

**TOWN OF WEAVERVILLE
FISCAL YEAR 2026-2027 FEE SCHEDULE ORDINANCE FOR
THE GENERAL FUND AND SPECIAL REVENUE FIRE FUND**

WHEREAS, North Carolina law authorizes Town Council to adopt various fees, rates, fines, and penalties, and Town Council wishes to adopt a fee schedule for Fiscal Year 2026-2027 with an effective date of July 1, 2026;

NOW THEREFORE, BE IT ORDAINED by the Town Council for the Town of Weaverville, North Carolina that the following fee schedule shall be effective beginning July 1, 2026:

Section 1. General Administrative Fees and Miscellaneous Fees

Returned Check/Bank Draft Fee (G.S. § 25-3-506)	\$25.00
Processing Fees for Electronic Payments	
<i>Direct vendor fees charged through electronic payment vendors - These fees shall automatically be updated should changes be made to the fees charged by vendor and the Town Manager is authorized to amend the adopted Fee Schedule to reflect such changes.</i>	
MyGovHub (https://weavervillenc.mygovhub.com) Monthly Utility Billing (Visa, Mastercard, American Express, Discover Card)	\$3.50 flat fee
PaymentUs (https://ipn.paymentus.com/rotp/towe) Miscellaneous Payments	2.95% no minimum
Special Event Permit Fees	
Town Sponsored Event	No Charge
Events with No Alcohol	\$300.00
Events with Alcohol	\$600.00
Parade Entry Fee (fees collected support community programming and events)	\$20/entry
Public Records Request Copying Charges	
<i>Applicable postage will be charged for mailing of documents</i>	
8 ½" x 11" black & white single-sided or double-sided hardcopy (per page)	\$0.05
8 ½" x 11" color single-sided hardcopy (per page)	\$0.10
8 ½" x 11" color double-sided hardcopy (per page)	\$0.15
Outsourced Copies (large maps, etc.)	actual cost
Electronic Copies	no charge
Annexation Petition Fee (zoning map amendment fee also applies, see Sec. 5)	\$200.00
Municipal Election Filing Fee	\$20.00
Beer and Wine Privilege Licenses	
Taxes will be assessed for all malt beverage and wine licenses in accordance with and as required by N.C.G.S. § 105-113.77 et seq., as the same may from time to time be amended.	

Hourly Charges for Equipment/Personnel	
<i>Hourly charges are for special event permits (unless Town sponsored or supported), standby/watch services, secondary employment, etc. See also the notes below for secondary employment.</i>	
Equipment	
Pumper Truck	\$150
Ladder Truck	\$220
Ton Truck/Brush Truck	\$35
Command Vehicles	\$30
Tanker	\$40
ATV	\$40
UAV/Drone	\$40
Loader, Backhoe, Street Sweeper/Vacuum, Mini Excavator, Skidsteer	\$75
Dump Truck	\$50
Utility Service Truck	\$25
Equipment Rental	Actual cost
Personnel (see notes below for secondary work)	
Fire Department	\$50
Police Department	\$65
Public Works Department	\$45
The rate for Police Department personnel hired for secondary work is \$65/hour for a four-hour minimum. If there is less than 96 hours' notice, it is \$80/hour. If secondary employment is cancelled within 24 hours, the requester is still responsible for a minimum payment of four hours. Holiday pay can be up to \$90/hour.	
A 4-hour minimum is required for Fire Department personnel hired for secondary work. Minimum staffing for the brush truck, drone, and ATV is two and a minimum staffing of three is required for the engine, ladder, and rescue trucks.	

