

## MINUTES

### TREE BOARD ORGANIZATIONAL MEETING

**Town of Weaverville  
State of North Carolina**

**Monday, June 10, 2024, 2024**

The Tree Board for the Town of Weaverville held an organizational meeting on June 10, 2024, at 6:00 p.m. in the Town Council Chambers, Town Hall, Weaverville, N.C.

Present: Russ Kantner, Peter Stanz, Pauline Griffith, Greg Sanfilippo, Jeff Colavecchia, Caroline Lourd, and Caleb Hudson.

Staff: Tamara Mercer, Town Clerk

#### 1. Call to Order

It was noted by Ms. Mercer that an appointee by the Town Council had declined to serve the designated term on the Tree Board. This was due to the fact that she was moving out of the State of North Carolina, therefore was ineligible to accept the appointment. We will work towards filling the vacancy.

Tree Board members proceeded to introduce themselves.

#### 2. Set date and time for meetings –

By general consensus of the members, meetings were set for the first Wednesday of the month at 6:00 p.m.

#### 3. Elect a Chair and Vice Chair to the Tree Board

*Ms. Griffith nominated Russ Kantner as Chairman. The motion was approved unanimously. 7-0.*

*Mr. Kantner nominated Mr. Stanz as Vice Chair. The motion was approved unanimously. 7-0.*

#### 4. Code of Ordinance

Ms. Mercer reviewed the Weaverville Tree Ordinance, Chapter 2 and 32 as adopted by Town Council on May 20, 2024.

Mr. Stanz questioned the topping of trees and Ms. Mercer noted that the Town communicates public service announcements on-line in the E-Newsletter and on social media, educating the public of the harm to trees if they are topped.

Mr. Stanz said it was on the Town's property, specifically at Town Hall. Ms. Griffith requested information on the landscaping procedures of the Public Works Department to which Ms. Mercer noted she will contact the Public Works Director regarding the landscaping procedures at Public Works and coordinate with Public Works to attend a Tree Board meeting to address landscaping questions.

Ms. Mercer will supply the Board with the municipal town limits, rights-of-way areas and mapping and parcel information from the Planning Department.

There was discussion on positive messages for Arbor Day, educating the public about reducing urban heat islands, lower energy costs, enhancements of the tree canopy overall, vertical green walls and green roofs, and education initiatives for the public.

#### 5. Tree City USA

Ms. Lord requested guidelines for tree protection and tree care.

Ms. Mercer explained the makeup of the Tree Board appointments by Town Council requires a majority of the membership to reside in town limits. A reappointment to the open vacancy needed to be someone who lives in-town, and the members all said they would recruit for the open term. It would also get reposted to the Town's social media accounts. A date for next Tree Board meeting was discussed since there is lack of a full Board for either July 3<sup>rd</sup> or the 10<sup>th</sup> due to the fourth of July holiday. The Clerk will send out notice for the next meeting.

There being no further business and without objection, Mr. Kantner adjourned the meeting at 7:14 p.m.