

TOWN OF WEAVERVILLE

AGENDA

**Weaverville Community Room at Town Hall
30 South Main Street, Weaverville, NC 28787**

**June 18, 2024 at 6:00 pm
Town Council Workshop**

Pg. Presenter

- 1. Call to Order Mayor Fitzsimmons**
- 2. Closed Session Mayor Fitzsimmons**
 - A. N.C.G.S. §143-318.11(a)3. To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.
 - B. N.C.G.S. §143-318.11(a)5. To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the amount of compensation and other material terms of an employment contract or proposed employment contract.
 - C. N.C.G.S. §143-318.11(a)6. To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
- 3. Town Council Final Discussion and Direction Mayor Fitzsimmons**
- 4. Town Council Budget Adoption: Adoption of FY 2024-2025 Budget Ordinance, Pay & Classification Plan and Fee Schedule Mayor Fitzsimmons**
- 5. Adjournment Mayor Fitzsimmons**

**FY 2024-2025 BUDGET ORDINANCE
TOWN OF WEAVERVILLE, NORTH CAROLINA**

WHEREAS, N.C.G.S §159-8 requires that the Town of Weaverville appoint a Budget Officer to serve at the will of the governing body and Town Council has and hereby appoints the Town Manager to serve in such capacity; and

WHEREAS, in accordance with N.C.G.S. §159-10, departmental budget requests were submitted to the Budget Officer by February 23, 2024, and in accordance with N.C.G.S. §159-11, the Budget Officer submitted the budget message to the Mayor and Town Council on April 16, 2024, which included the tax rate calculated as thirty-five cents (\$0.35) per \$100 in valuation per the Buncombe County Tax Department's assessments; and

WHEREAS, in accordance with N.C.G.S. §159-12(a), the Budget Officer filed the proposed budget with the Town Clerk on April 16, 2024, and posted the same on the Town's website, and the Town Clerk caused a statement indicating that the proposed budget had been submitted to the governing body and was available for public inspection and that a public hearing on the budget was scheduled for May 14, 2024; and

WHEREAS, Town Council, in accordance with N.C.G.S. §159-12(b) and after proper notice under N.C.G.S. §159-12(a), held a public hearing on the proposed budget on May 14, 2024, providing the public with an opportunity to attend and provide comment; and

WHEREAS, Town Council has carefully considered the anticipated revenues and expenditures necessary to provide for the provision of municipal services within the Town of Weaverville during the 2024-2025 fiscal year and wishes to adopt this Budget Ordinance which reflects a balanced budget in accordance with N.C.G.S. §159-8, with the sum of estimated net revenues and appropriated fund balances equal to appropriations;

BE IT, THEREFORE, ORDAINED by the Town Council for the Town of Weaverville, North Carolina:

Section 1. General Fund Revenues

It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

GENERAL FUND

REVENUES

Prior Year Taxes	\$3,000
Ad Valorem Taxes	\$4,262,256
DMV Tax Revenue	\$221,402

Tax Penalties & Interest	\$8,000
Utility Tax Revenue	\$490,661
Beer & Wine Excise Tax	\$19,000
Powell Bill Funds	\$148,440
Local Government Sales Tax Revenue	\$2,167,561
ABC – Distribution to Town	\$350,000
Cell Tower Revenue	\$22,300
Miscellaneous Revenue	\$8,000
Interest Income	\$287,647
Powell Bill Interest Income	\$34,710
Planning & Zoning Fees	\$18,000
Facility Use Rental Fees	\$75,770
Parking Enforcement Fees	\$3,400
Sale of Property	\$10,000
Appropriated Fund Balance	\$1,216,788
 TOTAL ESTIMATED GENERAL FUND REVENUES	 \$9,346,935

Section 2. General Fund Appropriations

The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the departmental units heretofore established for the Town:

APPROPRIATIONS

Governance and Legal	\$384,527
Administration	\$1,080,660
Planning Department	\$244,430
Police Department	\$3,264,224
Public Works:	
Streets Division	\$557,361
Powell Bill Division	\$148,440
Sanitation Division	\$934,793
Stormwater Management Division	\$118,915
Grounds Maintenance Division	\$474,511
Recreation Department	\$246,689

Contingency	\$10,000
Transfer to Special Revenue Fund	\$1,882,385
TOTAL GENERAL FUND APPROPRIATIONS	\$9,346,935

Section 3. Water Fund Revenues

It is estimated that the following revenues will be available in the Water Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

