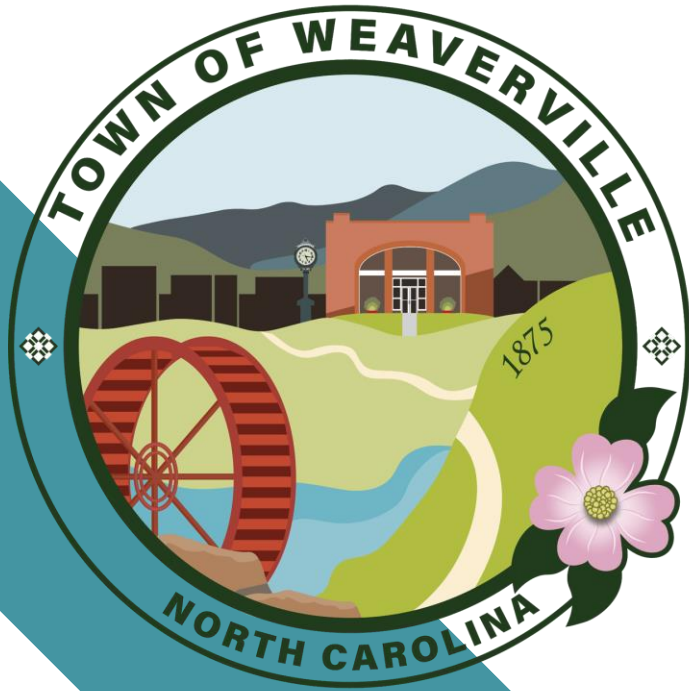


Town Hall/Community Room
30 South Main Street, Weaverville, NC 28787

March 18, 2025 at 6:00 pm
Town Council Regular Budget Workshop

1. **Call to Order** Mayor Fitzsimmons
2. **Pre-Budget Overview** Interim Manager Harris
Conversation focused on context for Reorganization, Capital Projects, Equipment, and Personnel Needs
 - A. **Budget Officer’s Statutory Responsibility**
 - B. **Current Conditions and Projections**
 - C. **Concentration on Sustainability and Resiliency in Service Delivery for High Growth Environment**
 - D. **Departmental Reorganizations**
 - E. **Capital Projects**
 - F. **Equipment**
 - G. **Personnel**
3. **Pre-Budget Revenue Projections** Finance Director Dozier
4. **Town Council Conversation and Preliminary Input** Town Council
General Town Council conversation on budget related matters and Input to staff on the following topics would be helpful in developing the budget:
 - **Service Delivery Expectations**
 - **Use of Fund Balance**
 - **Tax Rate Increase**
 - **COLA/Merit Increase**
 - **Staffing Presence in Reems Creek Area**
 - **Pre-Ordering Fire Rescue Truck (Limited FY26 Budget Impact)**
 - **Community Center – Private Rental Revenue**
 - **Recreation Complex – Restrooms, Storage, Shelter**
 - **Street Program / Sidewalk Program Funding**
 - **Water Meter Conversion Project**
 - **Recycling – Bi-Weekly Pickup or Cost Increase**
 - **Municipal Elections – Odd Year Elections/Early Voting and Cost**
 - **Town Council Wishes and Expectations**
5. **Closed Session** Mayor Fitzsimmons
N.C.G.S. 143-318.11(a)(3) – To consult with an attorney employed or retained by the public body; N.C.G.S. 143-318.11(a)(5) – To establish, or to instruct the public body’s staff or negotiating agents concerning the amount of compensation and other material terms of an employment contract
6. **Adjournment** Mayor Fitzsimmons



FY2025-2026 Budget Workshop #1

Town of Weaverville

Tuesday, March 18, 2025

Agenda

- Pre-Budget Overview
- Pre-Budget Revenue Estimates, Tax Rate and Fund Balance Information
- Town Council Conversation and Preliminary Input





Budget Officer's Statutory Responsibility

Current Conditions and Projections

Concentration on Sustainability and Resiliency in Service Delivery

Departmental Reorganizations

Capital Projects, Equipment, Personnel

Pre-Budget Overview



The Town Manager is the Town's budget officer.

Proposed budget must be balanced and submitted with a budget message by June 1.

Public hearing on proposed budget must be noticed and held prior to budget adoption.

Town Council must adopt a balanced budget (as proposed or amended) by July 1.

