

TOWN OF WEAVERVILLE
Weaverville Community Room at Town Hall
30 South Main Street, Weaverville, NC 28787

TOWN COUNCIL AGENDA
Monday, October 28, 2024
Regular Meeting at 6:00 pm

Remote Viewing Option for General Public via YouTube channel
https://www.youtube.com/channel/UCkBK1dolGY_O6_vJiqimFUQ/videos
 (unless technical difficulties are experienced)

	<i>Pg #</i>	<i>Presenter</i>
1. Call to Order		Mayor Fitzsimmons
2. Town Attorney – Oath of Office		Town Clerk Mercer
3. Approval/Adjustments to the Agenda		Mayor Fitzsimmons
4. Conflict of Interests Statement		Mayor Fitzsimmons
5. Tropical Storm Helene - Reflections of Town Council		Mayor Fitzsimmons
6. Consent Agenda		Interim Manager Harris
A. Monthly Tax Report, Refunds/Releases	2	
B. Budget Amendment – Storm Related Donation	8	
C. Resolution Approving Donation of Surplus Property - Patrol Vehicle	10	
D. Street Paving Contract – Final Change Order/Closeout	12	
7. Interim Town Manager’s Report	26	Interim Manager Harris
8. General Public Comments (see below for additional information)		Mayor Fitzsimmons
9. Discussion & Action Items		
A. Town Manager Hiring Update	27	Mayor Fitzsimmons
B. Sister City Resolution – Weaverville, California	45	Mayor Fitzsimmons
C. Tropical Storm Helene Response and Recovery Update and Actions	49	Interim Manager Harris
D. Annexation Petition/Conditional District Request – AdventHealth	50	Planning Director Eller
E. Quarterly Report – Planning	96	Planning Director Eller
F. Quarterly Report – Finance	98	Finance Director Dozier
10. Adjournment		Mayor Fitzsimmons

General public comments may be submitted during the meeting or in writing in advance on any meeting topic or any other item of interest related to the Town of Weaverville. Normal rules of decorum apply to all comments and duplicate comments are discouraged. The general public comments section of the meeting will be limited to 20 minutes. Comments during the meeting are generally limited to 3 minutes. You must be recognized before giving your comment. Written comments timely received will be provided to Town Council and read during the 20-minute general public comment period as time allows. Written comments are limited to no more than 450 words and can be submitted as follows: (1) by putting your written comment in a drop box at Town Hall (located at front entrance and back parking lot) at least 6 hours prior to the meeting, (2) by emailing to public-comment@weavervillenc.org at least 6 hours prior to the meeting, (3) by mailing your written comment (received not later than Monday’s mail delivery) to: Town of Weaverville, PO Box 338, Weaverville, NC, 28787, Attn: Public Comments. For more information please call (828)645-7116.

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: October 28, 2024
SUBJECT: Monthly Tax Report, Refunds/Releases
PRESENTER: Tax Collector
ATTACHMENTS: Monthly Tax Report Summary
TR-401G Net Collections Report for September 2024
RMV Refund/Release Report for September 2024

DESCRIPTION/SUMMARY OF REQUEST:

Buncombe County has provided the monthly net collections report with data through the end of September 2024 and a request for tax releases/refunds.

A summary of the monthly tax report is provided and shows that **16.62% of the Town's property taxes have been collected as of the end of September** (which is very typical at this time of year). This totals \$706,204 out of the \$4,249,184 total tax levy (real property, personal property, and business personal property). At the end of September 2024 there was \$3,542,980 left to collect of the 2024 property taxes.

The Motor Vehicle Levy Releases/Refunds report for August is attached.

Buncombe County Assessor's Office has requested approval of the following releases/refunds:

Sept 2024	Property Tax Levy Release/Refund	\$1,694.54
Sept 2024	Motor Vehicle Levy Release/Refund	\$280.82

COUNCIL ACTION REQUESTED:

The monthly report is provided for information only.

Town Council action to approval of the tax releases/refunds is requested. The following motion is suggested:

I move that Town Council approve the releases and refunds as requested.

**Town of Weaverville
MONTHLY TAX REPORT
FY 2024-2025**

**Tax Year 2024
Summary for YTD Sep 2024:**

Original Billed Amts	\$	4,247,686
Abs Adj (Adjustments by Assessor)	\$	(1,689)
Bill Releases	\$	(29)
Discovery Levy	\$	3,216
Additional Levy		
Net Levy	\$	4,249,184
Total Current Year Collections	\$	706,204
% Collected		16.62%
Total Left to be Collected:	\$	3,542,980
Prior Years Tax Paid	\$	2,027
Prior Years Interest Paid	\$	168

Date run: 10/8/2024 12:10:25 PM
 Data as of: 10/7/2024 11:31:30 PM

TR-401G Net Collections Report

NCPTS V4

Report Parameters:

Date Sent to Finance Start: **Min - September 1, 2024** Date Sent to Finance End: **Max - September 30, 2024** Abstract Type: **BUS,IND,PUB,REI,RMV**
 Tax District: **WEAVERVILLE**

Levy Type: **Admin Expense, Advertisement Fee, Attorney Fee, Collection Fee 5, Collection Fee 9, Cost, Docketing Expense, EXPENSE, FEE INTEREST, Garnishment Fee, Interest, LATE LIST PENALTY, Legal Ad Expense, NSF Penalty, Postage Expense, Sheriff Service Fee, SPECIAL ASSESSMENT, STORMWATER, TAX, VEHICLE FEE, WEAVERVILLE TAX**
 Tax Year: **2024, 2023, 2022, 2021, 2020, 2019, 2018, 2017, 2016, 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004** Year For: **2024, 2023, 2022, 2021, 2020, 2019, 2018, 2017, 2016, 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003** Collapse Districts: **N**

Default Sort-By: **Tax Year** Grouping: **Tax District, Levy Type**

Fiscal Year Activity from July 1, 20XX to September 30, 2024										Activity from September 1, 2024 to September 30, 2024				
Tax Year	Orig. Billed Amt (\$)	Abs. Adj (\$)	Bill Releases (\$)	Disc. Levy (\$)	Net Levy (\$)	Amt Collect. (\$)	Unpaid Balance (\$)	Amt Collect. (\$)	Abs. Adj (\$)	Bill Releases (\$)	Amt Collect. (\$)	Abs. Adj (\$)	Bill Releases (\$)	Disc. Levy (\$)
			Net Collections (\$)	Additional Levy (\$)	Collection Fee Amt (\$)	% Coll.	% Uncoll.			Assessor Refunds (\$)			Assessor Refunds (\$)	Additional Levy (\$)
TAX DISTRICT: WEAVERVILLE LEVY TYPE: Interest														
2023	0.00	0.00	0.00	0.00	0.00	6,581.79	0.00	6,581.79	0.00	0.00	0.00	0.00	0.00	0.00
2022	0.00	0.00	6,581.79	0.00	0.00	0.00	NA	NA	0.00	0.00	0.00	0.00	0.00	0.00
2021	0.00	0.00	0.00	0.00	0.00	4,861.85	0.00	4,861.85	0.00	0.00	0.00	0.00	0.00	0.00
2020	0.00	0.00	0.00	0.00	0.00	NA	0.00	NA	0.00	0.00	0.00	0.00	0.00	0.00
2019	0.00	0.00	0.00	0.00	0.00	11,905.62	0.00	11,905.62	0.00	0.00	0.00	0.00	0.00	0.00
2018	0.00	0.00	0.00	0.00	0.00	5,056.63	0.00	5,056.63	0.00	0.00	0.00	0.00	0.00	0.00
2017	0.00	0.00	0.00	0.00	0.00	NA	0.00	NA	0.00	0.00	0.00	0.00	0.00	0.00
2016	0.00	0.00	0.00	0.00	0.00	316.01	0.00	316.01	0.00	0.00	0.00	0.00	0.00	0.00
2015	0.00	0.00	0.00	0.00	0.00	39.57	0.00	39.57	0.00	0.00	0.00	0.00	0.00	0.00
						64.92	0.00	64.92	0.00	0.00	0.00	0.00	0.00	0.00
						NA	0.00	NA	0.00	0.00	0.00	0.00	0.00	0.00
						100.08	0.00	100.08	0.00	0.00	0.00	0.00	0.00	0.00

2014	0.00	100.08	0.00	0.00	0.00	NA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	47.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2013	0.00	47.72	0.00	0.00	0.00	NA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	1,020.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2012	0.00	1,020.36	0.00	0.00	0.00	NA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	730.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2011	0.00	730.74	0.00	0.00	0.00	NA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	12.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	12.59	0.00	0.00	0.00	NA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub.	0.00	0.00	0.00	0.00	0.00	35,788.69	0.00	1.49	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	35,788.69	0.00	0.00	0.00	NA	NA							
TAX DISTRICT: WEAVERVILLE														
	LEVY TYPE: LATE LIST PENALTY													
2024	2,330.93	1.55	0.36	181.03	2,510.05	334.18	2,175.87	194.01	0.45	0.00	0.00	0.00	0.00	0.00
		0.00	334.18	0.00	0.00	13.31 %	86.69 %							
2023	9,154.90	55.47	0.36	36.73	9,216.15	9,168.30	47.85	0.00	0.45	0.00	0.00	0.00	0.00	0.00
		0.00	9,168.30	80.35	0.00	99.48 %	0.52 %							
2022	2,555.97	4.77	0.80	733.13	3,283.53	3,267.17	16.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	3,267.17	0.00	0.00	99.50 %	0.50 %							
2021	1,320.31	65.20	0.54	3,159.35	4,413.92	4,392.09	21.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	4,392.09	0.00	0.00	99.51 %	0.49 %							
2020	1,211.84	478.88	0.96	6,083.77	7,047.59	7,032.49	15.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	7,032.49	231.82	0.00	99.79 %	0.21 %							
Sub.	16,573.95	605.87	3.02	10,194.01	26,471.24	24,194.23	2,277.01	194.01	0.90	0.00	0.00	0.00	0.00	0.00
	0.00	24,194.23	312.17	0.00	0.00	91.40 %	8.60 %							
TAX DISTRICT: WEAVERVILLE														
	LEVY TYPE: TAX													
2024	4,247,685.92	1,689.11	29.10	3,216.33	4,249,184.04	706,204.15	3,542,979.89	469,590.26	1,683.11	0.00	0.00	0.00	0.00	0.00
		0.00	706,204.15	0.00	0.00	16.62 %	83.38 %							
2023	4,196,765.41	2,953.48	60.16	8,428.28	4,204,328.91	4,202,513.58	1,815.33	4.81	4.53	0.00	0.00	0.00	0.00	0.00
		0.00	4,202,513.58	2,148.86	0.00	99.96 %	0.04 %							
2022	3,986,151.82	1,317.96	43.41	5,719.53	3,990,509.98	3,989,028.72	1,481.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		735.06	3,989,763.78	0.00	0.00	99.96 %	0.04 %							
2021	3,717,652.88	6,296.91	36.26	14,153.16	3,728,407.71	3,725,357.32	3,050.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		726.57	3,726,083.89	2,934.84	0.00	99.92 %	0.08 %							
2020	3,354,216.35	6,680.68	71.80	22,850.56	3,373,041.19	3,372,017.69	1,023.50	3.17	0.00	0.00	0.00	0.00	0.00	0.00
		2,156.28	3,374,173.97	2,726.76	0.00	99.97 %	0.03 %							
2013	73,342.49	0.00	1,623.13	0.00	71,719.36	71,719.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	71,719.36	0.00	0.00	100 %	0 %							
2012	68,037.63	0.00	1,498.22	0.00	66,539.41	66,539.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

2011	82.56	0.00	66,539.41	0.00	0.00	100 %	0 %	0.00	0.00	0.00	0.00
		0.00	0.00	82.56	82.56	82.56 %	0.00 %	0.00	0.00	0.00	0.00
		0.00	82.56	0.00	0.00	100 %	0 %	0.00	0.00	0.00	0.00
Sub.	19,643,935.06	18,938.14	3,362.08	54,367.86	19,683,813.16	16,133,462.79	3,550,350.37	469,598.24	1,693.64	0.00	0.00
		3,617.91	16,137,080.70	7,810.46	0.00	81.96 %	18.04 %				
TAX DISTRICT: WEAVERVILLE LEVY TYPE: WEAVERVILLE TAX											
2019	49,954.82	0.00	193.07	0.00	49,761.75	44,424.98	5,336.77	0.00	0.00	0.00	0.00
		0.00	44,424.98	0.00	0.00	89.28 %	10.72 %	0.00	0.00	0.00	0.00
2018	1,576.57	0.00	3.29	0.00	1,573.28	914.17	659.11	0.00	0.00	0.00	0.00
		0.00	914.17	0.00	0.00	58.11 %	41.89 %	0.00	0.00	0.00	0.00
2017	771.97	0.00	566.38	0.00	205.59	145.15	60.44	0.00	0.00	0.00	0.00
		0.00	145.15	0.00	0.00	70.60 %	29.40 %	0.00	0.00	0.00	0.00
2016	217.62	0.00	2.56	0.00	215.06	168.06	47.00	0.00	0.00	0.00	0.00
		0.00	168.06	0.00	0.00	78.15 %	21.85 %	0.00	0.00	0.00	0.00
2015	201.36	0.00	8.59	0.00	192.77	160.43	32.34	0.00	0.00	0.00	0.00
		0.00	160.43	0.00	0.00	83.22 %	16.78 %	0.00	0.00	0.00	0.00
2014	2,126.15	0.00	6.29	0.00	2,119.86	72.85	2,047.01	0.00	0.00	0.00	0.00
		0.00	72.85	0.00	0.00	3.44 %	96.56 %	0.00	0.00	0.00	0.00
2013	570.35	0.00	0.00	0.00	570.35	1.15	569.20	0.00	0.00	0.00	0.00
		0.00	1.15	0.00	0.00	0.20 %	99.80 %	0.00	0.00	0.00	0.00
2012	752.46	0.00	111.58	0.00	640.88	204.72	436.16	0.00	0.00	0.00	0.00
		0.00	204.72	0.00	0.00	31.94 %	68.06 %	0.00	0.00	0.00	0.00
Sub.	56,171.30	0.00	891.76	0.00	55,279.54	46,091.51	9,188.03	0.00	0.00	0.00	0.00
		0.00	46,091.51	0.00	0.00	83.38 %	16.62 %				
Total	19,716,680.31	19,544.01	4,256.86	64,561.87	19,765,563.94	16,239,537.22	3,561,815.41	469,793.74	1,694.54	0.00	0.00
		3,617.91	16,243,155.13	8,122.63	0.00	81.98 %	18.02 %				

Signature (Tax Collector)

District Refunds FY2024 July 2024 through June 2025

NCVTS Pending refund report Fiscal Year 2025

Sep-24

Tax Jurisdiction	District Type	Net Change
BUN	COUNTY	(\$6,567.80)
CAS	CITY	(\$1,942.14)
CBF	CITY	(\$151.22)
CBM	CITY	(\$106.37)
CMT	CITY	(\$51.64)
CWV	CITY	(\$280.82)
FBR	FIRE	(\$6.12)
FEB	FIRE	(\$24.06)
FEC	FIRE	(\$119.84)
FFA	FIRE	(\$74.06)
FFB	FIRE	(\$48.69)
FLE	FIRE	(\$1.06)
FNB	FIRE	(\$36.16)
FRC	FIRE	(\$39.78)
FRI	FIRE	(\$106.95)
FSK	FIRE	(\$174.91)
FSW	FIRE	(\$141.28)
FWB	FIRE	(\$39.11)
SAS	SPECIAL	(\$178.67)
FAS	SPECIAL	(\$1.25)
Total		(\$10,091.93)

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: October 28, 2024
SUBJECT: Budget Amendment – Storm Relief Donation
PRESENTER: Finance Director
ATTACHMENTS: Proposed Budget Amendment

DESCRIPTION/SUMMARY OF REQUEST:

The Town received a donation from Glenn and Sue Brank for disaster relief efforts following Tropical Storm Helene. The donation was originally for \$1,000 but a \$30 processing fee was assessed against that amount resulting in a total gift amount of \$970.00

The Interim Town Manager and Finance Director proposed that this amount be split between the Fire Department, Police Department, and Public Works Department.

A budget amendment in the amount of \$970 is needed in order to allocate these monies to those departments for use in this Fiscal Year.

COUNCIL ACTION REQUESTED:

Town Council action to approve the attached budget amendment.

Budget Amendment FY 2024-2025

Town of Weaverville

What expense accounts are to be increased?

<u>Account</u>	<u>Account Description</u>	<u>Transfer Amount</u>
010-430-431-26000	Supplies/Materials – Police Dept	\$323.33
040-430-434-26000	Supplies/Materials – Fire Dept	\$323.33
010-600-612-26000	Supplies/Materials – Grounds Maint	\$323.34

What expense account(s) are to be decreased or additional revenue expected to offset expense?

<u>Account</u>	<u>Account Description</u>	<u>Transfer Amount</u>
010-004-300-09025	Contributions – Police Dept	\$323.33
010-004-300-09026	Contributions – Fire Dept	\$323.33
010-004-300-09039	Contributions – Public Works Dept	\$323.34

Justification: Please provide a brief justification for this budget amendment. *Donation received from Glenn and Sue Brank in response to Tropical Storm Helene relief efforts (\$1,000 donation net \$30 processing fee).*

_____	_____
Authorized by Finance Officer	Date
_____	_____
Authorized by Town Manager	Date
_____	_____
Authorized by Town Council (if applicable)	Date

Budget Ordinance Section 12:

- B. The Budget Officer or his/her designee is hereby authorized to distribute departmental funds based upon the line item budgets and make expenditures therefrom, in accordance with the Local Government Budget and Fiscal Control Act.
- C. The Budget Officer or his/her designee may authorize transfers between line items, expenditures and revenues, within a department or division without limitation and without a report being required.
- D. The Budget Officer or his/her designee may transfer amounts up to 5%, but not to exceed \$10,000 monthly, between departments, including contingency appropriations, but only within the same fund. The Budget Officer must make an official report on such transfers at a subsequent regular meeting of Town Council.
- E. The Budget Officer or his/her designee may not transfer any amounts between funds, except as approved by Town Council, as a budget amendment.

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: October 28, 2024

SUBJECT: Resolution Approving Donation of Surplus Personal Property – Patrol Vehicle

PRESENTER: Interim Town Manager

ATTACHMENTS: Proposed Resolution

DESCRIPTION/SUMMARY OF REQUEST:

Through the budgets that Town Council has adopted over the last several years Weaverville’s Police Department has been able to replace some of its patrol vehicles. As a result of a recent vehicle replacement, there is a 2019 Dodge Charger that is due to be rotated out of service and sold on GovDeals.

The Town of Marshall and its Police Department have suffered catastrophic damages and losses due to Tropical Storm Helene, including the loss of patrol vehicles.

As allowed by G.S. § 160A-280, the Interim Town Manager proposes that this 2019 Dodge Charger be declared surplus and donated to the Town of Marshall instead of being sold.

Notice of intent to take this action was posted on the Town’s website and main bulletin board on October 21 2024, so action at tonight’s meeting to adopt a resolution declaring the surplus and authorizing the donation is appropriate.

Staff has prepared a release of liability for the receiving entity to sign prior to the donation and that is referenced as a condition of the donation in the proposed resolution.

COUNCIL ACTION REQUESTED:

Adoption of the attached *RESOLUTION DECLARING PERSONAL PROPERTY SURPLUS AND APPROVING DONATION PURSUANT TO G.S. § 160A-280.*

TOWN OF WEAVERVILLE
RESOLUTION DECLARING PERSONAL PROPERTY SURPLUS AND
APPROVING DONATION PURSUANT TO G.S. § 160A-280

WHEREAS, North Carolina General Statute §160A-280 authorizes Town Council to donate surplus personal property to another governmental unit in North Carolina; and

WHEREAS, the Town of Weaverville has replaced several of its patrol vehicles over the last several years rendering the following patrol vehicle as surplus property:

Year	Make	Model	VIN
2019	Dodge	Charger	2C3CDXAT9KH514189

WHEREAS, in light of the damage and loss caused by Tropical Storm Helene, the Town of Marshall, a North Carolina municipality, has expressed an interest in receiving the surplus vehicle for use in its Police Department;

WHEREAS, in accordance with North Carolina General Statute §160A-280, notice of Town Council’s intent to declare this personal property item as surplus and donate it to the Town of Marshall was posted on the Town’s website and main bulletin board on October 21, 2024;

NOW, THEREFORE, BE IT RESOLVED, that, as allowed by North Carolina General Statute §160A-280, the personal property described herein is hereby declared as surplus and its donation to the Town of Marshall is authorized subject to the execution of a release of liability for donated equipment to be drafted and approved by the Town Attorney.

ADOPTED this the 28th day of October, 2024.

PATRICK FITZSIMMONS, Mayor

TAMARA MERCER, Town Clerk

Town of Weaverville
Town Council Agenda Item

Date of Meeting: October 28, 2024
Subject: Street Paving Project - Final Close-Out Change Order
Presenter: Dale Pennell, Public Works Director
Attachments: Close-out Change Order No. 3 and related documentation

Description:

The 2023-24 Paving Project is now complete with 10 streets repaved and over 70 handicap ramps and driveway aprons replaced to be ADA compliant.

The contractor, French Broad Paving, has submitted all documentation necessary to close out the project. Change Order No. 1 and 2 were previously approved by Town Council and increased the contract amount by \$163,082.60. The attached Change Order No. 3 increases the contract amount by \$10,725 resulting in a final contract amount of \$1,564,187.10. Change Order No. 3 also calculated a decrease in the contract amount due to allowances in the quantities of materials on each street that were contained in the original bid but were not needed due to street conditions that were better than expected and/or anticipated. This decrease in the amount of \$255,953.85 results in a final contract amount of \$1,318,958.25, well under the original budget of \$1.8 million.

Action Requested:

Approval of Final Change Order No. 3 and reallocation of the savings back into the Public Works Department, Street Division Capital Improvement budget for future paving in the spring of 2025.

CHANGE ORDER

**PROJECT: 2023-24 Paving Project
Town of Weaverville**

Change Order No.: **3 (FINAL)**
Date Issued: **10/21/2024**
Effective Date: _____
Date of Contract: **10/09/2024**

**ENGINEER: Dale Pennell, PE, PLS
Public Works Director
Town of Weaverville, North Carolina**

CONTRACTOR: French Broad Paving, Inc.

Contractor's Address: **3684 US Hwy 25/70, Marshall, NC 28753**

The Contract Documents are modified as follows upon execution of this Change Order (with documentation as needed):

The current Contract Amount is increased by adding additional asphalt curbing on Courseview Drive and Birkdale Avenue (\$9,900), and additional milling and paving on Hawtree Court (\$825), totaling \$10,725,00 and resulting in a revised contract amount of \$1,574,912.10. This contract amount is then revised from \$1,574,912.10 to the final adjusted contract amount of \$1,318,958.25 due to a decrease in cost by \$255,953.85 after a final accounting of all quantities on the original 10 streets in the contract. This change order also adds more days to the contract time for this additional work.

CHANGE IN CONTRACT PRICE

ORIGINAL CONTRACT AMOUNT:	\$ <u>1,401,104.50</u>
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to No. <u>2</u> :	\$ <u>163,082.60</u>
CONTRACT PRICE PRIOR TO THIS CHANGE ORDER:	\$ <u>1,564,187.10</u>
Increase of this Change Order	\$ <u>10,725.00</u>
Decrease of this Change Order	<u>-\$ 255,953.85</u>
FINAL CONTRACT PRICE INCLUDING THIS CHANGE ORDER	\$ <u>1,318,958.25</u>

CHANGE IN CONTRACT TIME

ORIGINAL CONTRACT TIME (Calendar days):	<u>90 (10/20/2023-01/18/2024)</u>
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to No. <u>2</u> :	<u>240</u>
CONTRACT TIME PRIOR TO THIS CHANGE ORDER:	<u>330 (09/14/2024)</u>
Increase of this Change Order	<u>30</u>
CONTRACT TIME INCORPORATING THIS CHANGE ORDER	<u>360 (10/14/2024)</u>

RECOMMENDED BY ENGINEER: Dale Pennell, PE, PLS

Name _____ Title _____ Date _____

ACCEPTED BY OWNER: Town of Weaverville

Name _____ Title _____ Date _____

ACCEPTED BY CONTRACTOR: French Broad Paving, Inc.

Name _____ Title _____ Date _____

Summary of Change Order No. 3

Courseview Drive

Additional asphalt curbing (+ \$8,750.00)

Birkdale Avenue

Additional asphalt curbing (+ \$1,150.00)

Hawtree Court

Additional milling and paving (+ \$875.00)

10 original streets in contract

Final accounting of all quantities (- \$255,953.85)

Increase of Change Order No. 3
\$10,725.00

Decrease of Change Order No. 3
\$255,953.85

FINAL QUANTITIES - PROJECT CLOSE-OUT

2023-2024 PAVING PROJECT

TOWN OF WEAVERVILLE

PROJECT CLOSE-OUT: OCTOBER 28, 2024

STREET NO.	STREET NAME	BID AMOUNT	FINAL AMOUNT	DIFFERENCE
1	ALABAMA AVENUE	\$253,500.00	\$200,463.77	-\$53,036.23
2	BIRKDALE AVENUE	\$78,470.00	\$57,186.30	-\$21,283.70
3	CENTRAL AVENUE	\$261,299.50	\$254,488.50	-\$6,811.00
4	CENTRAL AVENUE EXTENSION	\$92,800.00	\$64,482.30	-\$28,317.70
5	COURSEVIEW DRIVE	\$151,730.00	\$117,448.90	-\$34,281.10
6	PRESTON COURT	\$89,200.00	\$76,981.10	-\$12,218.90
7	ROBERTS STREET	\$142,375.00	\$110,877.10	-\$31,497.90
8	TWIN COURTS DRIVE	\$174,725.00	\$117,066.40	-\$57,658.60
9	WILDWOOD KNOLL	\$42,030.00	\$48,334.88	\$6,304.88
10	WILDWOOD PARK	\$114,975.00	\$97,821.40	-\$17,153.60

SUBTOTAL **\$1,401,104.50** **\$1,145,150.65** **-\$255,953.85**

CO 1	CHANGE ORDER NO. 1	\$123,500.00	\$123,500.00	\$0.00
CO 2	CHANGE ORDER NO. 2	\$39,582.60	\$39,582.60	\$0.00
CO 3	CHANGE ORDER NO. 3	\$10,725.00	\$10,725.00	\$0.00

FINALTOTAL **\$1,574,912.10** **\$1,318,958.25** **-\$255,953.85**

FINAL QUANTITIES
STREET #1 ALABAMA AVENUE

2023-2024 PAVING PROJECT
TOWN OF WEAVERVILLE

PAVED AUGUST 2024

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNITS	FRENCH BROAD PAVING BID		FINAL QUANTITIES		
				UNIT PRICE	TOTAL BID	FINAL QUANTITY	UNIT PRICE	FINAL COST
1	Mobilization (not to exceed 3% of total bid, includes traffic control, erosion control, etc.)	1	LS	\$3,000.00	\$3,000.00	1	\$3,000.00	\$3,000.00
2	Milling and disposal of existing asphalt surface (1" to 3" thickness) to expose underlying concrete surface	3,400	SY	\$3.00	\$10,200.00	3,321	\$3.00	\$9,963.00
3A	Adjust Valve Box to grade	7	EA	\$1,000.00	\$7,000.00	8	\$1,000.00	\$8,000.00
3B	Adjust Manhole lid to grade	1	EA	\$1,000.00	\$1,000.00	0	\$1,000.00	\$0.00
4	After milling & cleaning to concrete surface, patch concrete base as directed by Owner by excavating 6" and replace with binder I 19.0	350	SY	\$76.00	\$26,600.00	0	\$76.00	\$0.00
5	Seal cracks in concrete base with Hot Applied Joint Sealer per NCDOT Standard Specifications Sections 657 and 1028-2	800	Pound	\$18.50	\$14,800.00	1,400	\$18.50	\$25,900.00
6	Place Split-Seal Bituminous Surface Treatment (BST) over concrete base after patching and sealing	3,400	SY	\$4.50	\$15,300.00	2,814	\$4.50	\$12,663.00
7	Place 2" I 19.0 asphalt binder course over BST	400	TON	\$130.00	\$52,000.00	410.23	\$130.00	\$53,329.90
8	Place 1.5" S 9.5 B asphalt surface course over binder course including shoulder repair	300	TON	\$127.00	\$38,100.00	315.81	\$127.00	\$40,107.87
9	Remove 4" depth of existing 5 gravel and 7 asphalt driveway apron (5' width x 14' average width) and replace with 2" compacted ABC stone and 2" S 9.5 B asphalt surface course	12	EA	\$2,100.00	\$25,200.00	12	\$2,100.00	\$25,200.00
10	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and replace with 6" concrete apron	7	EA	\$2,800.00	\$19,600.00	0	\$2,800.00	\$0.00
11	Repair stone base where directed by Owner after proofrolling by excavating 12" and replace with compacted ABC stone	0	SY	\$0.00	\$0.00	0	\$0.00	\$0.00
12	Place 1" to 3" ABC stone over stone base to create proper crown as directed by Owner	0	TON	\$0.00	\$0.00	0.00	\$0.00	\$0.00
13	Place 2" S 9.5 B asphalt surface course over ABC stone	0	TON	\$0.00	\$0.00	0	\$0.00	\$0.00
14	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and 5' of concrete sidewalk on each side of apron and replace with 6" thickness of concrete to create a sloping handicap ramp on each side	5	EA	\$3,650.00	\$18,250.00	1	\$3,650.00	\$3,650.00
15	Remove concrete handicap ramp and adjoining curb and replace with 6" of concrete to create an ADA handicap ramp (detectable warning plate supplied by Owner for installation by Contractor)	5	EA	\$3,800.00	\$19,000.00	4	\$3,800.00	\$15,200.00
16	Install asphalt curb	300	LF	\$11.50	\$3,450.00	300	\$11.50	\$3,450.00

