19900 CONSTRUCTION COST | 89,980.77 | 326,049.45 | 0.00 | 0 |
| TOTAL EXPENDITURE | <u>211,908.41</u> | <u>491,767.85</u> | <u>0.00</u> | <u>0</u> |
| | | | | |
| BEFORE TRANSFERS | <u>-211,908.41</u> | <u>-491,767.85</u> | <u>0.00</u> | |
| | | | | |
| AFTER TRANSFERS | <u>-211,908.41</u> | <u>-491,767.85</u> | <u>0.00</u> | |
| | | | | |
| 320 TRANSFERS | | | | |
| OTHER FINANCING USE: | | | | |
| 010-004-320-60500 TRANSFER TO Nbfd SPI | 0.00 | 0.00 | 1,750,251.00 | 100 |
| TOTAL OTHER FINANCING USE | <u>0.00</u> | <u>0.00</u> | <u>1,750,251.00</u> | <u>100</u> |
| | | | | |
| AFTER TRANSFERS | <u>0.00</u> | <u>0.00</u> | <u>-1,750,251.00</u> | |
| | | | | |
| 411 GOVERNING BODY | | | | |
| EXPENDITURE: | | | | |
| 010-410-411-12100 SALARIES & WAGES | 9,150.00 | 28,250.00 | 36,600.00 | 23 |
| 010-410-411-12110 SALARIES & WAGES - LI | 20,769.24 | 66,076.92 | 95,372.00 | 31 |
| 010-410-411-18100 FICA | 2,272.53 | 7,163.87 | 10,096.00 | 29 |
| 010-410-411-18200 RETIREMENT | 2,687.52 | 8,550.33 | 11,540.00 | 26 |
| 010-410-411-18210 401-K MATCH | 1,246.14 | 3,964.61 | 5,722.00 | 31 |
| 010-410-411-18300 HEALTH INSURANCE | 2,364.36 | 8,584.28 | 9,000.00 | 5 |
| 010-410-411-18500 EMPLOYEE INCENTIVE | 0.00 | 0.00 | 10,000.00 | 100 |
| 010-410-411-19000 PROFESSIONAL SERVICE | 5,459.88 | 43,212.75 | 62,000.00 | 30 |
| 010-410-411-19500 CONTRACT LABOR | 1,075.00 | 2,000.00 | 15,000.00 | 87 |
| 010-410-411-26000 SUPPLIES / MATERIALS | 47.38 | 1,451.74 | 500.00 | -190 |
| 010-410-411-31000 TRAVEL & TRAINING | 992.97 | 3,659.21 | 1,000.00 | -266 |
| 010-410-411-35100 BUILDING REPAIR / MAI | 6,725.91 | 17,739.11 | 17,833.00 | 1 |
| 010-410-411-39100 ADVERTISING | 370.00 | 2,793.08 | 4,500.00 | 38 |
| 010-410-411-39200 NEWS LETTERS | 628.60 | 628.60 | 1,000.00 | 37 |
| 010-410-411-39300 PRINTING | 0.00 | 400.00 | 600.00 | 33 |
| 010-410-411-39500 DUES & SUBSCRIPTIONS | 106.40 | 146.40 | 500.00 | 71 |
| 010-410-411-39510 COMMUNITY PROMOTI | 18,100.29 | 65,008.29 | 103,980.00 | 37 |
| 010-410-411-39520 ELECTION EXPENSES | 32,222.39 | 32,222.39 | 22,000.00 | -46 |
| 010-410-411-39530 PUBLIC WI-FI | 4,500.00 | 13,500.00 | 18,000.00 | 25 |
| 010-410-411-40450 INSURANCE | 0.00 | 254.28 | 662.00 | 62 |
| TOTAL EXPENDITURE | <u>108,718.61</u> | <u>305,605.86</u> | <u>425,905.00</u> | <u>28</u> |
| | | | | |
| BEFORE TRANSFERS | <u>-108,718.61</u> | <u>-305,605.86</u> | <u>-425,905.00</u> | |
| | | | | |
| AFTER TRANSFERS | <u>-108,718.61</u> | <u>-305,605.86</u> | <u>-425,905.00</u> | |
| | | | | |
| 412 ADMINISTRATION | | | | |
| EXPENDITURE: | | | | |

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| | <u>CURRENT PERIOD</u> | <u>YEAR-TO-DATE</u> | <u>BUDGETED</u> | <u>% BUDGET REM</u> |
|---|-----------------------|---------------------|-----------------|---------------------|
| 010-410-412-12100 SALARIES & WAGES | 89,631.14 | 294,581.78 | 420,995.00 | 30 |
| 010-410-412-18100 FICA | 6,650.10 | 21,845.75 | 32,206.00 | 32 |
| 010-410-412-18200 RETIREMENT | 11,598.31 | 38,118.93 | 54,477.00 | 30 |
| 010-410-412-18210 401-K MATCH | 5,375.51 | 17,641.82 | 25,260.00 | 30 |
| 010-410-412-18300 HEALTH INSURANCE | 13,231.50 | 49,500.08 | 59,725.00 | 17 |
| 010-410-412-18400 RETIREE HEALTH INSUF | 3,308.63 | 7,604.21 | 11,129.00 | 32 |
| 010-410-412-19000 PROFESSIONAL SERVICI | 9,284.10 | 33,081.43 | 95,230.00 | 65 |
| 010-410-412-19600 TAX COLLECTION FEES | 44,660.32 | 83,237.92 | 81,787.00 | -2 |
| 010-410-412-25000 VEHICLE SUPPLIES | 100.03 | 2,890.34 | 1,100.00 | -163 |
| 010-410-412-26000 SUPPLIES / MATERIALS | 8,486.51 | 22,345.45 | 18,000.00 | -24 |
| 010-410-412-31000 TRAVEL & TRAINING | 4,393.17 | 10,252.98 | 10,000.00 | -3 |
| 010-410-412-32100 TELEPHONE / INTERNET | 4,403.91 | 13,168.72 | 14,973.00 | 12 |
| 010-410-412-32500 POSTAGE | 400.00 | 1,200.00 | 3,000.00 | 60 |
| 010-410-412-33100 UTILITIES | 1,663.55 | 4,101.02 | 5,800.00 | 29 |
| 010-410-412-35100 BUILDING REPAIR / MAI | 29,878.75 | 80,032.09 | 70,833.00 | -13 |
| 010-410-412-35200 EQUIPMENT MAINTENA | 852.19 | 2,438.18 | 5,000.00 | 51 |
| 010-410-412-35300 VEHICLE MAINTENANC | 0.00 | 0.00 | 500.00 | 100 |
| 010-410-412-39100 ADVERTISING | 0.00 | 0.00 | 500.00 | 100 |
| 010-410-412-39500 DUES & SUBSCRIPTIONS | 839.27 | 2,577.08 | 4,600.00 | 44 |
| 010-410-412-39600 BANK SERVICE CHARGE | 1,716.42 | 6,926.02 | 10,500.00 | 34 |
| 010-410-412-39800 ESC REIMBURSEMENT | 1,820.91 | 1,820.91 | 8,000.00 | 77 |
| 010-410-412-40450 INSURANCE | 0.00 | 6,426.85 | 9,932.00 | 35 |
| 010-410-412-50100 SMALL EQUIPMENT | 0.00 | 6,667.10 | 10,000.00 | 33 |
| TOTAL EXPENDITURE | 238,294.32 | 706,458.66 | 953,547.00 | 26 |
| BEFORE TRANSFERS | -238,294.32 | -706,458.66 | -953,547.00 | |
| AFTER TRANSFERS | -238,294.32 | -706,458.66 | -953,547.00 | |