Budget Officer's Statutory Responsibility

Current Conditions and Projections

- Aging Buildings and Infrastructure, Call Service Levels
- Supply Chains and Equipment Delivery Delays
- Recruitment and Entry Level Employee Training/Certification Timing
- Residential Dwelling Unit and Population Growth
- Staffing and Personnel Growth by Department
- Helene Recovery – Lasting Impacts

Building	Year Built	Age	Space Availability
Town Hall	2001	24 yrs	None; Internal Rehab?
Police	2001	24 yrs	Limited
Fire	2007	18 yrs	Collaboration with RCVFD?
Public Works	1996	29 yrs	None; Office Trailer?
Water Plant	1998	27 yrs	Limited; Expansion in Progress
Community Ctr	2021	4 yrs	None; Museum Space?

Infrastructure	2020	2025	2030 (est)
Waterlines	67mi	71mi	74mi
Water Meters	2801	3300	4500
Fire Hydrants	380	650	

Estimated Service Calls	2015	2020	2021	2024	2025 (Jan/Feb)
Police	3502		5146	6560	
Fire	1690	1972		2255	
Utility Locations		144	145	194	287

Buildings and Infrastructure Call Service Levels

Examples of Supply Chain/Equipment Delays and Entry Level Training/Certifications Timing

Equipment	Order	Build/Delivery	Equipment Install/Training	Estimated Time to In-Service
Fire Engine	7/2023	46 mos	2 mos	48 mos
Patrol Car	7/2024	6-9 mos	3 mos	9-12 mos
Garbage Truck	8/2023	12 mos	2 mos	14 mos

Entry Level Personnel	Recruitment and Hiring	Training and Certifications	Field Training	Estimated Time to Independent Work
Firefighter	1-6 mos	8 mos	5-6 mos	14-20 mos
Patrol Officer	1-6 mos	6 mos	3-4 mos	10-16 mos
Water Distribution	1-6 mos	12 mos	3-6 mos	16-24 mos
Water Plant Operator	4-8 mos	6-9 mos	3 mos	13-20 mos

Year	RDU Estimates		5yr %↑	Estimated Population	5yr %↑
2020	2354*	+260		4600^	
2021	2614	+181		5305	
2022	2795	+5		5795	
2023	2800	+137		5808	
2024	2937	+134		6179	
2025	3071	+179	30%	6542	42%
2026	3250	+403		7027	
2027	3653	+142		8119	
2028	3795	+362		8504	
2029	4157	+142		9485	
2030	4299		40%	9870	44%