WATER FUND	
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REVENUES	
Water Revenue	\$2,847,745
Miscellaneous Revenue	\$20,000
Water Tap Revenue	\$22,680
System Development Fees	\$150,600
Fees for MSD Collections	\$82,426
Interest Earned	\$130,153
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TOTAL ESTIMATED WATER FUND REVENUES	\$3,253,604

Section 4. Water Fund Appropriations

The following amounts are hereby appropriated in the Water Fund for the operation of the Town’s water system for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with the departmental divisions heretofore established for the Town:

WATER FUND	
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APPROPRIATIONS	
Water Administration	\$354,592
Water Production	\$1,129,648
Water Maintenance	\$1,463,405
Contingency	\$5,000

Debt Service – Revenue Bonds	\$93,640
Debt Service – General Obligation Bonds	\$207,319
	\$207,319
TOTAL WATER FUND APPROPRIATIONS	\$3,253,604

Section 5. Special Revenue Fund – Weaverville Fire Department Revenue

A Special Revenue Fund was established in fiscal year 2021-2022 to account for North Buncombe Fire Tax revenue as well as all expenditures associated with the Town’s fire department, as required by Buncombe County to remain eligible for fire tax revenue. It is estimated that the following revenues will be available in the Special Revenue Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

SPECIAL REVENUE FUND – WEAVERVILLE FIRE

REVENUES

Fire Protection Contract Revenue	\$2,227,144
Fire Fees	\$500
Transfer from General Fund	\$1,882,385
	\$1,882,385
TOTAL ESTIMATED SPECIAL REVENUE FUND REVENUES	\$4,110,029

Section 6. Special Revenue Fund – Weaverville Fire Department Appropriations

The following amounts are hereby appropriated in the Special Revenue Fund for the operation of the Town’s fire department and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

SPECIAL REVENUE FUND – WEAVERVILLE FIRE

APPROPRIATIONS

Fire Department	\$4,056,488
Debt Service	\$53,541
	\$53,541
TOTAL ESTIMATED SPECIAL REVENUE FUND APROPRIATIONS	\$4,110,029

Section 7. Capital Project Funds

A Capital Project Fund for the new Recreation Complex was established by an ordinance adopted on January 27, 2020, and was most recently amended on July 18, 2023. The current budgeted amount for this capital project fund is \$462,371, of which 91% has been spent, with funding from General Fund Balance and donations from the public. Budget amendments may be needed to transfer funds as the final elements are completed. It is expected that this project will be fully completed during the fiscal year beginning July 1, 2024, and ending June 30, 2025.

A Capital Project Fund was first established by ordinance on June 28, 2021, for capital projects associated with the Town's Water System. This ordinance includes both the Water System Resiliency Project and the Water Treatment Plant Expansion Project and was most recently amended on April 24, 2023. Both of these projects are underway and budget amendments and transfers will be necessary as each project progresses.

Section 8. Ad Valorem Taxes

An *ad valorem* tax rate of thirty-five cents (\$0.35) per one hundred dollars (\$100.00) valuation of taxable property, as listed for taxes as of January 1, 2024, is hereby levied and established as the official tax rate for the Town of Weaverville for fiscal year beginning July 1, 2024 and ending June 30, 2025. This tax rate is based upon a total projected valuation of \$1,219,006,300 and an estimated collection rate of 99.9%.

Section 9. Fee and Rate Schedule

The attached Fee Schedule is incorporated into this Budget Ordinance and hereby adopted as the official Fee Schedule (including Water Rates) which lists monies receivable by the Town of Weaverville as referenced in Sections 1, 3, and 5 of this Budget Ordinance.

Section 10. Pay Plan and Position Classification Plan

The attached Pay Plan & Position Classification Plan is hereby adopted and effective for fiscal year beginning July 1, 2024 and ending June 30, 2025. The Pay Plan & Position Classification Plan is incorporated as an addendum to this Budget Ordinance.

Section 11. Contingency Concerning Fire Tax Rate

The North Buncombe Fire Tax Rate used in this Budget Ordinance is 12.27 cents (\$0.1227) per \$100.00 in valuation. Should Buncombe County set the fire tax rate applicable within the Town's jurisdiction lower than \$0.1227 per \$100.00 in valuation, then the Town's Budget for FY 2024-

2025 shall be and is hereby automatically amended to appropriate the resulting difference in fire tax revenue from the fund balance within the Town's General Fund.