TOTAL STREET #1 BID AMOUNT

\$253,500.00

COST \$200,463.77

FINAL QUANTITIES
STREET #2 BIRKDALE AVENUE

2023-2024 PAVING PROJECT
TOWN OF WEAVERVILLE

PAVED APRIL 2024

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNITS	FRENCH BROAD PAVING		FINAL QUANTITIES		
				UNIT PRICE	TOTAL BID	FINAL QUANTITY	UNIT PRICE	FINAL COST
1	Mobilization (not to exceed 3% of total bid, includes traffic control, erosion control, etc.)	1	LS	\$3,000.00	\$3,000.00	1	\$3,000.00	\$3,000.00
2	Milling and disposal of existing asphalt surface (average 2" thickness) to expose underlying concrete surface	1,850	SY	\$3.00	\$5,550.00	1,850	\$3.00	\$5,550.00
3A	Adjust Valve Box to grade	5	EA	\$1,000.00	\$5,000.00	4	\$1,000.00	\$4,000.00
3B	Adjust Manhole lid to grade	1	EA	\$1,000.00	\$1,000.00	1	\$1,000.00	\$1,000.00
4	After milling & cleaning to concrete surface, patch concrete base as directed by Owner by excavating 6" and replace with binder I 19.0	0	SY	\$76.00	\$0.00	0	\$76.00	\$0.00
5	Seal cracks in concrete base with Hot Applied Joint Sealer per NCDOT Standard Specifications Sections 657 and 1028-2	0	Pound	\$18.50	\$0.00	0	\$18.50	\$0.00
6	Place Split-Seal Bituminous Surface Treatment (BST) over concrete base after patching and sealing	0	SY	\$4.50	\$0.00	0	\$4.50	\$0.00
7	Place 2" I 19.0 asphalt binder course over BST	0	TON	\$130.00	\$0.00	0	\$130.00	\$0.00
8	Place 1.5" S 9.5 B asphalt surface course over binder course including shoulder repair	0	TON	\$127.00	\$0.00	0	\$127.00	\$0.00
9	Remove 4" depth of existing asphalt driveway apron (5' width x 14' average width) and replace with 2" compacted ABC stone and 2" S 9.5 B asphalt surface course	3	EA	\$2,100.00	\$6,300.00	3	\$2,100.00	\$6,300.00
10	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and replace with 6" concrete apron	5	EA	\$2,800.00	\$14,000.00	0	\$2,800.00	\$0.00
11	Repair stone base where directed by Owner after proofrolling by excavating 12" and replace with compacted ABC stone	200	SY	\$30.60	\$6,120.00	0	\$30.60	\$0.00
12	Place 1" to 3" ABC stone over stone base to create proper crown as directed by Owner	100	TON	\$50.00	\$5,000.00	116.22	\$50.00	\$5,811.00
13	Place 2" S 9.5 B asphalt surface course over ABC stone	250	TON	\$130.00	\$32,500.00	227.11	\$130.00	\$29,524.30
14	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and 5' of concrete sidewalk on each side of apron and replace with 6" thickness of concrete to create a sloping handicap ramp on each side	0	EA	\$3,650.00	\$0.00	0	\$3,650.00	\$0.00
15	Remove concrete handicap ramp and adjoining curb and replace with 6" of concrete to create an ADA handicap ramp (detectable warning plate supplied by Owner for installation by Contractor)	0	EA	\$3,800.00	\$0.00	0	\$3,800.00	\$0.00
16	Install asphalt curb	0	LF	\$11.50	\$0.00	174	\$11.50	\$2,001.00

TOTAL STREET #2 BID AMOUNT

\$78,470.00

COST \$57,186.30

FINAL QUANTITIES
STREET #3 CENTRAL AVENUE

2023-2024 PAVING PROJECT
TOWN OF WEAVERVILLE

PAVED AUGUST 2024

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNITS	FRENCH BROAD PAVING		FINAL QUANTITIES		
				UNIT PRICE	TOTAL BID	FINAL QUANTITY	UNIT PRICE	FINAL COST
1	Mobilization (not to exceed 3% of total bid, includes traffic control, erosion control, etc.)	1	LS	\$3,000.00	\$3,000.00	1	\$3,000.00	\$3,000.00
2	Milling and disposal of existing asphalt surface (average 2" thickness) to expose underlying concrete surface	3,300	SY	\$3.00	\$9,900.00	3,321	\$3.00	\$9,963.00
3A	Adjust Valve Box to grade	6	EA	\$1,000.00	\$6,000.00	4	\$1,000.00	\$4,000.00
3B	Adjust Manhole lid to grade	6	EA	\$1,000.00	\$6,000.00	6	\$1,000.00	\$6,000.00
4	After milling & cleaning to concrete surface, patch concrete base as directed by Owner by excavating 6" and replace with binder I 19.0	350	SY	\$59.07	\$20,674.50	0	\$59.07	\$0.00
5	Seal cracks in concrete base with Hot Applied Joint Sealer per NCDOT Standard Specifications Sections 657 and 1028-2	300	Pound	\$18.50	\$5,550.00	1,280	\$18.50	\$23,680.00
6	Place Split-Seal Bituminous Surface Treatment (BST) over concrete base after patching and sealing	3,300	SY	\$4.50	\$14,850.00	3,300	\$4.50	\$14,850.00
7	Place 2" I 19.0 asphalt binder course over BST	400	TON	\$127.50	\$51,000.00	297.00	\$127.50	\$37,867.50
8	Place 1.5" S 9.5 B asphalt surface course over binder course including shoulder repair	300	TON	\$130.00	\$39,000.00	351.10	\$130.00	\$45,643.00
9	Remove 4" depth of existing gravel or asphalt driveway apron (5' width x 14' average width) and replace with 2" compacted ABC stone and 2" S 9.5 B asphalt surface course	5	EA	\$2,100.00	\$10,500.00	4	\$2,100.00	\$8,400.00
10	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and replace with 6" concrete apron	6	EA	\$2,800.00	\$16,800.00	6	\$2,800.00	\$16,800.00
11	Repair stone base where directed by Owner after proofrolling by excavating 12" and replace with compacted ABC stone	400	SY	\$33.50	\$13,400.00	0	\$33.50	\$0.00
12	Place 1" to 3" ABC stone over stone base to create proper crown as directed by Owner	0	TON	\$50.00	\$0.00	0	\$50.00	\$0.00
13	Place 2" S 9.5 B asphalt surface course over ABC stone	0	TON	\$130.00	\$0.00	0	\$130.00	\$0.00
14	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and 5' of concrete sidewalk on each side of apron and replace with 6" thickness of concrete to create a sloping handicap ramp on each side	9	EA	\$3,650.00	\$32,850.00	10	\$3,650.00	\$36,500.00
15	Remove concrete handicap ramp and adjoining curb and replace with 6" of concrete to create an ADA handicap ramp (detectable warning plate supplied by Owner for installation by Contractor)	7	EA	\$3,800.00	\$26,600.00	12	\$3,800.00	\$45,600.00
16	Install asphalt curb	450	LF	\$11.50	\$5,175.00	190	\$11.50	\$2,185.00

TOTAL STREET #3 BID AMOUNT

\$261,299.50

COST \$254,488.50

FINAL QUANTITIES
STREET #4 CENTRAL AVENUE EXTENSION

2023-2024 PAVING PROJECT
TOWN OF WEAVERVILLE

PAVED AUGUST 2024

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNITS	FRENCH BROAD PAVING		FINAL QUANTITIES		
				UNIT PRICE	TOTAL BID	FINAL QUANTITY	UNIT PRICE	FINAL COST
1	Mobilization (not to exceed 3% of total bid, includes traffic control, erosion control, etc.)	1	LS	\$3,000.00	\$3,000.00	1	\$3,000.00	\$3,000.00
2	Milling and disposal of existing asphalt surface (average 2" thickness) to expose underlying concrete surface	1,900	SY	\$3.00	\$5,700.00	1,667	\$3.00	\$5,001.00
3A	Adjust Valve Box to grade	1	EA	\$1,000.00	\$1,000.00	0	\$1,000.00	\$0.00
3B	Adjust Manhole lid to grade	3	EA	\$1,000.00	\$3,000.00	0	\$1,000.00	\$0.00
4	After milling & cleaning to concrete surface, patch concrete base as directed by Owner by excavating 6" and replace with binder I 19.0	0	SY	\$0.00	\$0.00	0	\$59.07	\$0.00
5	Seal cracks in concrete base with Hot Applied Joint Sealer per NCDOT Standard Specifications Sections 657 and 1028-2	0	Pound	\$0.00	\$0.00	0	\$18.50	\$0.00
6	Place Split-Seal Bituminous Surface Treatment (BST) over concrete base after patching and sealing	0	SY	\$0.00	\$0.00	0	\$4.50	\$0.00
7	Place 2" I 19.0 asphalt binder course over BST	0	TON	\$0.00	\$0.00	0	\$127.50	\$0.00
8	Place 1.5" S 9.5 B asphalt surface course over binder course including shoulder repair	0	TON	\$0.00	\$0.00	0	\$130.00	\$0.00
9	Remove 4" depth of existing gravel or asphalt driveway apron (5' width x 14' average width) and replace with 2" compacted ABC stone and 2" S 9.5 B asphalt surface course	12	EA	\$2,100.00	\$25,200.00	11	\$2,100.00	\$23,100.00
10	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and replace with 6" concrete apron	4	EA	\$2,800.00	\$11,200.00	0	\$2,800.00	\$0.00
11	Repair stone base where directed by Owner after proofrolling by excavating 12" and replace with compacted ABC stone	300	SY	\$33.50	\$10,050.00	0	\$33.50	\$0.00
12	Place 1" to 3" ABC stone over stone base to create proper crown as directed by Owner	0	TON	\$0.00	\$0.00	0	\$50.00	\$0.00
13	Place 2" S 9.5 B asphalt surface course over ABC stone	250	TON	\$130.00	\$32,500.00	243.51	\$130.00	\$31,656.30
14	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and 5' of concrete sidewalk on each side of apron and replace with 6" thickness of concrete to create a sloping handicap ramp on each side	0	EA	\$0.00	\$0.00	0	\$3,650.00	\$0.00
15	Remove concrete handicap ramp and adjoining curb and replace with 6" of concrete to create an ADA handicap ramp (detectable warning plate supplied by Owner for installation by Contractor)	0	EA	\$0.00	\$0.00	0	\$3,800.00	\$0.00
16	Install asphalt curb	100	LF	\$11.50	\$1,150.00	150	\$11.50	\$1,725.00

TOTAL STREET #4 BID AMOUNT

\$92,800.00

19

COST \$64,482.30

**FINAL QUANTITIES
STREET #5 COURSEVIEW DRIVE**

**2023-2024 PAVING PROJECT
TOWN OF WEAVERVILLE**

PAVED APRIL 2024

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNITS	FRENCH BROAD PAVING		FINAL QUANTITIES		
				UNIT PRICE	TOTAL BID	FINAL QUANTITY	UNIT PRICE	FINAL COST
1	Mobilization (not to exceed 3% of total bid, includes traffic control, erosion control, etc.)	1	LS	\$3,000.00	\$3,000.00	1	\$3,000.00	\$3,000.00
2	Milling and disposal of existing asphalt surface (average 2" thickness) to expose underlying concrete surface	5,100	SY	\$3.00	\$15,300.00	3,311	\$3.00	\$9,933.00
3A	Adjust Valve Box to grade	12	EA	\$1,000.00	\$12,000.00	11	\$1,000.00	\$11,000.00
3B	Adjust Manhole lid to grade	3	EA	\$1,000.00	\$3,000.00	3	\$1,000.00	\$3,000.00
4	After milling & cleaning to concrete surface, patch concrete base as directed by Owner by excavating 6" and replace with binder I 19.0	0	SY	\$0.00	\$0.00	0	\$0.00	\$0.00
5	Seal cracks in concrete base with Hot Applied Joint Sealer per NCDOT Standard Specifications Sections 657 and 1028-2	0	Pound	\$0.00	\$0.00	0	\$0.00	\$0.00
6	Place Split-Seal Bituminous Surface Treatment (BST) over concrete base after patching and sealing	0	SY	\$0.00	\$0.00	0	\$0.00	\$0.00
7	Place 2" I 19.0 asphalt binder course over BST	0	TON	\$0.00	\$0.00	0	\$0.00	\$0.00
8	Place 1.5" S 9.5 B asphalt surface course over binder course including shoulder repair	0	TON	\$0.00	\$0.00	0	\$0.00	\$0.00
9	Remove 4" depth of existing gravel or asphalt driveway apron (5' width x 14' average width) and replace with 2" compacted ABC stone and 2" S 9.5 B asphalt surface course	3	EA	\$2,100.00	\$6,300.00	4	\$2,100.00	\$8,400.00
10	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and replace with 6" concrete apron	5	EA	\$2,800.00	\$14,000.00	0	\$2,800.00	\$0.00
11	Repair stone base where directed by Owner after proofrolling by excavating 12" and replace with compacted ABC stone	400	SY	\$33.50	\$13,400.00	0	\$33.50	\$0.00
12	Place 1" to 3" ABC stone over stone base to create proper crown as directed by Owner	0	TON	\$50.00	\$0.00	239.75	\$50.00	\$11,987.50
13	Place 2" S 9.5 B asphalt surface course over ABC stone	650	TON	\$130.00	\$84,500.00	534.23	\$130.00	\$69,449.90
14	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and 5' of concrete sidewalk on each side of apron and replace with 6" thickness of concrete to create a sloping handicap ramp on each side	0	EA	\$0.00	\$0.00	0	\$0.00	\$0.00
15	Remove concrete handicap ramp and adjoining curb and replace with 6" of concrete to create an ADA handicap ramp (detectable warning plate supplied by Owner for installation by Contractor)	0	EA	\$0.00	\$0.00	0	\$0.00	\$0.00
16	Install asphalt curb	20	LF	\$11.50	\$230.00	59	\$11.50	\$678.50

TOTAL STREET #5 BID AMOUNT

\$151,730.00

20

COST \$117,448.90

**FINAL QUANTITIES
STREET #6 PRESTON COURT**

**2023-2024 PAVING PROJECT
TOWN OF WEAVERVILLE**

PAVED AUGUST 2024

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNITS	FRENCH BROAD PAVING		FINAL QUANTITIES		
				UNIT PRICE	TOTAL BID	FINAL QUANTITY	UNIT PRICE	FINAL COST
1	Mobilization (not to exceed 3% of total bid, includes traffic control, erosion control, etc.)	1	LS	\$3,000.00	\$3,000.00	1	\$3,000.00	\$3,000.00
2	Milling and disposal of existing asphalt surface (average 2" thickness) to expose underlying concrete surface	2,200	SY	\$3.00	\$6,600.00	2,200	\$3.00	\$6,600.00
3A	Adjust Valve Box to grade	1	EA	\$1,000.00	\$1,000.00	1	\$1,000.00	\$1,000.00
3B	Adjust Manhole lid to grade	0	EA	\$1,000.00	\$0.00	0	\$1,000.00	\$0.00
4	After milling & cleaning to concrete surface, patch concrete base as directed by Owner by excavating 6" and replace with binder I 19.0	0	SY	\$0.00	\$0.00	0	\$0.00	\$0.00
5	Seal cracks in concrete base with Hot Applied Joint Sealer per NCDOT Standard Specifications Sections 657 and 1028-2	0	Pound	\$0.00	\$0.00	0	\$0.00	\$0.00
6	Place Split-Seal Bituminous Surface Treatment (BST) over concrete base after patching and sealing	0	SY	\$0.00	\$0.00	0	\$0.00	\$0.00
7	Place 2" I 19.0 asphalt binder course over BST	0	TON	\$0.00	\$0.00	0	\$0.00	\$0.00
8	Place 1.5" S 9.5 B asphalt surface course over binder course including shoulder repair	0	TON	\$0.00	\$0.00	0	\$0.00	\$0.00
9	Remove 4" depth of existing gravel or asphalt driveway apron (5' width x 14' average width) and replace with 2" compacted ABC stone and 2" S 9.5 B asphalt surface course	10	EA	\$2,100.00	\$21,000.00	10	\$2,100.00	\$21,000.00
10	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and replace with 6" concrete apron	0	EA	\$2,800.00	\$0.00	0	\$2,800.00	\$0.00
11	Repair stone base where directed by Owner after proofrolling by excavating 12" and replace with compacted ABC stone	300	SY	\$33.50	\$10,050.00	0	\$33.50	\$0.00
12	Place 1" to 3" ABC stone over stone base to create proper crown as directed by Owner	200	TON	\$50.00	\$10,000.00	204.85	\$50.00	\$10,242.50
13	Place 2" S 9.5 B asphalt surface course over ABC stone	280	TON	\$130.00	\$36,400.00	256.32	\$130.00	\$33,321.60
14	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and 5' of concrete sidewalk on each side of apron and replace with 6" thickness of concrete to create a sloping handicap ramp on each side	0	EA	\$0.00	\$0.00	0	\$0.00	\$0.00
15	Remove concrete handicap ramp and adjoining curb and replace with 6" of concrete to create an ADA handicap ramp (detectable warning plate supplied by Owner for installation by Contractor)	0	EA	\$0.00	\$0.00	0	\$0.00	\$0.00
16	Install asphalt curb	100	LF	\$11.50	\$1,150.00	158	\$11.50	\$1,817.00

TOTAL STREET #6 BID AMOUNT

\$89,200.00

21

COST \$76,981.10

UNIT PRICES
STREET #7 ROBERTS STREET

2023-2024 PAVING PROJECT
TOWN OF WEAVERVILLE

PAVED APRIL 2024

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNITS	FRENCH BROAD PAVING		FINAL QUANTITIES		
				UNIT PRICE	TOTAL BID	FINAL QUANTITY	UNIT PRICE	FINAL COST
1	Mobilization (not to exceed 3% of total bid, includes traffic control, erosion control, etc.)	1	LS	\$3,000.00	\$3,000.00	1	\$3,000.00	\$3,000.00
2	Milling and disposal of existing asphalt surface (average 2" thickness) to expose underlying concrete surface	3,400	SY	\$3.00	\$10,200.00	3,084	\$3.00	\$9,252.00
3A	Adjust Valve Box to grade	1	EA	\$1,000.00	\$1,000.00	3	\$1,000.00	\$3,000.00
3B	Adjust Manhole lid to grade	2	EA	\$1,000.00	\$2,000.00	2	\$1,000.00	\$2,000.00
4	After milling & cleaning to concrete surface, patch concrete base as directed by Owner by excavating 6" and replace with binder I 19.0	0	SY	\$0.00	\$0.00	0	\$0.00	\$0.00
5	Seal cracks in concrete base with Hot Applied Joint Sealer per NCDOT Standard Specifications Sections 657 and 1028-2	0	Pound	\$0.00	\$0.00	0	\$0.00	\$0.00
6	Place Split-Seal Bituminous Surface Treatment (BST) over concrete base after patching and sealing	0	SY	\$0.00	\$0.00	0	\$0.00	\$0.00
7	Place 2" I 19.0 asphalt binder course over BST	0	TON	\$0.00	\$0.00	0	\$0.00	\$0.00
8	Place 1.5" S 9.5 B asphalt surface course over binder course including shoulder repair	0	TON	\$0.00	\$0.00	0	\$0.00	\$0.00
9	Remove 4" depth of existing gravel or asphalt driveway apron (5' width x 14' average width) and replace with 2" compacted ABC stone and 2" S 9.5 B asphalt surface course	8	EA	\$2,100.00	\$16,800.00	9	\$2,100.00	\$18,900.00
10	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and replace with 6" concrete apron	8	EA	\$2,800.00	\$22,400.00	5	\$2,800.00	\$14,000.00
11	Repair stone base where directed by Owner after proofrolling by excavating 12" and replace with compacted ABC stone	500	SY	\$33.50	\$16,750.00	0	\$33.50	\$0.00
12	Place 1" to 3" ABC stone over stone base to create proper crown as directed by Owner	200	TON	\$50.00	\$10,000.00	58.37	\$50.00	\$2,918.50
13	Place 2" S 9.5 B asphalt surface course over ABC stone	450	TON	\$130.00	\$58,500.00	412.82	\$130.00	\$53,666.60
14	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and 5' of concrete sidewalk on each side of apron and replace with 6" thickness of concrete to create a sloping handicap ramp on each side	0	EA	\$0.00	\$0.00	0	\$0.00	\$0.00
15	Remove concrete handicap ramp and adjoining curb and replace with 6" of concrete to create an ADA handicap ramp (detectable warning plate supplied by Owner for installation by Contractor)	0	EA	\$0.00	\$0.00	0	\$0.00	\$0.00
16	Install asphalt curb	150	LF	\$11.50	\$1,725.00	360	\$11.50	\$4,140.00

TOTAL STREET #7 BID AMOUNT

\$142,375.00

22

COST \$110,877.10

FINAL QUANTITIES
STREET #8 TWIN COURTS DRIVE

2023-2024 PAVING PROJECT
TOWN OF WEAVERVILLE

PAVED APRIL 2024

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNITS	FRENCH BROAD PAVING		FINAL QUANTITIES		
				UNIT PRICE	TOTAL BID	FINAL QUANTITY	UNIT PRICE	FINAL COST
1	Mobilization (not to exceed 3% of total bid, includes traffic control, erosion control, etc.)	1	LS	\$3,000.00	\$3,000.00	1	\$3,000.00	\$3,000.00
2	Milling and disposal of existing asphalt surface (average 2" thickness) to expose underlying concrete surface	4,300	SY	\$3.00	\$12,900.00	2,089	\$3.00	\$6,267.00
3A	Adjust Valve Box to grade	4	EA	\$1,000.00	\$4,000.00	5	\$1,000.00	\$5,000.00
3B	Adjust Manhole lid to grade	8	EA	\$1,000.00	\$8,000.00	8	\$1,000.00	\$8,000.00
4	After milling & cleaning to concrete surface, patch concrete base as directed by Owner by excavating 6" and replace with binder I 19.0	0	SY	\$0.00	\$0.00	0	\$0.00	\$0.00
5	Seal cracks in concrete base with Hot Applied Joint Sealer per NCDOT Standard Specifications Sections 657 and 1028-2	0	Pound	\$0.00	\$0.00	0	\$0.00	\$0.00
6	Place Split-Seal Bituminous Surface Treatment (BST) over concrete base after patching and sealing	0	SY	\$0.00	\$0.00	0	\$0.00	\$0.00
7	Place 2" I 19.0 asphalt binder course over BST	0	TON	\$0.00	\$0.00	0	\$0.00	\$0.00
8	Place 1.5" S 9.5 B asphalt surface course over binder course including shoulder repair	0	TON	\$0.00	\$0.00	0	\$0.00	\$0.00
9	Remove 4" depth of existing gravel or asphalt driveway apron (5' width x 14' average width) and replace with 2" compacted ABC stone and 2" S 9.5 B asphalt surface course	10	EA	\$2,100.00	\$21,000.00	10	\$2,100.00	\$21,000.00
10	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and replace with 6" concrete apron	6	EA	\$2,800.00	\$16,800.00	0	\$2,800.00	\$0.00
11	Repair stone base where directed by Owner after proofrolling by excavating 12" and replace with compacted ABC stone	700	SY	\$33.50	\$23,450.00	0	\$33.50	\$0.00
12	Place 1" to 3" ABC stone over stone base to create proper crown as directed by Owner	400	TON	\$50.00	\$20,000.00	194.80	\$50.00	\$9,740.00
13	Place 2" S 9.5 B asphalt surface course over ABC stone	500	TON	\$130.00	\$65,000.00	487.28	\$130.00	\$63,346.40
14	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and 5' of concrete sidewalk on each side of apron and replace with 6" thickness of concrete to create a sloping handicap ramp on each side	0	EA	\$0.00	\$0.00	0	\$0.00	\$0.00
15	Remove concrete handicap ramp and adjoining curb and replace with 6" of concrete to create an ADA handicap ramp (detectable warning plate supplied by Owner for installation by Contractor)	0	EA	\$0.00	\$0.00	0	\$0.00	\$0.00
16	Install asphalt curb	50	LF	\$11.50	\$575.00	62	\$11.50	\$713.00

TOTAL STREET #8 BID AMOUNT

\$174,725.00

COST \$117,066.40

**FINAL QUANTITIES
STREET #9 WILDWOOD KNOLL**

**2023-2024 PAVING PROJECT
TOWN OF WEAVERVILLE**

PAVED NOVEMBER 2023

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNITS	FRENCH BROAD PAVING		FINAL QUANTITIES		
				UNIT PRICE	TOTAL BID	FINAL QUANTITY	UNIT PRICE	FINAL COST
1	Mobilization (not to exceed 3% of total bid, includes traffic control, erosion control, etc.)	1	LS	\$3,000.00	\$3,000.00	1	\$3,000.00	\$3,000.00
2	Milling and disposal of existing asphalt surface (average 2" thickness) to expose underlying concrete surface	600	SY	\$3.00	\$1,800.00	467	\$3.00	\$1,401.00
3A	Adjust Valve Box to grade	1	EA	\$1,000.00	\$1,000.00	1	\$1,000.00	\$1,000.00
3B	Adjust Manhole lid to grade	0	EA	\$1,000.00	\$0.00	0	\$1,000.00	\$0.00
4	After milling & cleaning to concrete surface, patch concrete base as directed by Owner by excavating 6" and replace with binder I 19.0	0	SY	\$0.00	\$0.00	0	\$0.00	\$0.00
5	Seal cracks in concrete base with Hot Applied Joint Sealer per NCDOT Standard Specifications Sections 657 and 1028-2	0	Pound	\$0.00	\$0.00	0	\$0.00	\$0.00
6	Place Split-Seal Bituminous Surface Treatment (BST) over concrete base after patching and sealing	0	SY	\$0.00	\$0.00	0	\$4.85	\$0.00
7	Place 2" I 19.0 asphalt binder course over BST	0	TON	\$0.00	\$0.00	83.41	\$127.50	\$10,634.78
8	Place 1.5" S 9.5 B asphalt surface course over binder course including shoulder repair	0	TON	\$0.00	\$0.00	69.42	\$130.00	\$9,024.60
9	Remove 4" depth of existing gravel or asphalt driveway apron (5' width x 14' average width) and replace with 2" compacted ABC stone and 2" S 9.5 B asphalt surface course	6	EA	\$2,100.00	\$12,600.00	6	\$2,100.00	\$12,600.00
10	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and replace with 6" concrete apron	0	EA	\$2,800.00	\$0.00	0	\$2,800.00	\$0.00
11	Repair stone base where directed by Owner after proofrolling by excavating 12" and replace with compacted ABC stone	200	SY	\$33.50	\$6,700.00	200	\$33.50	\$6,700.00
12	Place 1" to 3" ABC stone over stone base to create proper crown as directed by Owner	100	TON	\$50.00	\$5,000.00	50.97	\$50.00	\$2,548.50
13	Place 2" S 9.5 B asphalt surface course over ABC stone	90	TON	\$130.00	\$11,700.00	0	\$166.26	\$0.00
14	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and 5' of concrete sidewalk on each side of apron and replace with 6" thickness of concrete to create a sloping handicap ramp on each side	0	EA	\$0.00	\$0.00	0	\$0.00	\$0.00
15	Remove concrete handicap ramp and adjoining curb and replace with 6" of concrete to create an ADA handicap ramp (detectable warning plate supplied by Owner for installation by Contractor)	0	EA	\$0.00	\$0.00	0	\$1,000.00	\$0.00
16	Install asphalt curb	20	LF	\$11.50	\$230.00	124	\$11.50	\$1,426.00

TOTAL STREET COST

BID \$42,030.00

24

COST \$48,334.88

**FINAL QUANTITIES
STREET #10 WILDWOOD PARK**

**2023-2024 PAVING PROJECT
TOWN OF WEAVERVILLE**

PAVED NOVEMBER 2023

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNITS	FRENCH BROAD PAVING BID		FINAL QUANTITIES		
				UNIT PRICE	TOTAL BID	FINAL QUANTITY	UNIT PRICE	FINAL COST
1	Mobilization (not to exceed 3% of total bid, includes traffic control, erosion control, etc.)	1	LS	\$3,000.00	\$3,000.00	1	\$3,000.00	\$3,000.00
2	Milling and disposal of existing asphalt surface (average 2" thickness) to expose underlying concrete surface	2,100	SY	\$3.00	\$6,300.00	1,452	\$3.00	\$4,356.00
3A	Adjust Valve Box to grade	2	EA	\$1,000.00	\$2,000.00	2	\$1,000.00	\$2,000.00
3B	Adjust Manhole lid to grade	2	EA	\$1,000.00	\$2,000.00	2	\$1,000.00	\$2,000.00
4	After milling & cleaning to concrete surface, patch concrete base as directed by Owner by excavating 6" and replace with binder I 19.0	0	SY	\$0.00	\$0.00	0	\$0.00	\$0.00
5	Seal cracks in concrete base with Hot Applied Joint Sealer per NCDOT Standard Specifications Sections 657 and 1028-2	0	Pound	\$0.00	\$0.00	0	\$0.00	\$0.00
6	Place Split-Seal Bituminous Surface Treatment (BST) over concrete base after patching and sealing	0	SY	\$0.00	\$0.00	0	\$0.00	\$0.00
7	Place 2" I 19.0 asphalt binder course over BST	0	TON	\$0.00	\$0.00	0	\$0.00	\$0.00
8	Place 1.5" S 9.5 B asphalt surface course over binder course including shoulder repair	0	TON	\$0.00	\$0.00	0	\$0.00	\$0.00
9	Remove 4" depth of existing gravel or asphalt driveway apron (5' width x 14' average width) and replace with 2" compacted ABC stone and 2" S 9.5 B asphalt surface course	8	EA	\$2,100.00	\$16,800.00	8	\$2,100.00	\$16,800.00
10	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and replace with 6" concrete apron	12	EA	\$2,800.00	\$33,600.00	7	\$2,800.00	\$19,600.00
11	Repair stone base where directed by Owner after proofrolling by excavating 12" and replace with compacted ABC stone	200	SY	\$33.50	\$6,700.00	200	\$33.50	\$6,700.00
12	Place 1" to 3" ABC stone over stone base to create proper crown as directed by Owner	100	TON	\$50.00	\$5,000.00	65.28	\$50.00	\$3,264.00
13	Place 2" S 9.5 B asphalt surface course over ABC stone	300	TON	\$130.00	\$39,000.00	303.43	\$130.00	\$39,445.90
14	Remove concrete driveway apron (5' width x 14' average width x 6" depth) and 5' of concrete sidewalk on each side of apron and replace with 6" thickness of concrete to create a sloping handicap ramp on each side	0	EA	\$0.00	\$0.00	0	\$0.00	\$0.00
15	Remove concrete handicap ramp and adjoining curb and replace with 6" of concrete to create an ADA handicap ramp (detectable warning plate supplied by Owner for installation by Contractor)	0	EA	\$0.00	\$0.00	0	\$0.00	\$0.00
16	Install asphalt curb	50	LF	\$11.50	\$575.00	57	\$11.50	\$655.50

TOTAL STREET COST

BID \$114,975.00

25

COST \$97,821.40



INTERIM TOWN MANAGER'S REPORT *October 2024*

Respectfully submitted,
Scottie Harris, Interim Town Manager

Mayor/Council,

Tonight, I will provide you some updates not only with our response and recovery efforts from Tropical Storm Helene but also projects as we continue to move forward.