*Date from American Community Survey 2023

^Data from US Census 2020

RDU = Residential Dwelling Unit
Household Size* = 2.71/RDU

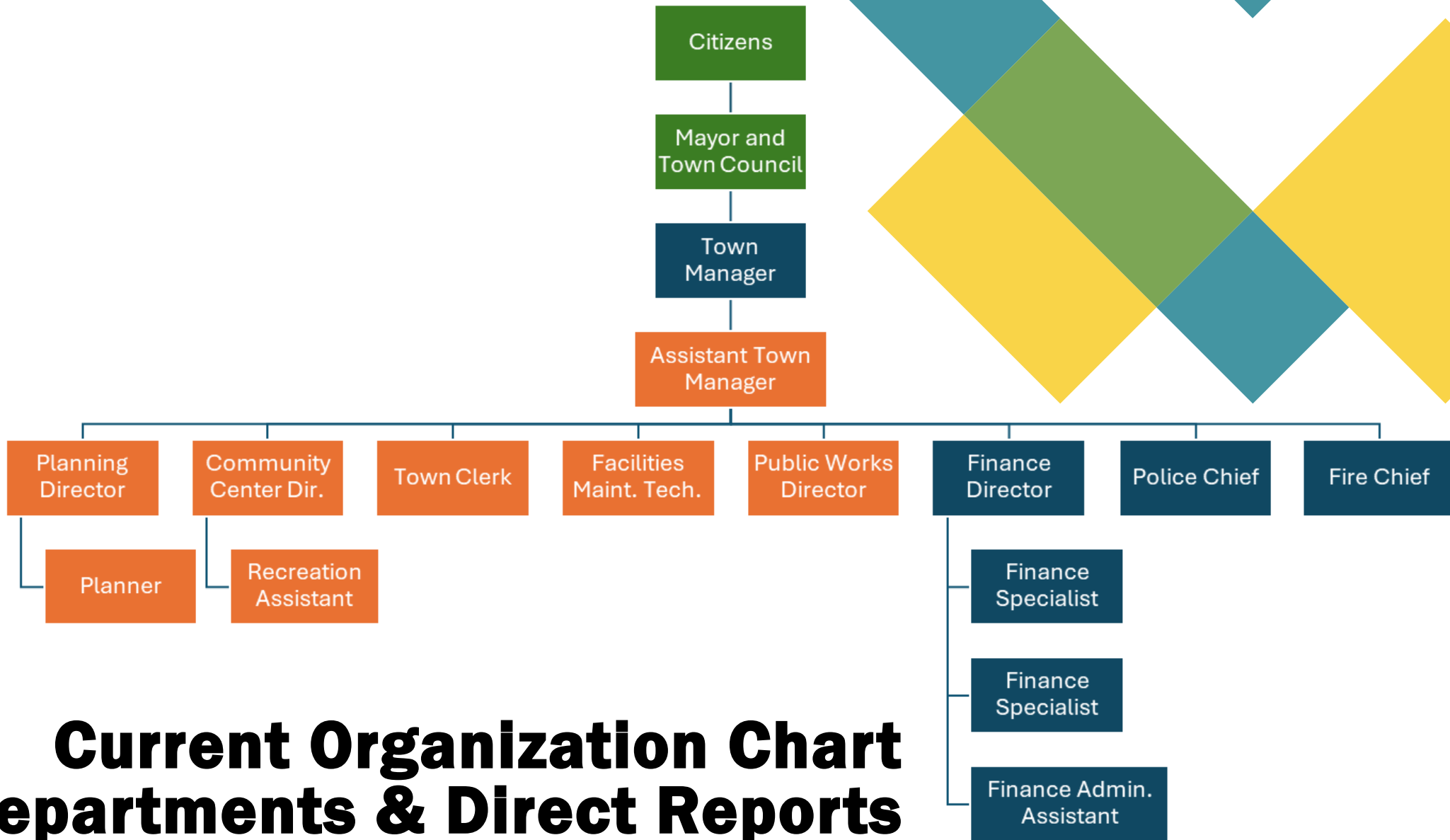
Current Daily Visitor Population Estimate	Estimated Daily