413 PLANNING

EXPENDITURE:

| | | | | |
|--|-----------|-----------|------------|-----|
| 010-410-413-12100 SALARIES & WAGES | 19,875.65 | 62,689.58 | 128,042.00 | 51 |
| 010-410-413-18100 FICA | 1,517.64 | 4,786.50 | 7,095.00 | 33 |
| 010-410-413-18200 RETIREMENT | 2,571.91 | 8,112.04 | 12,001.00 | 32 |
| 010-410-413-18210 401-K MATCH | 1,192.53 | 3,761.35 | 5,564.00 | 32 |
| 010-410-413-18300 HEALTH INSURANCE | 2,359.74 | 8,574.82 | 10,398.00 | 18 |
| 010-410-413-19000 PROFESSIONAL SERVICI | 5,586.26 | 11,193.42 | 22,000.00 | 49 |
| 010-410-413-25000 VEHICLE SUPPLIES | 0.00 | 0.00 | 1,200.00 | 100 |
| 010-410-413-26000 SUPPLIES / MATERIALS | 0.00 | 11.50 | 500.00 | 98 |
| 010-410-413-31000 TRAVEL & TRAINING | 0.00 | 1,750.00 | 1,300.00 | -35 |
| 010-410-413-32100 TELEPHONE / INTERNET | 479.37 | 1,423.51 | 2,100.00 | 32 |
| 010-410-413-32500 POSTAGE | 0.00 | 827.21 | 1,000.00 | 17 |
| 010-410-413-35300 VEHICLE MAINTENANC | 0.00 | 318.20 | 3,000.00 | 89 |
| 010-410-413-39100 ADVERTISING | 150.63 | 150.63 | 1,000.00 | 85 |
| 010-410-413-40450 INSURANCE | 141.92 | 661.11 | 602.00 | -10 |
| 010-410-413-50100 SMALL EQUIPMENT | 0.00 | 0.00 | 500.00 | 100 |
| 010-410-413-50500 CAPITAL EQUIPMENT | 29,227.53 | 29,227.53 | 40,175.00 | 27 |

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|---|-----------------------|---------------------|-----------------|---------------------|
| TOTAL EXPENDITURE | 63,103.18 | 133,487.40 | 236,477.00 | 44 |
| BEFORE TRANSFERS | -63,103.18 | -133,487.40 | -236,477.00 | |
| AFTER TRANSFERS | -63,103.18 | -133,487.40 | -236,477.00 | |
| 431 POLICE | | | | |
| EXPENDITURE: | | | | |
| 010-430-431-12100 SALARIES & WAGES | 328,591.80 | 986,466.39 | 1,534,656.92 | 36 |
| 010-430-431-12500 SEPARATION ALLOWAN | 9,666.84 | 30,611.66 | 42,407.00 | 28 |
| 010-430-431-18100 FICA | 24,427.65 | 73,812.11 | 117,230.00 | 37 |
| 010-430-431-18200 RETIREMENT | 45,861.48 | 137,328.73 | 209,197.00 | 34 |
| 010-430-431-18210 401-K MATCH | 18,167.44 | 52,870.71 | 89,401.00 | 41 |
| 010-430-431-18300 HEALTH INSURANCE | 49,253.11 | 153,109.49 | 216,527.00 | 29 |
| 010-430-431-18400 RETIREE HEALTH INSUF | 4,342.73 | 18,038.50 | 32,175.00 | 44 |
| 010-430-431-19000 PROFESSIONAL SERVICI | 13,809.89 | 49,474.42 | 146,291.00 | 66 |
| 010-430-431-19600 COUNTY DISPATCH FEE | 0.00 | 0.00 | 63,424.00 | 100 |
| 010-430-431-25000 VEHICLE SUPPLIES | 3,907.72 | 19,863.11 | 39,690.00 | 50 |
| 010-430-431-26000 SUPPLIES / MATERIALS | 5,003.75 | 11,931.22 | 12,000.00 | 1 |
| 010-430-431-26400 ALCOHOL EDUCATION & | 450.00 | 1,402.16 | 27,766.79 | 95 |
| 010-430-431-26450 ABC LAW ENFORCEMEN | 0.00 | 0.00 | 19,833.43 | 100 |
| 010-430-431-26608 COPS FOR KIDS | 0.00 | 0.00 | 10,793.13 | 100 |
| 010-430-431-26900 UNIFORMS | 7,442.78 | 14,573.57 | 42,500.00 | 66 |
| 010-430-431-31000 TRAVEL & TRAINING | 811.20 | 8,527.21 | 9,000.00 | 5 |
| 010-430-431-32100 TELEPHONE / INTERNET | 7,751.02 | 19,422.36 | 25,028.00 | 22 |
| 010-430-431-32500 POSTAGE | 18.95 | 141.54 | 200.00 | 29 |
| 010-430-431-33100 UTILITIES | 1,664.16 | 4,080.10 | 6,486.00 | 37 |
| 010-430-431-35100 BUILDING REPAIR / MAI | 4,802.88 | 9,644.76 | 11,333.00 | 15 |
| 010-430-431-35200 EQUIPMENT MAINTENA | 737.13 | 4,212.52 | 12,500.00 | 66 |
| 010-430-431-35300 VEHICLE MAINTENANC | 9,757.32 | 19,048.17 | 25,000.00 | 24 |
| 010-430-431-40450 INSURANCE | 299.56 | 58,580.51 | 60,332.00 | 3 |
| 010-430-431-50100 SMALL EQUIPMENT | 48,035.44 | 68,794.92 | 120,600.00 | 43 |
| 010-430-431-50300 CAPITAL IMPROVEMEN | 92.10 | 36,408.38 | 86,316.00 | 58 |
| 010-430-431-50500 CAPITAL EQUIPMENT | 90,749.72 | 285,161.26 | 281,000.00 | -1 |
| TOTAL EXPENDITURE | 675,644.67 | 2,063,503.80 | 3,241,687.27 | 36 |
| BEFORE TRANSFERS | -675,644.67 | -2,063,503.80 | -3,241,687.27 | |
| AFTER TRANSFERS | -675,644.67 | -2,063,503.80 | -3,241,687.27 | |
| 434 FIRE | | | | |
| EXPENDITURE: | | | | |
| 040-430-434-12100 SALARIES & WAGES | 374,446.01 | 1,163,905.92 | 1,756,087.00 | 34 |
| 040-430-434-12800 RELIEF PAY | 16,829.50 | 33,074.50 | 117,778.00 | 72 |
| 040-430-434-18100 FICA | 28,455.36 | 87,153.80 | 143,350.00 | 39 |
| 040-430-434-18200 RETIREMENT | 48,453.44 | 150,609.68 | 227,238.00 | 34 |
| 040-430-434-18210 401-K MATCH | 18,111.64 | 55,234.19 | 105,365.00 | 48 |