Section 12. Authorizations & Conditions

The Town Manager, serving as the Budget Officer for the Town of Weaverville, is hereby authorized to transfer appropriations as contained herein under the following conditions:

A. This Budget Ordinance defines departments and divisions as follows:

<u>General Fund Departments:</u>	<u>Divisions:</u>
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Governance & Legal
Administration
Planning Department
Recreation Department
Police Department
Fire Department
Public Works:

- Streets
- Powell Bill
- Sanitation
- Stormwater Management
- Grounds Maintenance

<u>Water Fund Departments:</u>	<u>Divisions:</u>
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Water:

- Water Administration
- Water Production
- Water Maintenance

- B. The Budget Officer or his/her designee is hereby authorized to distribute departmental funds based upon the line-item budgets and make expenditures therefrom, in accordance with the Local Government Budget and Fiscal Control Act.
- C. The Budget Officer or his/her designee may authorize transfers between line items, expenditures and revenues, within a department or division without limitation and without a report being required.

- D. The Budget Officer or his/her designee may transfer amounts up to 5%, but not to exceed \$10,000 monthly, between departments, including contingency appropriations, but only within the same fund. The Budget Officer must make an official report on such transfers at a subsequent regular meeting of Town Council.

- E. The Budget Officer or his/her designee may not transfer any amounts between funds, except as approved by Town Council, as a budget amendment.

Section 13. Utilization of Budget Ordinance

The Budget Ordinance shall be the basis for the financial plan of the Town of Weaverville during the fiscal year beginning July 1, 2024 and ending June 30, 2025. The Budget Officer or his/her designee shall administer the budget. The accounting system shall establish records which are in consonance with this budget and this ordinance and the appropriate statutes of the State of North Carolina.

Section 14. Distribution & Documentation

Copies of this Budget Ordinance shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer to be kept on file by them for direction in the collection of revenues and disbursement of Town funds.

DULY ADOPTED this the **18th** day of **June 2024**.

Patrick Fitzsimmons, Mayor
Town of Weaverville

ATTEST:

Tamara Mercer, Town Clerk

**FY 2024-2025 FEE SCHEDULE
TOWN OF WEAVERVILLE**

Adopted June 18, 2024

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*FY 2024-2025 Fee Schedule
Proposed for Adoption June 18, 2024
Effective July 1, 2024*

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GENERAL ADMINISTRATIVE FEES

Returned Check/Bank Draft Fee (G.S. § 25-3-506).....\$25.00

Processing Fees for Electronic Payments

Direct vendor fees charged through electronic payment vendors - These fees shall automatically be updated should changes be made to the fees charged by vendor and the Town Manager is authorized to amend the adopted Fee Schedule to reflect such changes.

MyGovHub (<https://weavervillenc.mygovhub.com>)
Monthly Utility Billing (Visa, Mastercard, American Express, Discover Card)..... \$3.50 flat fee

PaymentUs (<https://ipn.paymentus.com/rotp/towe>)
Miscellaneous Payments.....2.95% with no minimum

Special Event Permit Fees (Reference Special Events Permit)

Events with No Alcohol \$300.00
Events with Alcohol \$600.00

Solid Waste/Trash Violation..... \$50.00

Recycling Fee (included on monthly utility bill)..... \$ 3.79

Direct vendor fees charged by Curbside Management - These fees shall automatically be updated should changes be made to the fees charged by vendor and the Town Manager is authorized to amend the adopted Fee Schedule to reflect such changes. Recycling Fee reflects vendor charge as of July 2024.

Public Records Request Copying Charge(s)

8 ½" x 11" black & white single-sided hardcopy (per page)..... \$0.02
8 ½" x 11" color single-sided hardcopy (per page) \$0.09
8 ½" x 11" black & white double-sided hardcopy (per page)..... \$0.03
8 ½" x 11" color double-sided hardcopy (per page) \$0.18
Electronic Copies..... No Charge

Applicable postage will also be charged for mailing hard copy documents.

Annexation Petition Fee..... \$200.00

Municipal Election Filing Fee..... \$20.00

Beer & Wine Privilege Licenses

Taxes will be assessed for all malt beverage and wine licenses in accordance with and as required by N.C.G.S. 105-113.77 et seq., as the same may from time to time be amended.

Hourly Charges for Equipment/Personnel

Equipment

Pumper Truck.....	\$150.00
Ladder Truck	\$220.00
Ton Truck (P/U Brush Truck)	\$35.00
Command Vehicles	\$30.00
Tanker.....	\$40.00
ATV.....	\$40.00
UAV (Drone).....	\$40.00

Personnel

Firefighters	[see note below] \$50.00
Police Officers	[see note below] \$65.00
Public Works Employees	\$25.00
Captain.....	\$30.00
Chief Officers.....	\$35.00

The current rate for a police officer hired for secondary work is \$65/hour for a four-hour minimum. If there is less than 96 hours notice, it is \$80/hour. If they cancel within 24 hours, they are still responsible for a minimum payment of four hours. Holiday/Hospital pay can be up to \$90/hour.