Visitor Population with Hospital
2000 - 5000	+5000 = 7000 - 10000

Current and Projected Housing and Population Numbers



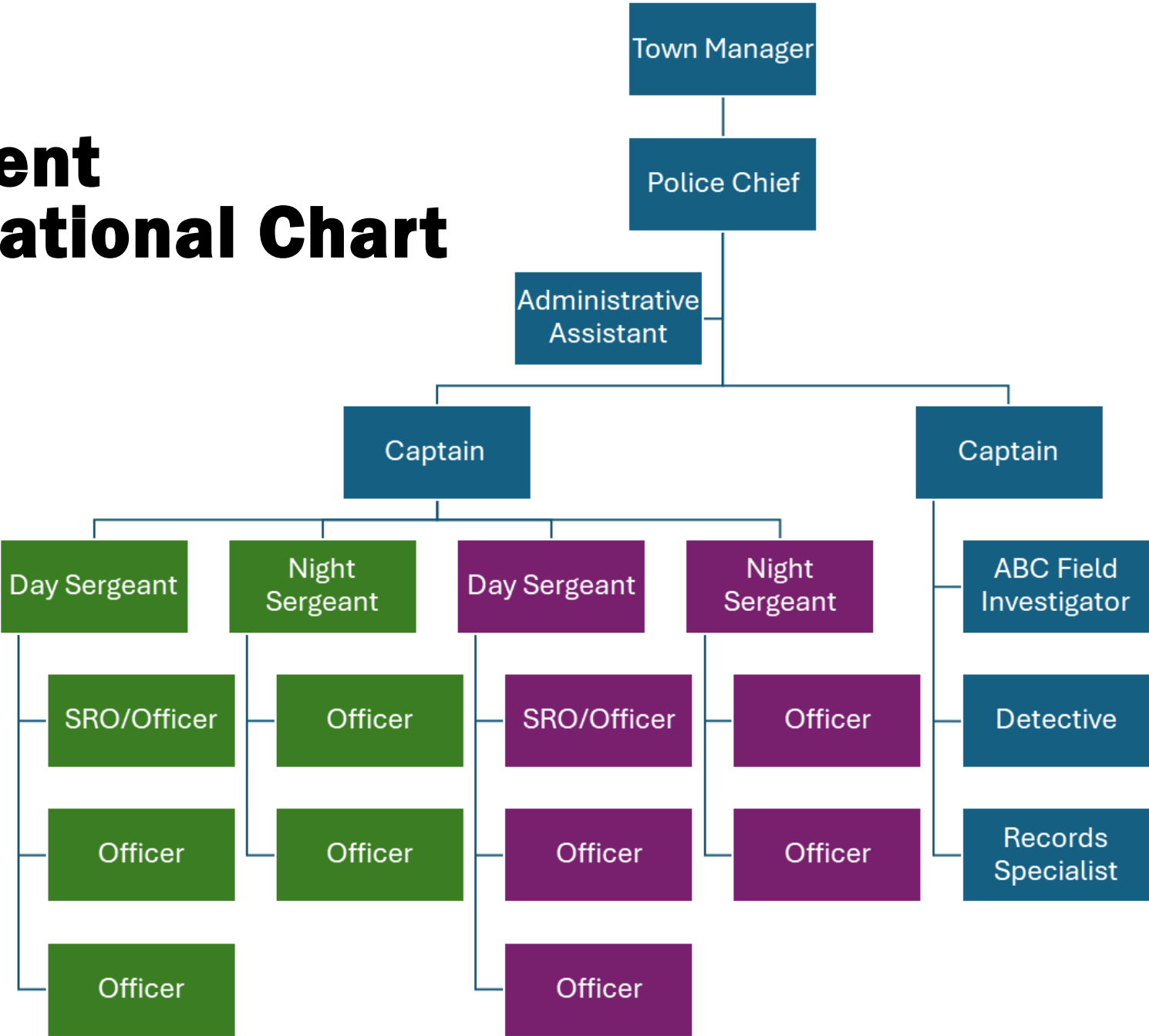
Current Level of Staffing and Personnel Growth by Department