Section 2. Fire Department and Code Enforcement Fees

Construction/Operations Permits	\$100
Automatic Fire Extinguishing System	\$100
Compressed Gas Installation	\$100
Fire Alarm and Detection Systems and Related Equipment	\$100
Fire Pumps and Related Equipment	\$100
Flammable and Combustible Liquid Installations	\$100
Hazardous Materials	\$100
Industrial Ovens	\$100
Liquid Propane (LP) Gas	\$100
Private Hydrant System	\$100
Spraying and Dipping Operations	\$100
Standpipe Systems	\$100
Temporary Membrane Structures (<i>tents, canopies, and air-supported structures</i>)	\$50
Outdoor Event Fire Inspections/200+ square feet Onsite Cooking	\$75
Fuel Dispensing Permit	\$50
Other Required Plan Permit	\$100

Construction Plan Review	
ABC Inspections	\$100
Commercial Kitchen Hood Suppression Systems	\$100
Explosives and Fireworks	\$100
Petroleum Tanks and Related Equipment	\$100
Other Required Plan Review	\$100
Sprinkler/Fire Alarm System Inspections	
Up to 1,000 square feet	\$50
1,0001 – 5,000 square feet	\$100
5,001 – 10,000 square feet	\$150
10,001 – 25,000 square feet	\$200
25,001 – 50,000 square feet	\$250
50,001 – 100,000 square feet	\$300
100,001 – 200,000 square feet	\$350
Over 200,000 square feet	\$400
Code Violations	
Specific Code Violations	\$100
Illegal Burning	\$100
Construction Work/Operations without Permit	\$100
Fire Lane Obstruction/Parking in Fire Lane	\$100
Fire Hydrant Obstruction/Blocking Fire Hydrant	\$100
Nuisance Fire Alarms (3+ in 72 hours; per occurrence beginning with 3 rd alarm)	\$100
Tampering with Fire Hydrant (N.C.G.S. §§ 14-160.3 and 14-151) <i>It is illegal to intentionally injure, destroy, remove, vandalize, or tamper with or otherwise intentionally interfere with the operation of a fire hydrant or related fire machinery or equipment and can result in criminal prosecution.</i>	\$TBD
Interfering with Water Appliances or Meters (N.C.G.S § 14-151) <i>Water meters, fire hydrants, waterlines, tank, etc., are the property of the Town of Weaverville and it is unlawful for any person to willfully interfere with the water system by, among other things, obstructing, altering, bypassing, tampering with, injuring, or preventing the action of a meter or other instrument used to measure or register the quantity of water of than the Town and its employees and licensed contractors and can result in civil actions with triple the actual damages/costs or \$5,000, whichever is greater, or criminal prosecution</i>	\$TBD
Violation of provision of Weaverville Code of Ordinances	\$100+
Violations which increase hazard of menace of fire, explosion, or other hazardous condition that may delay, hinder, or interfere with Fire Department operations	\$200+
Violations which delay, hinder, or prevent the egress of occupants of a building on fire and/or other emergency or acts which may prevent the operation of fire and/or life safety devices or systems	\$300+
Violations which delay, hinder, or prevent the egress of occupants during an emergency that caused a fire or increased the severity of a fire, or the	\$500+

commission of any acts that prevented the operation of a fire and/or life safety devices or systems during an emergency	
Hourly Charges for Equipment/Personnel	See Section 1

Section 3. Police Department and Code Enforcement Fees

Dangerous Dog Violations <i>(Code Section 4-107)</i>	
Class I	\$250/day
Class II	\$500/day
Class III	\$1,000/day
Unrestrained Dogs <i>(dogs off leash; Code Section 4-80))</i>	\$250
Parks and Recreation Violations <i>(includes vehicles parking on grass/trail)</i>	\$30/day
Parking Violations	
Parked within Handicapped Zone	\$100
Parked within Fire Lane	\$100
Obstructing Traffic	\$100
Blocking Private Driveway	\$100
Parked within 25 feet of Intersection	\$50
Parked in or within 10 of Crosswalk	\$50
Parked within 25 feet of Traffic Sign/Signal	\$50
Double Parked	\$50
Truck Traffic in Restricted Area	\$50
Exceeding Time Limit	\$30
Parked Across Lines	\$30
Exceeding 12 inches from Curb or Street Edge	\$30
All Other Parking Violations	\$30
Parking Permit for Construction, Loading, and Unloading <i>(per parking space; limited to 2 spaces)</i>	\$15/day
Nuisance Security Alarms <i>(3+ in 72 hours; per occurrence beginning with 3rd alarm)</i>	\$100
Removal of Traffic Related Signs <i>(including signs, traffic cones, caution tape, barriers, barrels, etc.)</i>	\$300
Road/Park Closure Violations <i>(using streets, sidewalks, parks areas that have been closed)</i>	\$300