Like the Weaverville Police Department fee above, a 4-hour minimum time frame is required for the Weaverville Fire Department. Minimum staffing for the brush truck, drone, and ATV would be 2 personnel and a minimum staffing of 3 personnel are required for the engine, ladder, and rescue trucks.

FACILITY USE FEES

Facility Use Fees See Attachment A

FIRE DEPARTMENT

Unless otherwise provided, the charge is for each separate and distinct violation; additional civil penalties may be assessed pursuant to Town Code or other applicable law. If fees listed in this section of the fee schedule differ from a fee established in the Weaverville Code of Ordinances or another section of this fee schedule, the higher of the two shall apply.

Construction/Operations Permits

Automatic Fire Extinguishing Systems	\$100.00
Compressed Gas Installation	\$100.00
Fire Alarm and Detection Systems and Related Equipment	\$100.00
Fire Pumps and Related Equipment	\$100.00
Flammable and Combustible Liquid Installations.....	\$100.00
Hazardous Materials	\$100.00
Industrial Ovens	\$100.00
LP Gas	\$100.00
Private Hydrant System	\$100.00
Spraying and Dipping Operations.....	\$100.00

Standpipe Systems	\$100.00
Temporary Membrane Structure (<i>tents, canopies and air-supported structures</i>)	\$50.00
Outdoor Event Fire Inspections/200+ Square Feet Onsite Cooking	\$75.00
Fuel Dispensing Permit	\$50.00
Other Required Plan Permit	\$100.00

Construction Plan Review

ABC Inspections	\$100.00
Commercial Kitchen Hood Suppression Systems	\$100.00
Explosives and Fireworks	\$100.00
Petroleum Tanks and Appurtenances	\$100.00
Other Required Plan Review	\$100.00

Sprinkler/Fire Alarm System Inspections

Up to 1,000 Square Feet.....	\$50.00
1,001 – 5,000 Square Feet.....	\$100.00
5,001– 10,000 Square Feet	\$150.00
10,001 – 25,000 Square Feet.....	\$200.00
25,001 – 50,000 Square Feet.....	\$250.00
50,001 – 100,000 Square Feet.....	\$300.00
101,001 – 200,000 Square Feet.....	\$350.00
Over 200,000 Square Feet.....	\$400.00

Violations

Specific Violations

Illegal Burning	\$100.00
Construction Work/Operations without Permit	\$100.00
Fire Lane Obstruction/Parking in Fire Lane	\$100.00
Fire Hydrant Obstruction/Blocking Fire Hydrant.....	\$100.00
Nuisance Fire Alarms (<i>3+ in 72-hrs; per occurrence beginning with 3rd alarm</i>)	\$100.00
Tampering with Fire Hydrant.....	\$500.00 plus cost of repair

Violations of General Provisions

Violations of the provisions of the Weaverville Code of Ordinance	\$100.00 min.
Violations which increase hazard or menace of fire, explosion, or other hazardous condition that may delay, hinder, or interfere with Fire Department operations.....	\$200.00 min.
Violations which delay, hinder, or prevent the egress of the occupants of a building on fire and/or other emergency or acts which may prevent the operation of fire and/or life safety devices and/or systems	\$300.00 min.
Violations which delay, hinder, or prevent the egress of the occupants during an emergency, that caused a fire or increased the severity of a fire, or the commission of any acts that prevented the operation of a fire and/or life safety system or device during an emergency	\$500.00 min.

POLICE DEPARTMENT

Violations of General Provisions	\$100.00
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Unless otherwise specifically provided, \$100.00 charge for each separate and distinct violation; additional civil penalties may be assessed pursuant to Town Code or other applicable law.

Dangerous Dog Violations

- Class I: \$250.00 first day, and \$250.00 each subsequent day of continuous violation.
- Class II: \$500.00 first day, and \$500.00 each subsequent day of continuous violation.
- Class III: \$1,000.00 first day, and \$1,000.00 each subsequent day of continuous violation.