	2015	2020	2025
Administration	2	3	4
Finance	3	4	4
Planning	1	1	2
Community Center	-	1	2
Public Works – Sanitation, Stormwater, Grounds, Streets	13	13	15
Police	15	17	21
Fire	18	24	30
Water Distribution	5	5	6
Water Production	4	5	5

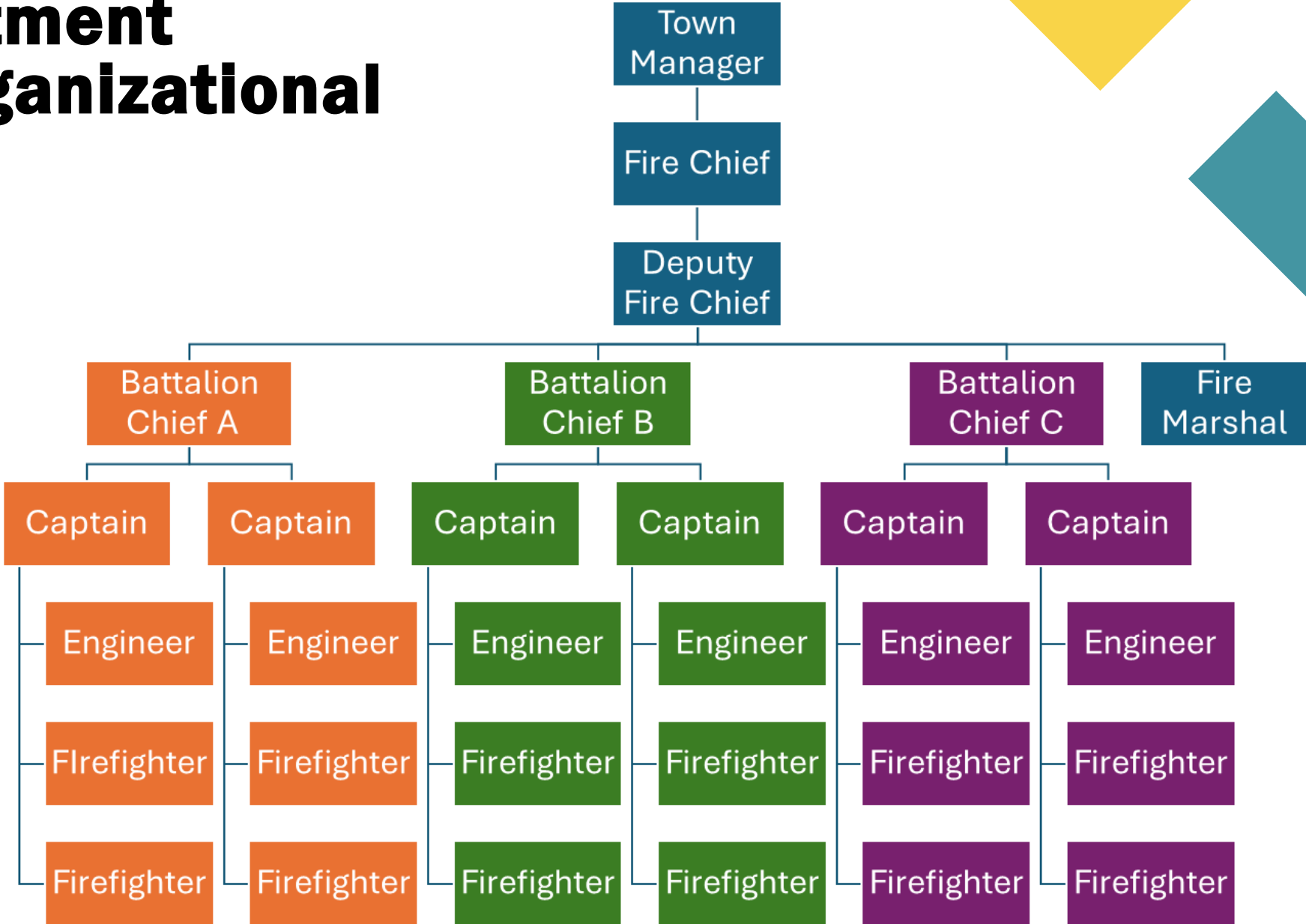


Current Organization Chart Departments & Direct Reports

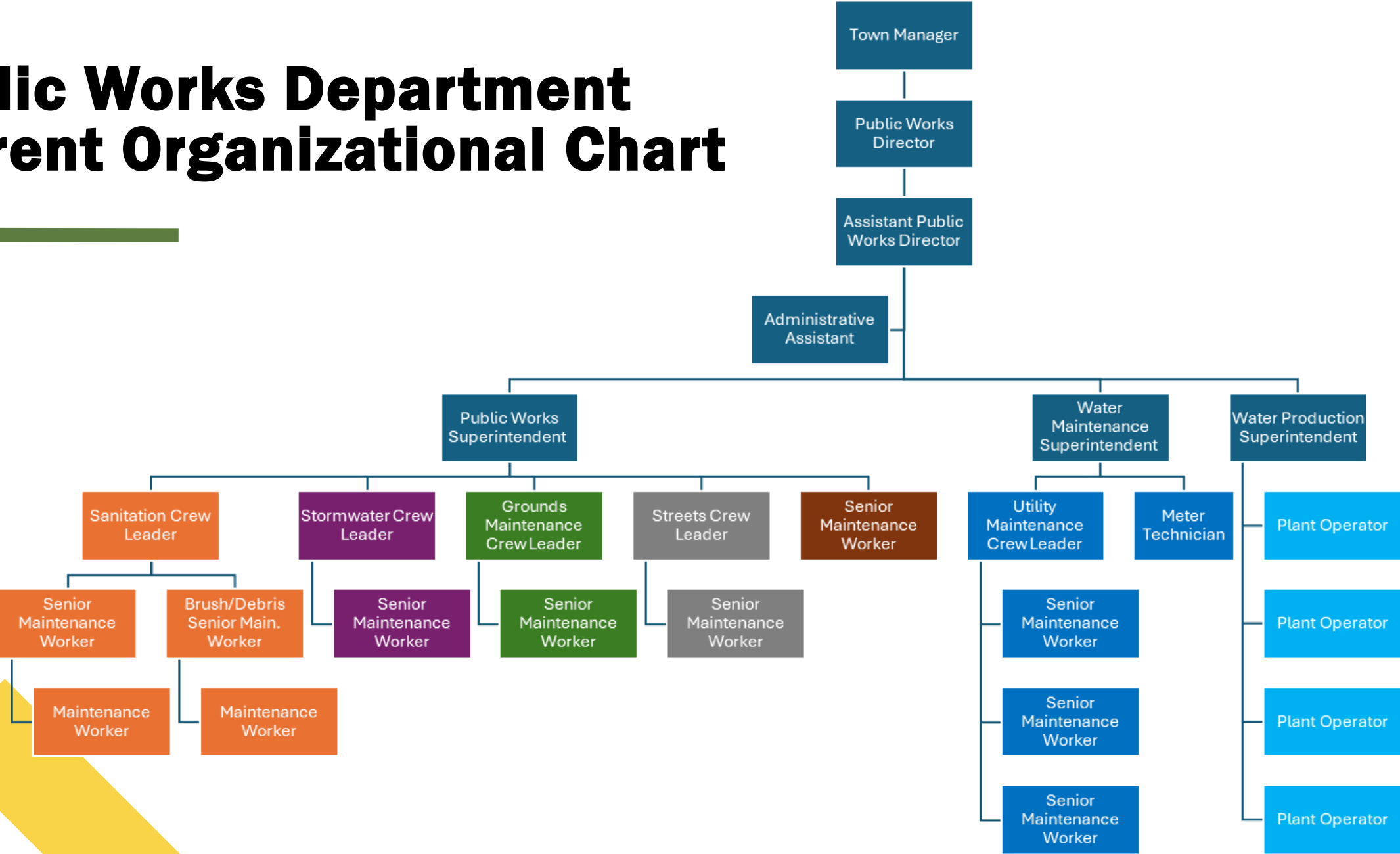
Police Department Current Organizational Chart