Solor Panel Project at the Fire Station

Sugar Hollow began work at the Fire Station on October 21st for the installation of the solar panels.

Property Reappraisal Delay

At the Oct 15th Buncombe County Commissioners meeting, commissioners approved a resolution delaying the property reappraisal deadline until January 1st 2026. This means that the current property tax values will remain in effect for the upcoming fiscal year of 2025/2026.

Fireworks

We have received a quote from Pyrotecnico for the July 4th Celebration 2025. The amount is \$30,750 with \$15,375.00 due by Dec 15th. If there are no objections we will move forward with the deposit and book the show.

HR Outsourcing Audit Update

Adept Solutions will be on site Nov 13th-15th performing the HR Audit.

Elections

A reminder that the Community Center is being used as an early voting site. Early voting is open from 9am to 5 pm each day until Saturday, November 2nd at 3 pm. The Community Center and the Community Room at Town Hall will both be Election Day polling/ voting sites on Tuesday, November 5th from 6:30 am to 7:30 pm.

Police Department

Construction and repairs completed - Certificate of Occupancy approved

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: October 28, 2024
SUBJECT: Town Manager Hiring Update
PRESENTER: Mayor Patrick Fitzsimmons
ATTACHMENTS: Developmental Associates Proposal dated 25 September 2024

DESCRIPTION/SUMMARY OF REQUEST:

As requested by Town Council, the Mayor has been speaking with Steve Straus of Developmental Associates, LLC, concerning professional personnel placement services to aid the Town in hiring a Town Manager. The proposal submitted by Developmental Associates is attached and is recommended by the Mayor.

COUNCIL ACTION REQUESTED:

Town Council discussion and possible action to approve the proposal.

COVER LETTER INFORMATION:

Incorporation: Developmental Associates is a *HUB-certified* LLC (S) Corporation, a predominantly female-owned enterprise. ***We are the only local government search firm located in North Carolina.***

Lead Consultant: Stephen Straus, Ph.D.

September 25, 2024

Mayor Patrick Fitzsimmons and the Weaverville Town Council
Town of Weaverville
30 South Main Street
Weaverville, NC 28787

Dear Mayor Fitzsimmons and Town Council:

Thank you for requesting our proposal for Town Manager! As a native of Brevard and a frequent visitor of Weaverville, I would be delighted to work with you on this process! By the way, we just helped Mills River hire a Manager earlier this year.

Our objective, evidence-based approach provides a much firmer foundation for win-win decisions than the traditional search process. As a recent example, in 2021, we helped the Savannah City Council, which has dealt with significant cleavages, to vote to hire their new City Manager unanimously. We achieved this outcome when the Council fired two national search firms who had been unsuccessful in their efforts.
<https://www.wtoc.com/2021/07/23/savannah-interim-city-manager-announces-resignation/#:~:text=SAVANNAH%2C%20Ga>. We have listed Savannah Mayor Johnson as one of our references.

Reviewing our proposal, you will note that Developmental Associates is not a traditional "headhunting" firm. Instead, we rely on more objective, systematic, and accurate methods to recruit, screen, and evaluate candidates that we call *Evidence-Based Talent Identification and Assessment*. Supply and Demand Chain Magazine published an article describing our unique evidence-based methods.

<https://mail.google.com/mail/u/0/#inbox/FMfcgxwHNVvtbGIHfHMfNCGHBPgTDnG>

*In short, we provide you with much more detailed and in-depth information about the candidates than our competitors. **Our mission is to enable you to make the most informed decisions possible.***

Our approach has three goals with respect to recruitment, screening, and selection.

- 1. Recruit high-quality and diverse candidates.**
- 2. Employ a multi-method screening approach to get you the best data on your top candidates.**
- 3. Apply skill-based assessments and Emotional Intelligence testing to provide a comprehensive assessment beyond the traditional interview-only approach.**

Goal #1: Recruit high quality and diverse candidates:

<ul style="list-style-type: none"> • We target individuals with whom we have worked directly. Having worked with thousands of managers through our consulting and training, we are well-connected to leading local government candidates in the region. 	<ul style="list-style-type: none"> • We make individual contacts through social media. We maintain lists of hundreds of local government candidates that we can contact through email blasts, Facebook, and LinkedIn notices.
<ul style="list-style-type: none"> • We know how best to use the most widely referenced professional journals and websites. We can enhance the information provided to those sites by relying on a comprehensive study of the position and the organization that enables us to craft attractive, realistic, and comprehensive postings. 	<ul style="list-style-type: none"> • We have established a national network through our contract with NEOGOV, the number one H.R. application to governments nationwide. This service enables us to provide recruitment and applicant tracking solutions on a national level.

OUTCOME: We have placed candidates with our clients from a variety of locations, such as Georgia, California, Arizona, New York, Illinois, Florida, and Massachusetts.

Goal #2: Employ a multi-method screening approach to get you the best data on your top candidates:

<ul style="list-style-type: none"> • We develop a customized application that candidates must complete online. We tailor the application to the specific challenges facing the City. Compared to the traditional cover letter and resume, we can then match candidates with the City's specific needs. Moreover, we can then make "apples-to-apples" comparisons of candidates rather than trying to piece together disparate information from resumes designed differently. 	<ul style="list-style-type: none"> • We conduct intensive interviews with each of the top candidates (up to 15). We conduct these interviews using structured questions based on the needs of the County, along with a detailed scoring system. The responses of each candidate are recorded and available to you for review.
<ul style="list-style-type: none"> • We also administer online surveys requiring short essay answers from candidates. These questions generally focus on how candidates have managed more complex challenges and provide you with an early writing sample before further assessment. 	

OUTCOME: Many clients tell us that they historically based their selection decisions on *less* information that we provide through our screening process.

Goal #3: Apply skill-based assessments and Emotional Intelligence testing to provide a comprehensive assessment beyond the traditional interview-only approach.

<ul style="list-style-type: none">• Skill-based exercises are of greater validity (almost twice as accurate) than the traditional interview-driven approach. Developmental Associates designs exercises that simulate the position's responsibilities, such as making budget presentations, developing written project plans, facilitating staff meetings, conducting performance-based role plays, and resolving H.R. issues to observe the candidate skills that interviews cannot elicit directly.	<ul style="list-style-type: none">• In addition to the skills-based assessments, we administer a psychological inventory called the Emotional Intelligence Inventory (EQi 2.0) – see page 10. This inventory, which is validated for employment, provides us with information on the candidate's critical skills, such as problem-solving, assertiveness, interpersonal relations, and teamwork. We administer this inventory independent of the skills exercises; in other words, the psychologist administers the E.Q. without knowing the other assessment results.
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OUTCOME: We provide you with the most in-depth and accurate information possible about the top candidates for this position to enable you to make the most informed decisions possible. It is essential to rely on three familiar and very comfortable methods as a part of the selection process: 1) reviews of resumes, 2) reference and background checks, and 3) interviews. ***Nevertheless, these are the three least accurate methods for determining the actual competencies of candidates, and they are the critical methods used by our competition!*** One of many reasons for the limitations of these methods is that they rely primarily on indirect or inferential data. For example, resumes tell us what the candidate has done but not how well they have performed. References rely on unreliable third-party observations based more on familiarity than skills assessment. Interviews, when conducted in a systematic and behavioral-based fashion, can reveal specific key attributes: knowledge, verbal communication skills, and judgment (when the employer uses behavioral and situational questions). *Interviews, however, cannot directly verify other critical skills, such as budget analysis, conflict resolution, project planning, meeting or group facilitation, leadership style, problem-solving, writing, or even presentation skills. The employer can only gain evidence-based data on these competencies using skills-based exercises.*

Despite the limitations of interviews, they are essential to any process. Any Board, as in Weaverville, will want to interview the top 2-3 candidates emerging from our skills-based process. **Other search firms only have expertise in recruitment and screening; they do not have a sophisticated approach to assessing candidates. Beware, particularly, of firms that only provide you with a stock set of interview questions.**

Instead, Developmental Associates will tailor the interview questions based on two factors:

1. *The key challenges facing the next Weaverville Town Manager identified in the job/organizational analysis.*
2. *The strengths and weaknesses each finalist demonstrates in our skills assessment and Emotional Intelligence testing.*

Moreover, we would provide guidance on best practices for conducting those interviews.

As you review our proposal, you will observe that our methods do not limit your discretion; instead, they enhance the quality of information you would have at your discretion in making screening, assessment, and final interview decisions.

Finally, let me share some data with you. As of February, ***ninety-six percent (96.4%) of the over three hundred executives we have placed have either stayed in their positions for a minimum of five years or have been promoted to a higher-level position.***

Thank you for considering our services. We would be pleased to partner with the Council to find an outstanding Weaverville Town Manager.

Sincerely,



Stephen K. Straus, Ph.D.
President - Developmental Associates, LLC

**PROPOSAL: TOWN OF WEAVERVILLE
RECRUITMENT, SCREENING, AND SELECTION PROCESS:
FOR TOWN MANAGER**

September 25, 2024

<u>SECTION I: PROPOSAL CONTENTS</u>	<u>PAGES</u>
A. Scope of Services	pages 6-9
• Emotional Intelligence Factors	page 10
B. Proposed Fees for Services	page 11
<u>SECTION II: OVERVIEW OF FIRM</u>	
C. Organization and Staffing	<i>pages 12-13</i>
D. Qualifications and Experience	<i>page 14</i>
E. A New Approach to Executive Assessment	<i>pages 14-15</i>
F. References	<i>pages 16-17</i>

Sample Recruitment Brochure Included

HIRE WITH CONFIDENCE PLEDGE

If Developmental Associates is responsible for recruiting and screening candidates, we guarantee that the client will find a candidate that it can hire with confidence. If the selected candidate does not continue employment for at least *two years* of service, Developmental Associates pledges to provide all of the services originally agreed upon with the client for no additional charge other than expenses, such as conducting additional phone interviews and administering the Emotional Intelligence Inventory (EQi) to candidates approved by the client. Developmental Associates would continue to provide these services until the client selects a candidate for whom it can "hire with confidence ."Developmental Associates only maintains this pledge if it is responsible for the recruitment and screening for the position and the client secures final interviews, background investigations, and final decisions within 30 days of completing the skills assessment process.

The information provided herein by Developmental Associates, LLC. is proprietary and confidential, and it is offered to the recipient solely to evaluate its service proposal. The client should not disclose this information to anyone outside the decision-making group without the company's prior authorization.

Submitted by: Stephen K Straus, President
Company: Developmental Associates, LLC
Phone/Fax: (919) 812-0132 (919) 929-6883
Email Address: skstraus@developmentalassociates.com

**A: SCOPE OF WORK
WEAVERVILLE TOWN MANAGER**

**RECRUITMENT AND SELECTION
Menu of Offerings**

Directions: Below are the steps identified in the proposed Scope of Services and the dates for completing each step. This plan includes three meetings with the Council.

STEPS IN THE RECRUITMENT, SCREENING, AND SELECTION PROCESS	PURPOSE OF THE PROPOSED STEPS	TIMELINE (Required meetings in red)
<p>Step 1: Conduct job and organizational analyses to identify expectations and competencies for the position by meeting with the following groups:</p> <ul style="list-style-type: none"> ▪ The Town Council ▪ Department Directors ▪ Others as requested by the Council. <p>We can connect with these groups through meetings and surveys.</p>	<ol style="list-style-type: none"> 1) Provides a foundation for defining the competencies sought in recruitment and in designing the selection process. 2) Builds stakeholder buy-in and perspective into the selection process. 3) Conducting a job analysis is essential for legal defensibility. 4) Conducting the organizational analyses identifies future challenges for a proactive Town Manager. 	<p align="center">Day 1</p>
<p>Step 2: Build a candidate profile and post written job advertisements in leading professional journals and websites.</p>	<ol style="list-style-type: none"> 1) Written ads for print and online publications typically generate the 2) most significant number of applications. 3) DA can post ads and charge the Town back for those out-of-pocket fees.) 4) Developmental Associates will also develop an attractive electronic brochure (sample attached) to recruit individual candidates. 	<p align="center">Day 4</p>
<p>Step 3: Conduct targeted recruitment of leading candidates.</p>	<ol style="list-style-type: none"> 1) We have direct access to several thousand local government executives across the country. We will send out a mass email to all these executives and also make direct contact with a number of those who we think would be a particularly good fit for the Town. 2) By targeting candidates and making individual contacts, Developmental Associates can supplement the candidate pool with candidates with excellent credentials, especially from N.C. and the region. 	<p align="center">Through Day 35</p>

STEPS IN THE RECRUITMENT, SCREENING, AND SELECTION PROCESS	PURPOSE OF THE PROPOSED STEPS	TIMELINE
<p>Step 4: Conduct the initial (first) level screening of candidate applications/resumes.</p> <ul style="list-style-type: none"> • A media (Google) search (mentions of candidates in the news media) of the top candidates at this stage of the screening process 	<ol style="list-style-type: none"> 1) First-level screening involves a structured process of evaluating resumes and supporting documents. We require all candidates to post their applications through NEOGOV to ensure they are responding to the position's specific requirements and not just submitting a general resume. 2) The organizational/job analysis provides the basis for developing a structured screening guide to ensure that the selection criteria are consistently applied to each resume. 3) Narrow the field of candidates to a number that can be screened more intensively (through the secondary screening process described below). 4) Provides detailed and uniform information to the Council to enable you to decide which candidates proceed in the process. 	<p>Day 38 Closed meeting (Personnel matters) with the Council</p>
<p>Step 5: Conduct a second-level screening of candidates for the position. We employ two methods in the secondary screen. A different staff member would conduct each method to ensure objectivity, and we keep a “firewall” between these methods. These methods are as follows:</p> <ul style="list-style-type: none"> ▪ Telephone interviews ▪ Electronic survey questions (short essays on accomplishments) 	<ol style="list-style-type: none"> 1) Such advanced screening methods are helpful when there is a large group of qualified candidates, or the Town is unfamiliar with many of the candidates. 2) The organizational/job analysis drives the design of the screening methods (Step 1). 3) Upon completion, the Council would be ready to identify the finalists (up to 5) for the final assessment process. 4) Provides detailed and uniform information to the Council to enable you to decide which candidates proceed in the process. 	<p>Day 50 Closed meeting (Personnel matters) with the Council</p>
<p>Step 6: Design the hiring process.</p> <ul style="list-style-type: none"> • Develop skill-based exercises like budget presentations, simulated meetings, and written assignments. • Administer and evaluate the Emotional Intelligence Inventory 	<ol style="list-style-type: none"> 1) The hiring process should be valid (job-related) to identify the best candidates. 2) The hiring process should provide an opportunity to assess the most critical competencies required for the position, including the ability of the candidate to meet the primary challenges facing the Town and the position. 3) The hiring process should assess Emotional Intelligence (E.I.) and technical skills. 	<p>By Day 50</p>

STEPS IN THE RECRUITMENT, SCREENING, AND SELECTION PROCESS	PURPOSE OF THE PROPOSED STEPS	TIMELINE
<p>Step 7: Recruit assessors to evaluate the candidates (Assessors can be identified and approved by the Council).</p>	<ol style="list-style-type: none"> 1) The types of assessors recruited depend upon the exercises the candidates would perform. Assessors might include local community leaders and other Town Managers from the Southeast. 2) Assessors must complete a Statement of Confidentiality. Moreover, no assessor will know the overall outcome of the process. That information is provided to the Council only. 3) We will train assessors on how to apply behavioral-based rating systems when rating candidates. 	<p>By Day 50</p>
<p>Step 8: Conduct selection exercises to evaluate the (up to 5) finalists.</p> <p>Analyze EQI in-depth</p>	<ol style="list-style-type: none"> 1) We will ensure that the assessment of these exercises is reliable and unbiased. It is hallmark of Developmental Associates to ensure assessors provide objective behavioral feedback. 2) We will send the candidates preparatory information and provide thorough explanations about ten days before the process. 3) The exercises should enable the Town to assess each candidate's strengths and weaknesses and to determine which candidates have the skills to fill the position. 	<p>Days 64-65</p>
<p>Step 9: Facilitate a debrief with the Council.</p> <ul style="list-style-type: none"> ▪ The Council would receive feedback and be able to ask questions about the performance of the candidates in each exercise. ▪ The assessors providing feedback are subject-matter experts – most of whom will be managers in similar jurisdictions. 	<ol style="list-style-type: none"> 1) Assists the Council in developing a systematic approach for evaluating the final candidates. 2) Provides expertise to the Council in making your final evaluations and hiring decisions. 3) 	<p>Day 65 Closed meeting (Personnel matters) with the Council</p>
<p>Step 10: Facilitate thorough background investigations.</p>	<ol style="list-style-type: none"> 1) Both legally and due to the sensitive and highly public nature of the position of Town Manager, we recommend thorough reference checks and background investigations. 2) Someone outside the Town should conduct the background investigation to ensure confidentiality. 3) We would coordinate the investigations and report detailed findings to the Council. 	

STEPS IN THE RECRUITMENT, SCREENING, AND SELECTION PROCESS	PURPOSE OF THE PROPOSED STEPS	
<p>Step 11: Provide executive coaching to the successful candidate.</p> <ul style="list-style-type: none"> ▪ Review the challenges facing the community and organization ▪ Analyze the results of the selection process ▪ Analyze the findings of the EQi ▪ Develop a plan of action ▪ We can provide developmental feedback to internal candidates who are not selected. This coaching includes a review of EQi and skills assessment results 	<ol style="list-style-type: none"> 1) The assessment process and the organizational analysis provide rich information suitable for executive coaching. 2) The new Manager will be facing exciting but formidable new challenges. He/she can benefit from professional guidance in developing a plan of action to meet those challenges successfully. 3) Feedback to internal candidates not selected often helps their professional development and acceptance of the decision. This coaching also paves the way for incumbents to support the candidate chosen more. 	TBD

A.1: EMOTIONAL INTELLIGENCE FACTORS*

SELF-PERCEPTION REALM

EQ-i Scale	The E.I. Competency Assessed by the Scale
1. Emotional Self-Awareness	<i>Ability to be aware of and understand one's feelings and their impact</i>
2. Self-Regard	<i>Ability to respect and accept one's strengths and weaknesses</i>
3. Self-Actualization	<i>Ability to improve oneself and pursue meaningful objectives</i>

SELF-EXPRESSION REALM

EQ-i Scale	The E.I. Competency Assessed by the Scale
4. Emotional Expression	<i>Ability to express one's feelings verbally and non-verbally</i>
5. Independence	<i>Ability to be self-directed and free of emotional dependency on others</i>
6. Assertiveness	<i>Ability to express feelings, beliefs, and thoughts in a non-destructive way</i>

INTERPERSONAL REALM

EQ-i Scale	The E.I. Competency Assessed by the Scale
7. Interpersonal Relationships	<i>Ability to develop and maintain mutually satisfying relationships</i>
8. Empathy	<i>Ability to recognize, understand, and appreciate the feelings of others</i>
9. Social Responsibility	<i>Ability to contribute to society, one's social group, and to the welfare of others</i>

DECISION MAKING REALM

EQ-i Scale	The E.I. Competency Assessed by the Scale
10. Impulse Control	<i>Ability to resist or delay an impulse, drive, or temptation to act</i>
11. Reality Testing	<i>Ability to remain objective by seeing things as they are</i>
12. Problem-Solving	<i>Ability to solve problems where emotions are involved</i>

STRESS-MANAGEMENT REALM

EQ-i Scale	The E.I. Competency Assessed by the Scale
13. Flexibility	<i>Ability to adapt one's feelings, thinking, and behavior to change</i>
14. Stress Tolerance	<i>Ability to effectively cope with stressful or difficult situations</i>
15. Optimism	<i>Ability to remain hopeful and resilient despite setbacks</i>

EQ-i 2.0, Multi-Health Systems (2011), All Rights Reserved

Adapted from *The E.Q. Edge*

Steven J. Stein, Ph.D. and Howard E. Book, M.D.

Third Edition (2011)

B: PROPOSED FEES FOR THIS PROJECT

BASIC FEE	ADDITIONAL OPTIONS (Including Maximums)
\$24,500	<ul style="list-style-type: none">• EQi- Analysis @ \$350 per candidate (up to 5)• Coaching and Feedback @ \$350 for the successful candidate
MAXIMUM TOTAL FEE: \$26,250 does not include the following: <ul style="list-style-type: none">• Additional work requested by the client but not included in this proposal would be billed at \$250 per hour.• Background @ approximately \$2250 per candidate*• Coaching for internal candidates who apply but are not selected @\$350 each.• Out-of-pocket advertising fees (typically \$1,500-\$2,500)	

*This fee would be paid directly to Chief Tom Younce if the client wishes to use his services

With our virtual process, the client would have no fees or expenses other than the cost of bringing the finalists on-site for final interviews. Nevertheless, if the Town wants us to be on site for any part of our process, we would ask to be reimbursed for all reasonable out-of-pocket expenses.

We expect clients to process billing for payment (net 30) after the skills-assessment process.

Litigation support, expert witness testimony, and depositions would be billed hourly at \$250.00 per hour unless Developmental Associates is responsible for losing a grievance or legal case. In that event, there would be no charge for litigation support.

II. OVERVIEW OF FIRM

C: ORGANIZATION AND STAFFING

Steve Straus is the lead consultant on this project. He would team with Heather Lee, Andrea Surratt, Martha Paige, Derwick Paige, and Holly Danford-Bishop. This team is diverse in race and gender. Moreover, our team is a mix of practitioners and academicians.

Steve Straus, Ph.D., is the President and Founder of North Carolina-based Developmental Associates. He earned his Bachelor's Degree from the Wharton School of Business at the University of Pennsylvania, a Master's of Public Administration from the University of North Carolina at Chapel Hill, and a Ph.D. from Duke University in Political Science. Dr. Straus is a former Assistant City Manager in Southern Pines. Steve has been a long-time member and frequent presenter with the N.C. City and County Managers Association. For 26 years, he has taught in the Master of Public Administrative Programs at N.C. State University and UNC Chapel Hill has served on the faculty at the School of Government at UNC-Chapel Hill. He has published in the leading public sector journals.

Heather Lee, Ph.D., is a Partner with North Carolina-based Developmental Associates, where she has worked since 2004. Heather earned an M.S. and a Ph.D. from North Carolina State University in Industrial/Organizational Psychology. Dr. Lee earned her undergraduate degree in Psychology with a minor in Social Work at Florida State University. Heather, a Certified Senior Professional in Human Resources (SPHR), is an organizational consultant specializing in the nonprofit, governmental, and educational sectors.

Heather has served as a faculty member and Manager at the N.C. Center for Women in Public Service, and the William Peace University Human Resources degree program. She is a former Vice-President for Human Resources with the N.C. Easter Seals Society. Heather has consulted extensively with local governments and is the co-designer of and a faculty member in the North Carolina Public Managers Program.

Derwick Paige is the former Winston-Salem and Wake County Deputy Manager.

Andrea Surratt is the former Sandy Springs, Georgia, and Bozeman, Montana City Manager. She also served as the Assistant City Manager in Hickory, N.C.

Martha Paige is the former Morrisville Town Manager and Assistant Winston-Salem Manager. Her peers so widely respect her that she served as President of the N.C. City and County Managers Association.

Holly Bishop, Ph.D., would be the Project Manager. Holly has worked in various capacities with DA since 2013. As Project Manager, Holly works with employers and candidates to ensure their needs are met, questions are answered, and excellent customer service is delivered consistently. She takes the lead in analyzing candidates' qualifications during the screening processes.

ROLES IN THIS PROJECT

Lead consultant: Stephen K. Straus, Ph.d.

ROLE	PERSON(S) RESPONSIBLE
Job/Organizational Analysis	Andrea Surratt
Design of Job Ad	Heather Lee, Ph.D.
Candidate Recruitment	Martha Paige, and Stephen Straus
Initial Candidate Screening	Holly Danford-Bishop, Ph.D. and Heather Lee
Secondary Candidate Screening	Holly Danford-Bishop and Andrea Surratt
Assessor Recruitment	Stephen Straus
Exercise Design	Derwick Paige and Andrea Surratt
Candidate Orientation	Stephen Straus
Assessor Training	Stephen Straus
Debrief with the City Council	Stephen Straus and Heather Lee
Initial Negotiation with Finalist	Heather Lee
Coaching of Successful Candidate	Heather Lee

D: QUALIFICATIONS AND EXPERIENCE

Our Recent Clients

Local governments are quickly recognizing the benefits of the new approach offered by Developmental Associates. During the last five years, we have either completed or are in the process of working with the following local governments and universities:

<ul style="list-style-type: none">• The City of Durham, North Carolina• Wake County, North Carolina• The City of Savannah, Georgia• The City of Williamsburg, Virginia• The City of Danville, Virginia• The City of Suffolk, Virginia• The Town of Blacksburg, Virginia• The City of Statesboro, Georgia• Southampton County, Virginia• The City of Greensboro, North Carolina• The City of Winston-Salem, North Carolina• The City of Fayetteville, North Carolina• The Town of Chapel Hill, North Carolina• The Town of Duck, North Carolina• The Town of Apex, North Carolina• The Town of Matthews, North Carolina• The Town of Garner, North Carolina• Durham County, North Carolina• Sampson County, North Carolina• The Town of Holly Springs, North Carolina• The Town of Wake Forest, North Carolina	<ul style="list-style-type: none">• Duke University• NC State University• East Carolina University• The Town of Wrightsville Beach, North Carolina• The Town of Morrisville, North Carolina• The Town of Zebulon, North Carolina• The Town of Waynesville, North Carolina• The University of North Carolina at Chapel Hill• UNC School for the Arts• The Town of Mills River, North Carolina• The City of Asheboro, North Carolina• The City of Isle of Palms, South Carolina• The City of Sanford, North Carolina• Cleveland County, North Carolina• Transylvania County, North Carolina• Cumberland County, North Carolina• The City of Wilson, North Carolina• The Town of Stallings, North Carolina• The University of North Carolina – Pembroke• UNC Charlotte• City of Lexington, North Carolina
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E: A NEW APPROACH TO EXECUTIVE ASSESSMENT: TALENT IDENTIFICATION AND ASSESSMENT

Section II.B: A New Approach to Executive Assessment – Talent Identification and Assessment

These and many other clients are recognizing that Developmental Associates has developed a new, more thorough, accurate, and comprehensive model for executive processes – which we call Talent Identification and Assessment. The old "Search Model" makes three outdated assumptions as follows:

Outdated Search Model	Limitation	DA Talent Identification & Assessment Solution
<p>Recruitment Methods: Assumes that the search firm is in close contact with top candidates nationally who will only apply for the position if contacted by the firm.</p>	<p>This model fails to take into account the use of modern technology to recruit.</p> <p>Large national firms also tout their staff connections throughout the country, claiming that their consultants will share prospective candidates rather than compete with one another.</p>	<p>Developmental Associates uses multiple recruitment methods, including targeting individuals, placing ads on leading professional websites and journals, relying extensively on social media, and connecting with our national network through NEOGOV, the leading public sector technology solution for recruitment and selection in the United States. Moreover, as a "boutique" firm, our consultants work together on each project.</p>
<p>Candidate Screening Other search firms often posture that they know how candidates perform in their current position.</p>	<p>That is a myth. Knowing a candidate, even befriending one, does not mean that the search firm can assess that candidate's performance in day-to-day activities. The search firm does not directly observe critical competencies, such as how effectively the candidate deals with staff, plans, organizes, or deals with conflicts.</p>	<p>Developmental Associates uses an extensive, multi-method screening approach that provides you with a sounder understanding of the skills and competencies of each candidate. Because this process is standardized, it enables fair comparisons across candidates.</p>
<p>Candidate Assessment: Presumes that interviews enable comprehensive assessment.</p>	<p>Interviews are necessary for any selection process, but they are insufficient to assess overall executive competencies. Interviews, when properly constructed and conducted, at best, can only directly determine how well the candidate can communicate, their knowledge, and judgment. The interview is too limited to assess other essential management and leadership skills, such as writing, developing budgets, problem-solving, dealing with staff, managing projects, and other competencies demonstrated by doing - not talking. All the employer can learn from the interview about these essential skills is what the candidates say they do.</p>	<p>We provide intensive assessment of candidate skills that other firms do not offer <i>before</i> the Council begin the interview process. This skill-assessment process enables you to directly observe the skills of candidates performing a variety of executive skills, such as managing staff, budgeting, dealing with the media, making presentations, and facilitating staff meetings.</p>

F: REFERENCES

<p>Town of Chapel Hill Town Manager Chris Blue (919) 968-2743 cblue@townofchapelhill.org <i>DA has helped the Town hire several department head positions and also with succession planning.</i></p>	<p>Durham County County Manager Kim Sowell (919) 560-000 ksowell@dconc.gov Feel free to contact any of the Commissioners, such as Chair Howerton, whose phone number is (919) 560-0026. <i>We helped the County hire several staff members, including, most recently, the County Manager.</i></p>
<p>Wake County County Manager David Ellis David.Ellis@wakegov.com (919) 856-6160 <i>We worked with Mr. Ellis to hire two Deputy Managers: the Chief Community Vitality Officer, the Chief Innovation and Information Officer, and the Human Services Director.</i></p>	<p>Town of Apex HR Director Mary Beth Manville (919) 249-3420 marybeth.manville@apexnc.org <i>In 2021, we worked with the Town to hire Jason Armstrong, their first African American to hold that position in Apex. We have also helped hire the Assistant Town Manager, DEI Director, Water Resources Director, Deputy Police Chief, Fire Chief, Community Development Director, and Assistant Fire Chief.</i></p>
<p>City of Savannah Mayor Van Johnson MayorJohnson@savannahga.gov (912) 651-6444 HR Director Jeff Grant (912) 541-3218 jgrant01@savannahga.gov <i>We have partnered with the City of Savannah to hire its new City Manager. We also assessed candidates for Chief of Police and helped hire its IT Director, Fire Chief, Assistant Chiefs of Police (2), and Assistant Fire Chief.</i></p>	<p>City of Danville, Virginia Manager Ken Larking klarking@danvilleva.gov (434) 799-5100 <i>DA worked with Mr. Larking to hire a Chief of Police in 2017 and a Fire Chief in 2019. We are currently working with Danville to hire an Economic Development Director, a Transit Director, and a Planning Director.</i></p>
<p>City of Greensboro Deputy Manager Chris Wilson (336) 373-2002 christian.wilson@greensboro-nc.gov <i>DA has assisted Greensboro in hiring several assistant managers, department directors, and higher-level staff. We helped hire David Parrish as an Assistant, and the Council valued his work enough to appoint him as Manager about three years ago.</i></p>	<p>City of Fayetteville Manager Doug Hewitt dhewett@ci.fay.nc.us (910) 309-0284 <i>DA assisted Fayetteville in hiring its Police Chief, Director of Engineering and Infrastructure, and Human Relations Director. This year, we helped them hire an Assistant City Manager and Economic and Community Development Director.</i></p>
<p>City of Durham</p>	<p>City of Statesboro, Georgia</p>

<p>Wanda Page Wanda.page@durhamnc.gov (919) 560-4222 <i>DA assisted the City in hiring a Deputy Manager. We have also helped Durham hire other department directors, including two Chiefs of Police. We also worked with the City Council to select their Manager, Wanda Page.</i></p>	<p>Mayor Johnathan McCollar jonathan.mccollar@statesboroga.gov (912) 764-5468 <i>DA worked with the City of Statesboro to hire a Chief of Police in 2016, a City Manager in 2019, and a Human Resources Director in 2019.</i></p>
<p>Town of Garner Manager Jodie Miller (919) 218-3764 jmiller@garnernc.gov <i>We have also helped Garner hire the Police Chief, Assistant Manager, and Economic Development Director</i></p>	<p>Town of Morrisville Manager Brandon Zuidema (919) 463-6150 bzuidema@townofmorrisville.org <i>DA worked with a split Council to arrive at an enthusiastic and unanimous decision to hire its former Town Manager – Martha Paige, in 2014. We have recently assisted Morrisville in hiring a Finance Director, Chief of Police, Fire Chief, and two Assistant Town Managers.</i></p>
<p>Town of Duck Mayor Don Kingston don.kingston@townofduck.com (252) 255-1234 <i>DA worked with the Town of Duck to hire its Manager, Drew Havens, in 2021.</i></p>	<p>Town of Southern Pines Manager Reagan Parsons (910) 692-7021 Parsons@southernpines.net <i>We have worked with Reagan to hire a number of department directors and assistant managers.</i></p>
<p>City of Lexington, NC Mayor Jason Hayes MayorHayes@lexingtonnc.gov (336) 243-2489 ext. 2990 We worked with the City to hire Johnnie Taylor as Lexington City Manager. Johnnie is the first African-American Lexington City Manager.</p>	<p>City of Winston-Salem Mayor Allen Joines allenj@cityofws.org (336) 727-2058 We recently worked with Mayor Joines and the Council to hire Pat Pate as the new City Manager. We have also worked with Winston-Salem to hire several department heads, including two police chiefs.</p>

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: October 28, 2024
SUBJECT: Sister City Resolution – Weaverville, California
PRESENTER: Mayor Patrick Fitzsimmons
ATTACHMENTS: Weaverville, CA – Resolution
Proposed Resolution

DESCRIPTION/SUMMARY OF REQUEST:

The Mayor received the attached Resolution from the Town of Weaverville, California, which formally and in the spirit of friendship and cooperation adopts the Town of Weaverville, North Carolina, as a sister city.