Unrestrained Dogs \$250.00
Dogs off leash

Parks and Recreation Violations (daily) \$30.00
Includes vehicles on grass/trail

Parking Violations

- Parked within Handicapped Zone..... \$100.00
- Parked within Fire Lane \$100.00
- Obstructing Traffic \$100.00
- Parked within 25 Feet of Intersection \$50.00
- Parked in or within 10 Feet of Crosswalk..... \$50.00
- Parked within 25 Feet of Traffic Sign/Signal \$50.00
- Blocking Private Driveway..... \$50.00
- Double Parked..... \$50.00
- Truck Traffic in Restricted Area \$50.00
- Exceeding Time Limit..... \$30.00
- Parked Across Lines..... \$30.00
- Exceeding 12 Inches from Curb or Street Edge..... \$30.00
- All Other Parking Violations \$30.00

Parking Permit for Construction/Loading/Unloading (*per parking space; limited to 2*) \$15.00 per day

Nuisance Security Alarms (*3+ in 72-hrs; per occurrence beginning with 3rd alarm*)..... \$100.00

Parade Entry Fee (*fees collected support Cops for Kids*)..... \$20.00 per entry

Removal of Traffic Related Signs (*including signs, traffic cones, caution tape, barriers, etc.*) \$300.00

Road/Park Closure Violations (*using roads, sidewalks, park areas that have been closed*) \$300.00

Golf Cart Violations

- First Offense* \$50.00
- Second Offense* \$75.00
- Third and Subsequent Offenses* \$100.00

PLANNING & ZONING DEPARTMENT

Residential Zoning Permits

- Single Family Dwelling \$150.00 plus \$0.05 per sq. ft. over 1,200 with a max of \$300.00
- Multi Family Dwelling..... \$300.00 plus \$50.00 per dwelling unit with a max of \$1,000.00
- Secondary Dwelling \$150.00
- Addition to Dwelling..... \$75.00 plus \$0.05 per sq. ft. over 1,200

*FY 2024-2025 Fee Schedule
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 Effective July 1, 2024*

Accessory Structure	\$50.00 plus \$0.05 per sq. ft. over 100
Deck/Porch.....	\$50.00
Home Occupation.....	\$50.00
Internal Up-fit.....	\$50.00
Temporary Structure/Use.....	\$50.00

Commercial / Industrial Zoning Permits

Commercial/Industrial Structure	\$350.00 plus \$0.05 per sq. ft. over 2,000 with a max of \$1,000.00
Commercial/Industrial Addition.....	\$100.00 plus \$0.05 per sq. ft. over 2,000 with a max of \$500.00
Accessory Structure	\$50.00 plus \$0.05 per sq. ft. over 500 with a max of \$100.00
Internal Up-Fit/Renovation.....	\$100.00
Telecommunication Tower.....	\$4,000.00 per location or max allowed by law
Telecommunication Tower (Co-location, Microcell, Concealed)	\$500.00 per location or max allowed by law
Temporary Structure/Use (Annually)	\$100.00
Mobile Food Vendors:	
Daily.....	\$25.00
Annually	\$100.00

Sign Permits

Sign Permit Fee.....	\$50.00 plus fee based on total surface area of sign (see below), max of \$500.00
Up to 32 sq. ft.....	\$25.00
33 - 64 sq. ft.....	\$50.00
65 - 96 sq. ft.....	\$100.00
97 sq. ft. plus.....	\$150.00 plus \$2.50 per sq. ft.

Special Use Permit or Related Amendment Fee..... \$500.00

Rezoning/Zoning Map Amendment Fees

Less Than 1 Acre or accompanied by an Annexation Petition.....	\$250.00
1 - 3 Acres.....	\$500.00
4 - 9 Acres.....	\$750.00
10 + Acres.....	\$1,000.00

Text Amendment Fees..... \$500.00

Conditional District Zoning Application Fees

Less Than 1 Acre	\$250.00
1 - 3 Acres.....	\$500.00
4 - 9 Acres.....	\$750.00
10 + Acres.....	\$1,000.00

Subdivision Fees

Minor Subdivision.....	\$100.00 plus \$25 per lot
Major Subdivision.....	\$300.00 plus \$25 per lot

Public Street Commitment Application \$200.00

Miscellaneous Planning, Zoning & Code Enforcement Fees

Zoning Verification Letter \$25.00
Variance, Sidewalk Waiver, Other Board of Adjustment Applications..... \$250.00
Appeal of an Administrative Decision..... No Charge
Nuisance Violation (which requires Town abatement)..... \$100.00
Violations of General Provisions \$100.00

*Unless otherwise specifically provided, \$100.00 charge for each separate and distinct violation;
additional civil penalties may be assessed pursuant to Town Code or other applicable law*

Fee in Lieu of Sidewalk Construction..... Approved Cost Estimate

The fee is the cost estimate approved by Town Council for the request with consideration to staff recommendations and the applicant provided cost estimate of sidewalk construction for the required linear feet on the property, which includes surveying, engineering, permitting, grading, materials, installation, finishing, and restoration of area disturbed, and a 5% contingency.

