APPLICATION FOR APPOINTMENT TO FILL WEAVERVILLE MAYOR/TOWN COUNCIL VACANCY

Name: _____
First Middle Last

Address: _____
Street Address Apt/Suite

_____
City State Zip Code

E-Mail: _____ **Phone:** _____

Employer: _____ **Occupation:** _____

Years in Position: _____ **Job Title:** _____

Do you reside in the town limits of Weaverville? ☐ YES ☐ NO
Length of Residency _____
Are you a registered voter in the Town of Weaverville? ☐ YES ☐ NO

Why do you want to serve on the Town Council? _____

_____

_____

Why do you think that you would be an asset to the Town Council? _____

_____

_____

Additional Comments:

_____

_____

_____

Affirmation of Eligibility

Have any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction? ☐ YES ☐ NO **If yes, please explain disposition:** _____

_____

_____

Are there any conflict of interest or other matter(s) that would create problems or prevent you from fairly and impartially discharging your duties as a member of the Town Council?
☐ YES ☐ NO **If yes, please explain:** _____

_____

Are you currently serving on any other Board/Commission/Committee? ☐ YES ☐ NO
Local Government: _____

Board/Commission/Committee: _____

Date Appointed: _____ **Term Expiration:** _____

Do you have prior experience with a Local Government Agency?
☐ YES ☐ NO **If yes, please explain:** _____

_____

I understand that this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge.

I understand that regular attendance at Council meetings is essential to conscientious representation of the residents of the District and the Town of Weaverville, and that should I be appointed to Council, I will be responsible for representing the best interest of the residents of my District as well as all the residents of the Town of Weaverville.

I understand that should I be appointed to Council, full disclosure of conflicts of interest and potential financial gain from any matter brought before Council must take place prior to any discussion or vote, and that when deemed appropriate, I must rescues myself from discussion and action taken by Council.

Signature: _____ **Date:** _____

Return completed form to:
Town of Weaverville
Attn: Town Clerk
Town Hall, 30 South Main Street
Weaverville, NC 28787
Phone: 828-645-7116 Fax: 828-645-4776

TOWN COUNCIL RULES OF PROCEDURE (RELEVANT EXCERPT)

PART XI. APPOINTMENTS AND APPOINTED BODIES

Rule 39. Appointments

(a) **Consideration and Appointment in Open Session**. The council must consider and make any appointment to another body or, in the event of a vacancy on the council, to its own membership in open session. The mayor may make recommendations, motions, and nominations and vote on appointments made under this rule.

(b) **Procedure for Appointment to Town Council**. The council shall use the following procedure to fill a vacancy or open seat on town council:

a. *Public Notification of Vacancy*. The council shall in a regular council meeting provide notice that there is or will be a vacancy occurring on town council and shall, at that meeting, establish any procedures and deadlines relative to receiving applications and filling such vacancy. After such meeting, a notice with any established procedures and deadlines for application submittals, shall also be posted on the town's website and principal bulletin board.

b. *Application Submittal*. Anyone wishing to be considered for appointment to fill a vacancy on town council shall submit an application using the form provided for that purpose and any supplemental or supporting materials requested or deemed advisable for full consideration. Application deadlines may be established by council. All applications received by the submittal deadline shall be provided to all council members in advance of any council meeting at which action on such appointments is expected to be taken.

c. *Mayor or Nominating Committee Recommendation*. The mayor may make recommendations as to individuals that council might wish to consider to fill any open seat on council. If a nominating committee has been appointed by council, it shall be called upon to make its report and recommendations.

d. *Action by Council*. Appointments shall not be made at the same meeting at which the public is first notified of the vacancy. Appointments shall be made by motion with a member making a motion that the council appoint an individual and, following debate, the council voting on the motion. If the motion passes, the seat is filled. If it fails, the floor is then open to a new motion.