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|---|-----------------------|---------------------|---------------------|---------------------|
| 040-430-434-18300 HEALTH INSURANCE | 64,441.73 | 202,971.13 | 280,121.00 | 28 |
| 040-430-434-18400 RETIREE HEALTH INSUF | 1,482.24 | 6,678.96 | 9,919.00 | 33 |
| 040-430-434-19000 PROFESSIONAL SERVICI | 5,316.83 | 9,927.68 | 12,730.00 | 22 |
| 040-430-434-25000 VEHICLE SUPPLIES | 12,352.73 | 32,437.68 | 36,200.00 | 10 |
| 040-430-434-26000 SUPPLIES / MATERIALS | 4,886.36 | 11,941.62 | 12,000.00 | 0 |
| 040-430-434-26100 MEDICAL VACINATION\$ | 5,540.00 | 5,800.00 | 9,000.00 | 36 |
| 040-430-434-26150 PREVENTION SUPPLIES | 0.00 | 5,443.25 | 6,000.00 | 9 |
| 040-430-434-26260 MEDICAL EQUIP & SUPP | 1,124.30 | 5,532.30 | 10,500.00 | 47 |
| 040-430-434-26900 UNIFORMS | 2,461.44 | 5,213.19 | 12,000.00 | 57 |
| 040-430-434-31000 TRAVEL & TRAINING | 9,265.12 | 22,481.83 | 30,000.00 | 25 |
| 040-430-434-32100 TELEPHONE / INTERNET | 7,073.21 | 18,862.07 | 23,924.00 | 21 |
| 040-430-434-33100 UTILITIES | 5,004.83 | 13,100.37 | 15,800.00 | 17 |
| 040-430-434-35100 BUILDING REPAIR / MAI | 23,600.69 | 29,289.26 | 50,000.00 | 41 |
| 040-430-434-35200 EQUIPMENT MAINTENA | 4,268.25 | 9,550.34 | 16,000.00 | 40 |
| 040-430-434-35300 VEHICLE MAINTENANC | 7,305.63 | 41,082.72 | 60,000.00 | 32 |
| 040-430-434-39500 DUES & SUBSCRIPTION\$ | 1,036.93 | 9,497.52 | 14,785.00 | 36 |
| 040-430-434-40450 INSURANCE | 0.00 | 93,683.07 | 103,966.00 | 10 |
| 040-430-434-50100 SMALL EQUIPMENT | 4,140.50 | 6,484.40 | 96,000.00 | 93 |
| 040-430-434-50300 CAPITAL IMPROVEMEN | 0.00 | 5,000.00 | 75,544.00 | 93 |
| 040-430-434-50500 CAPITAL EQUIPMENT | 0.00 | 95,334.50 | 480,000.00 | 80 |
| TOTAL EXPENDITURE | <u>645,596.74</u> | <u>2,120,289.98</u> | <u>3,704,307.00</u> | <u>43</u> |

| | | | |
|------------------|--------------------|----------------------|----------------------|
| BEFORE TRANSFERS | <u>-645,596.74</u> | <u>-2,120,289.98</u> | <u>-3,704,307.00</u> |
|------------------|--------------------|----------------------|----------------------|

| | | | |
|-----------------|--------------------|----------------------|----------------------|
| AFTER TRANSFERS | <u>-645,596.74</u> | <u>-2,120,289.98</u> | <u>-3,704,307.00</u> |
|-----------------|--------------------|----------------------|----------------------|

451 STREETS

EXPENDITURE:

| | | | | |
|---|-----------|------------|------------|-----|
| 010-450-451-12100 SALARIES & WAGES | 41,221.74 | 136,472.13 | 184,810.00 | 26 |
| 010-450-451-18100 FICA | 3,010.96 | 9,974.41 | 14,138.00 | 29 |
| 010-450-451-18200 RETIREMENT | 5,334.08 | 17,658.18 | 23,914.00 | 26 |
| 010-450-451-18210 401-K MATCH | 2,228.11 | 7,379.18 | 11,089.00 | 33 |
| 010-450-451-18300 HEALTH INSURANCE | 7,545.00 | 24,099.02 | 48,985.00 | 51 |
| 010-450-451-19000 PROFESSIONAL SERVICI | 787.80 | 1,586.75 | 7,500.00 | 79 |
| 010-450-451-19500 CONTRACT LABOR | 0.00 | 0.00 | 23,000.00 | 100 |
| 010-450-451-19900 CONTRACT WORK | 275.00 | 635.06 | 35,000.00 | 98 |
| 010-450-451-25000 VEHICLE SUPPLIES | 1,390.81 | 6,184.07 | 11,500.00 | 46 |
| 010-450-451-26000 SUPPLIES / MATERIALS | 7,238.70 | 17,382.80 | 40,000.00 | 57 |
| 010-450-451-26500 SAFETY MATERIALS | 0.00 | 656.90 | 4,000.00 | 84 |
| 010-450-451-26900 UNIFORMS | 0.00 | 1,670.34 | 3,000.00 | 44 |
| 010-450-451-31000 TRAVEL & TRAINING | 0.00 | 0.00 | 5,000.00 | 100 |
| 010-450-451-32100 TELEPHONE / INTERNET | 761.64 | 2,262.64 | 3,300.00 | 31 |
| 010-450-451-33100 UTILITIES | 15,080.62 | 44,247.35 | 56,000.00 | 21 |
| 010-450-451-35100 BUILDING REPAIR / MAI | 392.60 | 755.00 | 2,000.00 | 62 |
| 010-450-451-35200 EQUIPMENT MAINTENA | 476.75 | 878.21 | 7,800.00 | 89 |
| 010-450-451-35300 VEHICLE MAINTENANC | 1,545.50 | 2,762.63 | 7,000.00 | 61 |
| 010-450-451-39500 DUES & SUBSCRIPTION\$ | 0.00 | 0.00 | 500.00 | 100 |