WATER DEPARTMENT

Application Fee for Water Availability/Commitment/Extension Requests..... \$100.00
Renewal Application Fee \$100.00

Non-Refundable Application/Renewal Fee for 1" or larger meters and multi-lot/multi-unit development

Tap Charges and Re-Tap Charges

Meter Size	Tap Fee
5/8" and 3/4"	\$1,500.00
1"	\$3,000.00
1 1/2"	\$4,500.00
2"	\$6,000.00
Road Cut and Pavement Repair <i>(if needed)</i>	\$500.00
Bore Under Road (up to 2")	\$500.00

Water System Availability/Commitment Fees

For all multi-lot or multi-unit developments, the availability/commitment fee shall apply to each meter to be set based upon connection size, **except that for multi-family development with master meters the fee shall be calculated by multiplying the number of residential units proposed by the fee associated with the smallest meter size.**

Meter Requested	Inside Town Limits	Outside Town Limits
5/8" and 3/4"	\$35.00	\$70.00
1"	\$50.00	\$100.00
1 1/2"	\$100.00	\$200.00
2"	\$160.00	\$320.00
3"	\$300.00	\$600.00
4"	\$500.00	\$1,000.00
6"	\$1,000.00	\$2,000.00

Water System Development Fees

Size of Connection	Rated Maximum Capacity	System Development Fees
5/8" and 3/4"	20 gallons	\$2,750
1"	50 gallons	\$6,875
1 1/2"	100 gallons	\$13,750
2"	160 gallons	\$22,000
3"	300 gallons	\$44,000
4"	500 gallons	\$68,750
6"	1,000 gallons	\$137,500

Administrative Water Fees

Account Establishment Service Charge	\$25.00
Seasonal Reconnect Fee	\$20.00
Disconnect Fee (for nonpayment)	\$40.00
Flow Test Fee for Fire Systems	\$40.00
Meter Testing at Customer Request (charged only if meter is operational).....	\$40.00
Late Payment Fee.....	\$10.00

Water System Account Deposits

Size of Connection	Inside Town Limits Amount	Outside Town Limits Amount
5/8" and 3/4"	\$100.00	\$200.00
Residential Renter	\$200.00	\$200.00
1"	\$120.00	\$240.00
1 1/2"	\$200.00	\$400.00
2"	\$320.00	\$640.00
3"	\$600.00	\$1,200.00
4"	\$1,000.00	\$2,000.00

Water Leak Protection Fees

The following respective monthly fee shall be assessed on all water customers with water lines that are 2-inches or less in diameter, subject to opt-out provisions of the water leak protection policy.

Type of Meter	Monthly Fee
Residential – Single Meter	\$1.25
Commercial – Single Meter	\$3.45
Commercial – Master Meter	\$6.90

Water Rates

Water rates for water used INSIDE the Corporate limits of the Town:

The first 3,000 Gallons or fraction thereof used monthly..... \$ 10.28 per 1,000 gallons
 The next 2,000 Gallons or fraction thereof used monthly..... \$ 10.95 per 1,000 gallons
 The next 20,000 Gallons or fraction thereof used monthly.....\$11.34 per 1,000 gallons
 The next 175,000 Gallons or fraction thereof used monthly..... \$ 12.29 per 1,000 gallons
 The next 300,000 Gallons or fraction thereof used monthly..... \$ 13.30 per 1,000 gallons
 All over 500,000 Gallons or fraction thereof used monthly..... \$ 14.27 per 1,000 gallons

Water rates for water used OUTSIDE the Corporate limits of the Town:

The first 3,000 Gallons or fraction thereof used monthly..... \$ 20.56 per 1,000 gallons
 The next 2,000 Gallons or fraction thereof used monthly..... \$ 21.90 per 1,000 gallons
 The next 20,000 Gallons or fraction thereof used monthly.....\$22.68 per 1,000 gallons
 The next 175,000 Gallons or fraction thereof used monthly..... \$ 24.58 per 1,000 gallons
 The next 300,000 Gallons or fraction thereof used monthly..... \$ 26.60 per 1,000 gallons
 All over 500,000 Gallons or fraction thereof used monthly..... \$ 28.54 per 1,000 gallons