Fire Department Current Organizational Chart



Public Works Department Current Organizational Chart



Hurricane Helene – Lasting Impacts



*The light at the end of the tunnel ...
Is it daylight or the headlight of an
oncoming train?*

**Concentration on
Sustainability and Resiliency
in Service Delivery**

Department	Capital Projects	Equipment	Personnel
Administration, Planning, Community Ctr	Downtown Restrooms, Town Hall Security, Town Hall Remodel (to create more office space); Storage at Community Center	Fuel Pump Upgrade, Holiday Tree, Children's Indoor Play Equipment	HR Services Contract
Police	Security Upgrades, Large Item Evidence Storage, Garage Refurbishment	3 vehicles	+ 3 new
Fire	Knox Box Replacements, Sink Hole Repair	Fire Rescue Truck*	+ 3 new + 3 reclassifications
Public Works	Property Purchases*, Clinton St Prop. Cleanup/Park, Waterwheel*, Safety Upgrades - Lake Louise Steps, Street Paving, Storm Drainage Pipe Replacements, Nature Park Stormwater Project*	Leaf Vacuum*, Grinder, Pavement Sealer, Knuckleboom Grapple Truck*, Garbage Truck*	+ 4 new + Engineer Services Contract
Water	Waterline Replacements*, Reems Creek Road Waterline Extension*, Fire Alarm System, Security System Update, Security at Courseview Tank, Generator for Hillcrest Pump Station	Cellular Read Meters*, SCADA Upgrade, Turbidimeter, Auma Actuator	+ 2 new Water Distrib., + 4 new in WTP

Requested Capital Projects, Equipment, and Personnel



Pre-Budget Revenue Estimates, Tax Rate Information, and Available Fund Balance

- **North Buncombe Fire Tax Revenue**

FY 2024-2025 Budget	FY 2024-2025 Actual (Est)	FY 2025-2026 Budget (Est)	Incr/Decr (Est)
\$2,227,144	\$2,211,140	\$2,289,779	\$62,635 (2.8%↑)

- **Property Tax Revenue**

FY 2024-2025 Budget	FY 2024-2025 Actual (Est)	FY 2025-2026 Budget (Est)	Incr/Decr (Est)
\$4,262,256	\$4,293,148	\$4,466,450	\$204,194 (4.8%↑)

- **Sales Tax Revenue**

FY 2024-2025 Budget	FY 2024-2025 Actual (Est)	FY 2025-2026 Budget (Est)	Incr/Decr (Est)
\$2,167,560	\$2,074,552	\$2,167,560	\$0

Revenue Estimates

Revenue Estimates

Interest Income

- \$452,510 Budgeted in current year; Actual YTD is 12% higher
- Interest rates are predicted to decrease slightly in coming year
- Federal Reserve expected to hold rates steady at next meeting

ABC Profit Distributions

- \$350,000 Budgeted in current year
- \$170,000 Estimated for FY 2025-2026
- Reduction (\$180k) due to store expansion