The Mayor proposes to accept this and adopt a similar resolution, a draft of which is attached.

COUNCIL ACTION REQUESTED:

Town Council discussion and possible action to approve the attached resolution.

RESOLUTION NO. 2024-074

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF TRINITY
ESTABLISHING A SISTER CITY RELATIONSHIP WITH THE TOWN OF
WEAVERVILLE, NORTH CAROLINA**

WHEREAS, the Town of Weaverville, California, located in Trinity County, embodies rich history, deeply-rooted community values, and a proud tradition of fostering strong relationships within and beyond its borders; and

WHEREAS, Trinity County has experienced its own set of challenges due to forest fires and winter storms; and

WHEREAS, Weaverville, North Carolina, is a town of similar heritage and charm, located in the Blue Ridge Mountains, and shares with Weaverville, California a commitment to preserving its natural beauty, community spirit, and small-town character, and is currently facing extreme conditions as a result of Hurricane Helene and the devastation left in its wake; and

WHEREAS, the establishment of a sister city relationship between Weaverville, California and Weaverville, North Carolina offers an opportunity for both communities to foster cultural exchange, mutual understanding, and collaboration on common goals and challenges; and

WHEREAS, a sister city relationship will encourage the exchange of ideas, knowledge, and best practices in areas such as economic development, environmental stewardship, tourism, education, and community engagement benefiting the citizens of both Weavervilles; and

WHEREAS, this partnership will strengthen the ties of friendship between the residents of Weaverville, CA, as represented by the whole of Trinity County, and those of Weaverville, North Carolina, and create opportunities for meaningful exchanges in the areas of arts, culture, heritage, education, and governance; and

WHEREAS, the people of Weaverville, California, have expressed a strong interest in developing this unique connection with Weaverville, North Carolina, to support emergency response and recovery following the devastating impact of Hurricane Helene, and as a means of fostering goodwill and collaboration on local and regional issues of mutual interest.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Trinity County that:

The town of Weaverville, North Carolina, is hereby officially adopted as a sister city to Weaverville, California, in a spirit of friendship and cooperation.

The Board of Supervisors shall support initiatives and activities that promote cultural, economic, and educational exchanges between the two communities, with the goal of enhancing the quality of life for the citizens of both towns.

The Board shall encourage the participation of community organizations, schools, businesses, and residents in activities that strengthen this sister city relationship and foster mutual respect, understanding, and collaboration.

The Board shall work with the town of Weaverville, North Carolina, to identify opportunities for fundraising and/or support with respect to recovery efforts in the aftermath of Hurricane Helene.

The Clerk of the Board shall transmit a copy of this Resolution to the governing body of Weaverville, North Carolina, as a formal gesture of goodwill and to initiate future collaboration.

DULY PASSED AND ADOPTED this 15th day of October, 2024 by the Board of Supervisors of the County of Trinity by motion, second (Cox/Frasier), and the following vote:

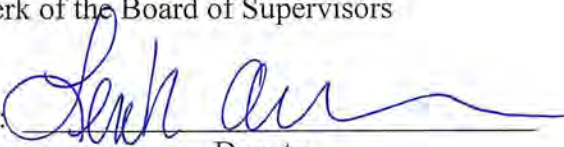
AYES: Supervisors Frasier, Cox, Carpenter-Harris, Gogan and Leutwyler
NOES: None
ABSENT: None
ABSTAIN: None
RECUSE: None



RIC LEUTWYLER, CHAIRMAN
Board of Supervisors
County of Trinity
State of California

ATTEST:

TRENT TUTHILL
Clerk of the Board of Supervisors

By: 
Deputy

TOWN OF WEAVERVILLE, NORTH CAROLINA
RESOLUTION ESTABLISHING A SISTER CITY RELATIONSHIP WITH THE
TOWN OF WEAVERVILLE, CALIFORNIA

WHEREAS, by resolution adopted on 15 October 2024, the Town of Weaverville, California adopted the Town of Weaverville, North Carolina, as a sister city; and

WHEREAS, the Town of Weaverville, North Carolina, shares with Weaverville, California, deeply-rooted community values and a commitment to preserving natural beauty, community spirit, and small-town character; and

WHEREAS, the establishment of a sister city relationship between Weaverville, North Carolina, and Weaverville, California, offers an opportunity for both communities to foster cultural exchange, mutual understanding, and collaboration on common goals and challenges, and an exchange of ideas, knowledge, and best practices in areas such as economic development, environmental stewardship, tourism, education, and community engagements benefitting the citizens of both Weavervilles; and

WHEREAS, this partnership will strengthen the ties of friendship between the residents of Weaverville, North Carolina, and its surrounding areas and those of Weaverville, California, and its greater Trinity County area, and create opportunities for meaningful exchanges in the areas of arts, culture, heritage, education, and governance;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Weaverville that the Town of Weaverville, North Carolina, enthusiastically and with gratitude accepts and enters into a sister city relationship with the Town of Weaverville, California and, to that end, formally states its intention to:

- (1) support initiatives and activities that promote cultural, economic, and educational exchanges between the two communities, with the goal of enhancing the quality of life of the citizens of both towns,
- (2) encourage the participation of community organizations, schools, businesses, and residents in activities that strengthen this sister city relationship and foster mutual respect, understanding, and collaboration;
- (3) provide support, encouragement, and opportunities to aid the Town of Weaverville, California, should it experience any natural or manmade disaster.

THIS the 28th day of October, 2024.

PATRICK FITZSIMMONS, Mayor

ATTESTED BY:

TAMARA MERCER, Town Clerk

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: October 28, 2024
SUBJECT: Tropical Storm Helene Response and Recovery Update and Actions
PRESENTER: Interim Town Manager
ATTACHMENTS: None

DESCRIPTION/SUMMARY OF REQUEST:

The Interim Town Manager will be at tonight's meeting to provide information concerning the Town's storm response and recovery efforts.

The Town's current challenge is debris removal. Town Council will be asked to approve the use of Southern Disaster Recovery (SDR) for debris removal and disposal under their existing state contract and pricing. Staff also recommends that the Town engage DebrisTech as a debris removal monitor to work alongside SDR and Town staff in order to properly calculate the amounts and types of debris removed as this is required for reimbursement under FEMA. DebrisTech also operates under a state contract and pricing. The Town is responsible for providing a temporary debris management site for the processing of the debris. Staff is in the process of identifying an appropriate property for this purpose. Town Council is asked to provide authority to the Interim Town Manager to sign a short-term lease, license, and/or access agreement, subject to Town Attorney approval, to secure a site that is large enough and located in an area that allows for efficient management of the Town's debris.

Staff is interested in contracting with WithersRavenel for FEMA grant administration and related services for Tropical Storm Helene recovery. These services are needed to help the Town properly complete all FEMA requirements for financial reimbursement in order to maximize funds for recovery. Town Council is asked to authorize the Interim Town Manager, in consultation with the Town Attorney, to negotiate and execute an agreement with WithersRavenel for this work so that the reimbursement process is not delayed.

COUNCIL ACTION REQUESTED:

Town Council is requested to take the action based on the following suggested motion:

I move that Town Council: (1) approve the use of Southern Disaster Recovery (SDR) for debris removal and disposal based on their current state contract/pricing; (2) approve the use of DebrisTech for debris removal monitoring based on their current state contract/pricing; (3) grant authority to the Interim Town Manager to execute a lease, license, and/or access agreement for a temporary debris management site, subject to Town Attorney approval; (4) approve the use of WithersRavenel for FEMA grant administration and related services and authorize the Interim Town Manager to execute an agreement with them, subject to approved by the Town Attorney; and (5) authorize the Interim Town Manager, Town Clerk, Finance Director, and Town Attorney, to execute any and all documents necessary to put these agreements in place as soon as possible and to issue notices to proceed on the debris removal and disposal work.

**TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM**

MEETING DATE: October 28, 2024
SUBJECT: Voluntary Annexation Petition/Conditional District Request – AdventHealth
PRESENTER: Planning Director Eller
ATTACHMENTS: Voluntary Annexation Petition, Conditional District Application, and Supporting Documentation, Property Tax Map Showing Property to be Annexed, Proposed Resolution

DESCRIPTION/SUMMARY OF REQUEST:

AdventHealth Asheville, Inc., proposes to develop a 30-acre hospital and medical office complex on property near the intersection of US Highway 25/70, Monticello Road, and Ollie Weaver Road. Much of the property that is slated for this development has already been annexed into Weaverville’s Town limits. There are a couple of parcels, however, that need to be added to the Town’s municipal limits. The attached voluntary annexation petition seeks to have approximately 7.30 additional acres annexed into the Town of Weaverville.

A conditional district zoning request for the entire project has been submitted along with the annexation petition for that proposed development.

Should Town Council wish to proceed with this annexation and conditional district the next step is to direct the Town Clerk to investigate the sufficiency of the annexation petition and to send the conditional district application to the Planning Board for review and recommendation.

A resolution for this purpose is attached for consideration.

COUNCIL ACTION REQUESTED:

Town Council discussion and direction and possible adoption of the attached resolution.

**RESOLUTION CONCERNING VOLUNTARY ANNEXATION PETITION
OF +/- 7.30 ACRES OWNED BY ADVENTHEALTH ASHEVILLE, INC.
WEAVERVILLE ANNEXATION NO. 2024-5**

WHEREAS, a petition requesting annexation of that property bearing Buncombe County Parcel Identification Number 9733-72-6639 and 9733-82-0659, totaling approximately 7.30 acres was received from AdventHealth Asheville, Inc., by the Town of Weaverville; and

WHEREAS, N.C. Gen. Stat. §§ 160A-31 and 160A-58.2 provide that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the annexation petition includes a request for conditional district zoning for the property to be annexed; and

WHEREAS, the Town Council of the Town of Weaverville deems it advisable to proceed in response to this request for annexation and initial zoning;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Weaverville that:

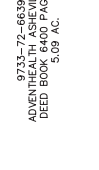
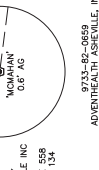
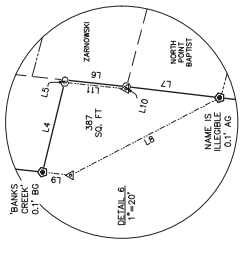
1. With the assistance of the Town Attorney, the Town Clerk is hereby directed to investigate the sufficiency of the above-reference petition and to certify to Town Council the result of her investigation; and
2. The Town Planner is directed to place the application for a conditional district on the next regular meeting of the Weaverville Planning Board's so that the Board can review the requested zoning for consistency with the Town's Comprehensive Land Use Plan and forward a recommendation to Town Council prior to or at a public hearing that may subsequently be held on this matter.

THIS the 28th day of October, 2024.

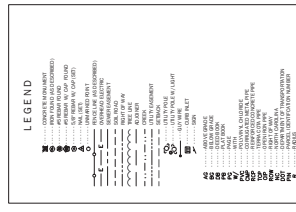
PATRICK FITZSIMMONS, Mayor

ATTESTED BY:

TAMARA MERCER, Town Clerk



LINE	BEARING	DISTANCE	ADJACENT PROPERTY
L1	S89°22'41"W	120.17'	9733-72-8793
L2	S89°22'41"W	120.17'	9733-72-8793
L3	S89°22'41"W	120.17'	9733-72-8793
L4	S89°22'41"W	120.17'	9733-72-8793
L5	S89°22'41"W	120.17'	9733-72-8793
L6	S89°22'41"W	120.17'	9733-72-8793
L7	S89°22'41"W	120.17'	9733-72-8793
L8	S89°22'41"W	120.17'	9733-72-8793
L9	S89°22'41"W	120.17'	9733-72-8793
L10	S89°22'41"W	120.17'	9733-72-8793
L11	S89°22'41"W	120.17'	9733-72-8793
L12	S89°22'41"W	120.17'	9733-72-8793
L13	S89°22'41"W	120.17'	9733-72-8793
L14	S89°22'41"W	120.17'	9733-72-8793
L15	S89°22'41"W	120.17'	9733-72-8793
L16	S89°22'41"W	120.17'	9733-72-8793
L17	S89°22'41"W	120.17'	9733-72-8793
L18	S89°22'41"W	120.17'	9733-72-8793
L19	S89°22'41"W	120.17'	9733-72-8793
L20	S89°22'41"W	120.17'	9733-72-8793
L21	S89°22'41"W	120.17'	9733-72-8793
L22	S89°22'41"W	120.17'	9733-72-8793
L23	S89°22'41"W	120.17'	9733-72-8793
L24	S89°22'41"W	120.17'	9733-72-8793
L25	S89°22'41"W	120.17'	9733-72-8793
L26	S89°22'41"W	120.17'	9733-72-8793
L27	S89°22'41"W	120.17'	9733-72-8793
L28	S89°22'41"W	120.17'	9733-72-8793
L29	S89°22'41"W	120.17'	9733-72-8793
L30	S89°22'41"W	120.17'	9733-72-8793
L31	S89°22'41"W	120.17'	9733-72-8793
L32	S89°22'41"W	120.17'	9733-72-8793
L33	S89°22'41"W	120.17'	9733-72-8793
L34	S89°22'41"W	120.17'	9733-72-8793
L35	S89°22'41"W	120.17'	9733-72-8793
L36	S89°22'41"W	120.17'	9733-72-8793
L37	S89°22'41"W	120.17'	9733-72-8793
L38	S89°22'41"W	120.17'	9733-72-8793
L39	S89°22'41"W	120.17'	9733-72-8793
L40	S89°22'41"W	120.17'	9733-72-8793
L41	S89°22'41"W	120.17'	9733-72-8793
L42	S89°22'41"W	120.17'	9733-72-8793
L43	S89°22'41"W	120.17'	9733-72-8793
L44	S89°22'41"W	120.17'	9733-72-8793
L45	S89°22'41"W	120.17'	9733-72-8793
L46	S89°22'41"W	120.17'	9733-72-8793
L47	S89°22'41"W	120.17'	9733-72-8793
L48	S89°22'41"W	120.17'	9733-72-8793
L49	S89°22'41"W	120.17'	9733-72-8793
L50	S89°22'41"W	120.17'	9733-72-8793
L51	S89°22'41"W	120.17'	9733-72-8793
L52	S89°22'41"W	120.17'	9733-72-8793
L53	S89°22'41"W	120.17'	9733-72-8793
L54	S89°22'41"W	120.17'	9733-72-8793
L55	S89°22'41"W	120.17'	9733-72-8793
L56	S89°22'41"W	120.17'	9733-72-8793
L57	S89°22'41"W	120.17'	9733-72-8793
L58	S89°22'41"W	120.17'	9733-72-8793
L59	S89°22'41"W	120.17'	9733-72-8793
L60	S89°22'41"W	120.17'	9733-72-8793



NOTES
 1. AREA BY COORDINATE COMPUTATION, AREA OF PARCEL 1: 5.09 AC. AREA OF PARCEL 2: 0.11 AC.
 (ENR 28-117)
 2. DISTANCES SHOWN BETWEEN ARE HORIZONTAL, GROUND DISTANCES UNLESS OTHERWISE NOTED.
 3. DISTANCES SHOWN BETWEEN CURVE POINTS ARE CURVE CHORDS UNLESS OTHERWISE NOTED.
 4. THE PROPERTY DOES NOT LIE WITHIN A SPECIAL FLOOD HAZARD AREA, AS SHOWN ON THE FLOOD INSURANCE RATE MAP (FIRM) DATED JANUARY 6, 2015.
 5. ALL SURVEY POINTS WERE OBTAINED FROM AIRPHOTOS TAKEN IN 2015. A 5' X 5' GRID WAS OVERLAIN ON THE AIRPHOTOS AND A POINT WAS ESTABLISHED AT EACH GRID INTERSECTION. THE POINTS WERE USED TO ESTABLISH THE HORIZONTAL CONTROL.
 6. NO ABOVE GROUND UTILITY STRUCTURES NOR PAINT MARKINGS FOR UNDERGROUND UTILITIES WERE OBSERVED IN THE AREA.
 7. AS SHOWN IN RED BOOK 4728 6304 AND RED BOOK 6464 PAGE 30, A SINKHOLE WAS OBSERVED IN THE AREA OF THE PROPERTY.
 8. LOCATION OF U.S. HWY 25-70 IS DRAWN FROM AERIAL PHOTOGRAPHS.
 9. NO FIELD LOCATION OF STRUCTURES OR FEATURES WERE PERFORMED INSIDE THE BOUNDARY.



PRELIMINARY FOR REVIEW ONLY

TOWN OF MEAVERVILLE
 ADVENTHEALTH ASHVILLE, INC.
 PROPERTY OWNED BY

ADDRESS: 24 & 24A OULIE MEAVER RD
 PARSIPS, NC 28659
 DEED BOOK 6400 PAGE 1395
 DEED BOOK 6415 PAGE 827

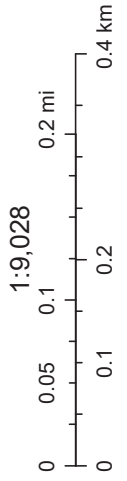
OWNER: ADVENTHEALTH SHEVILLE, INC
 1035 RED BUD RD NE
 CALHOUN, GA 30701

REMS CREEK TOWNSHIP
 BUNCOMBE COUNTY, NORTH CAROLINA
 SCALE: 1" = 50' 8/26/2024
 JOSEPH KANE, P.L.S.
 JOSEPH@EDHOLMESANDASSOCIATES.COM
 COMPANY LICENSE # C-2808
 200 ROSFELT CT., SUITE 200, PAUKS, PA
 P.O. BOX 11335, ASHEVILLE, NC 28816
 PHONE: (828) 225-6562

Buncombe County



October 17, 2024



**PETITION FOR VOLUNTARY ANNEXATION
 PETITION/APPLICATION
 Town of Weaverville, North Carolina**

Submittal Date: 9/23/2024
 Date Fee Paid: 9/23/2024
 Petition No: 2024-5

**STATE OF NORTH CAROLINA
 COUNTY OF BUNCOMBE**

TO THE TOWN COUNCIL OF WEAVERVILLE, NORTH CAROLINA

1. We, the undersigned owners of real property, respectfully request that the area described in Part 4 below be annexed to the Town of Weaverville, Buncombe County, North Carolina.
2. The area to be annexed is contiguous, non-contiguous (satellite) to the Town of Weaverville, North Carolina, and the boundaries are as contained in the metes and bounds description attached hereto.
3. If contiguous, this annexation will include all intervening rights-of-way for streets, railroads and other areas as stated in G.S. § 160A-31(f), unless otherwise stated in the annexation agreement/ordinance.
4. The property and property owner information is as follows:

Property Owner and Mailing Address	Phone Number & Email Address	Deed Reference & Property PIN	Property Owner Signature
AdventHealth Asheville, Inc. 1035 Red Bud Road, NE Calhoun, GA 30701	(706) 602-7800 Alan.Guyton@ AdventHealth.com	See Attached Addendum	

5. Zoning vested rights are not claimed, have been established under G.S. §§ 160D-108 and/or 160D-108.1 as follows [describe and attach the order and approved site plan]:

Total Acreage to be annexed: 7.41
 Population in annexed area: 0
 Proposed Zoning District: Conditional District
 Reason for annexation: Receive Town Services Other (please specify)

The applicant must also submit a zoning map amendment application with the petition for voluntary annexation to establish a Weaverville zoning designation. Please contact the Planning Department at (828)484-7002 for questions. If the purpose of the petition is a connection to public water, contact Public Works Department at (828)645-0606 to confirm that public water is available to the property and the cost of that connection.

Petition For Voluntary Annexation

AdventHealth Asheville, Inc.

Part 4 - Property and Property Owner Information Addendum

Deed Reference	Property PIN	Date Recorded
Book 6400 Page 1395-1400	9733-72-6639	4/18/2024
Book 6400 Page 1401-1406	9733-72-6639	4/18/2024
Book 6415 Page 824-826	9733-82-0659	6/12/2024
Book 6415 Page 827-829	9733-82-0659	6/12/2024

**PETITION FOR VOLUNTARY ANNEXATION
DATA SHEET**

Town of Weaverville, North Carolina

Submittal Date: 9/23/2024

Petition No. 2024-5

Annexation Area Name: AdventHealth

Petitioner: AdventHealth Asheville, Inc.

Subject Area Acreage: 7.41

Current Land Use: SAND & GRAVEL (5.20 acres); COMM VAC (2.21 acres)

Proposed Land Use or Development (describe): The land will be developed into a 30-acre hospital campus.

Residential (single family): Number of Units: _____ Anticipated build out in _____ years
Average Sales Price: \$ _____ /dwelling unit

Residential (multi-family): Number of Units: _____ Anticipated build out in _____ years
Owned: Average Sales Price: \$ _____ /building unit
Rental: Average Rental Amt: \$ _____ /month

Retail: Square footage: _____ Anticipated build out in _____ years
Type of tenancy: _____


Commercial - Non-Retail: Square footage: TBD Anticipated build out in TBD years
Type of tenancy: Medical Services - Clinic, Urgent Care Center, Hospital

Other: Square footage: _____ Anticipated build out in _____ years
Type of tenancy: _____

Development Scale: Max building height of >90 feet; max number of stories of 6

Infrastructure: Linear feet of publicly dedicated roadways proposed: 0 feet
Public water proposed (describe): Fire Prevention Demand: 3,500 GPM
Domestic Water Demand: 1,395 GPM
Other Public Services Requested (describe): Sanitary Sewer, Gas, Electricity, Telecom

Zoning Vested Rights Claimed (describe and attach documentation): None


Signature of Owner(s)

**PETITION FOR VOLUNTARY ANNEXATION
 CERTIFICATE OF AUTHORITY FOR CORPORATION
 Town of Weaverville, North Carolina**

The undersigned, being (a/the) duly elected officer of AdventHealth Asheville, Inc.
 _____, a corporation organized and existing in the State of North Carolina
 (hereinafter "Corporation"), does hereby certify that:

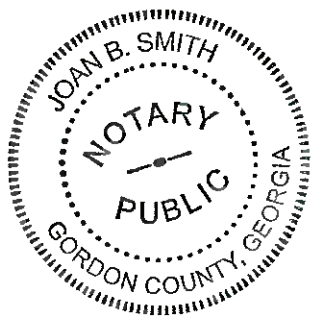
1. That the Corporation currently exists and is in good standing with the NC Secretary of State;
2. That a controlling majority of shareholders of the Corporation have adopted resolutions with respect to the attached/foregoing Petition for Voluntary Annexation and such resolutions have been duly and validly adopted and are in full force and effect.
3. That said resolutions adopted/approved the Petition for Voluntary Annexation and authorized any and all actions on behalf of the Corporation to complete the process for the Petition to be approved by the Town of Weaverville and that no further authorizing action need be taken.
4. That the said resolutions authorized the following person or persons to execute all documents in connection with the Petition for Annexation and that the signature appearing to the right of their name(s) is his/her genuine signature:

NAME	OFFICE HELD	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____

SIGNATURE: Alan Guyton
 PRINTED NAME: ALAN GUYTON
 DATE: 9/25/24

STATE OF ~~NORTH CAROLINA~~ Georgia
 COUNTY OF Gordon

I, Joan B. Smith, a Notary Public, certify that Alan Guyton
 personally came before me this day and acknowledged that he/she is the CFO, SE Region of
Advent Health Hendersonville, a North Carolina corporation, and that by authority duly
 given and as the act of the Corporation, the foregoing Certificate of Authority was signed by him/her on
 behalf of the Corporation. Witness my hand and seal this the 25th day of September, 2024.



Joan B. Smith
 Notary Public
 My Commission Expires: 09/08/2028

September 20, 2024

Mr. James Eller
Planning Director
Town of Weaverville
30 South Main Street
Weaverville, North Carolina 28787

RE: Conditional Use District Application
AdventHealth Buncombe County Campus
Buncombe County, North Carolina

Dear Mr. Eller:

On behalf of AdventHealth, McGill Associates is pleased to provide this Conditional Use District Application submittal for the AdventHealth Buncombe County Campus. As discussed in our prior meeting, the master site plan provided follows the current C-2 zoning standards set forth in the Town of Weaverville's Ordinance except for proposed parking and building height for the hospital. The AdventHealth Buncombe County Hospital is currently planned to be a 6-story above grade facility, which requires a high-rise designation. This building arrangement allows for the minimum environmental and site impact, due to minimized architectural footprint. The other driver for the building height is the operational and staff flow adjacencies have been maximized. Lowering the building height and volume would create longer horizontal traffic patterns for staff and patients and impact the ability to attain ideal adjacencies needed to provide efficient, effective and impactful healthcare to a community. The parking counts provided utilize historical data from other AdventHealth facilities to help minimize impacts and impervious surface as well. Please find the following for your review:

- Conditional Use Application
- Preliminary Plan Set
- Architectural Renderings
- Application for a Commitment Letter
- MSD Allocation Letter Submittal

Mr. James Eller
September 20, 2024
Page 2 of 2

The voluntary annexation petition will be submitted separately. If you have any questions or need additional information, please do not hesitate to call me at 828-707-6749. Thank you for your assistance thus far and we look forward to working with you on this important project.

Sincerely,
McGILL ASSOCIATES, P.A.

A handwritten signature in black ink, appearing to read 'S. Burwell', written in a cursive style.

Scott Burwell, PE
Senior project Manager

P:\2024\24.00118-HKS-AdventHealth Buncombe County\Design\Permits\Town of Weaverville\Conditional Use Application\Initial Submittal 2024-09-18\2024-09-20 CUD Application Submittal Letter.docx

CONDITIONAL DISTRICT APPLICATION

Planning and Zoning Department
30 South Main Street, P.O. Box 338, Weaverville, NC 28787
(828) 484-7002--- fax (828) 645-4776 --- jeller@weavervillenc.org
Application Fee Based Upon Size of Property



Conditional Districts address situations in which a particular use, properly planned, may be appropriate for a specific site but, the existing zoning district of the site has insufficient standards to mitigate the site-specific impact on the surrounding area. Uses which may be considered for a Conditional District shall be established on the Table of Uses found at Sec. 20-3205. Additional information related to Conditional Districts may be found at Sec. 20-3203.

At the discretion of the Town Council, it may be required of the property owner to guarantee performance or completion of conditions included in the Conditional Zoning Plan. Such guarantee may take the form of: (1) a surety performance bond made by a company licensed and authorized in North Carolina, (2) a bond of a developer with an assignment to the Town of a certificate of deposit, (3) a bond of developer secured by an official bank check drawn in favor of the Town and deposited with the Town Clerk, (4) cash or an irrevocable letter of credit, (5) a bank escrow account whereby the developer deposits cash, a note, or a bond with a federally insured financial institution into an account payable to the Town. The amount of the guarantee shall be determined by Town Council.

OWNER/APPLICANT NAME:

Alan Guyton

APPLICATION DATE:

9/18/2024

BRIEFLY DESCRIBE THE PROJECT:

Adventhealth Buncombe County Campus - This project will consist of construction of a new hospital and medical office buildings. The initial phase will include a proposed hospital and medical office building and future phases will include a hospital expansion, medical office building and ambulatory surgery center.