Minimum Monthly Water Charges

The minimum monthly charge for water service shall be according to the size of the meter through which water is delivered to each customer in accordance with the following schedule:

Meter Size	Minimum Monthly Usage	Inside Town	Outside Town
5/8" – 3/4"	800 gallons	\$ 10.28	\$ 20.56
1"	4,800 gallons	\$ 64.83	\$ 129.66
1½"	8,960 gallons	\$ 123.78	\$ 247.56
2"	14,560 gallons	\$ 203.12	\$ 406.24
3"	28,960 gallons	\$ 417.93	\$ 835.86
4"	46,800 gallons	\$ 692.18	\$ 1,384.36
6"	89,600 gallons	\$ 1,350.11	\$ 2,700.22
8"	144,000 gallons	\$ 2,186.36	\$ 4,372.72
10"	206,400 gallons	\$ 3,203.93	\$ 6,407.86

Bulk Water Rates..... \$0.05 per gallon, min. charge of \$25.00
Emergency Water Rates (approx. = cost of production + 10%).....\$4.44 per 1,000 gallons

Charges for Fire Line Connections

Monthly Charge for Fire Connection

All fire line connections on the water system for the Town of Weaverville shall be subject to a monthly charge based upon the square inch size of the line at the following rates:

- INSIDE** Corporate limits of the Town: \$ 2.32 per square inch/month
- OUTSIDE** Corporate limits of the Town: \$ 4.64 per square inch/month

Fire line charges shall be levied by the Water Department according to the following schedule:

Diameter of Fire Line	Square Inch Size	Inside Town	Outside Town
2" and smaller	3.14	\$ 7.27	\$ 14.54
3"	7.07	\$ 16.37	\$ 32.74
4"	12.56	\$ 29.08	\$ 58.16
6"	28.26	\$ 65.42	\$ 130.84
8"	50.24	\$ 116.28	\$ 232.56
10"	78.50	\$ 181.70	\$ 363.40

Consumption of Water from Fire Line

If during any month the detector-check valve meter for the fire line shows any consumption and the consumption is not related to testing of fire lines or firefighting activity, the customer (owner) shall be fined \$1,000 and such amount shall be added to the bill along with the monthly fire connection charge. If the customer (owner) believes that a fine has been mistakenly charged the matter should be handled through the Town’s Grievance Policy and Procedures.

ATTACHMENT A TO FEE SCHEDULE – FACILITY USE FEES
FY 2024-2025 Proposed

TOWN FACILITY LOCATION		GOVERNMENT, NON-PROFIT, EDUCATIONAL, CHURCHES		PRIVATE - MEETINGS, PARTIES, WEDDINGS, RECEPTIONS		Employee
		Resident	Non-Resident	Resident	Non-Resident	
TOWN HALL *						
Community Room / Kitchen	Deposit	\$200	\$200	\$200	\$200	\$200
Mon-Sun	2 Hours	\$0				
	Hourly	\$10	\$15	\$15	\$30	\$10
	Daily Maximum	\$50	\$100	\$100	\$200	\$100
COMMUNITY CENTER *						
Albert Weaver Main Room	Deposit	\$500	\$500	\$500	\$500	\$500
Mon-Fri	Hourly	\$20	\$30	\$40	\$70	\$15
Mon-Fri	Daily Maximum	\$100	\$175	\$250	\$750	\$75
Sat-Sun	Hourly	\$30	\$50	\$75	\$100	\$25
Sat-Sun	Daily Maximum	\$200	\$325	\$500	\$1,000	\$150
Multi-Purpose Room	Deposit	\$100	\$100	\$100	\$100	\$100
Mon-Fri	2 Hours	\$0				
Mon-Fri	Hourly	\$10	\$15	\$15	\$35	\$10
Mon-Fri	Daily Maximum	\$50	\$100	\$125	\$250	\$50
Sat-Sun	Hourly	\$15	\$30	\$30	\$60	\$15
Sat-Sun	Daily Maximum	\$75	\$150	\$175	\$350	\$75
Kitchen	Deposit	\$300	\$300	\$300	\$300	\$300
Mon-Fri	2 Hours	\$0				
Mon-Fri	Hourly	\$12	\$20	\$20	\$30	\$12