Golf Cart Violations	
First Offense	\$50
Second Offense	\$75
Third and Subsequent Offenses	\$100
Precious Metals Permits (N.C.G.S. 66-407)	
Dealer Permit (<i>nonrefundable, valid for 12 months</i>)	\$180
Special Occasion Permit Filing Fee and Renewal Fees (<i>nonrefundable, valid for 12 months</i>)	\$180
Employee Certificate of Compliance Application Fee (<i>valid for 12 months</i>)	\$10/employee
Employee Certificate of Compliance Renewal Fee (<i>valid for 12 months</i>)	\$3/employee
General Violation of Weaverville Code of Ordinances	\$100 min.
Hourly Charges for Equipment/Personnel	See Section 1

Section 4. Planning and Zoning and Code Enforcement Fees

Residential Zoning Permits	
Single Family Dwelling	\$250
Multifamily Dwelling (\$150 plus \$50/dwelling, max \$1,000)	\$300 - \$1,000
Secondary Dwelling	\$150
Addition to Dwelling	\$100
Accessory Structure	\$50
Deck/Porch	\$50
Home Occupation	\$50
Internal Up-Fit/Renovation	\$50
Temporary Structure/Use	\$50
Commercial/Industrial Zoning Permits	
Commercial/Industrial Structure (\$350 + \$0.05/sqft over 2000, max \$1,000)	\$350 - \$1,000
Commercial/Industrial Addition	\$250
Accessory Structure	\$100
Internal Up-Fit/Renovation	\$100
Telecomm. Tower (per location; *subject to the max allowed by law)	\$4,000*
Telecomm. Tower - Co-location, Microcell, Concealed (per location)	\$500
Temporary Structure/Use (annually)	\$100
Mobile Food Vendors:	
Daily Permit	\$25
Annually Permit	\$100

Sign Permits	
Sign Permit Fee (\$50 + fee based on surface area of sign [see below], max \$200)	\$50-\$200
Up to 32 square feet	+\$25
33-64 square feet	+\$50
65-96 square feet	+\$100
97+ square feet	+\$150
Special Use Permit or Related Amendment Fee	\$500
Rezoning/Zoning Map Amendment Fee and Conditional District Zoning Application Fee – Citizen Requested	
Less than 1 acre or accompanied by an annexation petition	\$250
1-3 Acres	\$500
4-9 Acres	\$750
10+ Acres	\$1,000
Text Amendment Fee – Citizen Requested	\$500
Subdivision Fee (N.C.G.S. § 160D-805 applies)	
Minor Subdivision (\$100 + \$25 per lot)	\$100-\$200
Major Subdivision (\$300 + \$25 per lot)	\$300+
Zoning Verification Letter	\$25
Variance, Sidewalk Waiver, and Other Board of Adjustment Matters	\$250
Appeal of and Administrative Decision	No Charge
Fee in Lieu of Sidewalk Construction (or Other Required Work)	TBD
<i>The fee is the amount approved by Town Council based on cost estimates provided and staff recommendation. For sidewalk construction the estimate must be based on the linear feet required and must include surveying, engineering, permitting, grading, materials, installation, finishing, and restoration of the area disturbed, and a 5% contingency</i>	
Nuisance Violation (which requires Town abatement)	\$100
Violation of Weaverville Code of Ordinances	\$100+
<i>Unless otherwise specifically provided in the Town Code, \$100 charge for each separate and district violation, and for each day of continuing violation; additional civil penalties may be assessed pursuant to Town Code or other applicable law</i>	