PHONE NUMBER:

706-602-7800

PROPERTY ADDRESS:

119 Monticello Road, Weaverville,
NC 28787

PIN:

9733-73-5347, 9733-73-6639, 9733-73-8793, 9733-83-1054,
9733-83-3019, 9733-82-0659

to be combined at a later date as part of this project

LOT AREA (acres): Approx. 32.86 acres

DEED BOOK/PAGE:

DB 6386/PG 558, DB 6400/PG 1395, DB 6386/PG 558
DB 6243/PG 1123, DB 1470/PG 144

ZONING DISTRICT: R-3 (ToW) and EMP
(Buncombe Co.)

SIGNATURE OF APPLICANT

9/19/24
DATE

Application fees are due at the time of submittal. Withdrawal of an application after the public hearing has been advertised will result in the forfeiture of the application fee.

CONDITIONAL DISTRICT APPLICATION

Planning and Zoning Department
 30 South Main Street, P.O. Box 338, Weaverville, NC 28787
 (828) 484-7002--- fax (828) 645-4776 --- jeller@weavervillenc.org
Application Fee Based Upon Size of Property



A petition for a Conditional District must include a site plan and supporting information that specifies the intended uses for property. A complete site plan shall be substantially compliant with the mapping standards found within Sec. 20-2504. Additional information may be requested by members of staff, the Planning Board or Town Council.

Title block containing:	
<input checked="" type="checkbox"/>	Name of owner & applicant
<input checked="" type="checkbox"/>	Property address
<input checked="" type="checkbox"/>	Buncombe County PIN
<input checked="" type="checkbox"/>	Date or dates survey was conducted or plan prepared
<input checked="" type="checkbox"/>	Scale of the drawing in feet per inch
<input checked="" type="checkbox"/>	Deed book and page reference of the deed
<input checked="" type="checkbox"/>	Zoning designation of property
<input checked="" type="checkbox"/>	Sketch vicinity map depicting the relationship between the proposed subdivision and the surrounding area
<input checked="" type="checkbox"/>	North Arrow and orientation
<input checked="" type="checkbox"/>	Lot area in acres and square feet
<input checked="" type="checkbox"/>	Existing topography of the site and within 300 feet of the site boundary in five (5) foot contours
<input checked="" type="checkbox"/>	Delineation of areas within the floodplain.
<input checked="" type="checkbox"/>	Names of owners of adjoining properties, Buncombe County PIN, and zoning designation
<input checked="" type="checkbox"/>	Minimum building setback lines applicable to the lot, including drainage or utility easements
<input checked="" type="checkbox"/>	Proposed number and location of signs
<input checked="" type="checkbox"/>	Exact dimensions, location, height, and exterior features of proposed buildings and structures
<input checked="" type="checkbox"/>	Photographs of buildings on properties within 200 ft. of subject property
<input checked="" type="checkbox"/>	Utility easements
<input checked="" type="checkbox"/>	Existing and proposed sanitary sewer system layout and a letter of commitment
<input checked="" type="checkbox"/>	Existing and proposed water distribution system layout and a letter of commitment
<input checked="" type="checkbox"/>	Plans for individual water supply and sewerage/septic disposal system, if any
<input checked="" type="checkbox"/>	A statement as to whether or not natural gas, telephone, electric, and cable lines are to be installed, and whether they will be above or below ground
<input checked="" type="checkbox"/>	Exact dimension and location of all traffic, parking, and circulation plans showing the proposed location and arrangement of parking spaces.
<input checked="" type="checkbox"/>	Existing and proposed roads, driveways, ingress/egress, easements, and rights-of-way both private and public.
<input checked="" type="checkbox"/>	Existing and proposed encroachments into setbacks, rights-of-way, and/or easements, if any
<input checked="" type="checkbox"/>	Proposed phasing, if any, and expected completion date of the project.

Upon reviewing the application, site plan, and supporting documents, the Planning and Zoning Board will issue statement of reasonableness of the proposed Conditional District.

Before a public hearing may be held by the Town Council, the petitioner must file in the Office of the Town Clerk, a written report of at least one community meeting held by the petitioner. The report shall include a list of those persons and organization notified of the meeting detailing the method and date of contact' the date, time, and location of the meeting; a roster of persons in attendance, a summary of issues discussed, and a description of any changes to the petition as a result of the meeting. In the event the petitioner has not held at least one meeting, the petitioner shall file a report documenting efforts that were made and the reasons such a meeting was not held.

AdventHealth Buncombe County Campus
Adjacent Properties to Proposed Development



119 Monticello Road



121 Monticello Road

AdventHealth Buncombe County Campus
Adjacent Properties to Proposed Development



22 Ollie Weaver Road



29 Ollie Weaver Road

AdventHealth Buncombe County Campus
Adjacent Properties to Proposed Development



35 Ollie Weaver Road



45 Ollie Weaver Road

AdventHealth Buncombe County Campus
Adjacent Properties to Proposed Development



60 Ollie Weaver Road



70 Ollie Weaver Road

AdventHealth Buncombe County Campus
Adjacent Properties to Proposed Development



12 Horizon Hills Drive



17 Scenic View Drive

AdventHealth Buncombe County Campus
Adjacent Properties to Proposed Development



15 Scenic View Drive



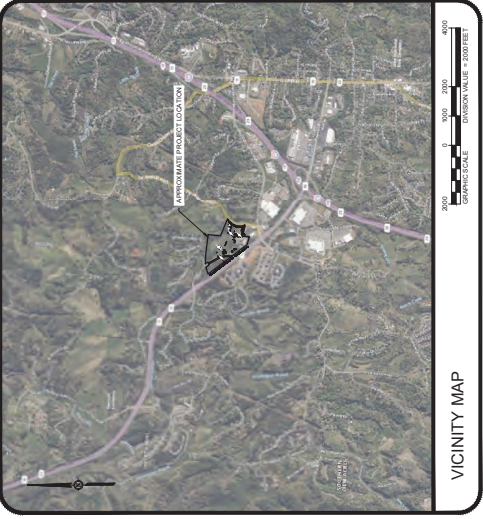
13 Scenic View Drive

AdventHealth Buncombe County Campus
Adjacent Properties to Proposed Development



11 Scenic View Drive

ADVENTHEALTH BUNCOMBE
 COUNTY CAMPUS
ADVENTHEALTH
 BUNCOMBE COUNTY, NORTH CAROLINA



VICINITY MAP

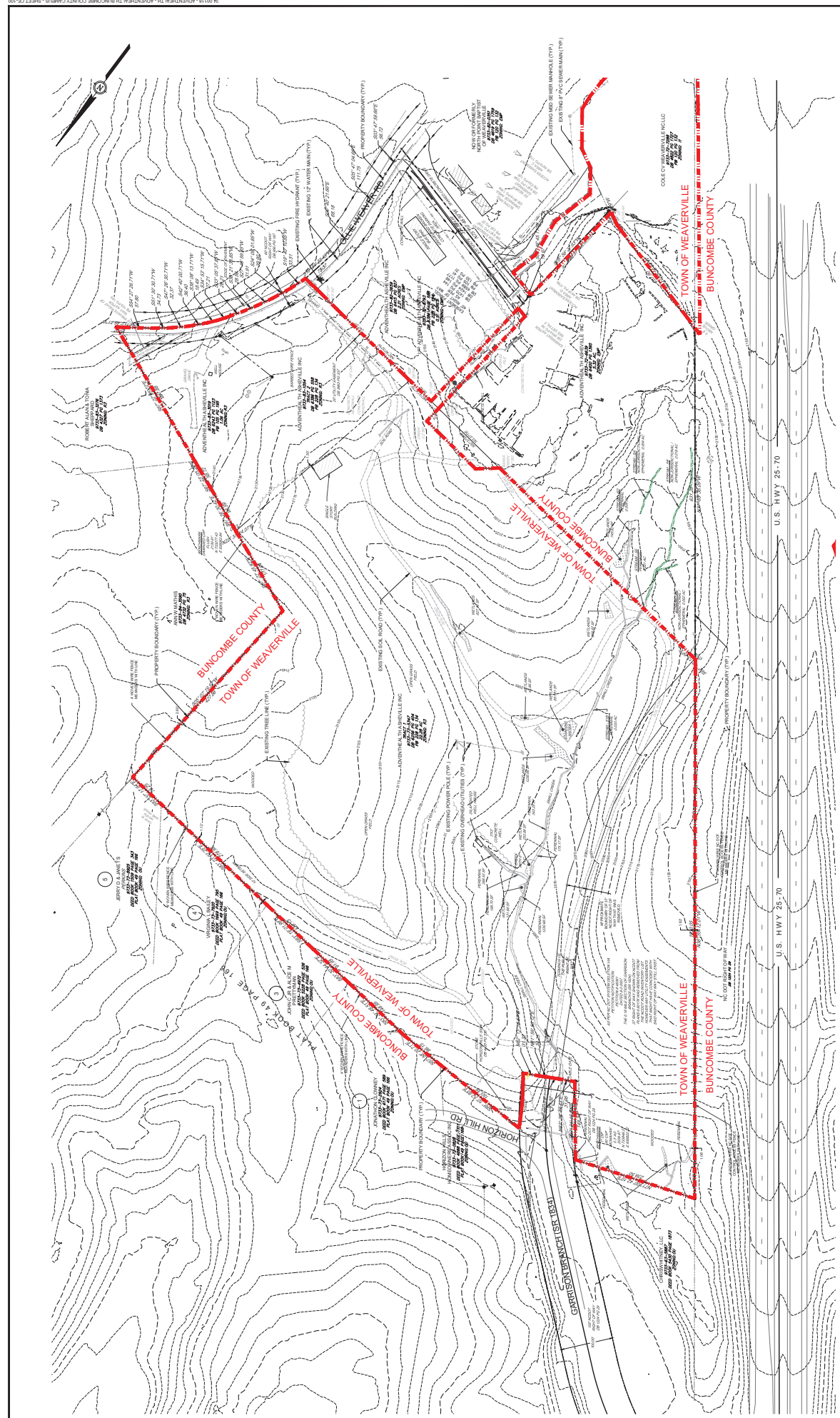
- SCHEDULE OF DRAWINGS**
- G-001 COVER SHEET
 - CE-100 EXISTING CONDITIONS PLAN
 - C-100 MASTER SITE PLAN
 - C-200 MASTER GRADING PLAN
 - C-300 MASTER STORMWATER MANAGEMENT PLAN
 - C-400 MASTER UTILITY PLAN

mcgil
 5400 Trinity Road
 Suite 107
 Raleigh, NC 27607
 919.378.9111
 NC Firm License # C-0459
mcgillassociates.com

PRELIMINARY
 FOR REVIEW PURPOSES ONLY -
 NOT FOR
 CONSTRUCTION

SEPTEMBER 2024

NO.	DATE	BY	DESCRIPTION



PRELIMINARY
 FOR REVIEW PURPOSES ONLY -
 NOT FOR CONSTRUCTION

SHEET
CE-100

EXISTING CONDITIONS PLAN

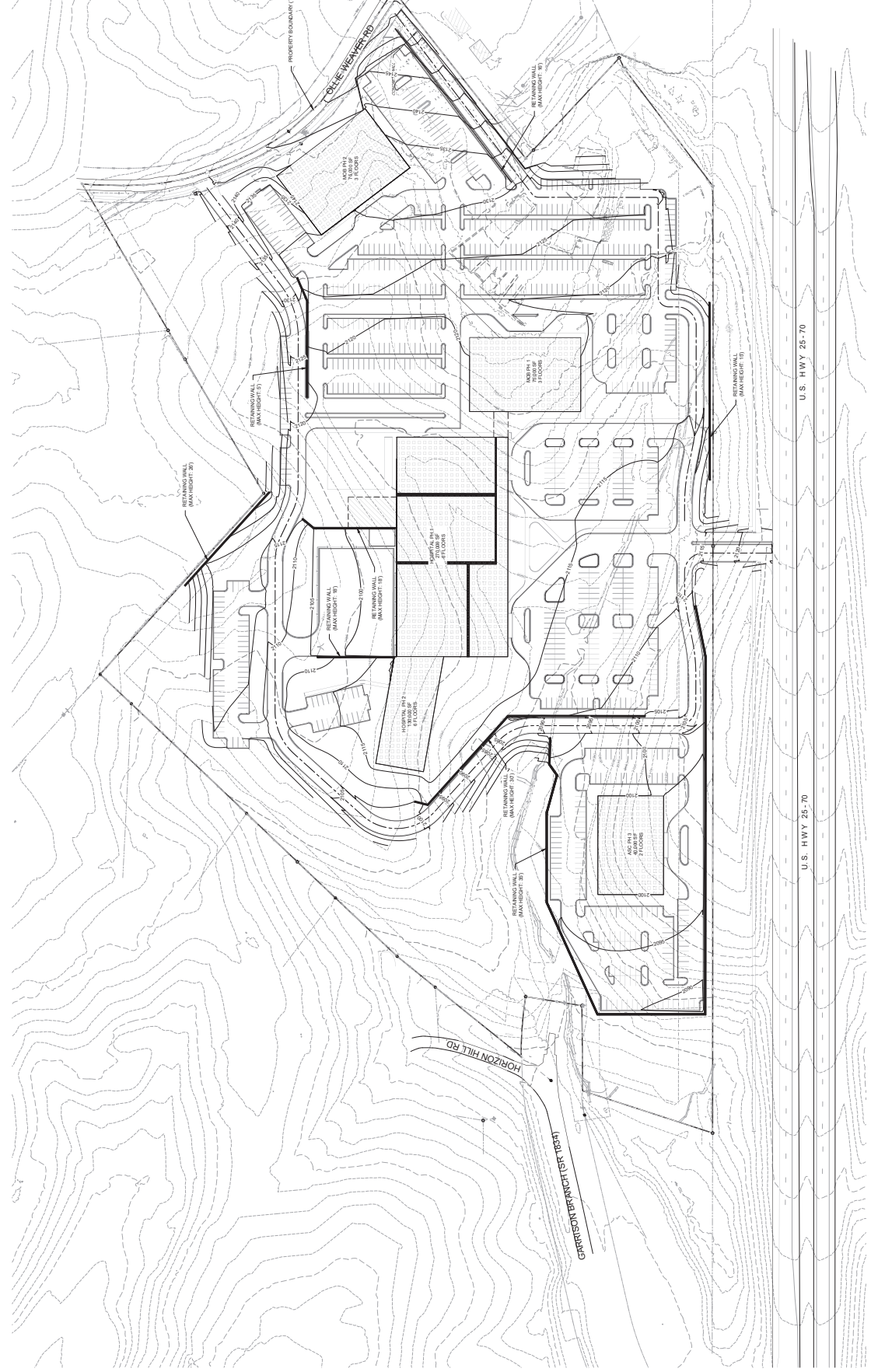
DATE: SEPTEMBER 2024
 PROJECT # 24.00118
 DRAWN BY: S. BURWELL
 CHECKED BY: G. ORR
 PROJECT MANAGER: M. CATHEY
 OFFICE MANAGER: R. WELLS

ADVENTHEALTH BUNCOMBE
 COUNTY CAMPUS
ADVENTHEALTH
 BUNCOMBE COUNTY, NORTH CAROLINA

NO.	DATE	BY	DESCRIPTION



mcgill
 55 Broad Street
 Asheville, NC 28801
 828.252.0875
 NC Firm License # C-0689
 mcgillassociates.com



PRELIMINARY
FOR REVIEW PURPOSES ONLY -
NOT FOR CONSTRUCTION

SHEET
C-200

MASTER GRADING PLAN

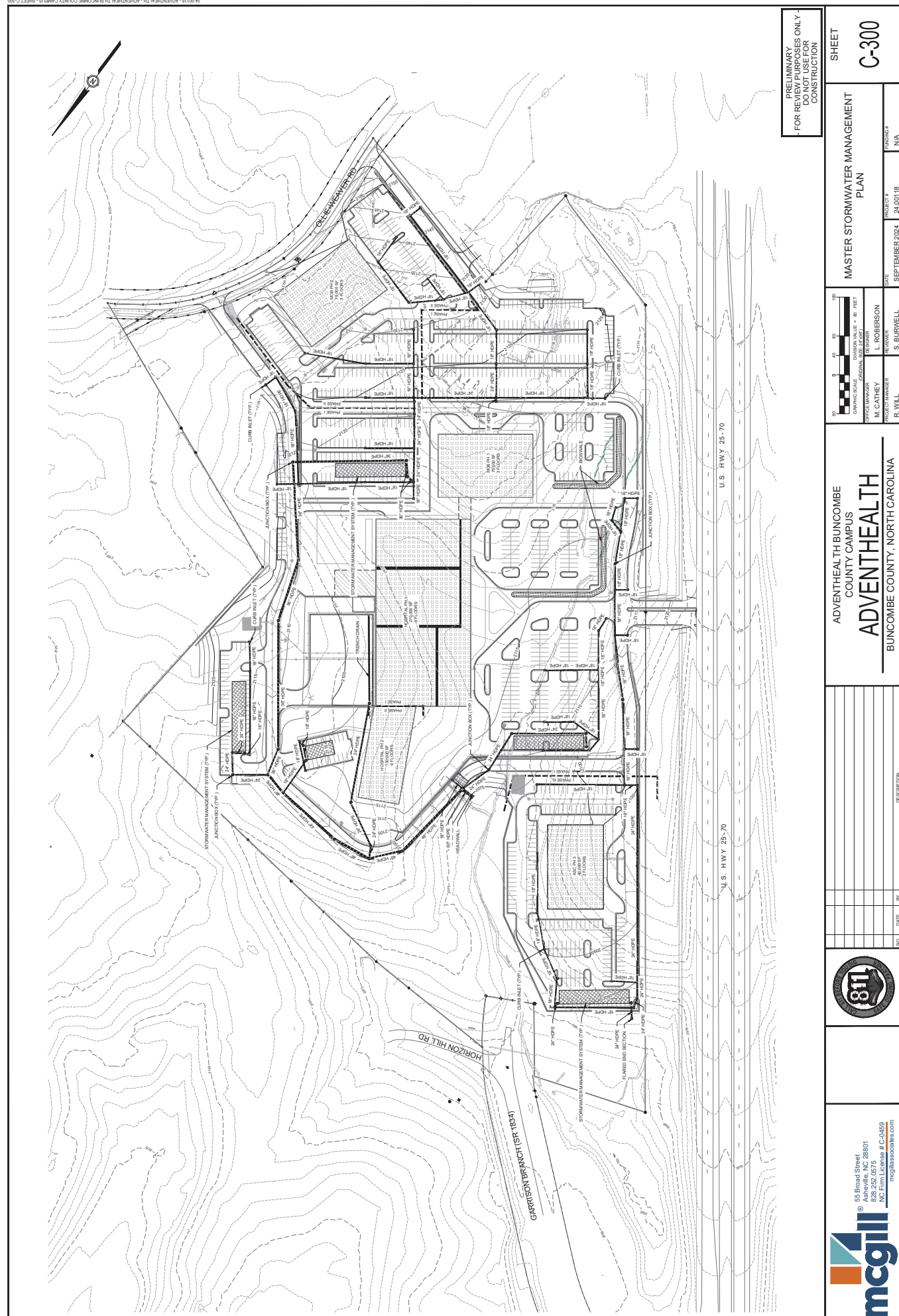
DATE: SEPTEMBER 2024
PROJECT # 24.00118
DRAWN BY: S. BURWELL
CHECKED BY: G. ORR
PROJECT MANAGER: R. WILL

ADVENTHEALTH BUNCOMBE
COUNTY CAMPUS
ADVENTHEALTH
BUNCOMBE COUNTY, NORTH CAROLINA

NO.	DATE	BY	DESCRIPTION



mcgill
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Asheville, NC 28801
828.252.0575
NC Firm License # C-0669
mcgillnccar.com



PRELIMINARY
FOR REVIEW PURPOSES ONLY -
NOT FOR CONSTRUCTION

SHEET
C-300

MASTER STORMWATER MANAGEMENT
PLAN

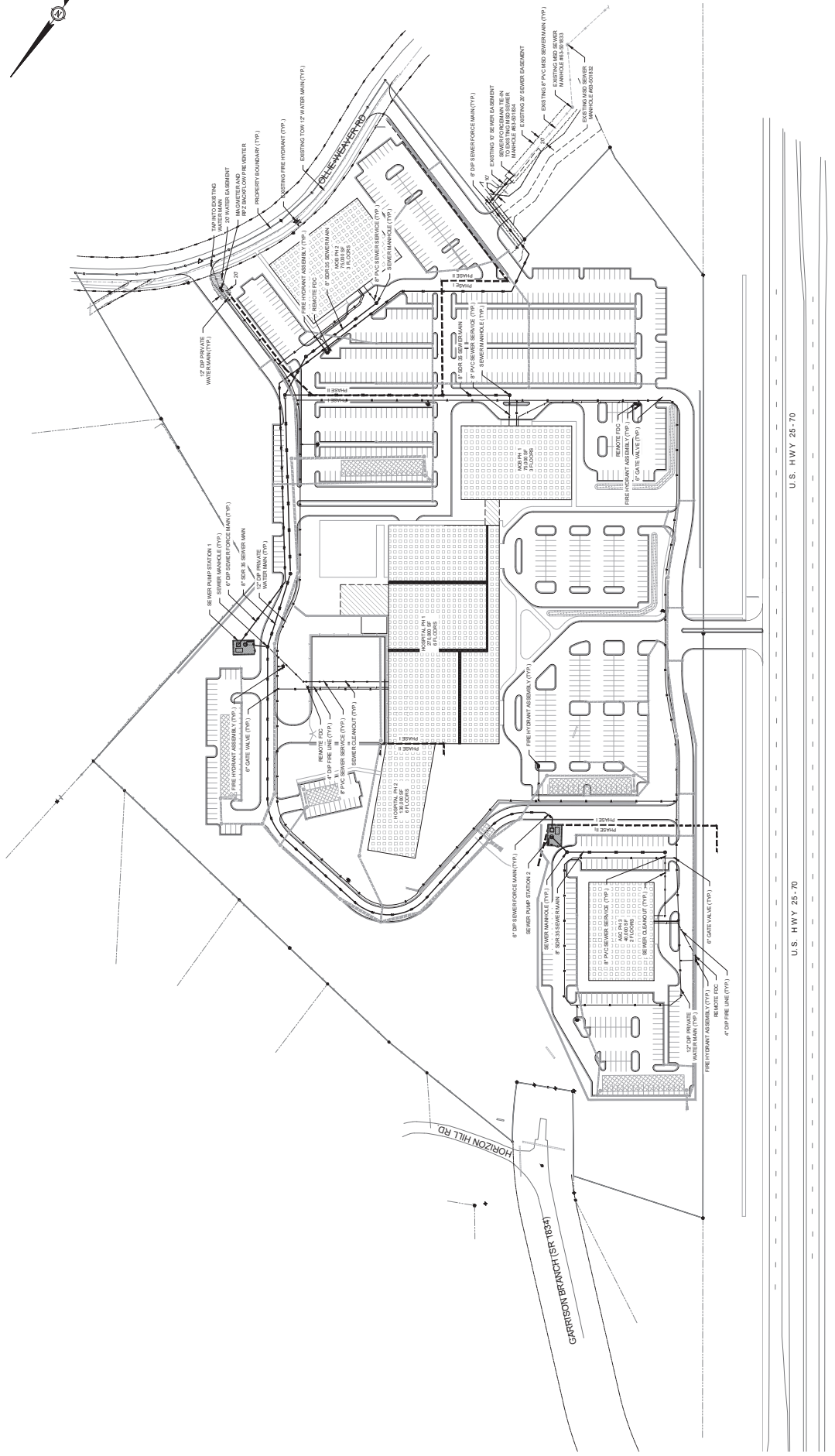
DATE: SEPTEMBER 2024
PROJECT # 24.00118
DRAWN BY: S. BURWELL
CHECKED BY: R. WELLS
DESIGNED BY: L. ROBERSON
PROJECT MANAGER: M. CATHEY
OFFICE MANAGER: J. S. GASKIN
GRAPHIC SCALE: DIVISION VALUE = 8' FEET

ADVENTHEALTH BUNCOMBE
COUNTY CAMPUS
ADVENTHEALTH
BUNCOMBE COUNTY, NORTH CAROLINA

NO.	DATE	BY	DESCRIPTION



55 Broad Street
Asheville, NC 28801
828.252.0575
NC Firm License # C-0569
mcgillinc.com



PRELIMINARY
FOR REVIEW PURPOSES ONLY -
NOT FOR CONSTRUCTION

SHEET
C-400

MASTER UTILITY PLAN

PROJECT # 24.00118
DATE SEPTEMBER 2024
DRAWN BY S. BURWELL
CHECKED BY N/A

ADVENTHEALTH BUNCOMBE
COUNTY CAMPUS
ADVENTHEALTH
BUNCOMBE COUNTY, NORTH CAROLINA

NO.	DATE	BY	DESCRIPTION



U.S. HWY 25-70

55 Broad Street
Ashville, NC 28801
828.252.0575
NC Firm License # C-0569
mcgillnccolabs.com







TOWN OF WEAVERVILLE
WATER DEPARTMENT

APPLICATION FOR A COMMITMENT LETTER

APPLICANTS NAME: Alan Guyton
ADDRESS: 100 Hospital Drive
Hendersonville, NC
PHONE NUMBER: 937-602-7800

PROJECT NAME: AdventHealth Buncombe County Campus
LOCATION: 254 Ollie Weaver Road
Weaverville, NC 28787
9733-73-5347, 9733-73-6639, 9733-73-8793,
PIN NUMBER: 9733-83-1054, 9733-83-3019, 9733-82-0659
ELEVATION: 2120' MSL

TYPE OF SERVICE:

- RESIDENTIAL SINGLE FAMILY HOME
- TWO FAMILY _____ NUMBER OF BUILDINGS
- MULTI-FAMILY _____ NO. OF BUILDINGS _____ UNITS PER BUILDING
- RESIDENTIAL SUBDIVISION _____ NO. OF LOTS

- COMMERCIAL SINGLE COMMERCIAL BUILDING
- UNIFIED BUSINESS DEVELOPMENT _____ NO. OF BUILDINGS
_____ NO. OF UNITS

- INDUSTRIAL SANITARY FACILITIES ONLY
- SANITARY & INDUSTRIAL PROCESS WATER

- OTHER FIRE SPRINKLER SYSTEM
- IRRIGATION SYSTEM
- Hospital and Medical Campus

CAPACITY REQUESTED:

MAXIMUM GALLONS PER MINUTE 170 GPM
MAXIMUM GALLONS PER DAY 63,500 GPD
ANTICIPATED DATE OF SERVICE Q4 2027

PROJECT DESCRIPTION:

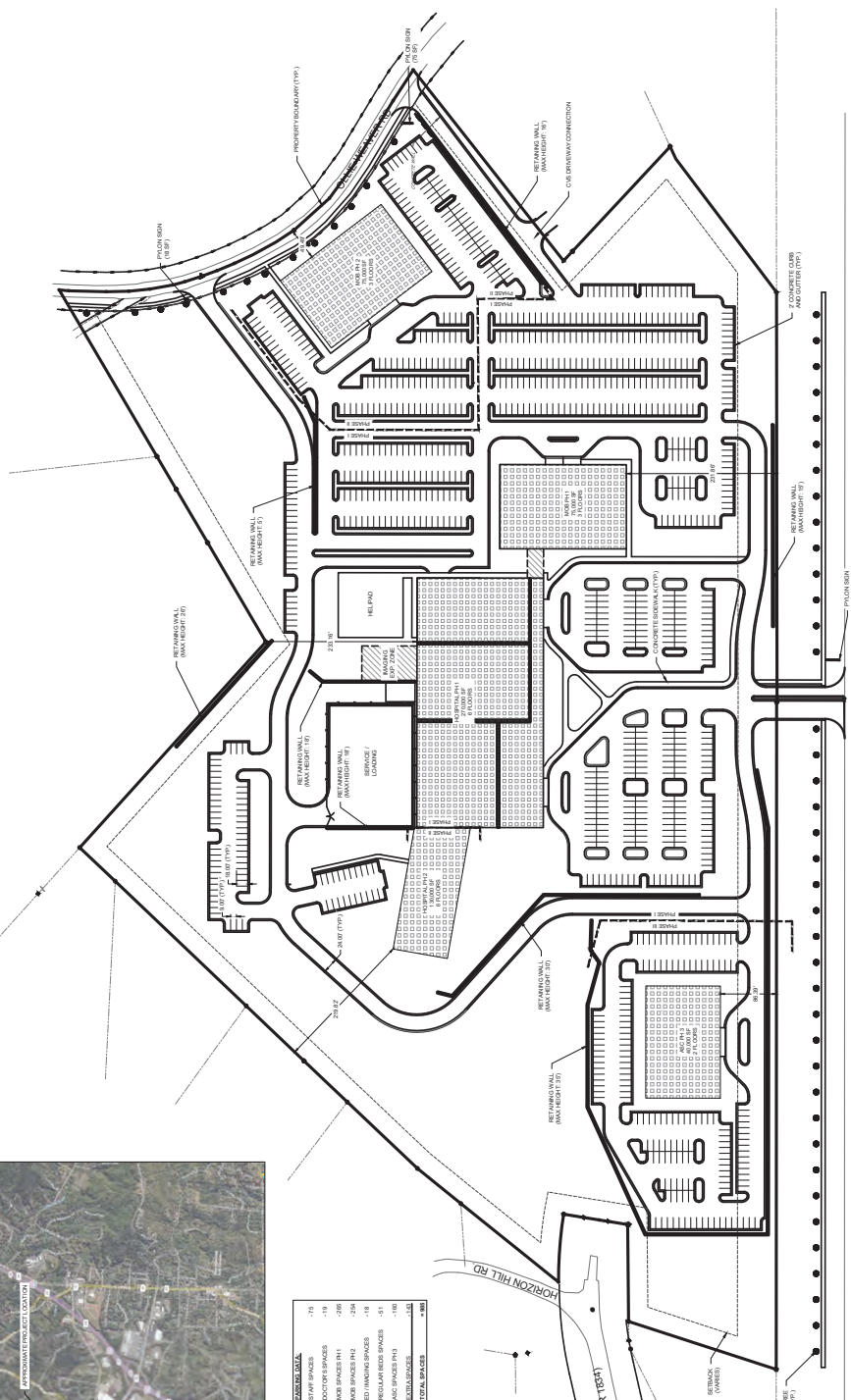
By way of Attachment(s) provide as much information as possible about this project. At minimum, attach A copy of the County Tax Map showing the location of the property. If the project involves a subdivision or more than one building location, a topographic map of the property is required to show building or lot Elevation.