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|---|-----------------------|---------------------|----------------------|---------------------|
| 010-450-451-40450 INSURANCE | 0.00 | 11,876.27 | 12,578.00 | 6 |
| 010-450-451-50100 SMALL EQUIPMENT | 0.00 | 227.20 | 3,000.00 | 92 |
| 010-450-451-50300 CAPITAL IMPROVEMEN | 163,495.00 | 323,424.39 | 1,394,000.00 | 77 |
| TOTAL EXPENDITURE | <u>250,784.31</u> | <u>610,132.53</u> | <u>1,898,114.00</u> | <u>68</u> |
| BEFORE TRANSFERS | <u>-250,784.31</u> | <u>-610,132.53</u> | <u>-1,898,114.00</u> | |
| AFTER TRANSFERS | <u>-250,784.31</u> | <u>-610,132.53</u> | <u>-1,898,114.00</u> | |
| 459 POWELL BILL | | | | |
| EXPENDITURE: | | | | |
| 010-450-459-12100 SALARIES & WAGES | 2,181.50 | 7,023.83 | 9,847.00 | 29 |
| 010-450-459-18100 FICA | 154.75 | 498.89 | 753.00 | 34 |
| 010-450-459-18200 RETIREMENT | 282.29 | 908.86 | 1,274.00 | 29 |
| 010-450-459-18210 401-K MATCH | 81.84 | 257.58 | 592.00 | 56 |
| 010-450-459-18300 HEALTH INSURANCE | 262.02 | 864.54 | 1,510.00 | 43 |
| 010-450-459-50300 CAPITAL IMPROVEMEN | 0.00 | 0.00 | 409,944.00 | 100 |
| TOTAL EXPENDITURE | <u>2,962.40</u> | <u>9,553.70</u> | <u>423,920.00</u> | <u>98</u> |
| BEFORE TRANSFERS | <u>-2,962.40</u> | <u>-9,553.70</u> | <u>-423,920.00</u> | |
| AFTER TRANSFERS | <u>-2,962.40</u> | <u>-9,553.70</u> | <u>-423,920.00</u> | |
| 471 SANITATION | | | | |
| EXPENDITURE: | | | | |
| 010-470-471-12100 SALARIES & WAGES | 65,653.59 | 225,469.12 | 308,000.00 | 27 |
| 010-470-471-18100 FICA | 4,823.73 | 16,615.62 | 23,562.00 | 29 |
| 010-470-471-18200 RETIREMENT | 8,495.53 | 27,419.51 | 39,855.00 | 31 |
| 010-470-471-18210 401-K MATCH | 3,063.91 | 9,782.58 | 18,480.00 | 47 |
| 010-470-471-18300 HEALTH INSURANCE | 12,958.91 | 42,143.13 | 71,010.00 | 41 |
| 010-470-471-19000 PROFESSIONAL SERVICI | 788.21 | 1,370.85 | 2,000.00 | 31 |
| 010-470-471-19500 CONTRACT LABOR | 0.00 | 0.00 | 11,000.00 | 100 |
| 010-470-471-19900 CONTRACT WORK | 150.00 | 704.16 | 0.00 | 0 |
| 010-470-471-25000 VEHICLE SUPPLIES | 6,467.03 | 15,947.42 | 30,000.00 | 47 |
| 010-470-471-26000 SUPPLIES / MATERIALS | 1,594.58 | 6,459.45 | 10,000.00 | 35 |
| 010-470-471-26500 SAFETY MATERIALS | 2,145.58 | 3,191.66 | 9,000.00 | 65 |
| 010-470-471-26900 UNIFORMS | 0.00 | 2,299.73 | 8,000.00 | 71 |
| 010-470-471-31000 TRAVEL & TRAINING | 0.00 | 0.00 | 1,500.00 | 100 |
| 010-470-471-32100 TELEPHONE / INTERNET | 465.93 | 1,386.18 | 1,890.00 | 27 |
| 010-470-471-33100 UTILITIES | 542.37 | 1,719.14 | 4,000.00 | 57 |
| 010-470-471-35100 BUILDING REPAIR / MAI | 488.00 | 787.90 | 2,000.00 | 61 |
| 010-470-471-35200 EQUIPMENT MAINTENA | 2,213.39 | 6,471.37 | 18,000.00 | 64 |
| 010-470-471-35300 VEHICLE MAINTENANC | 13,999.11 | 20,793.34 | 29,000.00 | 28 |
| 010-470-471-40100 TIPPING FEES | 17,055.53 | 46,842.88 | 76,000.00 | 38 |
| 010-470-471-40450 INSURANCE | 0.00 | 37,349.14 | 42,042.00 | 11 |
| 010-470-471-50100 SMALL EQUIPMENT | 0.00 | 227.20 | 5,000.00 | 95 |
| 010-470-471-50500 CAPITAL EQUIPMENT | 0.00 | 0.00 | 374,337.00 | 100 |

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TOWN OF WEAVERVILLE
REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT

FY 2023-2024

01/01/2024 TO 03/31/2024

| | <u>CURRENT PERIOD</u> | <u>YEAR-TO-DATE</u> | <u>BUDGETED</u> | <u>% BUDGET REM</u> |
|---|-----------------------|---------------------|-----------------|---------------------|
| TOTAL EXPENDITURE | 140,905.40 | 466,980.38 | 1,084,676.00 | 57 |
| BEFORE TRANSFERS | -140,905.40 | -466,980.38 | -1,084,676.00 | |
| AFTER TRANSFERS | -140,905.40 | -466,980.38 | -1,084,676.00 | |
| 473 STORMWATER MANAGEMENT | | | | |
| EXPENDITURE: | | | | |
| 010-470-473-12100 SALARIES & WAGES | 11,457.78 | 36,354.21 | 50,157.00 | 28 |
| 010-470-473-18100 FICA | 837.33 | 2,655.67 | 3,837.00 | 31 |
| 010-470-473-18200 RETIREMENT | 1,482.62 | 4,704.27 | 6,490.00 | 28 |
| 010-470-473-18210 401-K MATCH | 589.37 | 1,863.57 | 3,009.00 | 38 |
| 010-470-473-18300 HEALTH INSURANCE | 1,763.34 | 5,507.34 | 2,415.00 | -128 |
| 010-470-473-19000 PROFESSIONAL SERVICE | 3,131.52 | 3,131.52 | 5,000.00 | 37 |
| 010-470-473-19500 CONTRACT LABOR | 0.00 | 0.00 | 23,000.00 | 100 |
| 010-470-473-26000 SUPPLIES / MATERIALS | 2,935.97 | 2,969.89 | 3,000.00 | 1 |
| 010-470-473-31000 TRAVEL / TRAINING | 0.00 | 634.55 | 2,000.00 | 68 |
| 010-470-473-39500 DUES AND SUBSCRIPTIONS | 123.18 | 123.18 | 1,500.00 | 92 |
| 010-470-473-50300 CAPITAL IMPROVEMENTS | 0.00 | 0.00 | 136,000.00 | 100 |
| 010-470-473-50500 CAPITAL EQUIPMENT | 0.00 | 320,837.04 | 321,000.00 | 0 |
| TOTAL EXPENDITURE | 22,321.11 | 378,781.24 | 557,408.00 | 32 |
| BEFORE TRANSFERS | -22,321.11 | -378,781.24 | -557,408.00 | |
| AFTER TRANSFERS | -22,321.11 | -378,781.24 | -557,408.00 | |
| 612 GROUNDS MAINTENANCE | | | | |
| EXPENDITURE: | | | | |
| 010-600-612-12100 SALARIES & WAGES | 39,492.98 | 124,196.52 | 166,915.00 | 26 |
| 010-600-612-18100 FICA | 2,772.01 | 8,618.87 | 12,291.00 | 30 |
| 010-600-612-18200 RETIREMENT | 4,598.29 | 14,841.11 | 20,790.00 | 29 |
| 010-600-612-18210 401-K MATCH | 1,554.48 | 4,983.15 | 9,640.00 | 48 |
| 010-600-612-18300 HEALTH INSURANCE | 7,226.96 | 26,543.73 | 26,799.00 | 1 |
| 010-600-612-19000 PROFESSIONAL SERVICE | 1,342.00 | 3,600.54 | 3,000.00 | -20 |
| 010-600-612-19500 CONTRACT LABOR | 0.00 | 0.00 | 23,000.00 | 100 |
| 010-600-612-19900 CONTRACT WORK | 4,206.00 | 7,379.26 | 15,000.00 | 51 |
| 010-600-612-25000 VEHICLE SUPPLIES | 318.59 | 2,838.76 | 7,500.00 | 62 |
| 010-600-612-26000 SUPPLIES / MATERIALS | -1,302.66 | 50,767.55 | 62,533.15 | 19 |
| 010-600-612-26500 SAFETY MATERIALS | 390.24 | 484.25 | 2,500.00 | 81 |
| 010-600-612-26900 UNIFORMS | 0.00 | 1,011.51 | 2,800.00 | 64 |
| 010-600-612-31000 TRAVEL & TRAINING | 0.00 | 0.00 | 1,500.00 | 100 |
| 010-600-612-32100 TELEPHONE / INTERNET | 380.79 | 1,131.32 | 1,449.00 | 22 |
| 010-600-612-33100 UTILITIES | 5,605.13 | 13,928.78 | 12,500.00 | -11 |
| 010-600-612-35100 BUILDING REPAIR / MAINTENANCE | 488.00 | 600.40 | 1,000.00 | 40 |
| 010-600-612-35200 EQUIPMENT MAINTENANCE | 0.00 | 20.00 | 5,000.00 | 100 |
| 010-600-612-35300 VEHICLE MAINTENANCE | 437.62 | 639.53 | 1,100.00 | 42 |
| 010-600-612-40450 INSURANCE | 0.00 | 5,341.38 | 7,938.00 | 33 |

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TOWN OF WEAVERVILLE
REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT

FY 2023-2024

01/01/2024 TO 03/31/2024

| | <u>CURRENT PERIOD</u> | <u>YEAR-TO-DATE</u> | <u>BUDGETED</u> | <u>% BUDGET REM</u> |
|---|-----------------------|---------------------|--------------------|---------------------|
| 010-600-612-50100 SMALL EQUIPMENT | 0.00 | 227.20 | 1,500.00 | 85 |
| 010-600-612-50300 CAPITAL IMPROVEMEN | 232,781.00 | 303,939.86 | 316,855.99 | 4 |
| TOTAL EXPENDITURE | <u>300,291.43</u> | <u>571,093.72</u> | <u>701,611.14</u> | <u>19</u> |
| BEFORE TRANSFERS | <u>-300,291.43</u> | <u>-571,093.72</u> | <u>-701,611.14</u> | |
| AFTER TRANSFERS | <u>-300,291.43</u> | <u>-571,093.72</u> | <u>-701,611.14</u> | |
| 614 COMMUNITY CENTER | | | | |
| EXPENDITURE: | | | | |
| 010-600-614-12100 SALARIES & WAGES | 18,766.73 | 50,253.29 | 85,582.00 | 41 |
| 010-600-614-18100 FICA | 1,341.05 | 3,636.81 | 6,547.00 | 44 |
| 010-600-614-18200 RETIREMENT | 2,428.45 | 6,502.82 | 11,074.00 | 41 |
| 010-600-614-18210 401-K MATCH | 326.96 | 1,108.03 | 5,135.00 | 78 |
| 010-600-614-18300 HEALTH INSURANCE | 3,356.42 | 8,202.61 | 11,334.00 | 28 |
| 010-600-614-19000 PROFESSIONAL SERVICE | 2,751.64 | 9,045.48 | 11,800.00 | 23 |
| 010-600-614-26000 SUPPLIES / MATERIALS | 546.03 | 5,050.94 | 10,000.00 | 49 |
| 010-600-614-32100 TELEPHONE / INTERNET | 2,991.53 | 9,111.13 | 13,123.00 | 31 |
| 010-600-614-33100 UTILITIES | 2,307.27 | 6,678.93 | 10,780.00 | 38 |
| 010-600-614-35100 BUILDING REPAIR / MAINT | 1,170.00 | 7,578.19 | 9,000.00 | 16 |
| 010-600-614-35200 EQUIPMENT MAINTENANCE | 0.00 | 763.00 | 2,000.00 | 62 |
| 010-600-614-40450 INSURANCE | 0.00 | 4,736.65 | 5,082.00 | 7 |
| TOTAL EXPENDITURE | <u>35,986.08</u> | <u>112,667.88</u> | <u>181,457.00</u> | <u>38</u> |
| BEFORE TRANSFERS | <u>-35,986.08</u> | <u>-112,667.88</u> | <u>-181,457.00</u> | |
| AFTER TRANSFERS | <u>-35,986.08</u> | <u>-112,667.88</u> | <u>-181,457.00</u> | |
| 711 WATER ADMINISTRATION | | | | |
| EXPENDITURE: | | | | |
| 030-700-711-12100 SALARIES & WAGES | 31,863.43 | 95,773.42 | 142,818.00 | 33 |
| 030-700-711-18100 FICA | 2,351.86 | 7,064.54 | 10,924.00 | 35 |
| 030-700-711-18200 RETIREMENT | 4,123.14 | 12,393.06 | 18,481.00 | 33 |
| 030-700-711-18210 401-K MATCH | 1,914.15 | 5,694.80 | 8,569.00 | 34 |
| 030-700-711-18300 HEALTH INSURANCE | 5,381.42 | 19,113.99 | 29,805.00 | 36 |
| 030-700-711-19000 PROFESSIONAL SERVICE | 3,934.39 | 38,016.97 | 68,000.00 | 44 |
| 030-700-711-25000 VEHICLE SUPPLIES | 188.25 | 490.91 | 2,000.00 | 75 |
| 030-700-711-26000 SUPPLIES / MATERIALS | 900.10 | 2,611.12 | 3,200.00 | 18 |
| 030-700-711-26500 SAFETY MATERIALS | 0.00 | 0.00 | 1,200.00 | 100 |
| 030-700-711-26900 UNIFORMS | 0.00 | 486.65 | 400.00 | -22 |
| 030-700-711-31000 TRAVEL & TRAINING | 104.50 | 351.50 | 1,500.00 | 77 |
| 030-700-711-32100 TELEPHONE / INTERNET | 1,339.56 | 3,978.33 | 4,990.00 | 20 |
| 030-700-711-32500 POSTAGE | 3,904.92 | 10,381.57 | 13,000.00 | 20 |
| 030-700-711-35300 VEHICLE MAINTENANCE | 30.00 | 70.00 | 1,000.00 | 93 |
| 030-700-711-39500 DUES & SUBSCRIPTIONS | 0.00 | 3,655.00 | 3,500.00 | -4 |
| 030-700-711-40450 INSURANCE | 0.00 | 9,728.57 | 13,781.00 | 29 |
| 030-700-711-50100 SMALL EQUIPMENT | 0.00 | 2,042.07 | 4,000.00 | 49 |

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TOWN OF WEAVERVILLE
REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT

FY 2023-2024

01/01/2024 TO 03/31/2024

| | <u>CURRENT PERIOD</u> | <u>YEAR-TO-DATE</u> | <u>BUDGETED</u> | <u>% BUDGET REM</u> |
|---|-----------------------|---------------------|-----------------|---------------------|
| TOTAL EXPENDITURE | 56,035.72 | 211,852.50 | 327,168.00 | 35 |
| BEFORE TRANSFERS | -56,035.72 | -211,852.50 | -327,168.00 | |
| AFTER TRANSFERS | -56,035.72 | -211,852.50 | -327,168.00 | |
| 712 WATER PRODUCTION | | | | |
| EXPENDITURE: | | | | |
| 030-700-712-12100 SALARIES & WAGES | 74,464.80 | 233,953.16 | 338,608.00 | 31 |
| 030-700-712-18100 FICA | 5,484.99 | 17,225.56 | 25,904.00 | 34 |
| 030-700-712-18200 RETIREMENT | 9,635.75 | 30,273.48 | 43,816.00 | 31 |
| 030-700-712-18210 401-K MATCH | 3,688.52 | 11,504.29 | 20,316.00 | 43 |
| 030-700-712-18300 HEALTH INSURANCE | 15,650.50 | 47,099.50 | 56,745.00 | 17 |
| 030-700-712-19000 PROFESSIONAL SERVICE | 2,534.51 | 10,760.10 | 18,000.00 | 40 |
| 030-700-712-19600 WATER TESTING / MAIN | 2,787.42 | 7,620.42 | 17,000.00 | 55 |
| 030-700-712-19900 CONTRACT WORK | 2,525.00 | 3,353.08 | 9,000.00 | 63 |
| 030-700-712-20000 CHEMICALS | 21,570.54 | 43,671.56 | 90,000.00 | 51 |
| 030-700-712-25000 VEHICLE SUPPLIES | 727.63 | 2,100.74 | 5,000.00 | 58 |
| 030-700-712-26000 SUPPLIES / MATERIALS | 750.28 | 4,693.26 | 9,000.00 | 48 |
| 030-700-712-26500 SAFETY MATERIALS | 965.31 | 974.34 | 720.44 | -35 |
| 030-700-712-26900 UNIFORMS | 1,024.78 | 1,908.79 | 1,908.79 | 0 |
| 030-700-712-27001 LAB SUPPLIES | 3,917.03 | 17,590.93 | 20,995.77 | 16 |
| 030-700-712-31000 TRAVEL & TRAINING | 0.00 | 2,775.41 | 3,000.00 | 7 |
| 030-700-712-32100 TELEPHONE / INTERNET | 803.13 | 2,498.32 | 5,500.00 | 55 |
| 030-700-712-33100 UTILITIES | 26,051.45 | 75,581.09 | 110,000.00 | 31 |
| 030-700-712-34000 SLUDGE REMOVAL | 0.00 | 76,763.64 | 76,763.63 | 0 |
| 030-700-712-35100 BUILDING REPAIR / MAINT | 0.00 | 14,072.89 | 27,343.00 | 49 |
| 030-700-712-35200 EQUIPMENT MAINTENANCE | 6,456.56 | 6,523.40 | 8,000.00 | 18 |
| 030-700-712-35300 VEHICLE MAINTENANCE | 1,085.04 | 3,089.49 | 4,000.00 | 23 |
| 030-700-712-40450 INSURANCE | 0.00 | 10,728.57 | 15,955.00 | 33 |
| 030-700-712-40900 WATER PURCHASES | 0.00 | 0.00 | 6,000.00 | 100 |
| 030-700-712-50100 SMALL EQUIPMENT | 49,975.55 | 86,009.00 | 88,225.58 | 3 |
| 030-700-712-50500 CAPITAL EQUIPMENT | 10,075.00 | 12,560.90 | 58,236.37 | 78 |
| TOTAL EXPENDITURE | 240,173.79 | 723,331.92 | 1,060,037.58 | 32 |
| BEFORE TRANSFERS | -240,173.79 | -723,331.92 | -1,060,037.58 | |
| AFTER TRANSFERS | -240,173.79 | -723,331.92 | -1,060,037.58 | |