Section 5. Public Works and Code Enforcement Fees

Recycling Fee (included on monthly utility bill)	\$3.73
<i>Direct vendor fees charged by Curbside Management. Fee reflects vendor charge as of July 1, 2026. Additional fees apply for on-premise services requested by customer.</i>	
Solid Waste/Trash Violation	\$50
Construction Debris Violation	\$100+
Public Street Commitment Application Fee	\$200
Street Cut Permit Fee	\$50
Unauthorized Removal of Traffic Related Signs (including signs, traffic cones, caution tape, barriers, barrels, etc.)	\$300
Road/Park Closure Violations (using streets, sidewalks, parks areas that have been closed)	\$300
Hourly Charges for Equipment/Personnel	See Section 1

Section 6. Facility Use Fees

For purposes of this section, "Weekday" is Monday through Thursday, "Weekend" is Friday, Saturday and Sunday, "Resident" is any person residing within the municipal limits of the Town of Weaverville.

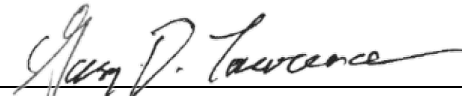
		Resident, Nonprofit, and Employee Rates	Non-Resident and Commercial Rates
Community Center Albert Weaver Room	Deposit	\$500	\$500
	Weekday Hourly	\$25	\$100
	Weekend Hourly	\$50	\$150
	Daily Max	\$500	\$1,500
Community Center Multipurpose Room	Deposit	\$100	\$100
	Weekday Hourly	\$10	\$50
	Weekend Hourly	\$25	\$75
	Daily Max	\$250	\$750
Community Center Whole Building	Deposit	\$500	\$500
	Rate	\$750	\$2,000
Town Hall Community Room	Deposit	\$100	\$100
	Weekday Hourly	\$10	\$20
	Weekend Hourly	\$20	\$30
	Daily Max	\$100	\$200

Processing Fees for Electronic Payments	
<i>Direct vendor fees charged through electronic payment vendors - These fees shall automatically be updated should changes be made to the fees charged by vendor and the Town Manager is authorized to amend the adopted Fee Schedule to reflect such changes.</i>	
RecDesk - Facility Rental Fees and Deposits	3.25% plus \$0.25 per transaction

Section 7. General Provisions

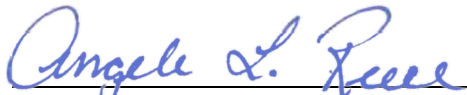
- a. Unless otherwise provided, the charge provided for violations is for each separate and distinct violation and is assessed daily if the violation is continuing in nature. Additional civil penalties may be assessed pursuant to Town Code or other applicable law.
- b. If fees listed in the fee schedule differ from a fee assessed in the Weaverville Code of Ordinances or differ between sections within this fee schedule, the higher applies.
- c. Fees that are noted as daily are assessed for the first day of violation and for each subsequent day of continuous violation.
- d. With the phaseout of penny production by the U.S. Mint, the Town of Weaverville has adopted symmetrical rounding for all transactions. The standard rules for adjusting the final total are:
 - i. Round Up: If the final digit is 3, 4, 8, or 9 (e.g., \$9.88 rounds to \$9.90, and \$9.93 rounds to \$9.95);
 - ii. Round Down: If the final digit is 1, 2, 6, or 7 (e.g., \$9.91 rounds to \$9.90, and \$9.96 rounds to \$9.95).
- e. This Fee Schedule Ordinance, and any amendments, thereto shall be published on the Town's website as adopted and submitted to the Local Government Commission at least annually for full compliance with N.C.G.S. 160D-402.1.

DULY ADOPTED the 8th day of June 2026, amended the 27th day of July 2026, and further amended this the 28th day of September, 2026.



Gary D. Lawrence, Mayor
Town of Weaverville

ATTEST:



Angela L. Reece, Town Clerk