ACKNOWLEDGEMENT:

I Alan Guyton understand that the processing fee of \$ 100, paid herewith is non-refundable and is to cover the costs of processing and investigating this request and that an additional Commitment Fee based on the size and number of connections is due upon approval. It is further understood that the Town has the exclusive right to deny the request for any reason whatsoever.

Signature 

Date 9/19/24



SPACE TYPE	SPACES
100 SPACES	100
200 SPACES	200
300 SPACES	300
TOTAL SPACES	600

GENERAL NOTES:

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL BUILDING CODE (IBC) AND THE INTERNATIONAL PLUMBING AND MECHANICAL CODE (IMC).

2. THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL JURISDICTIONS.

3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL JURISDICTIONS.

4. ALL PROPOSED IMPROVEMENTS AND UTILITIES SHALL BE SHOWN ON THIS PLAN.

5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL JURISDICTIONS.

6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL JURISDICTIONS.

7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL JURISDICTIONS.

8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL JURISDICTIONS.

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10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL JURISDICTIONS.

PRELIMINARY - NOT FOR CONSTRUCTION
FOR REVIEW ONLY - NOT FOR CONSTRUCTION

SHEET C-100

MASTER SITE PLAN

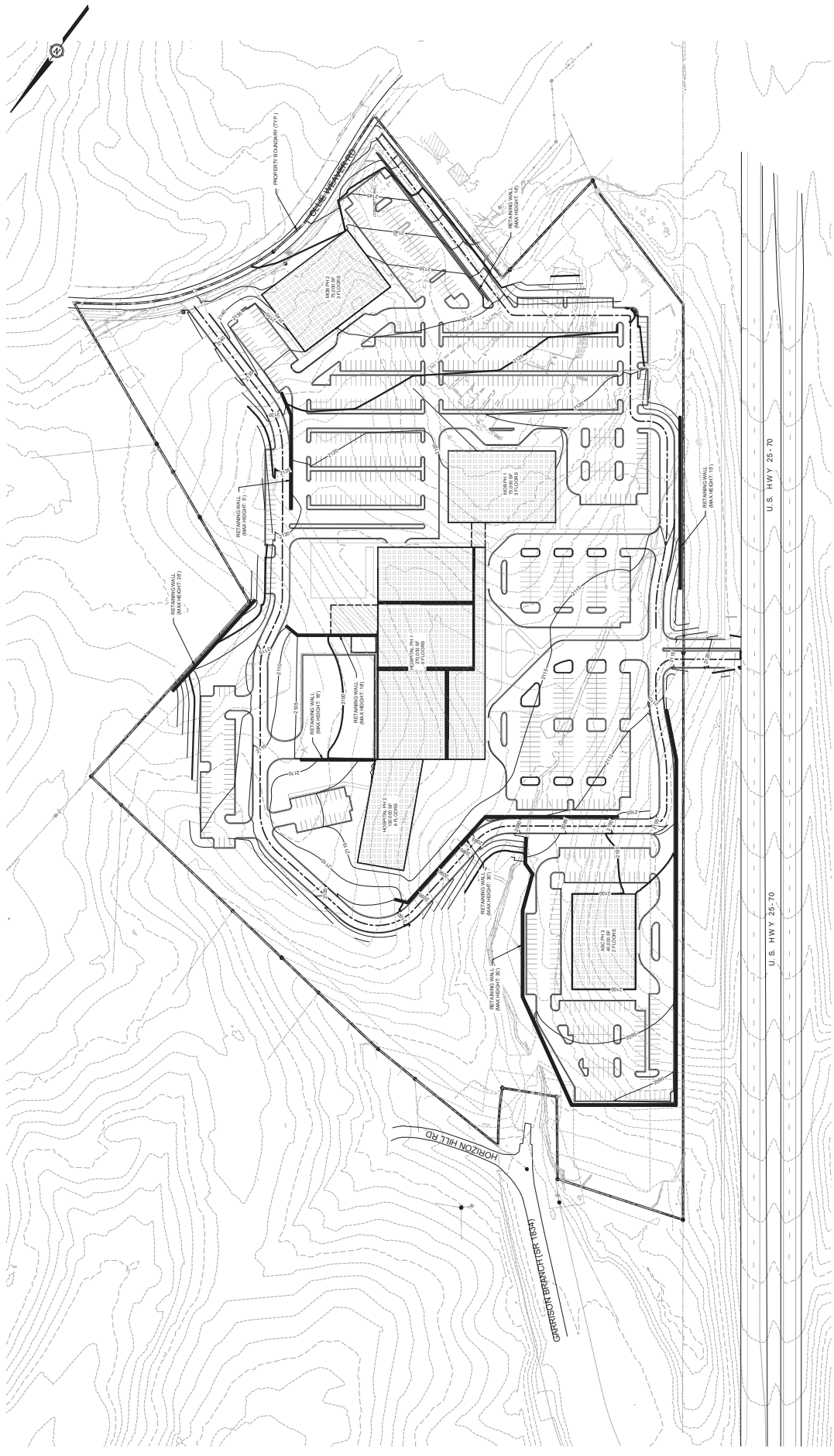
ADVENTHEALTH BUNCOMBE COUNTY CAMPUS
ADVENTHEALTH
BUNCOMBE COUNTY, NORTH CAROLINA

PROJECT MANAGER: R. WILL
ARCHITECT: M. CATHEY
DATE: SEPTEMBER 2024
SCALE: 1" = 20'

NO.	DATE	BY	DESCRIPTION



McGill
55 Bowers Street
Raleigh, NC 27601
828.252.0575
NC Firm License # C-0555
mgillusa.com



PRELIMINARY
FOR REVIEW PURPOSES ONLY -
NOT FOR CONSTRUCTION

SHEET
C-200

MASTER GRADING PLAN

DATE: SEPTEMBER 2024
PROJECT #: 24.00118
REVISIONS: N/A

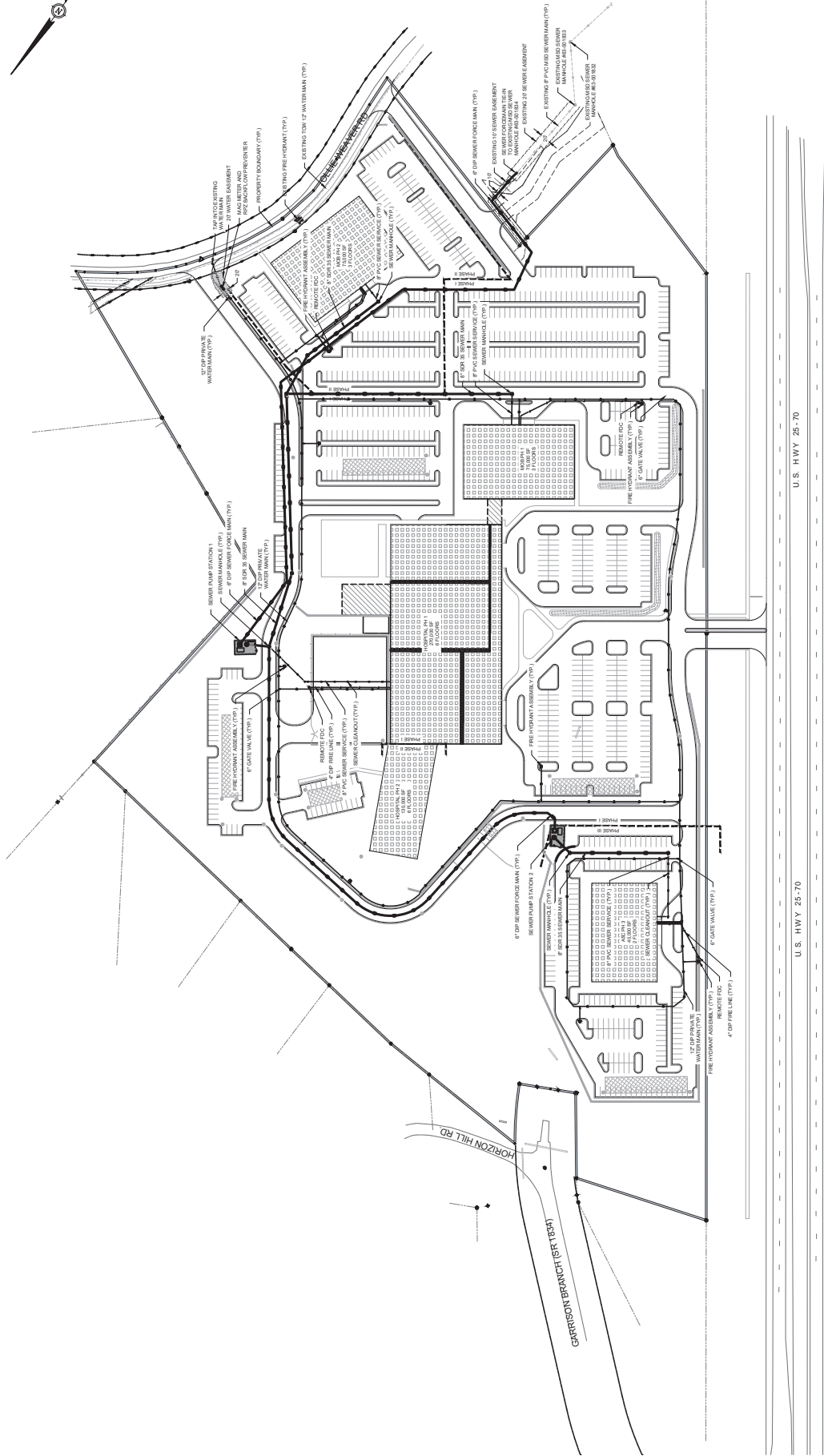
ADVENTHEALTH BUNCOMBE
COUNTY CAMPUS
ADVENTHEALTH
BUNCOMBE COUNTY, NORTH CAROLINA

NO.	DATE	BY	DESCRIPTION



55 Broad Street
Asheville, NC 28801
828.252.2375
NC Firm License # C-0459
mgill.com | info@mcgill.com

OFFICE MANAGER: M. CATHEY, G. ORR
PROJECT MANAGER: R. WILL, S. BURWELL
REVIEWER: S. BURWELL



PRELIMINARY
- FOR REVIEW PURPOSES ONLY -
NOT FOR CONSTRUCTION

SHEET
C-400

MASTER UTILITY PLAN

ADVENTHEALTH BUNCOMBE COUNTY CAMPUS
ADVENTHEALTH
BUNCOMBE COUNTY, NORTH CAROLINA

GRAPHIC SCALE: DIVISION VALUE = 40 FEET
0 40 80 120
OFFICE MANAGER: M. CATHEY
PROJECT MANAGER: R. WILL

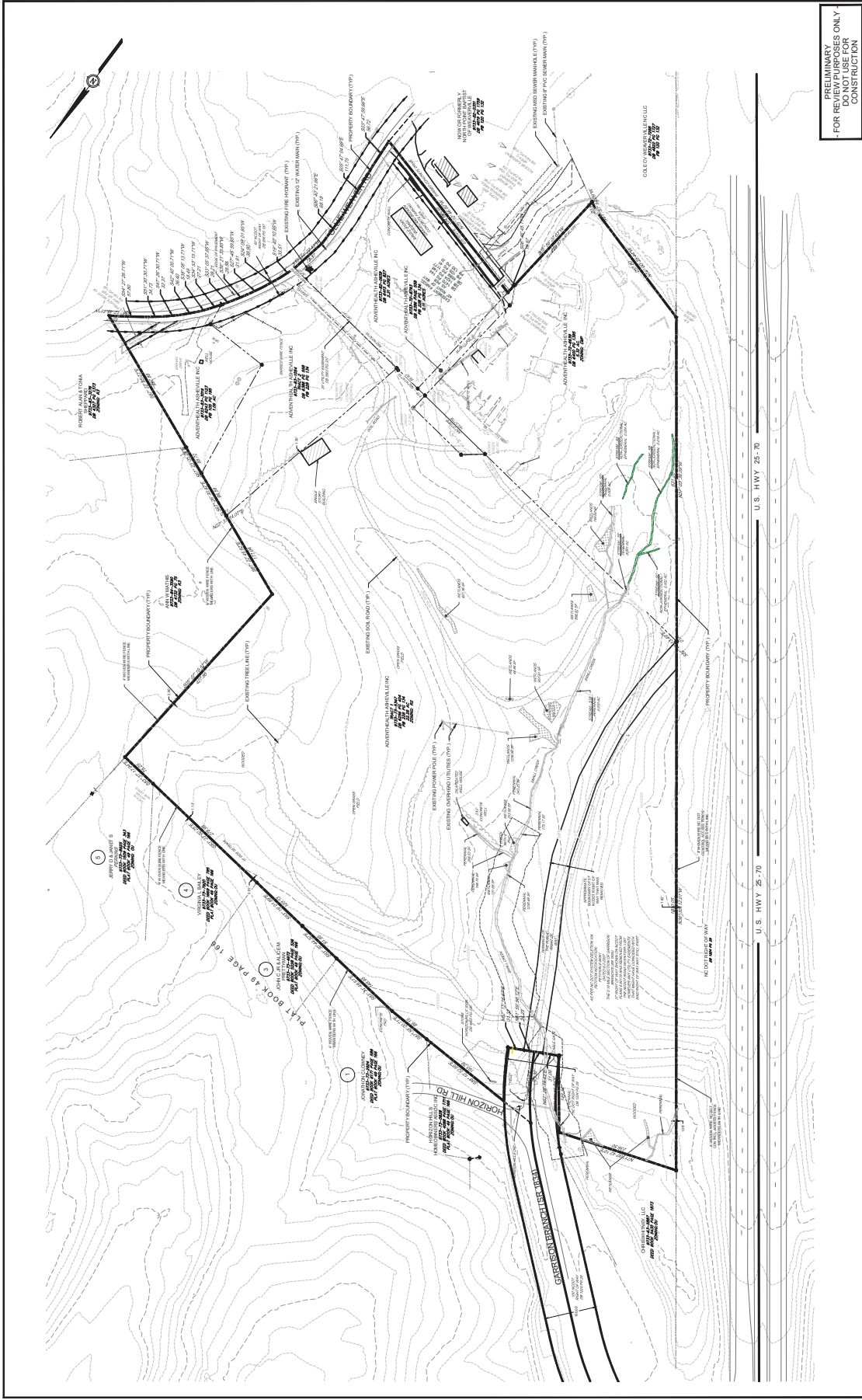
DATE: SEPTEMBER 2024
PROJECT # 24.00118
REVISION # N/A



NO. DATE BY DESCRIPTION

55 Broad Street
Asheville, NC 28801
828.252.0575
NC Firm License # C-0459
mgill@mcgill.com





 55 Bowers Street Raleigh, NC 27601 828.252.0575 NC Firm License # C-0559 mcgill-engineering.com		 CALL BEFORE YOU DIG	NO. DATE SPT. DESCRIPTION	EXISTING CONDITIONS PLAN CE-100		SHEET
				PROJECT MANAGER R. WILL	DESIGNER S. BURWELL	DATE SEPTEMBER 2024

Adventhealth Buncombe County: Est. Water Demand Calculations

Hospital*		
Design Flow Rate	300	GPD/Bed
Beds	101	EA
Design Average Daily Flow (Beds*GPD/Bed)	30,300	GPD
GPM (GPD/(24*60))	21	GPM
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Design Flow Rate	250	gal/practitioner/shift
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Medical Office Building 2** (Future)		
Design Flow Rate	250	gal/practitioner/shift
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Peak (GPM*2.5)	25	GPM

Ambulatory Surgery Center (ASC)* (Future)		
Design Average Daily Flow	4,600	GPD
GPM (GPD/(24*60))	26	GPM
Peak (GPM*2.5)	65	GPM

*Design flows based on 15A NCAC 18C .0409 rules.

**Design flows based on 15A NCAC 02T .0114 rules, design water demand assumed to match design wastewater flow rates.

+ASC water demand based on previous project experience of a similar facility, design water demand assumed to match design wastewater flow rates. See attached 'Sewer & Water Demand Info' correspondence.

Rob Will

From: Scott Burwell
Sent: Tuesday, August 13, 2024 5:54 PM
To: Thomas Mannino; Rob Will
Subject: Fwd: Sewer & Water Demand Info

See below.

Scott Burwell, PE

Senior Project Manager

McGill Associates, P.A.

[55 Broad Street, Asheville, NC 28801](#)

T [828-252-0575](tel:828-252-0575)

C [828-707-6749](tel:828-707-6749)

scott.burwell@mcgillassociates.com

mcgillassociates.com

From: Alex Infante <Alex.Infante@hendersonengineers.com>
Sent: Tuesday, August 13, 2024 5:47:26 PM
To: Scott Burwell <Scott.Burwell@mcgillassociates.com>; John Almeida <jalmeida@meddevelopment.com>
Subject: RE: Sewer & Water Demand Info

You don't often get email from alex.infante@hendersonengineers.com. [Learn why this is important](#)

Scott,

The 65 gpm is a peak flow. We'd estimate our flow around 4,600 gallons per day.

ALEX INFANTE PE

Practice Manager

Health Sector

[HENDERSON ENGINEERS](#)

TEL (913) 742-5832 **CELL** (303) 842-0332

Alex.Infante@hendersonengineers.com

LICENSED IN CO

HENDERSON COMPANIES | [EMPLOYEE OWNED](#)

From: Scott Burwell <Scott.Burwell@mcgillassociates.com>
Sent: Tuesday, August 13, 2024 4:04 PM
To: Alex Infante <Alex.Infante@hendersonengineers.com>; John Almeida <jalmeida@meddevelopment.com>
Subject: Re: Sewer & Water Demand Info

Alex,

Sorry for my delayed reply. We will need wastewater demand in gallons per day to match the state sewer guidelines for lift station design. Is the 65 GPM a peak flow or average?

Thanks!

Scott Burwell, PE

Senior Project Manager

McGill Associates, P.A.

[55 Broad Street, Asheville, NC 28801](#)

T [828-252-0575](tel:828-252-0575)

C [828-707-6749](tel:828-707-6749)

scott.burwell@mcgillassociates.com

mcgillassociates.com

From: Alex Infante <Alex.Infante@hendersonengineers.com>

Sent: Tuesday, August 13, 2024 4:56 PM

To: John Almeida <jalmeida@meddevelopment.com>; Scott Burwell <Scott.Burwell@mcgillassociates.com>

Subject: RE: Sewer & Water Demand Info

You don't often get email from alex.infante@hendersonengineers.com. [Learn why this is important](#)

Scott,

We reviewed the similar ASC project and had a sanitary drainage of approximately 65 gpm.

John,

Please let us know if there's any other way we can help out.

ALEX INFANTE PE

Practice Manager

Health Sector

HENDERSON ENGINEERS

TEL (913) 742-5832 **CELL** (303) 842-0332

Alex.Infante@hendersonengineers.com

LICENSED IN CO

HENDERSON COMPANIES | [EMPLOYEE OWNED](#)

From: Alex Infante

Sent: Tuesday, August 13, 2024 9:06 AM

To: 'John Almeida' <jalmeida@meddevelopment.com>; Scott Burwell <scott.burwell@mcgillassociates.com>

Subject: RE: Sewer & Water Demand Info

John,

Yes, we can provide some rough numbers to Scott.

Scott,

Do you want those values in gpm?

ALEX INFANTE PE

Practice Manager

Health Sector

HENDERSON ENGINEERS

TEL (913) 742-5832 **CELL** (303) 842-0332

Alex.Infante@hendersonengineers.com

LICENSED IN CO

From: John Almeida <jalmeida@meddevelopment.com>

Sent: Tuesday, August 13, 2024 8:59 AM

To: Alex Infante <alex.infante@hendersonengineers.com>; Scott Burwell <scott.burwell@mcgillassociates.com>

Subject: Sewer & Water Demand Info

[EXTERNAL EMAIL]

Alex,
Scott has a question about water & sanitary demand units for a 6 OR ASC – can you please give him what was needed at Treasure Valley? We are trying to rough size a lift station in North Carolina and just need some rough numbers.

Thanks.

John Almeida
[MedDevelopment, LLC](#)
(M) 816-564-2393

This email and any files transmitted with it are confidential and are intended solely for the use of the individual or entity to whom they are addressed. This communication represents the originator's personal views and opinions, which do not necessarily reflect those of Henderson Engineers, Inc. If you are not the original recipient or the person responsible for delivering the email to the intended recipient, be advised that you have received this email in error, and that any use, dissemination, forwarding, printing, or copying of this email is strictly prohibited. If you received this email in error, please immediately notify administrator@hendersonengineers.com.



Metropolitan Sewerage District

OF BUNCOMBE COUNTY, NORTH CAROLINA

Wastewater Allocation Request

Complete all appropriate items and return to:

MSD / Planning and Development
2028 Riverside Drive
Asheville, NC 28804
828-254-9646

Attention: System Coordinator: sewerapplications@msdbc.org

1) Person requesting Allocation – (party to receive allocation letter)

Name: Alan Guyton

Address: 100 Hospital Drive, Hendersonville, NC

Phone: 937-602-7800

E-mail (Required): Alan.Guyton@AdventHealth.com

Company: AdventHealth

2) Developer Information:

Name: Mike Strenth

Address: 10800 Farley, Suite 380, Overland Park, KS 66210

Phone: 816-730-5734

E-mail (Required): mstrenth@meddevelopment.com

Company: MedDevelopment, LLC

3) Name and Location Information:

Name of Project: AdventHealth Buncombe County Campus

Pin: 9733-73-5347, 9733-73-6639, 9733-73-8793, 9733-83-1054, 9733-83-3019, 9733-82-0659

Street: Ollie Weaver Road and US Highway 25-70

4) **Scope of Project and Connection Point with Manhole Number:** Sewer forcemain tie-in to existing sewer manhole with MSD Facility ID: 63-501834

Brief Description of Project: _____

New construction of hospital and medical campus in multiple phases between US 25-70 Highway and Ollie Weaver Road

Initial phase to consist of hospital and a medical office building. Future phases to consist of a medical office

building, ambulatory surgery center, and hospital expansion.

Residential: # of units _____ # of bedrooms _____

Non-residential: # of employees _____ # of seats _____

Estimate Discharge*: 63,500 GPD (75 gallons per bedroom)**

*Please use: 15A NCAC 02T .0114 Wastewater Design Flow Rates except for residential.

**MSD has an agreement with NCDEQ to use 75 GPD/Bedroom

5) **Connection Information:**

Tap size: (circle) 4 6 ⑧ Other _____

6) **Water Source:** Town of Weaverville

For ALL Allocation Requests provide the following information:

- A site plan showing property/properties to be served
- Plan showing proposed route to existing MSD sewer with topographic information
- Connection point to MSD sewer

The Metropolitan Sewerage District will only consider gravity sewer extensions to the existing District sewerage system.

(Form continues, NEXT PAGE)

7) Projects that involve **FOOD SERVICE** or **FERMENTED BEVERAGE PRODUCTION, NON-DOMESTIC** or **INDUSTRIAL WASTE**:

Require additional review by Industrial Waste Services.

Food Service Facilities:

MSD Approval is a 2-Step Process:

- 1) you must contact ALAN TAYLOR at: ATaylor@MSDBC.org or pretreatment@msdbc.org to submit plans for review of grease interceptors ("traps") prior to Sewer Service Application/Building permit approval.
- 2) Once the grease interceptor ("trap") is installed, your contractor must contact ALAN TAYLOR again: **(828) 225-8231** to schedule a final inspection.
- 3) The C.O. for the project will be on HOLD until the installation is approved.

<http://www.msdbc.org/iw/foodservice.php>

Fermented Beverage Production:

- 1) All breweries, distilleries, cideries, must contact SHANNON BERGERON at: **(828) 225-8230** and/or pretreatment@msdbc.org to submit plans for review of pre-treatment and complete a Brewery Survey prior to Sewer Service Application/Building permit approval.

<http://www.msdbc.org/fermentedbevman.php>

Industrial Waste:

- Contact SHANNON BERGERON at: **(828) 225-8230** and/or pretreatment@msdbc.org
- Industrial-Commercial Permit Application and
- Industrial Waste Survey may be found on the MSD Website:

<http://www.msdbc.org/industrial.php>

Return completed application to:

MSD Planning and Development - Attention: System Coordinator 2028 Riverside Drive Asheville, North Carolina 28804 or via email: sewerapplications@msdbc.org

A **\$170.00 non-refundable fee** is also required. Payment can be made by Credit Card over the phone; call (828) 254-9646 and ask for a System Coordinator to pay Allocation Fee.

Or a check payable to: "MSD of Buncombe County" may be mailed or delivered to MSD.

The District reserves the right, in its sole and absolute discretion, to approve or decline any allocation approval request.

Name: Alan Guyton

Date: 9/19/24

Signed

~Protecting Our Natural Resources~

2028 RIVERSIDE DRIVE, ASHEVILLE, NORTH CAROLINA 28804 TELEPHONE: (828)254-9646 FAX: (828)251-4788 WEBSITE: www.msdbc.org



VELOCITIES

NAME AND LOCATION OF FACILITY	# OF NUMBERS	VELOCITIES
COUNTY CAMPUS	973-25-1001 973-25-3079 973-25-1001	175 175 175
ADVENTHEALTH BUNCOMBE COUNTY CAMPUS	973-25-1001 973-25-3079 973-25-1001	175 175 175
ADVENTHEALTH BUNCOMBE COUNTY CAMPUS	973-25-1001 973-25-3079 973-25-1001	175 175 175
ADVENTHEALTH BUNCOMBE COUNTY CAMPUS	973-25-1001 973-25-3079 973-25-1001	175 175 175
ADVENTHEALTH BUNCOMBE COUNTY CAMPUS	973-25-1001 973-25-3079 973-25-1001	175 175 175

VELOCITIES	VELOCITIES
STAFF SPACES	175
DOCTORS SPACES	175
MOB SPACES PH1	254
MOB SPACES PH2	254
REGULAR BEES SPACES	18
ACC SPACES PH 1	160
ACC SPACES PH 2	160
TOTAL SPACES	1,000

NAME AND LOCATION OF FACILITY:
 COUNTY CAMPUS
 ADVENTHEALTH BUNCOMBE COUNTY CAMPUS
 ADVENTHEALTH BUNCOMBE COUNTY CAMPUS
 ADVENTHEALTH BUNCOMBE COUNTY CAMPUS
 ADVENTHEALTH BUNCOMBE COUNTY CAMPUS

VELOCITIES:
 175
 175
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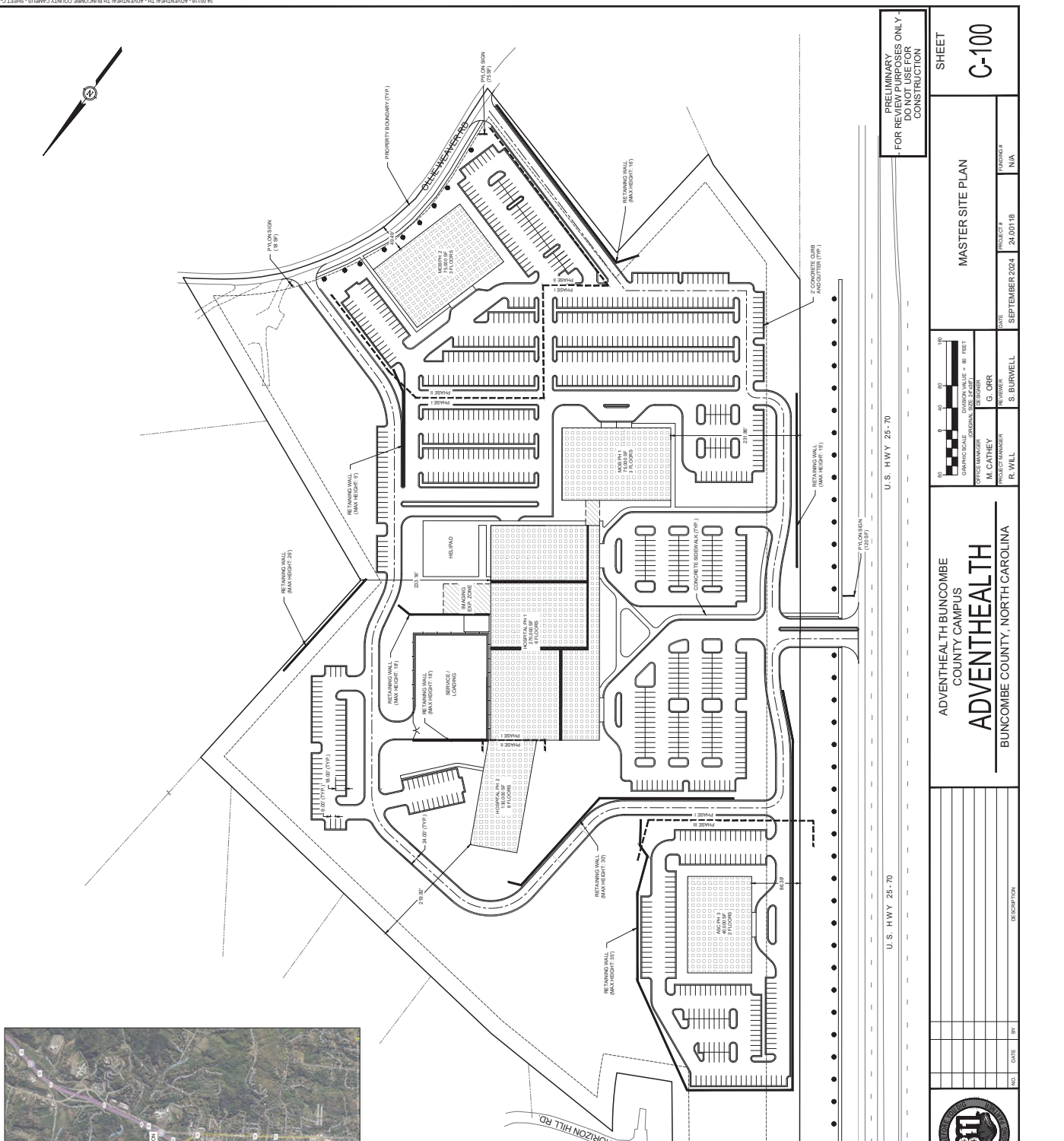
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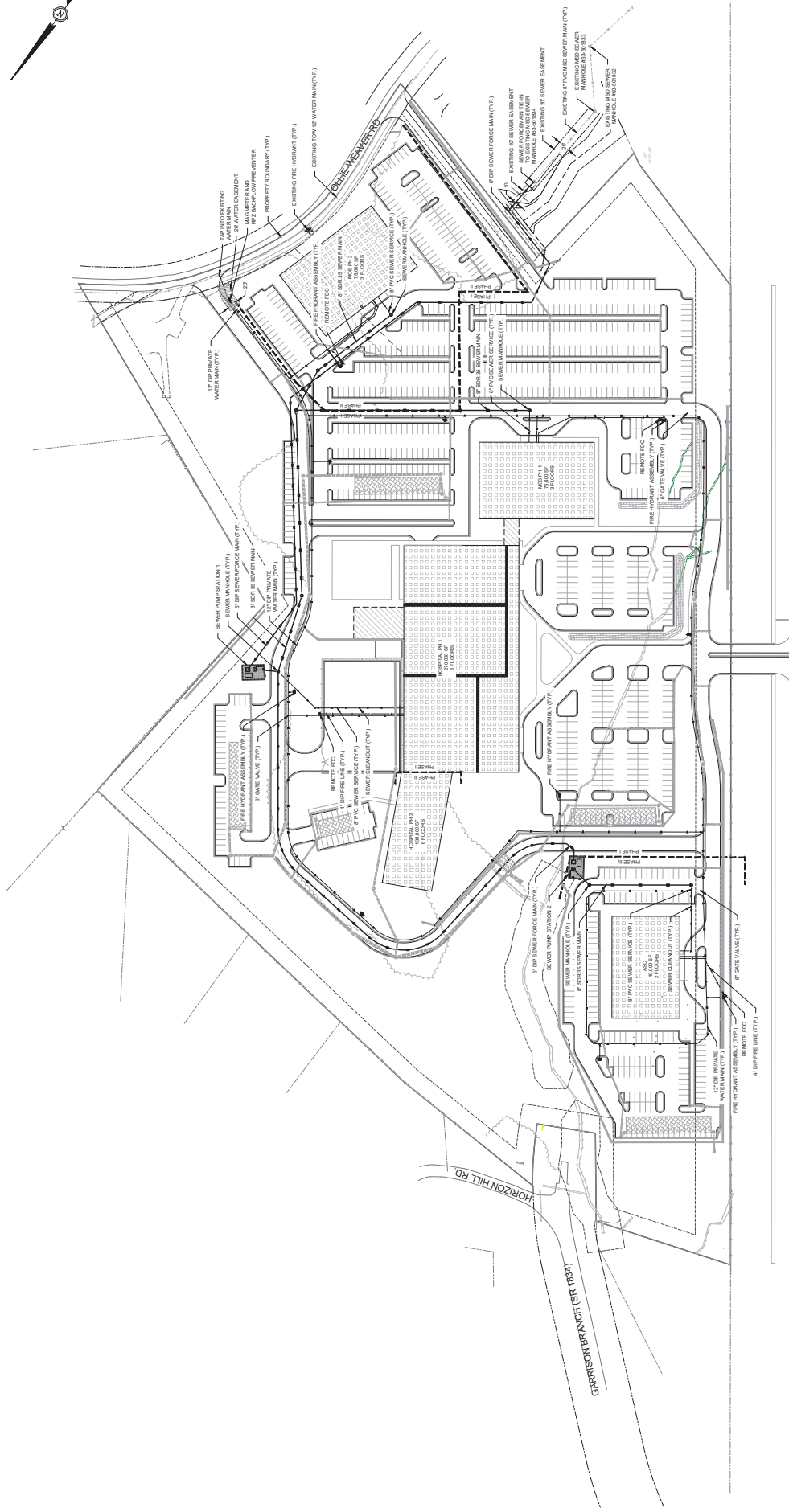
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ADDITIONAL DATA:
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U.S. HWY 25-70