713 WATER MAINTENANCE

EXPENDITURE:

| | | | | |
|--|-----------|------------|------------|----|
| 030-700-713-12100 SALARIES & WAGES | 74,614.45 | 244,922.06 | 358,533.00 | 32 |
| 030-700-713-18100 FICA | 5,500.92 | 18,009.40 | 27,428.00 | 34 |
| 030-700-713-18200 RETIREMENT | 9,646.66 | 31,684.37 | 46,394.00 | 32 |
| 030-700-713-18210 401-K MATCH | 2,730.95 | 8,202.89 | 21,512.00 | 62 |
| 030-700-713-18300 HEALTH INSURANCE | 14,537.63 | 48,510.47 | 81,615.00 | 41 |
| 030-700-713-18400 RETIREE HEALTH INSURANCE | 2,924.38 | 13,270.10 | 21,099.00 | 37 |

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TOWN OF WEAVERVILLE
REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT

FY 2023-2024

01/01/2024 TO 03/31/2024

| | <u>CURRENT PERIOD</u> | <u>YEAR-TO-DATE</u> | <u>BUDGETED</u> | <u>% BUDGET REM</u> |
|---|---------------------------|---------------------------|-----------------------------|---------------------|
| 030-700-713-19000 PROFESSIONAL SERVICE | 2,052.85 | 3,906.23 | 35,000.00 | 89 |
| 030-700-713-19500 CONTRACT LABOR | 0.00 | 0.00 | 46,000.00 | 100 |
| 030-700-713-19900 CONTRACT WORK | 264.00 | 659.00 | 20,000.00 | 97 |
| 030-700-713-25000 VEHICLE SUPPLIES | 1,998.04 | 5,756.54 | 19,400.00 | 70 |
| 030-700-713-26000 SUPPLIES / MATERIALS | 8,131.46 | 35,928.59 | 115,374.37 | 69 |
| 030-700-713-26500 SAFETY MATERIALS | 874.00 | 1,769.16 | 4,500.00 | 61 |
| 030-700-713-26900 UNIFORMS | 50.99 | 2,601.53 | 7,000.00 | 63 |
| 030-700-713-31000 TRAVEL & TRAINING | 2,125.00 | 2,895.00 | 4,400.00 | 34 |
| 030-700-713-32100 TELEPHONE / INTERNET | 1,072.90 | 3,275.29 | 6,000.00 | 45 |
| 030-700-713-33100 UTILITIES | 8,173.96 | 19,232.23 | 31,000.00 | 38 |
| 030-700-713-35100 BUILDING REPAIR / MAI | 724.98 | 1,127.38 | 10,000.00 | 89 |
| 030-700-713-35200 EQUIPMENT MAINTENA | 1,754.16 | 3,114.16 | 15,000.00 | 79 |
| 030-700-713-35300 VEHICLE MAINTENANC | 2,241.32 | 3,469.31 | 6,900.00 | 50 |
| 030-700-713-39410 EQUIPMENTAL RENTAL | 0.00 | 0.00 | 1,200.00 | 100 |
| 030-700-713-39500 DUES & SUBSCRIPTIONS | 0.00 | 1,130.00 | 900.00 | -26 |
| 030-700-713-40450 INSURANCE | 0.00 | 9,728.53 | 13,976.00 | 30 |
| 030-700-713-50100 SMALL EQUIPMENT | 0.00 | 227.20 | 8,500.00 | 97 |
| 030-700-713-50300 CAPITAL IMPROVEMEN | 7,145.00 | 88,479.00 | 541,967.00 | 84 |
| 030-700-713-50500 CAPITAL EQUIPMENT | 0.00 | 28,896.92 | 29,036.30 | 0 |
| TOTAL EXPENDITURE | <u>146,563.65</u> | <u>576,795.36</u> | <u>1,472,734.67</u> | <u>61</u> |
| BEFORE TRANSFERS | <u>-146,563.65</u> | <u>-576,795.36</u> | <u>-1,472,734.67</u> | |
| AFTER TRANSFERS | <u><u>-146,563.65</u></u> | <u><u>-576,795.36</u></u> | <u><u>-1,472,734.67</u></u> | |
| 910 DEBT SERVICE | | | | |
| EXPENDITURE: | | | | |
| 030-910-910-60020 USDA LOAN PAYMENT- | 0.00 | 0.00 | 93,554.00 | 100 |
| 030-910-910-60030 RESERVE FOR BOND PA | 0.00 | 13,493.00 | 204,986.00 | 93 |
| 040-910-910-91061 LOAN PAYMENT - FIRE | 0.00 | 53,540.72 | 53,541.00 | 0 |
| TOTAL EXPENDITURE | <u>0.00</u> | <u>67,033.72</u> | <u>352,081.00</u> | <u>81</u> |
| BEFORE TRANSFERS | <u>0.00</u> | <u>-67,033.72</u> | <u>-352,081.00</u> | |
| AFTER TRANSFERS | <u><u>0.00</u></u> | <u><u>-67,033.72</u></u> | <u><u>-352,081.00</u></u> | |
| 999 OTHER FUNDING USES | | | | |
| EXPENDITURE: | | | | |
| 010-005-999-90000 CONTINGENCY | 0.00 | 0.00 | 20,000.00 | 100 |
| 030-005-999-90000 CONTINGENCY | 0.00 | 0.00 | 15,000.00 | 100 |
| TOTAL EXPENDITURE | <u>0.00</u> | <u>0.00</u> | <u>35,000.00</u> | <u>100</u> |
| BEFORE TRANSFERS | <u>0.00</u> | <u>0.00</u> | <u>-35,000.00</u> | |
| AFTER TRANSFERS | <u><u>0.00</u></u> | <u><u>0.00</u></u> | <u><u>-35,000.00</u></u> | |