Mon-Fri	Daily Maximum	\$50	\$100	\$100	\$100	\$200	\$50
Sat-Sun	Hourly	\$15	\$30	\$25	\$35	\$35	\$15
Sat-Sun	Daily Maximum	\$75	\$150	\$150	\$400	\$400	\$75
Back Porch/Patio	Deposit	\$100	\$100	\$100	\$100	\$100	\$100
Does not include building access **Weekend patio reservations must be made week of*	Hourly	\$15	\$25	\$25	\$35	\$35	\$15
	Daily Maximum	\$75	\$150	\$150	\$350	\$350	\$75
Add Ons							
Fireplace Usage		\$25	\$25	\$25	\$25	\$25	\$25
Back Porch / Patio		\$25	\$25	\$25	\$25	\$25	\$25
*Facility Fees are determined based on hourly increments							

**TOWN OF WEAVERVILLE
PAY PLAN & POSITION CLASSIFICATION PLAN
FY 2024-2025**

GRADE	CLASSIFICATION	FLSA STATUS	MINIMUM	MID-POINT	MAXIMUM
20	Maintenance Technician	Non-Exempt	\$37,036.00	\$46,295.00	\$55,554.00
21			\$38,517.00	\$48,147.00	\$57,776.00
22	Senior Maintenance Technician	Non-Exempt	\$40,058.00	\$50,073.00	\$60,087.00
23	Administrative Assistant	Non-Exempt	\$41,660.00	\$52,076.00	\$62,491.00
	Financial Administrative Assistant	Non-Exempt			
	Police Administrative Assistant	Non-Exempt			
	Public Works Administrative Assistant	Non-Exempt			
	Recreation Assistant	Non-Exempt			
24	Meter Technician	Non-Exempt	\$43,327.00	\$54,159.00	\$64,990.00
	Water Treatment Plant Operator I	Non-Exempt			
25	Police Records Specialist	Non-Exempt	\$45,060.00	\$56,325.00	\$67,590.00
26	Firefighter	Non-Exempt	\$46,862.00	\$58,578.00	\$70,294.00
	Police Officer	Non-Exempt			
	School Resource Officer	Non-Exempt			
	Public Works Crew Leader	Non-Exempt			
	Water Treatment Plant Operator II	Non-Exempt			
27	Senior Police Officer	Non-Exempt	\$48,737.00	\$60,921.00	\$73,105.00
	Police Detective	Non-Exempt			
	Senior Firefighter	Non-Exempt			
28	Fire Engineer	Non-Exempt	\$50,686.00	\$63,358.00	\$76,029.00
	Recreation Coordinator	Non-Exempt			
	Finance Specialist	Non-Exempt			
	Senior Police Detective	Non-Exempt			
	Water Treatment Plant Operator III	Non-Exempt			
29	Police Sergeant	Non-Exempt	\$52,714.00	\$65,892.00	\$79,071.00
	Detective Sergeant	Non-Exempt			
	Community Resource Officer	Non-Exempt			
30	Planner / Code Enforcement Technician	Non-Exempt	\$54,822.00	\$68,528.00	\$82,233.00
	Town Clerk	Exempt			
	Assistant to the Town Manager	Exempt			
31	Police Lieutenant	Non-Exempt	\$54,856.00	\$68,570.00	\$82,284.00
	Fire Captain	Non-Exempt			

32	Public Works Superintendent Water Maintenance Superintendent Water Treatment Plant Chief Operator	Non-Exempt Non-Exempt Non-Exempt	\$57,598.00	\$71,998.00	\$86,397.00
33	Fire Battalion Chief Police Captain	Non-Exempt Non-Exempt	\$60,478.00	\$75,598.00	\$90,717.00
34	Fire Marshal Water Treatment Plant Supervisor	Exempt Exempt	\$63,502.00	\$79,378.00	\$95,253.00
35	Assistant Police Chief Deputy Fire Chief Assistant Public Works Director	Exempt Exempt Exempt	\$66,677.00	\$83,346.00	\$100,016.00
36	Water Treatment Plant Superintendent	Exempt	\$70,011.00	\$87,514.00	\$105,017.00
37	Planning Director	Exempt	\$73,512.00	\$91,890.00	\$110,268.00
38	Fire Chief Police Chief	Exempt Exempt	\$77,187.00	\$96,484.00	\$115,781.00
39	Finance Director Public Works Director	Exempt Exempt	\$81,047.00	\$101,309.00	\$121,571.00
40			\$85,099.00	\$106,374.00	\$127,649.00
41			\$89,354.00	\$111,693.00	\$134,031.00

Town Manager - Exempt; Pay established by employment agreement

Town Attorney - Exempt; Pay established by employment agreement

Exempt = Classification eligible to be exempt from the Wage and Hour provisions of the Fair Labor Standards Act (FLSA)