U.S. HWY 25-70

PRELIMINARY
FOR REVIEW PURPOSES ONLY -
NOT FOR CONSTRUCTION

SHEET
C-400

MASTER UTILITY PLAN

OFFICE MANAGER
M. CATHEY

DESIGNER
L. ROBERSON

PROJECT MANAGER
R. WILL

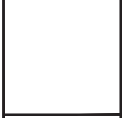
DATE
SEPTEMBER 2024

PROJECT #
24.00118

SCALE
N/A

ADVENTHEALTH BUNCOMBE
COUNTY CAMPUS
ADVENTHEALTH
BUNCOMBE COUNTY, NORTH CAROLINA

NO.	DATE	BY	DESCRIPTION



55 Broad Street
Asheville, NC 28801
828.252.6575
NC Firm License # C-0569
mcgillncc.com

Adventhealth Buncombe County: Est. Wastewater Demand Calculations

Hospital*		
Design Flow Rate	300	GPD/Bed
Beds	101	EA
Design Average Daily Flow (Beds*GPD/Bed)	30,300	GPD
GPM (GPD/(24*60))	21	GPM
Peak (GPM*2.5)	53	GPM

Medical Office Building 1*		
Design Flow Rate	250	gal/practitioner/shift
Anticipated Practitioners	57	EA
Shifts	1	EA/Day
Design Average Daily Flow ((gal/practitioner/shift)*practitioners*shifts)	14,250	GPD
GPM (GPD/(24*60))	10	GPM
Peak (GPM*2.5)	25	GPM

Medical Office Building 2* (Future)		
Design Flow Rate	250	gal/practitioner/shift
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Ambulatory Surgery Center (ASC)** (Future)		
Design Average Daily Flow	4,600	GPD
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*Design flows based on 15A NCAC 02T .0114 rules.

**ASC water demand based on previous project experience of a similar facility. See attached 'Sewer & Water Demand Info' correspondence.

Rob Will

From: Scott Burwell
Sent: Tuesday, August 13, 2024 5:54 PM
To: Thomas Mannino; Rob Will
Subject: Fwd: Sewer & Water Demand Info

See below.

Scott Burwell, PE

Senior Project Manager

McGill Associates, P.A.

[55 Broad Street, Asheville, NC 28801](#)

T [828-252-0575](tel:828-252-0575)

C [828-707-6749](tel:828-707-6749)

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mcgillassociates.com

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Scott,

The 65 gpm is a peak flow. We'd estimate our flow around 4,600 gallons per day.

ALEX INFANTE PE

Practice Manager

Health Sector

[HENDERSON ENGINEERS](#)

TEL (913) 742-5832 **CELL** (303) 842-0332

Alex.Infante@hendersonengineers.com

LICENSED IN CO

HENDERSON COMPANIES | [EMPLOYEE OWNED](#)

From: Scott Burwell <Scott.Burwell@mcgillassociates.com>
Sent: Tuesday, August 13, 2024 4:04 PM
To: Alex Infante <Alex.Infante@hendersonengineers.com>; John Almeida <jalmeida@meddevelopment.com>
Subject: Re: Sewer & Water Demand Info

Alex,

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Thanks!

Scott Burwell, PE

Senior Project Manager

McGill Associates, P.A.

[55 Broad Street, Asheville, NC 28801](#)

T [828-252-0575](tel:828-252-0575)

C [828-707-6749](tel:828-707-6749)

scott.burwell@mcgillassociates.com

mcgillassociates.com

From: Alex Infante <Alex.Infante@hendersonengineers.com>

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Subject: RE: Sewer & Water Demand Info

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ALEX INFANTE PE

Practice Manager

Health Sector

HENDERSON ENGINEERS

TEL (913) 742-5832 **CELL** (303) 842-0332

Alex.Infante@hendersonengineers.com

LICENSED IN CO

HENDERSON COMPANIES | [EMPLOYEE OWNED](#)

From: Alex Infante

Sent: Tuesday, August 13, 2024 9:06 AM

To: 'John Almeida' <jalmeida@meddevelopment.com>; Scott Burwell <scott.burwell@mcgillassociates.com>

Subject: RE: Sewer & Water Demand Info

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Scott,

Do you want those values in gpm?

ALEX INFANTE PE

Practice Manager

Health Sector

HENDERSON ENGINEERS

TEL (913) 742-5832 **CELL** (303) 842-0332

Alex.Infante@hendersonengineers.com

LICENSED IN CO

From: John Almeida <jalmeida@meddevelopment.com>

Sent: Tuesday, August 13, 2024 8:59 AM

To: Alex Infante <alex.infante@hendersonengineers.com>; Scott Burwell <scott.burwell@mcgillassociates.com>

Subject: Sewer & Water Demand Info

[EXTERNAL EMAIL]

Alex,
Scott has a question about water & sanitary demand units for a 6 OR ASC – can you please give him what was needed at Treasure Valley? We are trying to rough size a lift station in North Carolina and just need some rough numbers.

Thanks.

John Almeida
[MedDevelopment, LLC](#)
(M) 816-564-2393

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TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: Monday, October 28, 2024
Subject: Planning Department Report for the 3rd Quarter of Calendar Year 2024
Presenter: Planning Director
Attachments: Planning Department Report

Description:
Attached you will find a report reflective of permits issued in July, August, and September 2024 and Planning Board and Board of Adjustment activity during the same time.

Action Requested:

None



Planning Department Report – Q3, 2024

Total Zoning Permits Issued: 28

Residential:

Single family dwellings: 3 Internal upfit or accessory structure: 18

Commercial:

New Commercial: 1 Internal upfit or accessory structure: 6

Sign Permits: 4

Stormwater Flyers Distributed for New Construction: 4

Planning Board Activity

August: With the resignation of Chairman Bob Pace, the Board held an election of officers. Jane Kelley now serves as Chair and Mark Endries now serves as Vice-Chair. Conversations related to downtown residential areas was held.

September: The Board began conversations related to parking regulations ad tree conservation.

Board of Adjustment Activity

The Board of Adjustment did not meet during this time.

TOWN OF WEAVERVILLE
TOWN COUNCIL AGENDA ITEM

Date of Meeting: October 28, 2024
Subject: Departmental Quarterly Report: Finance
Presenter: Town Finance Director
Attachments: Quarterly Report – 1st Quarter FY 2025

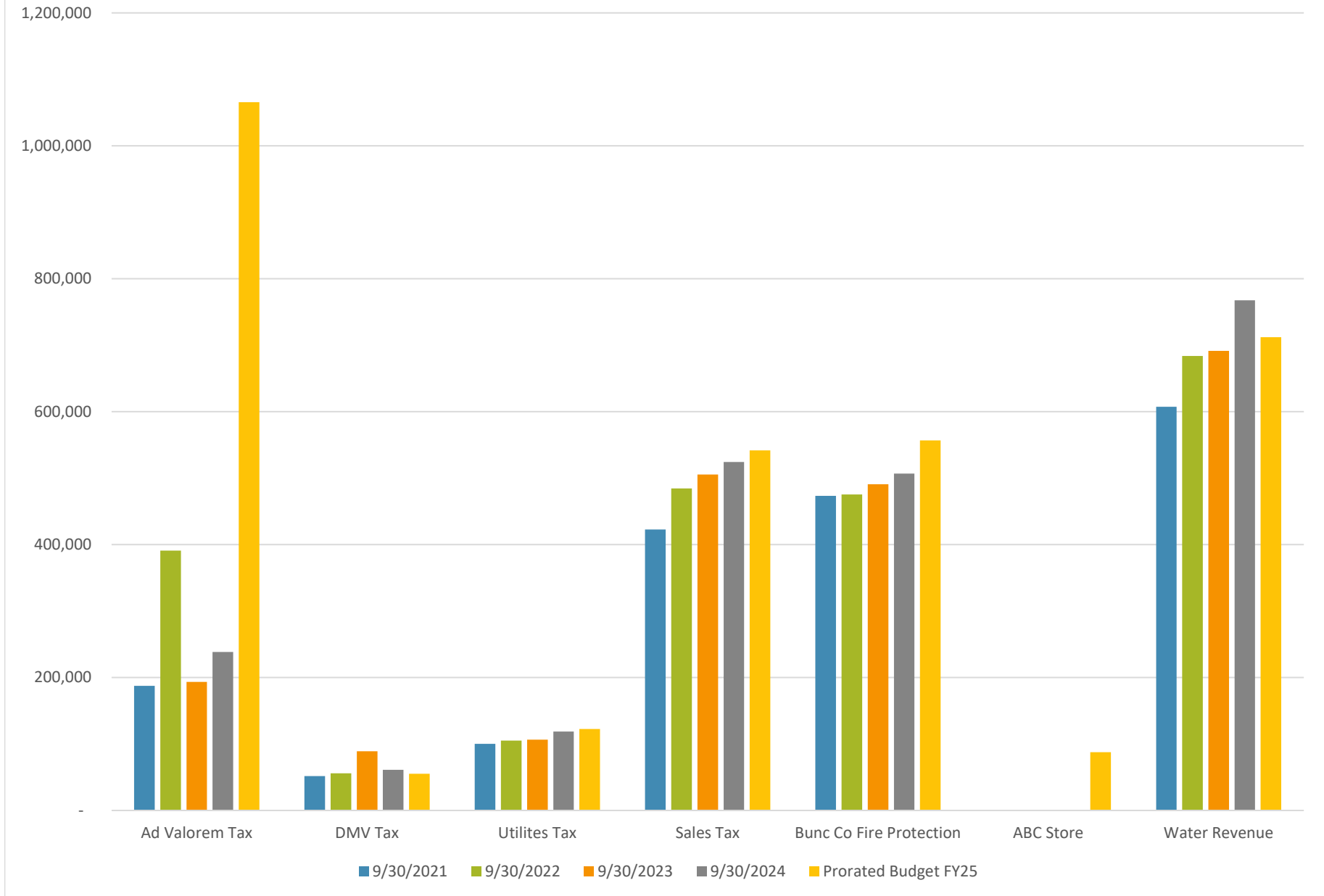
Description:

Attached please find the Finance Department’s quarterly report, with charts summarizing revenues and expenditures as of 9/30/2024, as well as updated summaries of the Recreation Complex Project, the Water Treatment Plant Expansion Project, and the Water System Resiliency Project.

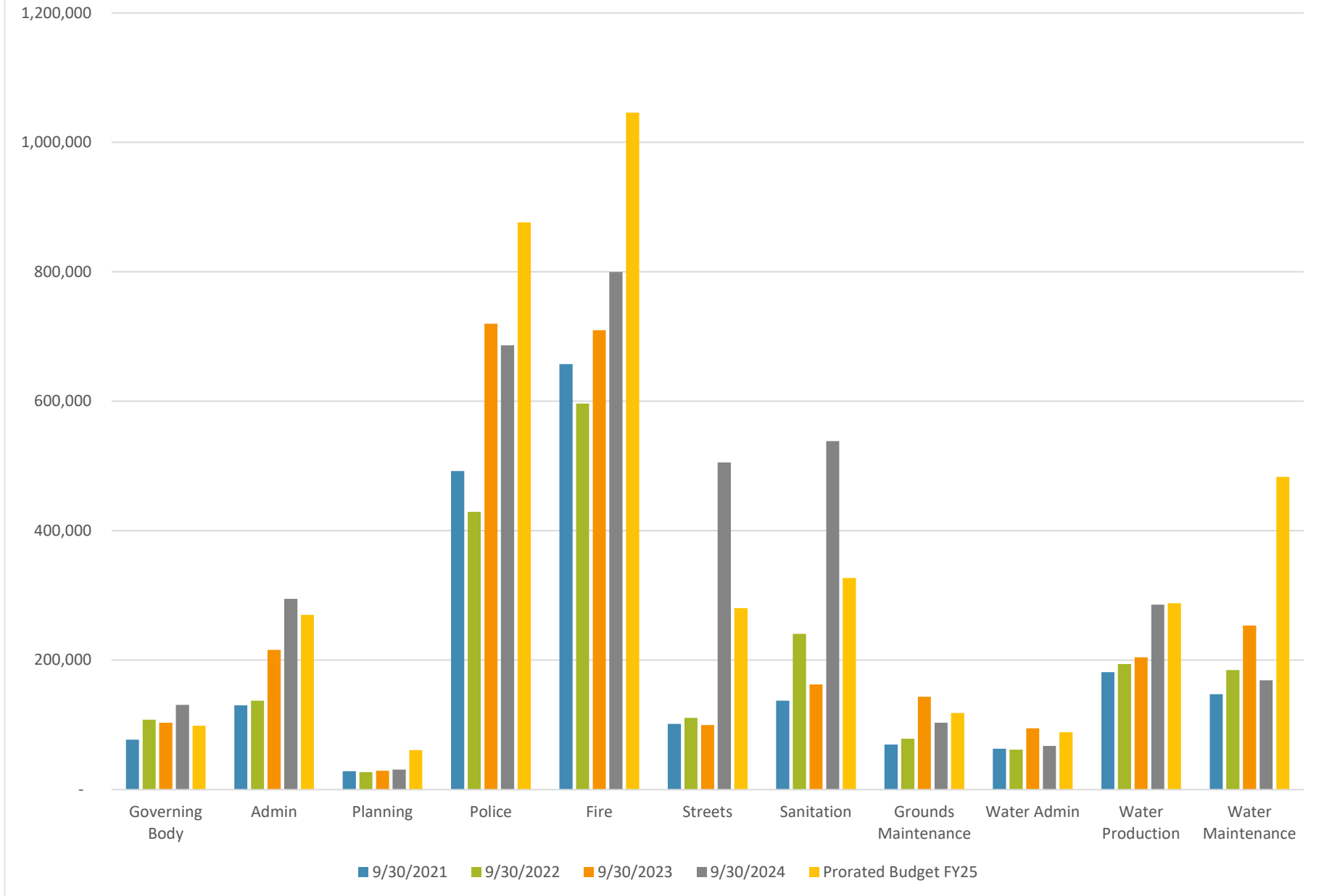
Council Action Requested:

No action requested.

YTD Revenue Analysis



YTD Expenditure Analysis



TOWN OF WEAVERVILLE
REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT

FY 2024-2025

07/01/2024 TO 09/30/2024

	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>BUDGETED</u>	<u>% BUDGET REM</u>
REVENUE:				
010-004-300-04010 PRIOR YEAR TAX REVE	2,019.34	2,019.34	3,000.00	33
010-004-300-04020 AD VALOREM TAX REV	238,473.18	238,473.18	4,262,256.00	94
010-004-300-04025 DMV TAX REVENUE	61,077.02	61,077.02	221,402.00	72
010-004-300-04030 TAX PENALTIES & INTE	461.28	461.28	8,000.00	94
010-004-300-05010 UTILITIES TAX	118,886.11	118,886.11	490,661.00	76
010-004-300-05040 BEER & WINE TAX	0.00	0.00	19,000.00	100
010-004-300-05050 POWELL BILL DISTRIBU	81,933.13	81,933.13	148,440.00	45
010-004-300-05060 LOCAL GOVT SALES TA	524,234.98	524,234.98	2,167,560.00	76
010-004-300-06040 ABC STORE DISTRIBUTI	0.00	0.00	350,000.00	100
010-004-300-09015 CELL TOWER REVENUE	5,562.84	5,562.84	22,300.00	75
010-004-300-09020 MISCELLANEOUS REVE	6,510.66	6,510.66	8,000.00	19
010-004-300-09022 CONTRIBUTIONS COMM	192.04	192.04	0.00	0
010-004-300-09030 INTEREST EARNED	134,608.30	134,608.30	287,647.00	53
010-004-300-09031 INTEREST EARNED POW	7,397.98	7,397.98	34,710.00	79
010-004-300-09040 PLANNING & ZONING FI	3,835.00	3,835.00	18,000.00	79
010-004-300-09041 FACILITY USE RENTAL	17,507.56	17,507.56	75,770.00	77
010-004-300-09044 PARKING ENFORCEMEN	780.00	780.00	3,400.00	77
010-004-300-09050 SALE OF PROPERTY	1,265.00	1,265.00	10,000.00	87
010-004-310-09900 APPROPRIATED FUND B	0.00	0.00	2,966,607.86	100
030-004-300-08010 WATER REVENUE	767,504.58	767,504.58	2,847,745.00	73
030-004-300-08020 MISCELLANEOUS REVE	25,121.25	25,121.25	20,000.00	-26
030-004-300-08030 WATER TAPS	3,000.00	3,000.00	22,680.00	87
030-004-300-08040 SYSTEM DEVELOPMENT	8,250.00	8,250.00	150,600.00	95
030-004-300-08060 FEES FOR MSD COLLEC	20,556.17	20,556.17	82,426.00	75
030-004-300-09030 INTEREST EARNED	0.00	0.00	130,153.00	100
030-004-310-09900 APPROPRIATED FUND B	0.00	0.00	492,179.17	100
040-004-300-09045 FIRE INSPECTION FEEES	300.00	300.00	500.00	40
040-004-310-09901 APPROPRIATED FUND B	0.00	0.00	127,684.00	100
040-004-610-09900 BUNC CO FIRE PROTECT	506,905.69	506,905.69	2,227,144.00	77
TOTAL REVENUE	<u>2,536,382.11</u>	<u>2,536,382.11</u>	<u>17,197,865.03</u>	<u>85</u>
OTHER FINANCING SOURCE:				
040-000-300-60010 TRANSFER FROM GENE	0.00	0.00	1,882,385.00	100
040-000-300-60011 TRANSFER FROM GEN C	0.00	0.00	525,000.00	100
TOTAL OTHER FINANCING SOURCE	<u>0.00</u>	<u>0.00</u>	<u>2,407,385.00</u>	<u>100</u>
AFTER TRANSFERS	<u>2,536,382.11</u>	<u>2,536,382.11</u>	<u>19,605,250.03</u>	
320 TRANSFERS				
OTHER FINANCING USE:				
010-004-320-60500 TRANSFER TO NBFD SPI	0.00	0.00	1,882,385.00	100
011-004-320-60500 TRANSFER TO NBFD SPI	0.00	0.00	525,000.00	100
031-004-320-60061 TRANSFER TO CAP PRO.	0.00	0.00	384,154.00	100
TOTAL OTHER FINANCING USE	<u>0.00</u>	<u>0.00</u>	<u>2,791,539.00</u>	<u>100</u>

TOWN OF WEAVERVILLE
REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT

FY 2024-2025

07/01/2024 TO 09/30/2024

	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>BUDGETED</u>	<u>% BUDGET REM</u>
AFTER TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>-2,791,539.00</u>	
411 GOVERNING BODY				
EXPENDITURE:				
010-410-411-12100 SALARIES & WAGES	9,150.00	9,150.00	36,600.00	75
010-410-411-12110 SALARIES & WAGES - LI	27,692.31	27,692.31	99,029.00	72
010-410-411-18100 FICA	2,823.96	2,823.96	10,376.00	73
010-410-411-18200 RETIREMENT	3,791.07	3,791.07	13,557.00	72
010-410-411-18210 401-K MATCH	1,661.53	1,661.53	5,941.00	72
010-410-411-18300 HEALTH INSURANCE	2,455.57	2,455.57	9,540.00	74
010-410-411-19000 PROFESSIONAL SERVICE	36,104.02	36,104.02	74,900.00	52
010-410-411-19500 CONTRACT LABOR	3,925.00	3,925.00	10,000.00	61
010-410-411-26000 SUPPLIES / MATERIALS	0.00	0.00	500.00	100
010-410-411-31000 TRAVEL & TRAINING	0.00	0.00	2,000.00	100
010-410-411-32100 TELEPHONE/INTERNET	0.00	0.00	3,756.00	100
010-410-411-35100 BUILDING REPAIR / MAINTENANCE	1,582.95	1,582.95	30,000.00	95
010-410-411-39100 ADVERTISING	354.77	354.77	4,500.00	92
010-410-411-39200 NEWS LETTERS	0.00	0.00	1,000.00	100
010-410-411-39300 PRINTING	400.00	400.00	600.00	33
010-410-411-39500 DUES & SUBSCRIPTIONS	0.00	0.00	500.00	100
010-410-411-39510 COMMUNITY PROMOTIONS	36,187.42	36,187.42	74,000.00	51
010-410-411-39530 PUBLIC WI-FI	4,500.00	4,500.00	18,000.00	75
010-410-411-40450 INSURANCE	259.20	259.20	728.00	64
TOTAL EXPENDITURE	<u>130,887.80</u>	<u>130,887.80</u>	<u>395,527.00</u>	<u>67</u>
BEFORE TRANSFERS	<u>-130,887.80</u>	<u>-130,887.80</u>	<u>-395,527.00</u>	
AFTER TRANSFERS	<u>-130,887.80</u>	<u>-130,887.80</u>	<u>-395,527.00</u>	
412 ADMINISTRATION				
EXPENDITURE:				
010-410-412-12100 SALARIES & WAGES	173,255.02	173,255.02	453,341.00	62
010-410-412-18100 FICA	12,605.48	12,605.48	34,681.00	64
010-410-412-18200 RETIREMENT	23,718.60	23,718.60	62,062.00	62
010-410-412-18210 401-K MATCH	4,951.69	4,951.69	27,200.00	82
010-410-412-18300 HEALTH INSURANCE	14,398.42	14,398.42	72,309.00	80
010-410-412-18400 RETIREE HEALTH INSURANCE	1,795.29	1,795.29	11,796.00	85
010-410-412-19000 PROFESSIONAL SERVICE	9,081.66	9,081.66	124,600.00	93
010-410-412-19600 TAX COLLECTION FEES	4,819.08	4,819.08	85,245.00	94
010-410-412-25000 VEHICLE SUPPLIES	23.38	23.38	1,100.00	98
010-410-412-26000 SUPPLIES / MATERIALS	2,409.83	2,409.83	24,000.00	90
010-410-412-31000 TRAVEL & TRAINING	266.86	266.86	13,000.00	98
010-410-412-32100 TELEPHONE / INTERNET	4,677.31	4,677.31	18,417.00	75
010-410-412-32500 POSTAGE	400.00	400.00	3,000.00	87
010-410-412-33100 UTILITIES	1,005.68	1,005.68	6,380.00	84
010-410-412-35100 BUILDING REPAIR / MAINTENANCE	1,500.00	1,500.00	35,000.00	96

TOWN OF WEAVERVILLE
REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT

FY 2024-2025

07/01/2024 TO 09/30/2024

	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>BUDGETED</u>	<u>% BUDGET REM</u>
010-410-412-35200 EQUIPMENT MAINTENA	974.69	974.69	5,000.00	81
010-410-412-35300 VEHICLE MAINTENANC	0.00	0.00	500.00	100
010-410-412-39100 ADVERTISING	0.00	0.00	500.00	100
010-410-412-39500 DUES & SUBSCRIPTIONS	1,283.49	1,283.49	4,600.00	72
010-410-412-39600 BANK SERVICE CHARGE	3,132.95	3,132.95	12,000.00	74
010-410-412-39800 ESC REIMBURSEMENT	0.00	0.00	8,000.00	100
010-410-412-40450 INSURANCE	6,115.80	6,115.80	10,429.00	41
010-410-412-50100 SMALL EQUIPMENT	28,218.20	28,218.20	67,500.00	58
TOTAL EXPENDITURE	294,633.43	294,633.43	1,080,660.00	73
BEFORE TRANSFERS	-294,633.43	-294,633.43	-1,080,660.00	
AFTER TRANSFERS	-294,633.43	-294,633.43	-1,080,660.00	
413 PLANNING				
EXPENDITURE:				
010-410-413-12100 SALARIES & WAGES	20,509.05	20,509.05	152,934.00	87
010-410-413-18100 FICA	1,566.31	1,566.31	11,700.00	87
010-410-413-18200 RETIREMENT	2,807.68	2,807.68	20,937.00	87
010-410-413-18210 401-K MATCH	1,230.55	1,230.55	9,176.00	87
010-410-413-18300 HEALTH INSURANCE	2,453.03	2,453.03	22,438.00	89
010-410-413-19000 PROFESSIONAL SERVICE	1,463.32	1,463.32	10,000.00	85
010-410-413-25000 VEHICLE SUPPLIES	0.00	0.00	1,000.00	100
010-410-413-26000 SUPPLIES / MATERIALS	16.50	16.50	1,500.00	99
010-410-413-31000 TRAVEL & TRAINING	0.00	0.00	5,000.00	100
010-410-413-32100 TELEPHONE / INTERNET	483.59	483.59	2,583.00	81
010-410-413-32500 POSTAGE	0.00	0.00	1,000.00	100
010-410-413-35300 VEHICLE MAINTENANC	0.00	0.00	1,000.00	100
010-410-413-39100 ADVERTISING	0.00	0.00	1,500.00	100
010-410-413-40450 INSURANCE	566.28	566.28	662.00	14
010-410-413-50100 SMALL EQUIPMENT	0.00	0.00	3,000.00	100
TOTAL EXPENDITURE	31,096.31	31,096.31	244,430.00	87
BEFORE TRANSFERS	-31,096.31	-31,096.31	-244,430.00	
AFTER TRANSFERS	-31,096.31	-31,096.31	-244,430.00	
431 POLICE				
EXPENDITURE:				
010-430-431-12100 SALARIES & WAGES	339,533.64	339,533.64	1,759,583.65	81
010-430-431-12500 SEPARATION ALLOWAN	13,626.60	13,626.60	59,566.00	77
010-430-431-18100 FICA	25,730.21	25,730.21	135,741.00	81
010-430-431-18200 RETIREMENT	49,930.90	49,930.90	257,909.00	81
010-430-431-18210 401-K MATCH	18,438.45	18,438.45	102,889.00	82
010-430-431-18300 HEALTH INSURANCE	53,880.28	53,880.28	236,519.00	77
010-430-431-18400 RETIREE HEALTH INSUI	5,999.25	5,999.25	34,106.00	82
010-430-431-19000 PROFESSIONAL SERVICE	4,243.98	4,243.98	174,669.00	98

TOWN OF WEAVERVILLE
REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT

FY 2024-2025

07/01/2024 TO 09/30/2024

	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>BUDGETED</u>	<u>% BUDGET REM</u>
010-430-431-25000 VEHICLE SUPPLIES	5,077.81	5,077.81	69,690.00	93
010-430-431-26000 SUPPLIES / MATERIALS	2,746.23	2,746.23	14,000.00	80
010-430-431-26400 ALCOHOL EDUCATION	3,338.32	3,338.32	25,322.58	87
010-430-431-26450 ABC LAW ENFORCEMENT	139.95	139.95	7,939.95	98
010-430-431-26608 COPS FOR KIDS	0.00	0.00	793.13	100
010-430-431-26900 UNIFORMS	5,955.37	5,955.37	14,500.00	59
010-430-431-31000 TRAVEL & TRAINING	3,918.91	3,918.91	15,000.00	74
010-430-431-32100 TELEPHONE / INTERNET	5,393.58	5,393.58	30,784.00	82
010-430-431-32500 POSTAGE	100.95	100.95	250.00	60
010-430-431-33100 UTILITIES	985.66	985.66	7,135.00	86
010-430-431-35100 BUILDING REPAIR / MAINT	59.55	59.55	40,757.00	100
010-430-431-35200 EQUIPMENT MAINTENANCE	795.30	795.30	17,500.00	95
010-430-431-35300 VEHICLE MAINTENANCE	7,064.59	7,064.59	25,000.00	72
010-430-431-40450 INSURANCE	65,607.19	65,607.19	74,065.00	11
010-430-431-50100 SMALL EQUIPMENT	7,101.57	7,101.57	108,233.00	93
010-430-431-50300 CAPITAL IMPROVEMENT	63,174.25	63,174.25	169,616.00	63
010-430-431-50500 CAPITAL EQUIPMENT	3,626.92	3,626.92	124,000.00	97
TOTAL EXPENDITURE	<u>686,469.46</u>	<u>686,469.46</u>	<u>3,505,568.31</u>	<u>80</u>