TOWN OF WEAVERVILLE
 CAPITAL PROJECT FUND
COMMUNITY CENTER PROJECT-RECREATION COMPLEX (PHASE 2) ESTABLISHED 1/27/2020

| | <u>BUDGETED</u> | <u>PAID IN FY 2022</u> | <u>PAID IN FY 2023</u> | <u>3/31/2024 YEAR-TO-DATE</u> | <u>CUMULATIVE TOTAL</u> | <u>REMAINING BALANCE</u> | <u>% BUDGET REMAINING</u> |
|--|------------------|----------------------------|----------------------------|-----------------------------------|-----------------------------|------------------------------|-------------------------------|
| EXPENDITURE: | | | | | | | |
| 070-300-000-19900 CONSTRUCTION COST | 425,000.00 | | | 326,049.45 | 326,049.45 | 98,950.55 | 23% |
| 070-300-000-19002 ARCHITECTURAL FEES | 14,500.00 | | 12,872.22 | 1,894.80 | 14,767.02 | (267.02) | -2% |
| 070-300-000-19008 ENGINEERING FEES | | | | - | - | - | 0% |
| 070-300-000-19003 FIXTURES & EQUIPMENT | 17,871.12 | 16,295.00 | | 60,842.45 | 77,137.45 | (59,266.33) | -332% |
| 070-300-000-19007 LANDSCAPING/SITE-WORK | | | | 3,930.67 | 3,930.67 | (3,930.67) | 0% |
| 070-300-000-90000 CONTINGENCY | <u>5,000.00</u> | | | | - | 5,000.00 | 100% |
| TOTAL EXPENDITURE | 462,371.12 | 16,295.00 | 12,872.22 | 392,717.37 | 421,884.59 | 40,486.53 | 9% |
| FINANCING SOURCE: | | | | | | | |
| 070-000-300-60010 TRANSFER FROM GENERAL FUND | 433,345.21 | | 1,429.37 | 392,717.37 | 394,146.74 | 39,198.47 | 9% |
| APPROPRIATED FUND BAL (FROM PHASE 1) | 18,997.55 | 16,295.00 | 2,702.55 | | 18,997.55 | - | 0% |
| 070-000-300-60020 FUNDRAISING CONTRIBUTIONS | <u>10,028.36</u> | | 8,740.30 | | 8,740.30 | 1,288.06 | 13% |
| TOTAL FINANCING SOURCE | 462,371.12 | 16,295.00 | 12,872.22 | 392,717.37 | 421,884.59 | 40,486.53 | 9% |

TOWN OF WEAVERVILLE
 CAPITAL PROJECT FUND
 WATER TREATMENT PLANT EXPANSION PROJECT ESTABLISHED 6/28/2021

| | BUDGETED | PAID IN FY 2021 | PAID IN FY 2022 | PAID IN FY 2023 | 3/31/2024 YEAR-TO-DATE | CUMULATIVE TOTAL | REMAINING BALANCE |
|------------------------|-------------------------------------|--------------------|--------------------|--------------------|---------------------------|---------------------|----------------------|
| EXPENDITURE: | | | | | | | |
| 061-300-000-19005 | CONSTRUCTION ADMIN | - (TBD) | - | - | - | - | - |
| 061-300-000-19007 | LEGAL SERVICES | - (TBD) | - | - | - | - | - |
| 061-300-000-19008 | ENGINEERING FEES | 1,270,680.00 | 23,850.00 | 316,029.98 | 9,375.00 | 58,832.50 | 408,087.48 |
| 061-300-000-19009 | INTEREST ON INTERIM | - (TBD) | - | - | - | - | - |
| 061-300-000-19900 | CONSTRUCTION COST | - (TBD) | - | - | - | - | - |
| 061-300-000-90000 | CONTINGENCY | - (TBD) | - | - | - | - | - |
| TOTAL EXPENDITURE | | 1,270,680.00 | 23,850.00 | 316,029.98 | 9,375.00 | 58,832.50 | 408,087.48 |
| FINANCING SOURCE: | | | | | | | |
| 061-000-300-60031 | TRANSFER FROM WATER CAPITAL RESERVE | 349,255.00 | 23,850.00 | 316,029.98 | 9,375.00 | 58,832.50 | 408,087.50 |
| 061-000-300-60030 | TRANSFER FROM WATER FUND | 921,425.00 | - | - | - | - | - |
| 061-000-300-60035 | PROCEEDS FROM DEBT | - (TBD) | - | - | - | - | - |
| TOTAL FINANCING SOURCE | | 1,270,680.00 | 23,850.00 | 316,029.98 | 9,375.00 | 58,832.50 | 408,087.50 |

TOWN OF WEAVERVILLE
 CAPITAL PROJECT FUND
 WATER SYSTEM RESILIENCY PROJECT ESTABLISHED 4/24/2023

| | BUDGETED | PAID IN FY 2023 | 3/31/2024 YEAR-TO-DATE | CUMULATIVE TOTAL | REMAINING BALANCE | % BUDGET REMAINING | |
|------------------------|--------------------------|--------------------|---------------------------|---------------------|----------------------|-----------------------|-----|
| EXPENDITURE: | | | | | | | |
| 063-300-000-19003 | FIXTURES AND EQUIPMENT | 1,196,400.00 | - | 20,417.98 | 20,417.98 | 1,175,982.02 | 98% |
| 063-300-000-19005 | CONSTRUCTION ADMIN | - (TBD) | - | - | - | - | 0% |
| 063-300-000-19007 | LEGAL SERVICES | - (TBD) | - | - | - | - | 0% |
| 063-300-000-19008 | ENGINEERING FEES | 98,500.00 | 16,750.00 | 19,800.00 | 36,550.00 | 61,950.00 | 63% |
| 063-300-000-19009 | INTEREST ON INTERIM | - (TBD) | - | - | - | - | 0% |
| 063-300-000-19900 | CONSTRUCTION COST | - (TBD) | - | - | - | - | 0% |
| 063-300-000-90000 | CONTINGENCY | - (TBD) | - | - | - | - | 0% |
| TOTAL EXPENDITURE | | 1,294,900.00 | 16,750.00 | 40,217.98 | 56,967.98 | 1,237,932.02 | 96% |
| FINANCING SOURCE: | | | | | | | |
| 063-000-300-60030 | TRANSFER FROM WATER FUND | 1,294,900.00 | 16,750.00 | 40,217.98 | 16,750.00 | 1,278,150.00 | 99% |
| TOTAL FINANCING SOURCE | | 1,294,900.00 | 16,750.00 | 40,217.98 | 16,750.00 | 1,278,150.00 | 99% |