Community Center – Private Rental Revenue

- \$75,770 Budgeted in current year; Actual YTD is slightly lower

Revenue Estimates

Water Rates & Revenue

- \$2,847,745 Budgeted in current year; Actual YTD is 4% below budget
- 5% Increase in water rates recommended per approved 2024 study

Water System Development Fees

- \$150,000 Budgeted in current year; Actual YTD slightly lower
- Estimate for FY 2025-2026 TBD but could range from \$100k - \$300k based on timing of development and size/number of water meters

- Usable General Funds = \$1M - \$2M
- Usable Water Funds = \$5M

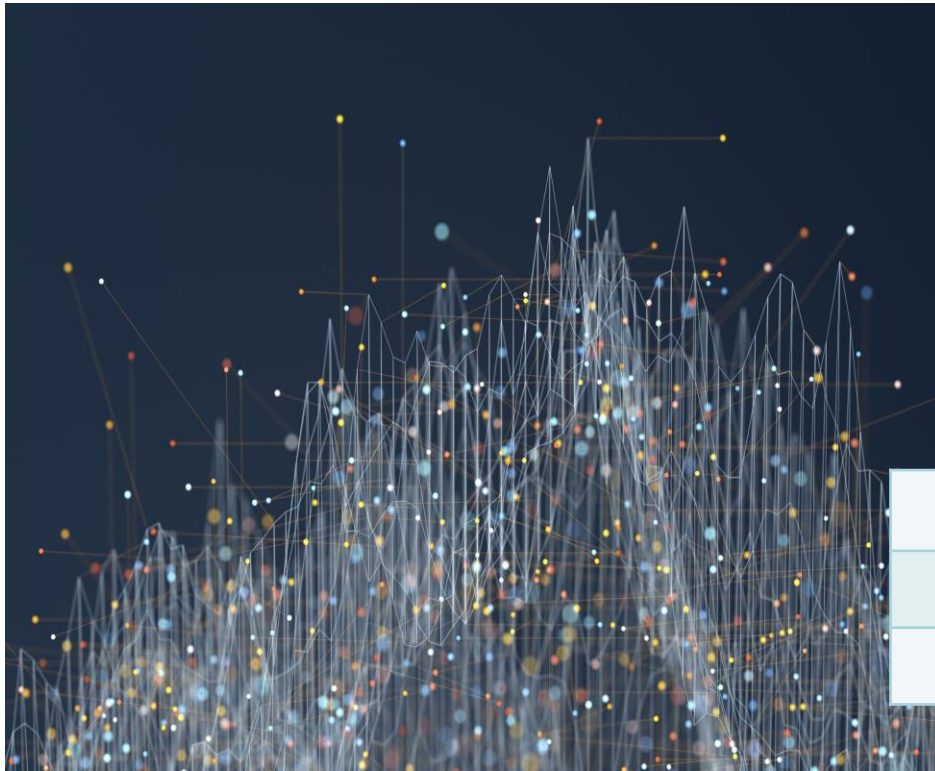
Tax Rate and Fund Balance Information

- Current Tax Rate = 35¢ per \$100 value
- Last Increase: 2¢ in 2016
- Revenue Impact on Tax Rate Increase:

1 ¢ =	\$127,000
2 ¢ =	\$254,000
3 ¢ =	\$381,000
4 ¢ =	\$508,000
5 ¢ =	\$635,000

- Tax Bill Impact on Tax Rate Increase:
 - \$320,300 median housing value
 - Bill based on current tax = \$1,121
 - 1¢ Increase = \$32 Increase

35¢	36¢	37¢	38¢	39¢	40¢
\$1121	\$1153	\$1185	\$1217	\$1249	\$1281
	+\$32	+\$64	+\$96	+\$128	+\$160



- Service Delivery Expectations
- Use of Fund Balance
- Tax Rate Increase
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- Municipal Elections – Odd Year Elections/Early Voting and Cost
- Town Council Wishes and Expectations



Town Council Conversation and Preliminary Input

Next Steps:

- Town Council Preliminary Conversation/Input (cont'd), March 24 at 6 pm
- Town Council to reach out with questions or ideas
- Interim Town Manager's Presentation of Budget and Budget Message – Workshop #2, April 15 at 6 pm
- Budget Workshop #3 and Public Hearing on Budget, May 13 at 6 pm
- Budget Workshop #4, June 3 at 6 pm
- Budget Workshop #5 and Adoption, June 17 at 6 pm

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