BEFORE TRANSFERS	<u>-686,469.46</u>	<u>-686,469.46</u>	<u>-3,505,568.31</u>
AFTER TRANSFERS	<u>-686,469.46</u>	<u>-686,469.46</u>	<u>-3,505,568.31</u>

434 FIRE

EXPENDITURE:

040-430-434-12100 SALARIES & WAGES	424,424.38	424,424.38	2,105,633.00	80
040-430-434-12800 RELIEF PAY	9,888.00	9,888.00	67,778.00	85
040-430-434-18100 FICA	31,695.56	31,695.56	166,266.00	81
040-430-434-18200 RETIREMENT	58,103.64	58,103.64	288,260.00	80
040-430-434-18210 401-K MATCH	19,997.29	19,997.29	108,638.00	82
040-430-434-18300 HEALTH INSURANCE	72,106.78	72,106.78	346,928.00	79
040-430-434-18400 RETIREE HEALTH INSURANCE	1,512.82	1,512.82	10,514.00	86
040-430-434-19000 PROFESSIONAL SERVICES	2,461.26	2,461.26	27,270.00	91
040-430-434-19900 CONTRACT WORK	0.00	0.00	45,000.00	100
040-430-434-25000 VEHICLE SUPPLIES	4,745.81	4,745.81	38,010.00	88
040-430-434-26000 SUPPLIES / MATERIALS	5,334.51	5,334.51	12,000.00	56
040-430-434-26100 MEDICAL VACCINATION	520.00	520.00	14,260.00	96
040-430-434-26150 PREVENTION SUPPLIES	1,182.47	1,182.47	6,000.00	80
040-430-434-26260 MEDICAL EQUIP & SUPPLIES	2,083.70	2,083.70	13,500.00	85
040-430-434-26900 UNIFORMS	3,100.84	3,100.84	12,000.00	74
040-430-434-31000 TRAVEL & TRAINING	4,791.79	4,791.79	30,000.00	84
040-430-434-32100 TELEPHONE / INTERNET	5,610.35	5,610.35	29,427.00	81
040-430-434-33100 UTILITIES	3,640.41	3,640.41	15,800.00	77
040-430-434-35100 BUILDING REPAIR / MAINT	7,178.13	7,178.13	51,880.00	86
040-430-434-35200 EQUIPMENT MAINTENANCE	1,077.22	1,077.22	20,000.00	95
040-430-434-35300 VEHICLE MAINTENANCE	4,667.16	4,667.16	65,000.00	93
040-430-434-39500 DUES & SUBSCRIPTIONS	4,135.59	4,135.59	18,800.00	78

TOWN OF WEAVERVILLE
REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT

FY 2024-2025

07/01/2024 TO 09/30/2024

	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>BUDGETED</u>	<u>% BUDGET REM</u>
040-430-434-40450 INSURANCE	99,706.39	99,706.39	109,164.00	9
040-430-434-50100 SMALL EQUIPMENT	3,705.83	3,705.83	133,500.00	97
040-430-434-50300 CAPITAL IMPROVEMEN	28,218.00	28,218.00	70,544.00	60
040-430-434-50500 CAPITAL EQUIPMENT	0.00	0.00	378,000.00	100
TOTAL EXPENDITURE	<u>799,887.93</u>	<u>799,887.93</u>	<u>4,184,172.00</u>	<u>81</u>
BEFORE TRANSFERS	<u>-799,887.93</u>	<u>-799,887.93</u>	<u>-4,184,172.00</u>	
AFTER TRANSFERS	<u>-799,887.93</u>	<u>-799,887.93</u>	<u>-4,184,172.00</u>	
451 STREETS				
EXPENDITURE:				
010-450-451-12100 SALARIES & WAGES	48,367.74	48,367.74	225,900.00	79
010-450-451-18100 FICA	3,485.53	3,485.53	17,280.00	80
010-450-451-18200 RETIREMENT	6,621.54	6,621.54	30,926.00	79
010-450-451-18210 401-K MATCH	2,616.60	2,616.60	13,554.00	81
010-450-451-18300 HEALTH INSURANCE	9,072.93	9,072.93	36,925.00	75
010-450-451-19000 PROFESSIONAL SERVIC	299.12	299.12	7,500.00	96
010-450-451-19500 CONTRACT LABOR	0.00	0.00	24,480.00	100
010-450-451-19900 CONTRACT WORK	5,028.88	5,028.88	35,000.00	86
010-450-451-25000 VEHICLE SUPPLIES	1,999.88	1,999.88	11,500.00	83
010-450-451-26000 SUPPLIES / MATERIALS	1,660.61	1,660.61	40,000.00	96
010-450-451-26500 SAFETY MATERIALS	744.84	744.84	4,000.00	81
010-450-451-26900 UNIFORMS	0.00	0.00	4,000.00	100
010-450-451-31000 TRAVEL & TRAINING	0.00	0.00	5,000.00	100
010-450-451-32100 TELEPHONE / INTERNET	767.97	767.97	4,059.00	81
010-450-451-33100 UTILITIES	15,243.36	15,243.36	61,600.00	75
010-450-451-35100 BUILDING REPAIR / MAI	0.00	0.00	3,000.00	100
010-450-451-35200 EQUIPMENT MAINTENA	0.00	0.00	7,800.00	100
010-450-451-35300 VEHICLE MAINTENANC	52.00	52.00	7,000.00	99
010-450-451-39500 DUES & SUBSCRIPTIONS	0.00	0.00	1,000.00	100
010-450-451-40450 INSURANCE	12,336.90	12,336.90	13,836.00	11
010-450-451-50100 SMALL EQUIPMENT	0.00	0.00	3,000.00	100
010-450-451-50300 CAPITAL IMPROVEMEN	397,234.57	397,234.57	564,667.55	30
TOTAL EXPENDITURE	<u>505,532.47</u>	<u>505,532.47</u>	<u>1,122,027.55</u>	<u>55</u>
BEFORE TRANSFERS	<u>-505,532.47</u>	<u>-505,532.47</u>	<u>-1,122,027.55</u>	
AFTER TRANSFERS	<u>-505,532.47</u>	<u>-505,532.47</u>	<u>-1,122,027.55</u>	

459 POWELL BILL

EXPENDITURE:

010-450-459-12100 SALARIES & WAGES	2,359.20	2,359.20	12,686.00	81
010-450-459-18100 FICA	167.85	167.85	970.00	83
010-450-459-18200 RETIREMENT	322.98	322.98	1,737.00	81
010-450-459-18210 401-K MATCH	84.45	84.45	761.00	89
010-450-459-18300 HEALTH INSURANCE	397.85	397.85	1,600.00	75

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	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>BUDGETED</u>	<u>% BUDGET REM</u>
010-450-459-50300 CAPITAL IMPROVEMEN	0.00	0.00	540,630.00	100
TOTAL EXPENDITURE	<u>3,332.33</u>	<u>3,332.33</u>	<u>558,384.00</u>	<u>99</u>
BEFORE TRANSFERS	<u>-3,332.33</u>	<u>-3,332.33</u>	<u>-558,384.00</u>	
AFTER TRANSFERS	<u>-3,332.33</u>	<u>-3,332.33</u>	<u>-558,384.00</u>	
471 SANITATION				
EXPENDITURE:				
010-470-471-12100 SALARIES & WAGES	67,234.69	67,234.69	308,288.00	78
010-470-471-18100 FICA	4,991.79	4,991.79	22,341.00	78
010-470-471-18200 RETIREMENT	8,151.49	8,151.49	39,980.00	80
010-470-471-18210 401-K MATCH	2,973.08	2,973.08	17,522.00	83
010-470-471-18300 HEALTH INSURANCE	14,104.37	14,104.37	59,271.00	76
010-470-471-19000 PROFESSIONAL SERVIC	243.90	243.90	2,000.00	88
010-470-471-19500 CONTRACT LABOR	0.00	0.00	16,320.00	100
010-470-471-25000 VEHICLE SUPPLIES	5,894.29	5,894.29	30,000.00	80
010-470-471-26000 SUPPLIES / MATERIALS	549.66	549.66	11,000.00	95
010-470-471-26500 SAFETY MATERIALS	1,036.73	1,036.73	7,000.00	85
010-470-471-26900 UNIFORMS	0.00	0.00	8,500.00	100
010-470-471-31000 TRAVEL & TRAINING	0.00	0.00	1,500.00	100
010-470-471-32100 TELEPHONE / INTERNET	469.14	469.14	2,325.00	80
010-470-471-33100 UTILITIES	426.40	426.40	4,000.00	89
010-470-471-35100 BUILDING REPAIR / MAJ	0.00	0.00	3,000.00	100
010-470-471-35200 EQUIPMENT MAINTENA	1,203.62	1,203.62	15,000.00	92
010-470-471-35300 VEHICLE MAINTENANC	2,584.36	2,584.36	29,000.00	91
010-470-471-40100 TIPPING FEES	13,101.79	13,101.79	76,000.00	83
010-470-471-40450 INSURANCE	39,619.27	39,619.27	46,246.00	14
010-470-471-50100 SMALL EQUIPMENT	0.00	0.00	7,500.00	100
010-470-471-50500 CAPITAL EQUIPMENT	375,914.47	375,914.47	601,884.00	38
TOTAL EXPENDITURE	<u>538,499.05</u>	<u>538,499.05</u>	<u>1,308,677.00</u>	<u>59</u>
BEFORE TRANSFERS	<u>-538,499.05</u>	<u>-538,499.05</u>	<u>-1,308,677.00</u>	
AFTER TRANSFERS	<u>-538,499.05</u>	<u>-538,499.05</u>	<u>-1,308,677.00</u>	

473 STORMWATER MANAGEMENT

EXPENDITURE:

010-470-473-12100 SALARIES & WAGES	12,187.26	12,187.26	57,622.00	79
010-470-473-18100 FICA	892.33	892.33	4,408.00	80
010-470-473-18200 RETIREMENT	1,668.45	1,668.45	7,888.00	79
010-470-473-18210 401-K MATCH	617.06	617.06	3,457.00	82
010-470-473-18300 HEALTH INSURANCE	2,160.88	2,160.88	6,560.00	67
010-470-473-19000 PROFESSIONAL SERVIC	0.00	0.00	13,000.00	100
010-470-473-19500 CONTRACT LABOR	0.00	0.00	24,480.00	100
010-470-473-26000 SUPPLIES / MATERIALS	546.10	546.10	3,000.00	82
010-470-473-31000 TRAVEL / TRAINING	0.00	0.00	2,000.00	100

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010-470-473-35200 EQUIPMENT MAINTENA	0.00	0.00	1,000.00	100
010-470-473-39500 DUES AND SUBSCRIPTIC	0.00	0.00	1,500.00	100
010-470-473-40450 INSURANCE	1,773.38	1,773.38	2,000.00	11
010-470-473-50300 CAPITAL IMPROVEMEN	0.00	0.00	136,000.00	100
TOTAL EXPENDITURE	<u>19,845.46</u>	<u>19,845.46</u>	<u>262,915.00</u>	<u>92</u>
BEFORE TRANSFERS	<u>-19,845.46</u>	<u>-19,845.46</u>	<u>-262,915.00</u>	
AFTER TRANSFERS	<u>-19,845.46</u>	<u>-19,845.46</u>	<u>-262,915.00</u>	
612 GROUNDS MAINTENANCE				
EXPENDITURE:				
010-600-612-12100 SALARIES & WAGES	45,073.99	45,073.99	175,523.00	74
010-600-612-18100 FICA	3,178.02	3,178.02	13,427.00	76
010-600-612-18200 RETIREMENT	5,163.21	5,163.21	24,029.00	79
010-600-612-18210 401-K MATCH	1,837.75	1,837.75	10,531.00	83
010-600-612-18300 HEALTH INSURANCE	9,157.28	9,157.28	38,407.00	76
010-600-612-19000 PROFESSIONAL SERVIC	893.27	893.27	3,000.00	70
010-600-612-19500 CONTRACT LABOR	0.00	0.00	24,480.00	100
010-600-612-19900 CONTRACT WORK	187.98	187.98	15,000.00	99
010-600-612-25000 VEHICLE SUPPLIES	684.39	684.39	7,500.00	91
010-600-612-26000 SUPPLIES / MATERIALS	3,373.32	3,373.32	32,000.00	89
010-600-612-26500 SAFETY MATERIALS	164.95	164.95	2,500.00	93
010-600-612-26900 UNIFORMS	0.00	0.00	3,500.00	100
010-600-612-31000 TRAVEL & TRAINING	0.00	0.00	1,500.00	100
010-600-612-32100 TELEPHONE / INTERNET	383.99	383.99	1,782.00	78
010-600-612-33100 UTILITIES	3,440.48	3,440.48	18,500.00	81
010-600-612-35100 BUILDING REPAIR / MAI	26.12	26.12	1,500.00	98
010-600-612-35200 EQUIPMENT MAINTENA	1,250.28	1,250.28	5,000.00	75
010-600-612-35300 VEHICLE MAINTENANC	0.00	0.00	1,100.00	100
010-600-612-40450 INSURANCE	7,450.96	7,450.96	8,732.00	15
010-600-612-50100 SMALL EQUIPMENT	215.98	215.98	1,500.00	86
010-600-612-50300 CAPITAL IMPROVEMEN	20,865.02	20,865.02	85,000.00	75
TOTAL EXPENDITURE	<u>103,346.99</u>	<u>103,346.99</u>	<u>474,511.00</u>	<u>78</u>
BEFORE TRANSFERS	<u>-103,346.99</u>	<u>-103,346.99</u>	<u>-474,511.00</u>	
AFTER TRANSFERS	<u>-103,346.99</u>	<u>-103,346.99</u>	<u>-474,511.00</u>	

614 COMMUNITY CENTER

EXPENDITURE:

010-600-614-12100 SALARIES & WAGES	20,118.51	20,118.51	111,421.00	82
010-600-614-18100 FICA	1,480.51	1,480.51	7,047.00	79
010-600-614-18200 RETIREMENT	2,754.20	2,754.20	12,611.00	78
010-600-614-18210 401-K MATCH	330.77	330.77	5,527.00	94
010-600-614-18300 HEALTH INSURANCE	4,779.56	4,779.56	15,014.00	68
010-600-614-19000 PROFESSIONAL SERVIC	11,019.96	11,019.96	12,980.00	15

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010-600-614-26000 SUPPLIES / MATERIALS	1,938.54	1,938.54	13,880.00	86
010-600-614-32100 TELEPHONE / INTERNET	2,825.90	2,825.90	16,141.00	82
010-600-614-33100 UTILITIES	1,630.35	1,630.35	11,858.00	86
010-600-614-35100 BUILDING REPAIR / MAINT	0.00	0.00	16,600.00	100
010-600-614-35200 EQUIPMENT MAINTENANCE	0.00	0.00	2,000.00	100
010-600-614-39510 COMMUNITY PROGRAM	4,200.00	4,200.00	18,500.00	77
010-600-614-40450 INSURANCE	4,424.68	4,424.68	5,590.00	21
010-600-614-50100 SMALL EQUIPMENT	0.00	0.00	2,500.00	100
TOTAL EXPENDITURE	<u>55,502.98</u>	<u>55,502.98</u>	<u>251,669.00</u>	<u>78</u>
BEFORE TRANSFERS	<u>-55,502.98</u>	<u>-55,502.98</u>	<u>-251,669.00</u>	
AFTER TRANSFERS	<u>-55,502.98</u>	<u>-55,502.98</u>	<u>-251,669.00</u>	
711 WATER ADMINISTRATION				
EXPENDITURE:				
030-700-711-12100 SALARIES & WAGES	32,280.82	32,280.82	175,581.00	82
030-700-711-18100 FICA	2,373.69	2,373.69	12,189.00	81
030-700-711-18200 RETIREMENT	4,419.28	4,419.28	21,813.00	80
030-700-711-18210 401-K MATCH	1,909.84	1,909.84	9,560.00	80
030-700-711-18300 HEALTH INSURANCE	5,929.27	5,929.27	31,594.00	81
030-700-711-19000 PROFESSIONAL SERVICES	1,829.37	1,829.37	45,000.00	96
030-700-711-25000 VEHICLE SUPPLIES	176.67	176.67	3,000.00	94
030-700-711-26000 SUPPLIES / MATERIALS	137.67	137.67	3,500.00	96
030-700-711-26500 SAFETY MATERIALS	108.95	108.95	1,200.00	91
030-700-711-26900 UNIFORMS	0.00	0.00	800.00	100
030-700-711-31000 TRAVEL & TRAINING	0.00	0.00	1,800.00	100
030-700-711-32100 TELEPHONE / INTERNET	1,351.19	1,351.19	6,138.00	78
030-700-711-32500 POSTAGE	2,860.33	2,860.33	14,000.00	80
030-700-711-35300 VEHICLE MAINTENANCE	0.00	0.00	1,000.00	100
030-700-711-39500 DUES & SUBSCRIPTIONS	3,400.00	3,400.00	5,000.00	32
030-700-711-40450 INSURANCE	10,861.38	10,861.38	15,917.00	32
030-700-711-50100 SMALL EQUIPMENT	0.00	0.00	6,500.00	100
TOTAL EXPENDITURE	<u>67,638.46</u>	<u>67,638.46</u>	<u>354,592.00</u>	<u>81</u>
BEFORE TRANSFERS	<u>-67,638.46</u>	<u>-67,638.46</u>	<u>-354,592.00</u>	
AFTER TRANSFERS	<u>-67,638.46</u>	<u>-67,638.46</u>	<u>-354,592.00</u>	

712 WATER PRODUCTION

EXPENDITURE:

030-700-712-12100 SALARIES & WAGES	81,547.88	81,547.88	373,240.00	78
030-700-712-18100 FICA	6,016.53	6,016.53	28,553.00	79
030-700-712-18200 RETIREMENT	11,163.91	11,163.91	51,096.00	78
030-700-712-18210 401-K MATCH	3,467.60	3,467.60	22,394.00	85
030-700-712-18300 HEALTH INSURANCE	14,218.02	14,218.02	68,149.00	79
030-700-712-19000 PROFESSIONAL SERVICES	1,754.82	1,754.82	18,000.00	90

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030-700-712-19600 WATER TESTING / MAIN	2,337.00	2,337.00	17,000.00	86
030-700-712-19900 CONTRACT WORK	640.20	640.20	9,000.00	93
030-700-712-20000 CHEMICALS	25,206.11	25,206.11	112,000.00	77
030-700-712-25000 VEHICLE SUPPLIES	535.18	535.18	5,000.00	89
030-700-712-26000 SUPPLIES / MATERIALS	1,465.49	1,465.49	10,000.00	85
030-700-712-26500 SAFETY MATERIALS	214.21	214.21	1,500.00	86
030-700-712-26900 UNIFORMS	0.00	0.00	3,000.00	100
030-700-712-27001 LAB SUPPLIES	4,753.14	4,753.14	25,000.00	81
030-700-712-31000 TRAVEL & TRAINING	1,209.00	1,209.00	4,000.00	70
030-700-712-32100 TELEPHONE / INTERNET	770.02	770.02	6,765.00	89
030-700-712-33100 UTILITIES	17,454.16	17,454.16	141,000.00	88
030-700-712-34000 SLUDGE REMOVAL	67,444.56	67,444.56	67,444.56	0
030-700-712-35100 BUILDING REPAIR / MAI	7,162.76	7,162.76	26,000.00	72
030-700-712-35200 EQUIPMENT MAINTENA	0.00	0.00	8,000.00	100
030-700-712-35300 VEHICLE MAINTENANC	190.75	190.75	4,000.00	95
030-700-712-40450 INSURANCE	13,559.20	13,559.20	17,551.00	23
030-700-712-40900 WATER PURCHASES	0.00	0.00	6,000.00	100
030-700-712-50100 SMALL EQUIPMENT	2,200.00	2,200.00	5,000.00	56
030-700-712-50500 CAPITAL EQUIPMENT	22,680.46	22,680.46	122,245.44	81
TOTAL EXPENDITURE	285,991.00	285,991.00	1,151,938.00	75
BEFORE TRANSFERS	<u>-285,991.00</u>	<u>-285,991.00</u>	<u>-1,151,938.00</u>	
AFTER TRANSFERS	<u><u>-285,991.00</u></u>	<u><u>-285,991.00</u></u>	<u><u>-1,151,938.00</u></u>	

713 WATER MAINTENANCE

EXPENDITURE:

030-700-713-12100 SALARIES & WAGES	80,628.19	80,628.19	336,476.00	76
030-700-713-18100 FICA	5,876.16	5,876.16	25,740.00	77
030-700-713-18200 RETIREMENT	11,038.03	11,038.03	46,063.00	76
030-700-713-18210 401-K MATCH	2,900.28	2,900.28	20,189.00	86
030-700-713-18300 HEALTH INSURANCE	16,646.58	16,646.58	78,511.00	79
030-700-713-18400 RETIREE HEALTH INSUI	3,177.16	3,177.16	22,365.00	86
030-700-713-19000 PROFESSIONAL SERVIC	924.47	924.47	35,000.00	97
030-700-713-19500 CONTRACT LABOR	0.00	0.00	24,880.00	100
030-700-713-19900 CONTRACT WORK	6.00	6.00	20,000.00	100
030-700-713-25000 VEHICLE SUPPLIES	1,743.44	1,743.44	22,900.00	92
030-700-713-26000 SUPPLIES / MATERIALS	16,024.28	16,024.28	139,463.71	89
030-700-713-26500 SAFETY MATERIALS	1,030.70	1,030.70	4,500.00	77
030-700-713-26900 UNIFORMS	21.98	21.98	10,760.00	100
030-700-713-31000 TRAVEL & TRAINING	200.00	200.00	4,400.00	95
030-700-713-32100 TELEPHONE / INTERNET	1,044.57	1,044.57	7,380.00	86
030-700-713-33100 UTILITIES	3,770.73	3,770.73	31,000.00	88
030-700-713-35100 BUILDING REPAIR / MAI	247.14	247.14	10,000.00	98
030-700-713-35200 EQUIPMENT MAINTENA	810.00	810.00	15,000.00	95
030-700-713-35300 VEHICLE MAINTENANC	2,559.02	2,559.02	6,900.00	63
030-700-713-39410 EQUIPMENTAL RENTAL	0.00	0.00	1,200.00	100

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030-700-713-39500 DUES & SUBSCRIPTIONS	0.00	0.00	1,800.00	100
030-700-713-40450 INSURANCE	10,861.38	10,861.38	16,142.00	33
030-700-713-50100 SMALL EQUIPMENT	0.00	0.00	8,500.00	100
030-700-713-50300 CAPITAL IMPROVEMEN	9,428.00	9,428.00	907,651.46	99
030-700-713-50500 CAPITAL EQUIPMENT	0.00	0.00	136,473.00	100
TOTAL EXPENDITURE	168,938.11	168,938.11	1,933,294.17	91
BEFORE TRANSFERS	-168,938.11	-168,938.11	-1,933,294.17	
AFTER TRANSFERS	-168,938.11	-168,938.11	-1,933,294.17	
910 DEBT SERVICE				
EXPENDITURE:				
030-910-910-60020 USDA LOAN PAYMENT-	0.00	0.00	93,640.00	100
030-910-910-60030 RESERVE FOR BOND PA	0.00	0.00	207,319.00	100
040-910-910-91061 LOAN PAYMENT - FIRE	53,540.84	53,540.84	53,541.00	0
TOTAL EXPENDITURE	53,540.84	53,540.84	354,500.00	85
BEFORE TRANSFERS	-53,540.84	-53,540.84	-354,500.00	
AFTER TRANSFERS	-53,540.84	-53,540.84	-354,500.00	
999 OTHER FUNDING USES				
EXPENDITURE:				
010-005-999-90000 CONTINGENCY	0.00	0.00	10,000.00	100
030-005-999-90000 CONTINGENCY	0.00	0.00	5,000.00	100
TOTAL EXPENDITURE	0.00	0.00	15,000.00	100
BEFORE TRANSFERS	0.00	0.00	-15,000.00	
AFTER TRANSFERS	0.00	0.00	-15,000.00	

TOWN OF WEAVERVILLE
 CAPITAL PROJECT FUND
 COMMUNITY CENTER PROJECT-RECREATION COMPLEX (PHASE 2) ESTABLISHED 1/27/2020

	BUDGETED	PAID IN FY 2022	PAID IN FY 2023	PAID IN FY 2024	9/30/2024 YEAR-TO-DATE	CUMULATIVE TOTAL	REMAINING BALANCE	% BUDGET REMAINING	
EXPENDITURE:									
070-300-000-19900	CONSTRUCTION COST	369,630.00			326,049.45	44,460.24	370,509.69	(879.69)	0%
070-300-000-19002	ARCHITECTURAL FEES	14,500.00		12,872.22	1,894.80		14,767.02	(267.02)	-2%
070-300-000-19008	ENGINEERING FEES						-	-	0%
070-300-000-19003	FIXTURES & EQUIPMENT	85,000.00	16,295.00		64,745.42	479.00	81,519.42	3,480.58	4%
070-300-000-19007	LANDSCAPING/SITE-WORK	11,000.00			10,955.67		10,955.67	44.33	0%
070-300-000-90000	CONTINGENCY	-					-	-	0%
	TOTAL EXPENDITURE	480,130.00	16,295.00	12,872.22	403,645.34	44,939.24	477,751.80	2,378.20	0%
FINANCING SOURCE:									
070-000-300-60010	TRANSFER FROM GENERAL FUND	449,633.07		1,429.37	403,645.34	42,180.16	447,254.87	2,378.20	1%
	APPROPRIATED FUND BAL (FROM PHASE 1)	18,997.55	16,295.00	2,702.55			18,997.55	-	0%
070-000-300-60020	FUNDRAISING CONTRIBUTIONS	11,499.38		8,740.30		2,759.08	11,499.38	-	0%
	TOTAL FINANCING SOURCE	480,130.00	16,295.00	12,872.22	403,645.34	44,939.24	477,751.80	2,378.20	0%

TOWN OF WEAVERVILLE
 CAPITAL PROJECT FUND
 WATER TREATMENT PLANT EXPANSION PROJECT ESTABLISHED 6/28/2021

	BUDGETED	PAID IN FY 2021	PAID IN FY 2022	PAID IN FY 2023	PAID IN FY 2024	9/30/2024 YEAR-TO-DATE	CUMULATIVE TOTAL	REMAINING BALANCE	% BUDGET REMAINING
EXPENDITURE:									
061-300-000-19005	CONSTRUCTION ADMIN	-	-	-	-	-	-	-	0%
061-300-000-19007	LEGAL SERVICES	-	-	-	-	-	-	-	0%
061-300-000-19008	ENGINEERING FEES	1,068,740.00	23,850.00	316,029.98	9,375.00	242,463.75	591,718.73	477,021.27	45%
061-300-000-19009	INTEREST ON INTERIM	-	-	-	-	-	-	-	0%
061-300-000-19900	CONSTRUCTION COST	18,634,000.00	-	-	-	-	-	18,634,000.00	0%
061-300-000-90000	CONTINGENCY	497,035.00	-	-	-	-	-	497,035.00	0%
TOTAL EXPENDITURE		20,199,775.00	23,850.00	316,029.98	9,375.00	242,463.75	591,718.73	19,608,056.27	97%
FINANCING SOURCE:									
061-000-300-60031	TRANSFER FROM WATER CAPITAL RESERVE	724,038.00	23,850.00	316,029.98	9,375.00	-	349,254.98	374,783.02	52%
061-000-300-60030	TRANSFER FROM WATER FUND	917,342.00	-	-	-	242,463.75	242,463.75	674,878.25	74%
061-000-300-60030	TRANSFER FROM WATER FUND - ARP	1,283,395.00	-	-	-	-	-	1,283,395.00	
061-000-300-60034	LOAN FROM GENERAL FUND	1,500,000.00	-	-	-	-	-	1,500,000.00	
061-000-300-60035	PROCEEDS FROM GRANT FUNDING	15,775,000.00	-	-	-	-	-	15,775,000.00	0%
TOTAL FINANCING SOURCE		20,199,775.00	23,850.00	316,029.98	9,375.00	242,463.75	591,718.73	19,608,056.27	97%

TOWN OF WEAVERVILLE
 CAPITAL PROJECT FUND
 WATER SYSTEM RESILIENCY PROJECT ESTABLISHED 4/24/2023

	BUDGETED	PAID IN FY 2023	PAID IN FY 2024	9/30/2024 YEAR-TO-DATE	CUMULATIVE TOTAL	REMAINING BALANCE	% BUDGET REMAINING	
EXPENDITURE:								
063-300-000-19003	FIXTURES AND EQUIPMENT	1,196,400.00	-	20,417.98	54,679.31	20,417.98	1,175,982.02	98%
063-300-000-19005	CONSTRUCTION ADMIN	-	-	-	-	-	-	0%
063-300-000-19007	LEGAL SERVICES	-	-	-	-	-	-	0%
063-300-000-19008	ENGINEERING FEES	98,500.00	16,750.00	25,500.00	-	42,250.00	56,250.00	57%
063-300-000-19009	INTEREST ON INTERIM	-	-	-	-	-	-	0%
063-300-000-19900	CONSTRUCTION COST	403,600.00	-	-	-	-	403,600.00	0%
063-300-000-90000	CONTINGENCY	-	-	-	-	-	-	0%
TOTAL EXPENDITURE		1,698,500.00	16,750.00	45,917.98	54,679.31	62,667.98	1,635,832.02	96%
FINANCING SOURCE:								
063-000-300-60030	TRANSFER FROM WATER FUND	1,698,500.00	16,750.00	45,917.98	54,679.31	62,667.98	1,635,832.02	96%
TOTAL FINANCING SOURCE		1,698,500.00	16,750.00	45,917.98	54,679.31	62,667.98	1,635,832.02	96%